

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Minutes of the Tuesday, February 2, 2021  
Virtual WEBEX PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **February 2, 2021**, as a Virtual WebEx Teleconference Meeting. Chairwoman Dorothy Blakeslee called the meeting to order at 5:02 p.m. and the following announcement was made:

The Bergen Community College Board of Trustees meeting scheduled for today Tuesday, February 2, 2021 at 5:00 p.m. will take place remotely. No physical meeting will take place. Rather, as a consequence of the COVID-19 pandemic, the meeting will take place electronically through WebEx.

Instructions for the public to participate have been posted on the homepage of the Bergen Community College website, and an email was distributed to all BCC personnel. Additionally, information was uploaded to the electronic sign as you enter the Paramus Campus.

All members of the public, whether accessing via the web or telephone, will have the opportunity to offer comments during the public comment portion of the meeting.

The public agenda is available on the BCC website home page.

Go to [bergen.edu](http://bergen.edu)

Once on the home page:

Go to About Us

Next, Board of Trustees

Followed by Meeting Agendas and Resolutions

Thank you.

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted on the first floor at the L-wing lobby adjacent to the Public Safety Office in the Pitkin Education Center of Bergen Community College and on the College's website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News, and filed with the Clerk of the County of Bergen, December 31, 2020.

**ROLL CALL**

**Present**

Mr. Joseph Barreto

Mrs. Dorothy Blakeslee

Mr. Gerard L. Carroll

Mr. Louis DeLisio

Mr. Patrick J. Fletcher

Mrs. Krista Flinn

Mr. Mark Longo

Mrs. Ritzy Moralez-Diaz

Dr. Sheetal Ranjan

Mr. Adam Silverstein

Mr. Robert Krasowski

**Board of Trustees Minutes**  
**February 2, 2021**  
**Page two**

Also Present

Dr. Eric M. Friedman, President

Mrs. Judy Verrone, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Mr. Tyler Beebe, Managing Director of Systems Integration/Information Technology Services

Mr. Timothy Burger, Technical Director, Information Technology Services

Regrets

Mr. Stephen F. Pellino, Esq.

**REPORTS**

**VICE CHAIRMAN'S REMARKS**

Vice Chairman Silverstein commended the work of the Finance Committee and staff for their work and diligence in resolution A/F4 Authorization to Award Public Bid P-2334 for solid waste collection, disposal and recycling services to Gaeta Recycling Co., Inc, for a two-year period from February 2, 2021 through February 2, 2023. The staff reviewed and worked through the process to ultimately save the college and students a significant amount of money.

**SECRETARY'S REMARKS**

Secretary Carroll recommended the approval of the Tuesday, January 12<sup>th</sup>, 2021 board meeting and executive session minutes and the consent agenda dated February 2, 2021.

Trustee Carroll participated at the virtual Association of the Community College Trustees (ACCT) Leadership Conference and the Governance and Bylaws Committee.

**TREASURER'S REMARKS**

Treasurer Barreto, Chairman, Education and Student Affairs Committee recommended approval of E/SA1 and E/SA2.

**PRESIDENT'S REPORT**

As President Friedman moves into the second month of his presidency, his intention to "hit the ground listening" has materialized in myriad ways. In addition to inspirational conversations with faculty, staff, students, union leadership, and community groups and even a sit-down interview on our own "Studio Bergen" television program he continues to meet with and listen to our external partners.

Dr. Friedman met with Bergen County Vocational Technical School District Superintendent Dr. Howard Lerner. The district maintains the Applied Technology High School on the campus in Ender Hall. Dr. Friedman appreciated the opportunity to discuss their collaborative visions. They look forward to additional stackable or dual enrollment programs for Bergen County students. Dr. Friedman was informed from Vice President Fisher that the program proposal for BCC's Cyber Security program is moving forward and the pathway from the high school program to BCC's program will be clear and seamless.

**Board of Trustees Minutes**  
**February 2, 2021**  
**Page three**

Dr. Friedman spoke at the incredibly moving International Holocaust Remembrance Day. This was sponsored by Bergen's Center for Peace Justice and Reconciliation and the Museum of Jewish Heritage. It featured the remarks of Holocaust survivor, Erwin Forley. The Holocaust remains part of our shared history as global citizens. It carries specific importance for Dr. Friedman. His grandparents fled their homes in Eastern Europe in response to deadly pogroms, anti-Semitism, and the destruction of Jewish life and culture across the European continent. Given recent violent events at the nation's capital on January 6<sup>th</sup>, now more than ever in recent history, testimony from a holocaust survivor is so vitally important. Understanding how and why the holocaust occurred is an educational opportunity that can inform broader understandings of mass violence globally and highlight the value of promoting human rights, ethics and civic engagement. Dr. Friedman was honored to provide remarks and he is very proud of the center, Professor Beverly Margolies and her team.

