

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, February 1, 2022
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, February 1, 2022 in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Dorothy Blakeslee called the meeting to order at 5:03 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and on the College's website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, November 24, 2021."

ROLL CALL

Present

Mr. Joseph Barreto
Mrs. Dorothy Blakeslee
Mr. Louis DeLisio
Mr. Patrick J. Fletcher
Mrs. Ritzy Moralez-Diaz
Mr. Stephen F. Pellino, Esq.
Dr. Sheetal Ranjan
Mr. Adam Silverstein
Miss Crystal Yoo, Alumni Trustee

Also Present

Dr. Eric M. Friedman, President
Mrs. Judy Verrone, Esq.

Regrets

Mr. Mark Longo

PLEDGE OF ALLEGIANCE

Chairperson Blakeslee led those present in the Pledge of Allegiance.

REPORTS

VICE CHAIRMAN

Vice Chairman Silverstein highlighted the visit on January 20, 2022, from First Lady Dr. Jill Biden and the U.S. Secretary of Education, Dr. Miguel Cardona.

One of the highlights occurred when Dr. Miguel Cardona stated, "What's happening at Bergen, needs to happen across the country." Vice Chairman Silverstein acknowledged the wonderful accomplishments that President Friedman is achieving by being innovative, such as, Bergen Community College's debt forgiveness program, staying in the forefront addressing and responding to COVID, and making education accessible and available to all those who want to pursue a degree.

Due to a previous appointment, Vice Chairman Silverstein was unable to attend the opening ceremony of the Celebration of Black History month. He was informed that it was a great program and encourages everyone to take the opportunity to participate at an event throughout the month of February.

SECRETARY

No report from Secretary Barreto.

TREASURER

Treasurer Fletcher attended the opening ceremony of the Black History Month Celebration and acknowledged Maureen Ellis-Davis and her team for organizing a wonderful program.

PRESIDENT'S REPORT

On January 20, 2022, First Lady Dr. Jill Biden, U.S. Secretary of Education, Dr. Miguel Cardona, together with, Gov. Phil Murphy, New Jersey First Lady Tammy Murphy, Congressman Josh Gottheimer, Bergen County Executive Jim Tedesco and a host of federal, state, county and local leaders visited Bergen Community College to celebrate the exceptional use of Federal COVID Relief Funds and our Student Support Services.

The visit to Bergen was based on the strength of the recently reimagined one-stop student service center, comprehensive student support services and positive response to the COVID-19 pandemic. While here, they also announced an additional \$198 million in American Rescue Plan funds that will support community colleges.

First Lady Dr. Jill Biden said she felt "really at home here," which tells you something about our College and the students, faculty and staff at BCC. Dr. Cardona took it a step further, saying, "we know what's happening at Bergen needs to happen across the country ... so we're coming together and we're lifting up schools like Bergen who do it right."

Our student-parent, Kezia Bomtempo, the undisputed star of this visit, was so impressive that she is now being asked to speak at other federal events across the country. Dr. Friedman thanked Dr. Hlavenka who worked to ensure that all of the logistics went smoothly. Also, key staff who contributed greatly to the efforts included David Borzotta, Nat Saviat, Wilton Thomas-Hooke, Drorit Beckman, Kharia Fazal who leads the tutoring and student support area, Sally D'Ionisio, Director of the Child Development Center, Jennifer Reyes who leads Counseling and Advising, Chris Talmo, Jim Quimby, and the amazing student, BCC student Kezia Bomtempo. Dr. Friedman also thanked Drorit Beckman for her stellar and ongoing efforts to manage our COVID funds and the compliance reporting related to same.

President Friedman acknowledged dedicated staff, two of our stars, soon to be Assistant Vice President for Student Affairs, Jennifer Reyes, and soon to be Dean of Adjunct Administration, Deborah Manning. They are receiving well-earned promotions and moving their careers forward – they both make a tremendous difference for our students and staff. Job well done ladies!