Dr. Friedman was pleased to report that Black History month at Bergen organized by Dr. Maureen Ellis-Davis, Professor of Sociology, will kick-off on Thursday, February 4th with an opening ceremony. "Unwrap Your Gift" by Jean Clervil, a motivational speaker, will inspire the audience to chase their dreams and share useful strategies to fuel and sustain those dreams. This will be followed by a talk on February 10<sup>th</sup> by Dr. Thomas Craemer, Associate Professor of Public Policy at the University of Connecticut. He will present and receive questions regarding Reparations for "Black Descendants of Slavery". On February 11<sup>th</sup>, Mary Louise Romney Schaab, Independent Consultant will speak about her book *An Afro-Caribbean in the Nazi Era* from Papiamentu to German the work about her father's experience as a black merchant sailor. The sailor, Lionel Romney, was one of relatively few black people who was imprisoned in the Nazi concentration camp system and even fewer who survived to tell his story. Dr. Friedman encouraged everyone to join these and other events that highlight stories and achievements by African Americans and recognize their central role in United States history.

Dr. Friedman reported on resolutions that the board will approve during the February meeting:

- The first resolution pertained to the authorization adopting the ten-year facilities master plan, a project led by the college and N.K. Architects. This master plan which outlines the institution's strategic facilities needs based on enrollment trends and changes in higher education took shape with the input of students, faculty, staff, and community members. The plan provides the institution with a vision for BCC facilities. It can be carried out in stages in the coming years.
- The second resolution, the Board will authorize the college to submit a four-million-dollar county college (CTE) program expansion grant. The application is for the construction of an addition to the technical education center. If awarded, the grant would support expanded career and technical education program enrollment in the areas of advanced manufacturing, welding, and cyber security.
- Lastly, on the Board's agenda is the ratification of the spring pandemic reopening plan reflecting the work of the reopening taskforce, chaired by Dr. Hlavenka, task force subcommittees, the executive team, College leadership, union leadership, and students.

**Board of Trustees Minutes**  
**February 2, 2021**  
**Page four**

Among the changes in the spring plan from the fall will be the addition a new third step to our on-campus screening process to strengthen our contact tracing capabilities with students, faculty and staff scanning their Bergen issued ID cards at all entry points. Dr. Friedman reminded everyone, including those joining us from outside the college, that Bergen remains open for business albeit virtually. For those visiting campus, we have taken extraordinary steps to ensure their safety. We have logged more than 20,000 visits to campus since September and in every case the college followed its protocols and has had no community spread of COVID-19.

Dr. Friedman received several emails regarding concerns about the suspension of athletic activities, especially the baseball season. This is being discussed with the COVID-19 task force.

Next week Dr. Friedman and some of the trustees will attend this year's Association of Community College Trustees (ACCT) "National Legislative Summit." This event, which normally takes place in Washington, D.C., will feature a virtual line up of speakers including members of Congress, political analysts and higher education policy advisors. It provides an opportunity for community college leaders like ourselves to share our legislative priorities and connect with our federal government leaders. It remains vitally important that we as a Community College Leaders advocate on behalf of the most vulnerable members of our community.

Dr. Friedman congratulated Jenny Gamez a student Conduct Generalist in the Office of Student Life and Conduct who recently received a Raymond Goldstone Foundation scholarship to the 2021 Association for Student Conduct Administration conference. She will attend the conference without costs enabling her to participate in an important step in her ongoing professional development. Congratulations Jenny.

Dr. Friedman quoted Dr. Ralph Choonoo, the Interim Vice President of Student Affairs.

Dr. Choonoo stated, "Jonathan Siemaszkiewicz, a Marine Veteran that I counseled when he was a student at Bergen is now majoring in Psychology at Fairleigh Dickinson University. At my suggestion, to expand his library of readings included Viktor Frankl's *Man's Search for Meaning* and Carl Jung's *Modern Man in Search of a Soul*. He is an extremely bright and introspective student whose curiosity and love of learning bode well for his chosen career of becoming a counselor and psychotherapist." Interim Vice President Choonoo informed Dr. Friedman that former BCC student, Catalina Escobar an Air force veteran who graduated from our nursing program earned her BSN and just landed her first job working in the emergency room of a hospital in San Antonio, Texas. Dr. Friedman thanked Dr. Choonoo for sharing these success stories.

Trustees, community members this is students' success. This is why we come to work each day. This is the transformative impact of this comprehensive community college. With the combined efforts of the Finance Office, Financial Aid and Information Technology, 4,399 students have received over four million three hundred thousand dollars in CARES emergency relief grants to date. Dr. Friedman also reported that at this point our enrollments continue to lag significantly behind last spring and are down around 15% in total credits for the traditional spring term with the ten-day count being completed yesterday.

We are exceeding expectations for late start terms and he will continue to keep you posted.

As we make up ground with these late start enrollments we will enroll continuously throughout February.

Needless to say, as we move towards completing a draft budget for discussion with the Audit and Finance Committee this will need to be factored in.

**Board of Trustees Minutes**  
**February 2, 2021**  
**Page five**

In your packet, you will see the resignation of Angie Goldszmidt. Angie was the Academic Advisor to the Phi Theta Kappa chapter. She was also a Bergen graduate and, as Alan Kaufman has informed Dr. Friedman, a stellar student in several of his honors classes. I only just met her and I found her to be extremely dedicated and accomplished. Angie will be greatly missed and we wish her well in her next endeavors.