Black History Month

Bergen Community College Celebrates Black History beginning February 1, 2022.

This year's focus is the national theme of "Black health and wellness." The opening program included guest speakers, County Executive Jim Tedesco, County Commissioner Mary Amoroso, and Keynote, Bergen County Sheriff Anthony Cureton who delivered a personal, passionate and heartfelt address.

President Friedman welcomes the opportunity for the College to discuss how it can better support health and wellness for students of color, employees and the community at large. Among the events planned is a panel discussion with healthcare leaders and various activities organized by the Be Well Bergen champions.

SizeUp Business Students

At the January, 2022 board meeting, Linda Caruso presented the "SizeUp" business student interns program supported by a grant from Bergen County's Office of Economic Development. Students have been paired with businesses including an online maternity clothing retail store, a real estate broker, a skin care/massage therapist, an organization that works with individuals with autism, a local Chamber of Commerce, a reinsurance company, and an executive coaching company, amongst others. The student interns are being trained to work with individual Bergen County business owners to provide targeted advice on strategy, problem solving and business operations.

President Friedman will share additional details once the students have had a chance to work with their business partners

We are still experiencing the COVID effect in enrollment.

President Friedman reported that enrollment was down 5% in registered headcount and 5.7% in registered credits in relation to same point last year. Additional sections are being offered in the Flex II semester to accommodate late registration which resulted in a 47% increase.

Statistics indicate a sizable shift in the types of semesters BCC students are gravitating towards, with a decrease in demand for the traditional 15-week semester and an increase in the shorter and more flexible semester models. This data will continue to inform our calendar as BCC works to build a schedule more tightly around students' choices and needs.

The "COVID Effect" has made the creation of our Center for Online Learning a major institutional priority, including the vetting of more expansive learning management systems (Blackboard, Canvas) during February and March.

Participatory and Shared Governance

President Friedman has made enhancements to participatory governance a focus within his Presidential goals:

This goal is of critical importance; Dr. Friedman wants all members of our College community to have a voice. This is also important as the College prepares for its 2025 Middle States reaffirmation of accreditation. Participatory governance is a central expectation of community colleges.

Dr. Friedman recently hosted the second “Pizza with the President” event - an opportunity for students to discuss issues of importance with him in a casual environment. Approximately 100 students took part at this event.

On January 31, 2022, President Friedman hosted his fifth town hall forum. He appreciated the opportunity to answer some direct questions from faculty and staff on a variety of topics, including a prestigious fellowship opportunity for students, opportunities to improve our food services, and the alignment of funding with our strategic priorities.

BCC Foundation's Art Initiative

In accordance with *Presidential Goal #10* which emphasizes improvements in the aesthetic and built environment, the Art Initiative, being overseen by the BCC Foundation, has received nearly 100 pieces of donated fine art since its launch in late September 2021. The Foundation secured art insurance and now these pieces of curated, donated fine art will begin to populate the interior of campus buildings. A thank you to our Executive Director of the Foundation, Ron Miller, for leading and supporting this incredible initiative.

Middle States Update

We continue to press forward with preparing for our Middle States reaffirmation visit in 2025. Dr. Gary Porter has hosted numerous information sessions for faculty and staff interested in participating in the process. This week I announced three Self-Study Process Co-Chairs: Joan Dalrymple, Dr. Jennifer-Migliorino Reyes and Dr. Kil Yi. I thank these three deeply engaged individuals for their commitment to the process and willingness to serve as co-chairs.

Academic Master Plan

The final draft of the Academic Master Plan document will be presented to the college community shortly. This collaborative AMP process engaged more than 200 stakeholders to develop goals and initiatives that will guide the academic area for the next three years and spearhead our post-COVID response.

The academic master plan represents an example of how the College practices continuous improvement - the process of enhancing our existing resources and developing new ways of serving the College community. We practice similar strategies with our faculty through professional development opportunities such as TOPS, the “the Online Professor Program,” which provides pedagogical and technological support for instructors seeking to design, develop, teach or revise online courses. This professional development program has engaged more than 300 faculty since its inception in 2002 - including more than 100 currently teaching at the College. As the institution prepares to launch new online courses, degree programs and offerings, this kind of professional development and continuous improvement remains critical.

Insurance Premium Holiday

The New Jersey Department of the Treasury announced that a series of reforms to the School Employees Health Benefits Program (SEHBP) has resulted in a significant cash reserve fund - a great example of government becoming more efficient and effective for public employees. The SEHBP Commission has voted to use a portion of the cash reserves to sponsor a one-time “insurance contribution holiday” for member institutions and employees - including Bergen and its enrolled faculty and staff.

As such, the Office of Human Resources announced that during February, faculty and staff enrolled in health insurance plans through the College will have \$0 deducted from their paychecks for health insurance benefits. Deductions go back into effect March 2022. The College appreciates the opportunity to participate in this program and to return health insurance premiums to its employees.

President Friedman was happy to report that two presentations from Bergen Community College have been accepted through a competitive process and will be featured at the upcoming AACC national conference in April/May in New York City. The first is “Student Experiential Learning that Supports Economic Development” being delivered to a national audience by Luis De Abreu and Linda Caruso. The second is “Employee Wellness Matters: Launching “Be Well Bergen” by faculty member, Christina Nemec and President Friedman. These opportunities will provide Bergen programs with national visibility to help us with outreach and visibility and assist other colleges who want to emulate what we do.

COMMITTEE REPORTS

AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS

Trustee Fletcher, Chairman, Audit and Finance Committee informed the board members that the Audit and Finance Committee met on January 19, 2022, and is prepared to recommend resolutions A/F1 to A/F3.

EDUCATION AND STUDENT AFFAIRS

Trustee Barreto, Chairman, Education and Student Affairs Committee informed the board members that the Education and Student Affairs Committee met on January 18, 2002 and will not be recommending resolutions for board approval.

PERSONNEL

On behalf of Chairwoman Morales-Diaz, Trustee Longo reported that the Personnel Committee met on January 18, 2022 and will recommend resolutions P1 to P8.

SITE AND FACILITIES

On behalf of Trustee Longo, Chairman, Site and Facilities Committee, Trustee DeLisio informed the board members that Site and Facilities met on January 19, 2022. At this time, the committee is recommending approval for S/F1 to S/F3.

STRATEGIC PLANNING AND INITIATIVES

The Strategic Planning Committee will meet quarterly in 2022. The Bergen Community College Strategic Planning Committee will meet on February 28, 2022.

ALUMNI TRUSTEE

Alumni Trustee Yoo has been hosting "Meet and Greet" sessions with students. Upon conclusion of these meetings, students have been communicating by email or social media to Trustee Yoo with their questions or comments. These sessions will be communicated through the Student Government Association and student clubs to provide an opportunity for students to participate in these events.

CHAIRWOMAN'S COMMENTS

On January 20, 2022, Chairwoman Blakeslee attended the visit from First Lady Dr. Jill Biden and Secretary Cardona. Our student-parent, Kezia Bomtempo, was the real star of this visit.

Chairwoman Blakeslee attended the opening ceremony of Black History month. Mr. Anthony Cureton, Sheriff, was the keynote speaker.

UNFINISHED BUSINESS/BOARD MEMBERS

No member of the board raised any unfinished business.

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Ranjan. All were in favor.

NEW BUSINESS/BOARD MEMBERS

Trustee Ranjan is the Northeast Regional Director of Association of Community College Trustees (ACCT), and is also an Executive Council member of the American Association of Community Colleges (AACC.) Dr. Ranjan provided information regarding the upcoming February Association of Community College Trustees (ACCT) National Legislative Summit, in Washington, D.C. Meetings with several representatives were arranged through NJCCC and legislators will be presenting virtually and in person at the summit. Dr. Ranjan will be attending the summit in person along with President Friedman, Chairwoman Blakeslee, and Secretary Barreto. Trustee Morales-Diaz will attend virtually.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Morales-Diaz. All were in favor.