The Bergen Community College Foundation was presented with a challenge grant opportunity in the middle of December to raise \$ 50,000 dollars by December 31<sup>st</sup>, 2020. Simply put, if we raised \$ 50,000 dollars, the donor's contribution would be made. We quickly approached potential donors with this challenge and the great news is that we successfully completed the challenge. This is the first time we asked our community for help in this manner and the response was very gratifying. Thank you to Ron Miller and the Foundation Board for their incredible work on behalf of our students.

A notable faculty accomplishment. In November, Dr. Leigh Jonaitis, Professor of English was elected to be secretary of the two-year college English (TYCA) for a three-year term. This is the two-year college English association. This is the premier association for community college English professors and it now has an accomplished faculty member from Bergen and in its leadership.

Dr. Mi Ahn, Professor of Psychology, reported that on January 29<sup>th</sup> we participated on a Korean radio show. We were interviewed by a well know Korean radio show host and our students did a fabulous job in promoting BCC, particularly the bilingual continuing education classes they are taking. Thanks to our students' efforts in promoting BCC and continuing education. We've had many inquiries and several new students are registering. Our students have also formed a committee consisting of 15 members including a current Korean Student Association (KSA) president, the KSA alumni association president and continuing education students. Thank you Dr. Ahn.

A special note, many of our professors and students in the institute for Retired Learning (ILR) have never taught or taken an on-line class before the pandemic. Most were apprehensive but also very excited about the possibility of staying connected to their ILR Community during this challenging time. The division of Continuing Education and workforce development worked with our IT division and transitioned more than 15 courses to a virtual environment within fourteen days. Highlights include Barry Schiff our art instructor. He had never taught online before and now he is teaching a watercolors class. John Divine instructor of History is teaching a series on the Civil War with 30 students in attendance and Fred Voss an expert in Family History had an audience of over 40 students and kept them engaged with topics of genealogy. These instructors, as they serve and educate our seniors, exemplify the ethic of care that you have heard me speak about over the last few weeks.

Additional notes: a note about our workforce partnership with CVS Health. The first cohort of Pharmacy Technician Apprentices from the College's twelve million dollars statewide NJ Health Works grant has completed their classroom training and eight BCC students have been hired as Pharmacy Technician Apprentices throughout Bergen County. They are beginning on the job learning this month in an earn and learn model. Approximately forty potential apprentices will be screened for the next cohort which begins in February. This innovative model is being carried out across multiple health care areas and the consortium of fourteen community colleges represents how Bergen is leading the way in getting students trained and into the workforce both within Bergen County and statewide; this is continuous improvement in action.

## **Board of Trustees Minutes**

**February 2, 2021**

**Page six**

On January 28<sup>th</sup>, Dr. Christine Gillespie, Executive Director of Continuing Education and Workforce Development represented Bergen as a panelist at a United States Department of Labor (USDOL) sponsored event entitled "Resilient Business Engagement Strategies for Apprenticeship Expansion." Thank you, Christine.

In Dr. Friedman's final note, he mentioned the passing of Lynn Gray, Jr., who died in December of COVID-19. Many of you may not have known or heard of him but he was a pioneer of alternative models for public school education. Dr. Friedman referenced a line from his obituary that really stood out when he read it. It read: "He cared about the kids who fell through the cracks." I hope that all of us keep that sentiment in our hearts as we do what we do for our communities. Thank you.

### **COMMITTEE REPORTS**

#### **AUDIT AND FINANCE**

Chairman Fletcher informed trustees that the Audit and Finance Committee met on January 21, 2021. The committee is prepared to recommend resolutions AF1 to AF6 to be approved by the board members.

#### **EDUCATION AND STUDENT AFFAIRS**

Chairman Barreto informed trustees that the Education and Student Affairs Committee met on January 19, 2021. The committee will recommend resolution E/SA1 and E/SA2 for approval by the trustees.

#### **PERSONNEL**

Chairwoman Moralez-Diaz informed the board members that the Personnel Committee had a virtual meeting on January 19, 2021 and will be recommending the moving of resolutions P1A, B, C and P2 to P16 that appear on the agenda.

#### **SITE AND FACILITIES**

Trustee Longo, Chair, of the Site and Facilities Committee informed the board members that The Site and Facilities Committee had a virtual meeting on January 20, 2021. The committee will be recommending resolution S/F1 for approval by the trustees.

#### **STRATEGIC PLANNING AND ISSUES**

Chairman Ranjan reported that Dr. Brock Fisher, Vice President, Academic Affairs organized a team for The Strategic Planning and Issues Committee. A meeting will take place on February 3, 2021 with Trustee Ranjan and Dr. Friedman to discuss the various strategies. Trustee Ranjan has been very impressed with the team and will discuss strategic planning and issues with the committee.

**ALUMNI TRUSTEE**

Mr. Krasowski has been attending the Association of Community College Trustees (ACCT) and has registered to attend seminars regarding legislative agenda and priorities of community colleges nationwide. The Alumni Trustee recognized Ms. Angie Goldszmidt, who had a monumental impact on student life at Bergen Community College. Mr. Krasowski emphasized how valuable her guidance and support was for his own academic success and the success of other students. Several students from the PTK and Honors programs recognized Ms. Goldszmidt for her dedication to Bergen Community College and our PTK Chapter. They wished her well in her new endeavors.