OPEN TO THE PUBLIC

Chairwoman Blakeslee requested a motion to open to the Public. A motion was made by Trustee Fletcher and seconded by Trustee Morales-Diaz. All were in favor.

Mr. Luis DeAbreu, Director, of the STEM Program.

Mr. De Abreu provided information regarding BCC's STEM Programs. The STEM Running Start Program is an academic preparatory program for students. Approximately 149 students participated in this program and 43 of those students qualified for the STEM textbook support program, based on financial need and programmatic performance.

The STEM Scholars program included 46 interns who worked with Mr. De Abreu during the Winter term. We call it the STEM Winternships. On January 13th, 2022 the nine projects were presented supported by eight talented faculty members.

Natalie Leon, a STEM student, worked in an internship program at NASA. Natalie did extremely well and was invited to participate in the NASA "Academy" program designed to introduce mission design procedures and protocols in the Space industry. Natalie was the only community college student assigned to lead this team of fellow students from top 4-year institutions.

Mrs. Cinzia D'Iorio – Dean of Continuing Education and Workforce Development.

Mrs. D'Iorio updated the board on the following programs:

- ❖ Institute Learning and Retirement (ILR) program. On February 15, 2022, twenty-eight courses will be available for seniors to register for in-person and on-line courses.

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- ❖ The Kids and Teens Summer Learning Academy. The program is offered for eight weeks during the summer including 10 to 20 courses per week along with the high school programs being held on campus.
- ❖ Ciarco Learning Center
Approximately 80 students are enrolled in classes being held in the morning and 100 students in the evening. Seven courses are offered from 1:00 p.m. to 4:00 p.m. consisting of the Department of Labor (DOL), English as a Second Language (ESL), and High School Equivalency (HSE.)
- ❖ Two instructors are assigned to the Bergen County Jail to provide courses to inmates.
- ❖ An additional instructor will be required at the Bergen County Jail for additional transfer of inmates from the Passaic County jail while it is under construction.

Mr. Josh Gordon, Bergen Community College employee, Media Technology.

Mr. Gordon required clarification regarding options of start dates for recent and upcoming semesters.

Trustee Ranjan thanked Luis DeAbreu and Cinzia D'lorio for updating the trustees and community on the wonderful accomplishments and inspiring stories.

Chairwoman Blakeslee requested a motion to close the public portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Moralez-Diaz.

Chairwoman Blakeslee requested a motion to approve the January 11, 2022 board meeting minutes. A motion was made by Secretary Barreto and seconded by Trustee Yoo.

Roll Call Vote for approval of the board meeting minutes dated January 11, 2022.

Mr. Joseph A. Barreto - Yes

Ms. Dorothy Blakeslee - Yes

Mr. Louis DeLisio – Yes

Mr. Patrick J. Fletcher – Yes

Mr. Mark Longo – Absent

Ms. Ritzy Moralez-Diaz - Yes

Mr. Stephen F. Pellino, Esq. - Abstained

Dr. Sheetal Ranjan – Yes

Mr. Adam Silverstein – Yes

Miss Crystal Yoo - Yes

8 Yes, 1 Abstention and 1 Absent.

Motion passed for approval of January 11, 2022 board meeting minutes.

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Chairwoman Blakeslee requested a motion to remove resolution P8 from the consent agenda. A motion was made by Trustee Barreto and seconded by Trustee Morales-Diaz.

Roll Call Vote for removal of resolution P8 from the consent agenda.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Patrick J. Fletcher – Yes
Mr. Mark Longo – Absent
Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. -Yes
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein – Yes
Miss Crystal Yoo - Yes

9 Yes and 1 Absent.

Motion passed for removal of resolution P8 from the consent agenda.