Angie Goldszmidt thanked everyone for the wonderful opportunity and is very grateful for the support from the College and the Board. Angie hopes that Bergen Community College will continue to grow leaders and invest in the Honors program.

**CHAIRWOMAN'S REPORT**

Chairwoman Blakeslee and Secretary Carroll took a tour of the new One Stop Center. This is an amazing step for the college. It is a completely open space that will allow our students to get everything they require and assistance they need. An office has been dedicated to our four-year higher education partners.

On January 14<sup>th</sup>, Chairwoman Blakeslee joined the STEM program to visit with students and listen to their presentations about their projects. The projects were very impressive, timely and insightful. In addition to the wonderful students, our faculty has clearly committed and dedicated their time through the pandemic. They made this program work.

Chairwoman Blakeslee reviewed an article in the newspaper regarding Secretary Carroll who will continue his volunteerism and has joined the political ticket in Hackensack. We wish you the best of luck.

**UNFINISHED/BOARD MEMBERS**

No member of the board raised any unfinished business.

**NEW BUSINESS/BOARD MEMBERS**

Trustee Ranjan provided an update regarding federal legislative priorities and state legislative priorities through the Association of Community College Trustees (ACCT). At the National Legislative Summit federal priorities will be discussed. There may be some way to reduce the burden on the fees that are paid to ACCT. There is a subcommittee to review the process and move this initiative forward. The NJCCC has arranged a meeting of all the attendees across the state to participate next week. This is a new initiative which was put forth by the current chair so we could represent ourselves as a full New Jersey delegation as opposed to individual colleges. Trustee Ranjan will provide an update.

Trustee Flinn reported that New Jersey has adopted a "Bridge Program" for graduating students in the class of 2021 and 2022. The Bridge Program will allow these students to take a bridge year and during that bridge year they will register for courses at BCC. This is a great opportunity for students to experience BCC and hopefully these students might consider attending BCC for their education.

Chairwoman Blakeslee requested a motion to close the new business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Moralez-Diaz.

**OPEN TO THE PUBLIC**

Ms. Amanda Karpinski, graduate of BCC. She thanked and recognized Angie for her service to the students of Bergen. During her time at BCC she was elected as the International President of PTK and she continues to serve on a PTK Board of Directors as the Alumni representative. Angie has impacted the lives of hundreds of students. She has given countless hours helping student on scholarship applications and their professional development. Amanda is currently pursuing a Masters Degree in Public Administration and discussing policies that benefit community colleges due to Angie's inspiration. The PTK Chapter is very successful and is known internationally. Hopefully, the PTK Chapter will continue at Bergen Community College and help countless students.

Mr. Michael Cardone, a member of the Bergen Community College baseball team. Mr. Cardone requested a Zoom meeting to discuss the safe return of playing baseball.

Adrian, a member of the Bergen Community baseball team expressed his desire to play baseball this season.

Mrs. Verrone, Esq., reported that a process and pandemic plan was developed to deal with related issues and to coordinate the response to ensure that everyone's safety is secure. Any questions can be directed to the President. The college can discuss the issues with the coordinator and anyone else who can provide input.

STEM Presentation - Mr. Luis DeAbreu, STEM Director.

The STEM students will report and present activities that were conducted over a very productive winter break.

Mr. DeAbreu introduced the STEM students:

Ha Kyoung "Paige" Kim (STEM/Engineering Science Student)

Cinthia Hussein Serrat (STEM/Physics Student)

Shir Gur (STEM/Biology Student)

Saleha Masood (STEM/Biology Student)

Dr. Bruce Benjamin (Faculty Mentor)

On January 4<sup>th</sup>, 2021 the virtual internships began with 35 STEM students along with nine faculty mentors and staff working very diligently to achieve a very ambitious set of goals and objectives. Mr. DeAbreu reported that ten amazing projects were developed over the two-week program. Mr. DeAbreu provided the report on the STEM Running Start Program. The program was held virtually with 194 students. Even though the program operated in a virtual environment that was filled with challenges, students gained the tools they needed to succeed academically. See attached presentation slides.

Chairwoman Blakeslee requested a motion to close the Open to the Public Session. A motion was made by Trustee Barreto and seconded by Trustee Longo. All were in favor. The Public Session was closed.



**Board of Trustees Minutes**  
**February 2, 2021**  
**Page nine**

Chairwoman Blakeslee requested a motion to approve the January 12, 2021 board meeting minutes. A motion was made by Trustee Flinn and seconded by Trustee Moralez-Diaz.

**Roll Call Vote for approval of the board meeting minutes dated Tuesday, January 12, 2021.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll - Yes  
Mr. Louis DeLisio - Yes  
Mr. Patrick J. Fletcher - Yes  
Mrs. Krista J. Flinn - Yes  
Mr. Mark Longo - Yes  
Mrs. Ritzy Moralez-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan - Yes  
Mr. Adam Silverstein - Yes  
Mr. Robert Krasowski - Yes

Votes - 11 - Yes and 1 - Absent.

Motion passed for approval of the January 12, 2021 board meeting minutes.

Chairwoman Blakeslee requested a motion to approve the January 12, 2021 executive session minutes. A motion was made by Trustee Barreto and seconded by Trustee Flinn.

**Roll Call Vote for approval of the executive session minutes dated Tuesday, January 12, 2021.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll - Yes  
Mr. Louis DeLisio - Yes  
Mr. Patrick J. Fletcher - Yes  
Mrs. Krista J. Flinn - Yes  
Mr. Mark Longo - Yes  
Mrs. Ritzy Moralez-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan - Yes  
Mr. Adam Silverstein - Yes  
Mr. Robert Krasowski - Yes

Votes - 11 - Yes and 1 - Absent.

Motion passed for approval of the Tuesday, January 12, 2021 executive session minutes.

**Roll Call Vote for approval of the Consent Agenda dated February 2, 2021.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher – Yes  
Ms. Krista J. Flinn – Yes  
Mr. Mark Longo – Yes

***Trustee Mark Longo abstained from voting on Resolution A/F1: Exempt from Bidding:  
Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.***

Ms. Ritzy Moralez-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Robert Krasowski - Yes

Chairwoman Blakeslee requested a motion to approve the December 1, 2020 Consent Agenda.

A motion was made by Trustee Moralez-Diaz and seconded by Trustee Barreto.  
Resolutions were not submitted for Strategic Planning and Issues.

**Votes:**

A/F1 – 10 Yes, 1 - Abstention and 1 – Absent.  
A/F2 to A/F6 – 11 Yes and 1 – Absent.  
E/SA1 and E/SA2 – 11 Yes and 1 Absent.  
I-1 – 11 Yes and 1 – Absent.  
P1A to P16 – 11 Yes and 1 – Absent.  
S/F1 – 11 Yes and 1 Absent.

Motion passed for Consent Agenda

Executive session was not held on Tuesday, February 2, 2021.

**Approved resolutions:**

**A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.**

Approval is hereby granted to approve the following invoice:

Invoices: November 1, 2020 – November 30, 2020.

DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 63,479.47

**A/F2 – Authorization to award Public Bid P-2321 for On-Call general contracting to Northeastern Interior Services LLC for a two-year period February 2, 2021 through February 2, 2023.**

Approval is hereby granted to award Public Bid P-2321 for On-Call general contracting to Northeastern Interior Services LLC for the estimated amount of \$470,415.50 for the period February 2, 2021 through February 2, 2023.

**A/F3 - To authorize the award of Public Bid P-2333 for LED Lighting Supplies to Graybar Electric Company, Inc. for a two-year period.**

Approval is hereby granted to award Public Bid P-2333 for LED Lighting Supplies to Graybar Electric Company, Inc. for an estimated amount of \$88,629.30, for the period February 2, 2021 through February 2, 2023.

**A/F4 - Authorization to Award Public Bid P-2334 for solid waste collection, disposal and recycling services to Gaeta Recycling Co., Inc. for a two-year period from February 2, 2021 through February 2, 2023.**

Approval is hereby granted to award Public Bid #P-2334 for solid waste collection, disposal and recycling services to Gaeta Recycling Co., Inc. for an estimated amount of \$170,884.96 for the period February 2, 2021 through February 2, 2023.

**A/F5 - To award Public Bid P-2337 to Notcina Corporation for the purchase of an embroidery machine for the Fashion Design program.**

Approval is hereby granted to award Public Bid P-2337 to Notcina Corporation for the purchase of a ZSK Sprint 7XL Compact Embroidery machine at a cost of \$71,889.50.

**A/F6 - To authorize the purchase, installation and configuration of TruCredential software and ID printer from CBORD.**

Approval is hereby granted to purchase, install and configure TruCredential software and ID printer from CBORD in the amount of \$25,076.00.

**E/SA1 - Authorize the execution of a subcontract agreement with Raritan Valley Community College as a new member of the New Jersey Health Professions Consortium (NJHPC) to conduct work under the *Scaling Apprenticeship Through Sector Based Strategies* grant awarded to Bergen Community College by the U.S. Department of Labor, Employment and Training Administration (Grant Award # HG-33026-19-60-A-34, "Health Works"), and to authorize President Eric M. Friedman, or his designee, to execute required documents.**

Approval is hereby granted for an agreement between Bergen Community College (the College) and Raritan Valley Community College authorizing the scope of services and budget in connection with the grant. Bergen Community College and NJHPC partner institutions have created state-wide pathways for healthcare career apprenticeships that coordinate and align strategic initiatives, resources, policies, data, and accountability measures. Partners intend to expand opportunities for H-1B impacted workers, veterans, unemployed, and other underrepresented participants. The College shall administer the Grant and make payment to the participating colleges only to the extent that those activities and payments are authorized and approved by the U.S. Department of Labor.

**E/SA2 - To authorize the submission of a grant application to the Office of the Secretary of Higher Education (OSHE) for funding through the Securing Our Children's Future Bond Act County College Career and Technical Education (CTE) Program Expansion Program, and to authorize President Eric M. Friedman, or his designee, to execute required documents.**

Approval is hereby granted to authorize submission of a County College CTE Program Expansion grant application in the amount of \$4,000,000 for the construction of an addition to the Technology Building that can support expanded career and technical education (CTE) program enrollment. Matching funds and or in-kind resources in the amount of 25% (\$1,000,000) are required.

**I-1 - Approval of the Spring 2021 reopening plan.**

Approval is hereby granted for the Spring 2021 reopening plan, as recommended by Dr. Eric M. Friedman and Dr. Larry Hlavenka, governing College operations in light the COVID-19 pandemic.