Chairwoman Blakeslee requested a motion to approve the Consent Agenda for Tuesday, February 1, 2022. A motion was made by Trustee Barreto and seconded by Trustee ranjan. Motion passed for Consent Agenda.

A/F1 to A/F3
P1A to P7.
SF1 to SF3.

Roll Call Vote for approval of the Consent Agenda dated February 1, 2022.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Patrick J. Fletcher - Yes
Mr. Mark Longo – Absent
Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. - Yes
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein –Yes
Miss Crystal Yoo - Yes

9 Yes on A/F 1 to A/F3 and 1 Absent

9 Yes on P1A to P7 and 1 Absent

9 Yes on S/F1 to S/F3 and 1 Absent

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At 5:40 p.m., Chairwoman Blakeslee requested a motion to enter into executive session to discuss personnel matters and anticipated litigation – bid protest.
A motion was made by Trustee Barreto and seconded by Trustee Longo. All trustees agreed. Motion passed.

On behalf of Chairwoman Blakeslee, “Pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the following matters will be discussed by the Board in closed session:
Personnel matters and anticipated litigation – bid protest. The discussion will become public when the need for confidentiality no longer exists.”

Upon conclusion of the Executive Session, the board will reconvene.
Formal action may be taken upon return to the public session

At 6:15 p.m., Chairwoman Blakeslee requested a motion to reconvene the board meeting.
A motion was made by Trustee Barreto and seconded by Trustee Morales-Diaz. Motion passed.

Mrs. Judy Verrone, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P. read the following three resolutions.

BOARD OF TRUSTEES ACTION P9
Approval Date: February 1, 2022

Resolution

Approve: Termination of Employment

Submitted By

Dr. Eric M. Friedman, President
Ms. Meredith Gatzke, Vice President of Human Resources and Organizational Effectiveness
Mr. Nathaniel Saviet, Vice President of Facilities

Action Requested

To approve the termination of employment for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Mr. Robin Bowman	Custodian	February 1, 2022

Justification

Termination

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Chairwoman Blakeslee requested a motion for approval of resolution P9. A motion was made by Trustee Barreto and seconded by Trustee Yoo. Motion passed.

Roll Call Vote for approval of resolution P9 dated February 1, 2022.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Patrick J. Fletcher - Yes
Mr. Mark Longo – Absent
Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. - Yes
Dr. Sheetal Ranjan – Abstain
Mr. Adam Silverstein –Yes
Miss Crystal Yoo - Yes

Motion passed.

**BOARD OF TRUSTEES ACTION P10
Approval Date: February 1, 2022**

Resolution

Approve: Termination of Employment

Submitted By

Dr. Eric M. Friedman, President
Ms. Meredith Gatzke, Vice President of Human Resources and Organizational Effectiveness

Action Requested

To ratify all actions taken hereto for regarding this matter.

To approve the termination of employment for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Dr. Ralph Choonoo	Interim Vice President / Student Affairs	February 1, 2022

Justification

Termination

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Chairwoman Blakeslee requested a motion for approval of resolution P10. A motion was made by Trustee Barreto and seconded by Trustee Pellino. Motion passed for Consent Agenda.

Roll Call Vote for approval of resolution P10 dated February 1, 2022.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Patrick J. Fletcher - Yes
Mr. Mark Longo – Absent
Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. - Yes
Dr. Sheetal Ranjan – Abstain
Mr. Adam Silverstein –Yes
Miss Crystal Yoo - Yes

Motion passed.

**BOARD OF TRUSTEES ACTION I-1
Approval Date: February 1, 2022**

Resolution

To establish a Protest Hearing Committee.

Submitted By

Dr. Eric M. Friedman, President
Bergen Community College Board of Trustees

Action Requested

To establish a Protest Hearing Committee to hear a bid protest that was filed by Vanore Electric.

The trustees serving on this Protest Committee are:

Trustee Mark Longo, Chairman, Site and Facilities Committee
Trustee Stephen F. Pellino, Esq., Member of the Site and Facilities Committee
Trustee Louis DeLisio, Member of the Site and Facilities Committee

Alternate trustees:

Trustee Adam Silverstein, Vice Chairman, Board of Trustees
Trustee Joseph Barreto, Secretary, Board of Trustees

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Chairwoman Blakeslee requested a motion for approval of resolution I-1. A motion was made by Trustee Barreto and seconded by Trustee Morales-Diaz. Motion passed.

Roll Call Vote for approval of resolution I-1 dated February 1, 2022.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Patrick J. Fletcher - Yes
Mr. Mark Longo – Absent
Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. - Yes
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein –Yes
Miss Crystal Yoo - Yes

Motion passed.

Approved resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted to approve the following invoices:

December 1, 2021 to December 31, 2021 \$ 14,955.10

A/F2 -To authorize the purchase of two hundred (200) faucets and two hundred and fifty (250) flushometers from Atlantic Plumbing Supply.

Approval is hereby granted to purchase two hundred (200) faucets and two hundred and fifty (250) flushometers from Atlantic Plumbing Supply through NJ State Contract # 89798 at a cost of \$95,588.20.

A/F3 - To authorize the purchase of services from Transact Campus Inc. for printing and mailing of IRS-mandated 1098T tuition statements to students.

Approval is hereby granted to enter into a 3-year agreement with Transact Campus Inc. for printing and mailing of 1098T Tuition Statements for approximately 24,000 students for a total of \$47,147.90 paid as follows:

Year 1 \$15,405.37

Year 2 \$15,714.12

Year 3 \$16,028.41

I-1 - To establish a Protest Hearing Committee.

Approval is hereby granted to establish a Protest Hearing Committee to hear a bid protest that was filed by Vanore Electric.

The trustees serving on this Protest Committee are:

Trustee Mark Longo, Chairman, Site and Facilities Committee

Trustee Stephen F. Pellino, Esq., Member of the Site and Facilities Committee

Trustee Louis DeLisio, Member of the Site and Facilities Committee

Alternate trustees:

Trustee Adam Silverstein, Vice Chairman, Board of Trustees

Trustee Joseph Barreto, Secretary, Board of Trustees

P1A - Appointment: Professional Staff

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Christopher Carlson	Groundskeeper Supervisor / Physical Plants and Ground / Facilities	\$81,308.37 (pro-rated)	02/02/22

P1B - Appointment: Grant Funded Staff

Approval is hereby granted for the appointment of the following individual to the temporary full-time position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Jared Farra	Pandemic Service Assistant Generalist / Student Life / Student Affairs	\$50,000 (pro-rated)	02/02/22 – 09/30/22

P1C – Appointment: Confidential Staff

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Dr. Anthony Trump	Vice President / Student Affairs	\$152,500.00 (pro-rated)	03/21/22

P1D - Appointment: Confidential Staff

Approval is hereby granted for the promotions / appointments of the following individuals as indicated below:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Dr. Deborah Manning	Dean of Adjunct Administration / Academic Affairs	\$95,000.00	02/15/22
Dr. Jennifer Migliorino-Reyes	Assistant Vice President / Student Affairs	\$122,500.00	02/15/22

P2 - Reappointment: Faculty – Fifth Reappointment (with tenure)

Approval is hereby granted for to reappoint the following individuals for their fifth reappointment with tenure to the indicated division and rank for the period September 1, 2022 through June 30, 2023 unless otherwise noted:

5th REAPPOINTMENT

<u>NAME</u>	<u>RANK</u>	<u>DISCIPLINE/DIVISION</u>
Ronda Drakeford	Assistant Instructor	Hotel Restaurant Management/Business, Arts & Social Sciences
Alex Luy	Assistant Professor	Computer Science / Math, Science and Technology
Jessica Peacock*	Assistant Professor	Center for Student Success / Student Affairs
Jaclyn Rose Park	Associate Instructor	Diagnostic Medical Sonography / Health Professions