**P1A - Appointment: Clinical Coordinator**

Approval is hereby granted to appoint the individual listed below to the position of Clinical Coordinator at the stipend shown for the period January 1, 2021 – June 30, 2021.

<u>Name</u>	<u>Department/Division</u>	<u>Annual Stipend</u>
<b><u>CLINICAL COORDINATOR</u></b>		
Deborah Cook	Dental Hygiene/Health Professions	\$4,750.00*
*pro-rated for the period January 1, 2021 – June 30, 2021		

**P1B - Appointment: Program Coordinator/Faculty**

Approval is hereby granted to appoint the individual listed below to the position of Program Coordinator at the pro-rated release time shown for the period January 1, 2021 – June 30, 2021.

<u>PROGRAM COORDINATOR</u>		<u>Annual Release Time</u>
<u>Name</u>	<u>Department/Division</u>	
Melanie Walker	Developmental Math// Mathematics, Science and Technology 8 credit hours	16 credit hours

**P1C - Appointment: Professional Staff**

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
John Rude	Network Administrator II Information Technology	\$81, 403.05 (pro-rated)	2/03/21

**P2 - Rescind Appointment: Clinical Coordinator**

Approval is hereby granted to rescind the appointment of the following individual as Clinical Coordinator (P1, November 4, 2020):

<u>Name</u>	<u>Department/Division</u>	<u>Effective Date</u>	<u>Annual Stipend</u>
Tomira Rozar	Dental Hygiene/Health Professions	01/01/21 (retroactive)	\$4,750.00

**Board of Trustees Minutes**  
**February 2, 2021**  
**Page thirteen**

**P3 – Reappointment Faculty – Fifth Reappointment (with tenure)**

Approval is hereby granted to reappoint the following individuals for their fifth reappointment with tenure to the indicated division and rank for the period September 1, 2021 through June 30, 2022 unless otherwise noted:

**5th REAPPOINTMENT**

<b><u>NAME</u></b>	<b><u>RANK</u></b>	<b><u>DISCIPLINE/DIVISION</u></b>
Jean Acken	Assistant Professor	Chemistry/Mathematics, Science & Technology
John Bandman	Assistant Professor	Hotel Restaurant Management/Business, Arts & Social Sciences
Mary Bays	Assistant Professor	Fashion Apparel Design/ Business, Arts & Social Sciences
Ara Kahyaoglu	Associate Professor	Chemistry/Mathematics, Science & Technology
Joanne Piccininni	Assistant Professor	Paramedic Science/Health Professions
Mary Senior	Associate Instructor	Surgical Technology /Health Professions
Tomer Zilkha*	Assistant Professor	Hotel Restaurant Management/Business, Arts & Social Sciences

\*Administratively promoted from Instructor to the rank of Assistant Professor In accordance with Article XIII of the BCCFA contract revised in contract negotiations in 2007 to administratively promote eligible Instructors receiving tenure to rank of Assistant Professor.

**P4 - Approve Sabbatical Leave of Absence**

Approval is hereby granted for the following Sabbatical Leave of Absence with pay for the period indicated be granted to the faculty members listed below, subject to financial allocations from the State of New Jersey and Bergen County, as indicated in the 2021-2022 proposed College budget:

<b><u>Name</u></b>	<b><u>Rank</u></b>	<b><u>Discipline</u></b>	<b><u>Period</u></b>
Dr.Vanda Bozicevic	Professor	Philosophy & Religion	Spring 2022

**P5 - Faculty – Change in Rank**

Approval is hereby granted to change the rank for the following individual effective January 1, 2021, based on the completion of his Masters of Business Administration degree, December, 2020.

<b><u>NAME</u></b>	<b><u>RANK</u></b>	<b><u>DISCIPLINE/DIVISION</u></b>
Tomer Zilkha	Instructor	Hotel Restaurant Management/Business, Arts & Social Sciences

**Board of Trustees Minutes**  
**February 2, 2021**  
**Page fourteen**

**P6 - Approve stipends for Nursing Clinical Faculty for Spring 2021 semester**

Approval is hereby granted to approve payment of stipends for the following individuals in the Nursing Clinical Faculty in the amounts indicated for the Spring 2021 semester.

<b><u>Name</u></b>	<b><u>Semester stipend amount</u></b>
<b><u>Full time</u></b>	
Claire Cyriax	\$2,400.00
Joanne Diamantidis*	\$3,600.00
Carrie Polnyj	\$2,400.00
Carmen Torres**	\$1,200.00
Toni Tortorella-Genova	\$2,400.00

<b><u>Lecturers</u></b>	
Eun Choi	\$2,400.00
Diana Constantino	\$2,400.00
Sharon Mancini	\$2,400.00
Lilleth Okossi	\$2,400.00

<b><u>Adjuncts</u></b>	
Barbara (Schweiger) Albanese	\$2,400.00
Marites Alonis	\$2,400.00
Karen Antequera	\$2,400.00
Christina Bancroft	\$2,400.00
Rhonda Boggi	\$2,400.00
Jessica Brown**	\$1,200.00
Cyndi Ciulli**	\$1,200.00
Nicole Cofini	\$2,400.00
Gilbert DeSotto**	\$1,200.00
Anja Dietmer**	\$1,200.00
Giuseppina Finnerty	\$2,400.00