P3 – Approve Sabbatical Leave of Absence

Approval is hereby granted for the following Sabbatical Leave of Absence with pay for the period indicated be granted to the faculty members listed below, subject to financial allocations from the State of New Jersey and Bergen County, as indicated in the 2022-2023 proposed College budget:

<u>Name</u>	<u>Rank</u>	<u>Discipline</u>	<u>Period</u>
Dr. Mi Ahn	Professor	Psychology	Spring 2023

Purpose:

To study the identities of Bergen Community College students, particularly students who are 1st and 2nd generation immigrants. Conduct virtual interviews and create a video and author a book based on these interviews regarding each participant's sense of their individual as well as collective identity.

<u>Name</u>	<u>Rank</u>	<u>Discipline</u>	<u>Period</u>
Thomas LaPointe	Associate Professor	English Composition	Spring 2023

Purpose:

Given the on-going opioid crisis, coupled with clashes over immigration policy, and intensifying violence against Asian Americans, the project is to produce a book length manuscript on :
Opium Smoking: Prohibition, Immigration, and the Making of the Chinese American Alien.
It is a timely and necessary reflection on the origins of a volatile convergence of concerns that, more than a century later, continue to define aspects of American cultural and political identity.

P4 - Approve stipends for Nursing Clinical Faculty for Spring 2022 semester

Approval is hereby granted for payment of stipends for the following individuals in the Nursing Clinical Faculty in the amounts indicated for the Spring 2022 semester.

<u>Name</u>	<u>Semester stipend amount</u>
<u>Full time</u>	
Claire Cyriax	\$2,400.00
Joanne Diamantidis*	\$3,600.00
Carrie Polnyj	\$2,400.00
Carmen Torres*	\$1,200.00
Toni Tortorella-Genova	\$2,400.00
Diana Constantino	\$2,400.00
<u>Lecturers</u>	
Marites Alconis*	\$3,600.00
Joana Constantino	\$2,400.00
Sharon Mancini*	\$1,200.00
Rommel Jimenez	\$2,400.00

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Adjuncts

Barbara (Schweiger) Albanese	\$2,400.00
Karen Antequera	\$2,400.00
Jessica Brown**	\$1,200.00
Cyndi Chiulli	\$2,400.00
Nicole Cofini	\$2,400.00
Giuseppina Finnerty**	\$1,200.00
Maureen Imbrogno	\$2,400.00
Rena Jaffe**	\$1,200.00

<u>Name</u>	<u>Stipend amount</u>
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Lilleth Okossi	\$2,400.00
Saideh Labibi	\$2,400.00
Melissa Marut	\$2,400.00
Jaina Vallarta	\$2,400.00
Tara Spruill**	\$1,200.00
Christine Judge	\$2,400.00
Jim Keogh	\$2,400.00
Tenzin Lama-Tamang	\$2,400.00
Michael Lang**	\$1,200.00
Easter Grace Mana-ay Rio	\$2,400.00
Teresa Meyer**	\$1,200.00
Desiree Morgan	\$2,400.00
Kristina Rioux	\$2,400.00
Kristi Schmidt	\$2,400.00
T. Dolma Siphur	\$2,400.00
Robelisa Sistoso	\$2,400.00

* for additional ½ semester clinical

** for ½ semester clinical only

***for additional full semester clinical

P5A - Approve: Leave of Absence / Support Staff

Approval is hereby granted for an unpaid leave of absence per NJ FMLA guidelines, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Vanessa Pusey	Senior Registration Assistant / Student Affairs	01/31/22 (retroactive)

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P5B - Approve: Return from Leave of Absence/Support Staff