<b><u>Name</u></b>	<b><u>Stipend amount</u></b>
Christopher Garcia	\$2,400.00
Rayda Garcia	\$2,400.00
Natay Grajales**	\$1,200.00
Maureen Imbrogno	\$2,400.00
Rommell Jimenez	\$2,400.00
Jim Keogh	\$2,400.00
Tenzin Lama-Tamang	\$2,400.00
Michael Lang	\$2,400.00
Easter Grace Mana-ay Rio	\$2,400.00
Teresa Meyer**	\$1,200.00
Desiree Morgan	\$2,400.00
Eli Portnoy	\$2,400.00
Kristina Rioux**	\$1,200.00
Kristi Schmidt	\$2,400.00
Athena Serrano Torres	\$2,400.00
T. Dolma Siphyr	\$2,400.00
Tara Spruill	\$2,400.00
Elizabeth Vaccarino	\$2,400.00

**Board of Trustees Minutes**  
**February 2, 2021**  
**Page fifteen**

- \* for additional ½ semester clinical
- \*\* for ½ semester clinical only
- \*\*\*for additional full semester clinical

**P7 - Approve: Leave of Absence/Support Staff**

Approval is hereby granted to approve a Leave of Absence, without pay, for the following individuals from the positions listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Nobile Basile	Custodian/Buildings and Grounds/ Facilities Planning, Operations and Public Safety	01/07/21 (retroactive)
George Bugyi	Public Safety Officer/Public Safety/ Facilities Planning, Operations and and Public Safety	11/23/20 (retroactive)
Kimberly Marriott-Holliday	Public Safety Officer/Public Safety/ Facilities Planning, Operations and and Public Safety	01/28/21 (retroactive)

**P8 - Retirement: Confidential Staff**

Approval is hereby granted to accept the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Patti Bonomolo	Sr. Human Resources Generalist/ Human Resources and Employee Relations	08/06/07	04/01/21

**P9 - Retirement: Faculty**

Approval is hereby granted to approve the retirement of the following individuals:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Milena Christov	Assistant Professor/American Language Program/Humanities/Academic Affairs	09/01/90	02/01/21 (retroactive)
Gail Fernandez	Associate Professor/American Language Program/Humanities/Academic Affairs	09/01/03	02/01/21 (retroactive)
Vincent Benanti	Assistant Professor/Drafting and Design/ Mathematics, Science and Technology/ Academic Affairs	09/01/09	07/01/21
Mark Wiener	Assistant Professor/Developmental Math/ Mathematics, Science and Technology/ Academic Affairs	09/01/10	07/01/21

**Board of Trustees Minutes**  
**February 2, 2021**  
**Page sixteen**

**P10 - Retirement – Professional Staff**

Approval is hereby granted to approve the retirement of the following individual:

<u>Name</u>	<u>Position</u>	<u>Hire Date</u>	<u>Effective Date</u>
Wilson Aguilar	Supervisor of Graphic Services / Public Relations and Community and Cultural Affairs	07/05/78	03/01/21

**P11 - Resignation: Professional Staff**

Approval is hereby granted to approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Monica Rodriguez	Grant Writer/Grants Administration	12/06/17	01/15/21 (retroactive)

**P12 - Resignation: Support Staff**

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Eric Delgado	Public Safety Officer/Public Safety	02/04/13	01/15/21 (retroactive)

**P13 - Resignation: Confidential Staff**

Approval is hereby granted to approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Angie Goldszmidt	Phi Theta Kappa Administrative Advisor/ Academic Affairs	07/14/14	02/15/21

**P14 - Approve: Title Change**

Approval is hereby granted to approve the following title change:

<u>Name</u>	<u>Current Title</u>	<u>New Title</u>	<u>Effective date:</u>
Dr. Drorit Beckman	Executive Assistant to the Executive Vice President	Executive Assistant	01/04/2021

**P15 - Approve Revised Job Description**

Approval is hereby granted to approve the revised job description for a Human Resources Generalist with specific recruiting skillset.



**Board of Trustees Minutes**  
**February 2, 2021**  
**Page seventeen**

**P16 - Amend Approval: Interim Assignment and Stipend/Confidential**

Approval is hereby granted to amend the previously approved interim appointment (P1C, January 12, 2021) for the following individual to reflect the correct title of Interim Managing Director of Public Safety.

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Amount</u>	<u>Effective Date</u>
Marie Jardine	Interim Managing Director of Public Safety	\$750.00	01/01/21 (retroactive)

**S/F1 - Approve Facilities 2021-2031 Master Plan.**

Approval is hereby granted for adoption of the 10-year Facilities Master Plan prepared by the architectural firm of NK Architects.

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Barreto made a motion to adjourn the meeting, seconded by Trustee Moralez-Diaz.  
All trustees were in favor.

The board meeting adjourned at 6:00 p.m.