Approval is hereby granted for the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Roy Burgher	Sergeant / Public Safety	\$74,688.10 (pro-rated)	01/05/2022 (retroactive)
Kevin Walker	Officer / Public Safety	\$41,222.29 (pro-rated)	01/10/2022 (retroactive)
Robin Bowman	Custodian / Custodial Operations	\$36,888.77 (pro-rated)	01/05/22 (retroactive)
Nobile Basile	Senior Custodian / Custodial Operations	\$49,634.40 (pro-rated)	01/27/22 (retroactive)
Sybil Carter	Custodian / Custodial Operations	\$46,482.69 (pro-rated)	01/18/22 (retroactive)

P5C - Approve: Leave of Absence / Support Staff

Approval is hereby granted for an unpaid leave of absence per NJ FMLA guidelines, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Casper Moriggi	Senior Library Assistant / Academic Affairs	01/13/22 (retroactive)

P5D - Approve: Leave of Absence / Professional Staff

Approval is hereby granted for an unpaid leave of absence per NJ FMLA guidelines, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Aretha McMillan	Coordinator, Educational Outreach / Student Affairs	12/01/21 (retroactive)

P5E – Approve: Leave of Absence / Support Staff

Approval is hereby granted for an unpaid leave of absence per NJ FMLA guidelines, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Jose Sousa	Custodian / Facilities	01/13/22 (retroactive)

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P6 - Retirement: Professional Staff

Approval is hereby granted for the retirement of the following individuals:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Sonia Rose	Manager of Accounts Payable / Finance	01/03/95	04/01/22

P7 - Resignation: Faculty

Approval is hereby granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Jose Orozco Rodriguez	Instructor / Math, Science and Technology / Academic Affairs	05/22/17	02/01/22

P8 – Resolution was removed from board packet by vote from the trustees.

P9 - Approve: Termination of Employment

Approval is hereby granted for the termination of employment for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Mr. Robin Bowman	Custodian	February 1, 2022

P10 - Approve: Termination of Employment

Approval is hereby granted for the termination of the following individual.

To ratify all actions taken hereto for regarding this matter.

To approve the termination of employment for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Dr. Ralph Choonoo	Interim Vice President / Student Affairs	February 1, 2022

S/F1 - To award Public Bid P-2344 to DeSesa Engineering Co., Inc. for chiller replacement for existing roof top unit at Lyndhurst Campus.

Approval is hereby granted to award Public Bid P-2344 Chiller Replacement for Existing Roof Top Unit at Lyndhurst Campus to DeSesa Engineering Co., Inc. for the amount of \$419,500.00.

A total of eighteen (18) companies registered for bid packages and six (6) bids were received.

DeSesa Engineering Co., Inc.	\$419,500.00
Burlew Mechanical LLC	\$445,000.00
Benmar Air Conditioning LLC	\$472,000.00
TM Brennan Service, Inc.	\$497,000.00
C. Dougherty & Co., Inc.	\$497,000.00
McCloskey Mechanical Contractors, Inc.	\$555,000.00

S/F2 - To award Public Bid P-2351 to Adamo Brothers Construction for pump room repairs at Paramus Campus

Approval is hereby granted to award Public Bid P-2351 Pump Room Repairs at Bergen Community College's Main Campus in Paramus to Adamo Brothers Construction for the amount of \$240,000.00.

A total of 17 companies registered for bid packages and one (1) bid was received.

Adamo Brothers Construction	\$240,000.00
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S/F3 - To award Public Bid P-2352 to Current Elevator Technology, Inc. for elevator repair at Meadowlands Campus in Lyndhurst.

Approval is hereby granted to award Public Bid P-2352 Elevator Repair at Bergen Community College's Meadowlands Campus in Lyndhurst to Current Elevator Technology, Inc. for the amount of \$98,575.00.

A total of eight (8) companies registered for bid packages and two (2) bids were received.

Current Elevator Technology, Inc.	\$98,575.00
Slade Industries, Inc.	\$500,000.00

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Barreto made a motion to adjourn the meeting, seconded by Trustee Pellino.
All trustees were in favor.

The board meeting adjourned at 6:20 p.m.

Thank you,

Trustee Joseph Barreto, Secretary, Board of Trustees
Bergen Community College