Thank you,

Trustee Gerard L. Carroll, Secretary, Board of Trustees  
Bergen Community College

# Brain Computer Interface Application Study



E. Orne and C. Hue, "How to Control Things Using Your Brain (and Open-Source Hardware) | Cyborg Nation," *YouTube*, 04-Nov-2015. [Online]. Available: [https://www.youtube.com/watch?v=LZPZFeOOerA&ab\\_channel=WIRED](https://www.youtube.com/watch?v=LZPZFeOOerA&ab_channel=WIRED). [Accessed: 09-Jan-2021].

## Meet the student researchers



Ha Kyoung Paige Kim



Cinthia Hussein Serrat

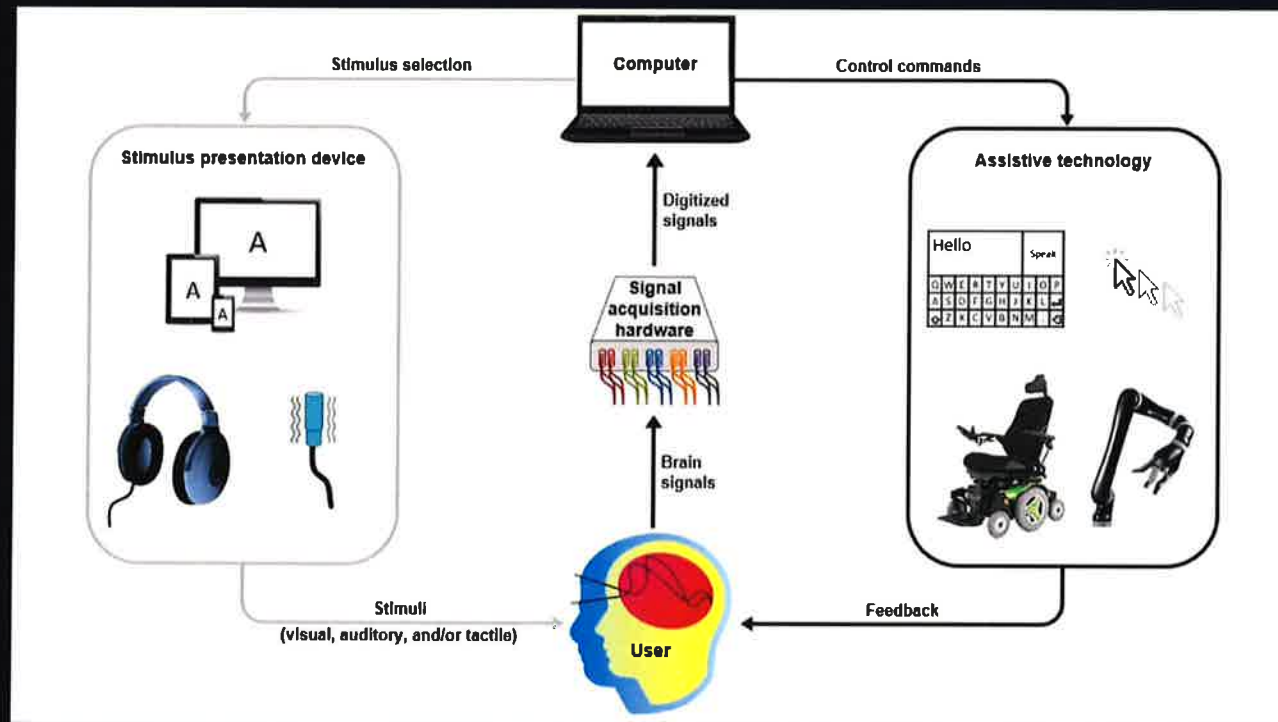


Shir Gur



Saleha Masood

# What is Brain computer interface?



Basic design of a BCI system for assistive technology control  
REKNEW. (n.d.). Retrieved February 01, 2021, from  
<https://www.ohsu.edu/reknew/brain-computer-interface-systems>

## Issues with traditional BCI systems

- ❖ A negative correlation between functionality and usability different BCI systems
- ❖ Poor physical brain waves location (Spatial Resolution)
- ❖ External noise

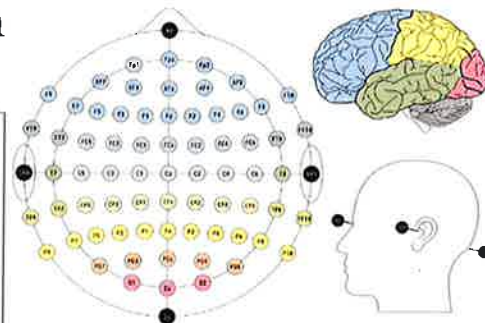
## Traditional MI EEG Based System

### Motor Imagery EEG trial:

MI ability Test (KVIQ) <Canadian Kinesthetic and Visual Imagery Questionnaire> evaluated before the experiment

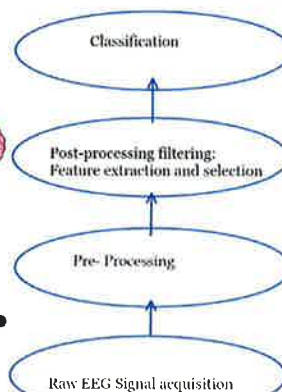
The headset will have the electrodes attached at fixed locations (10-20 System)

Electrodes covering the sensorimotor cortex (Fz, F3, F4, F7, F8, Cz, C3, C4, T3, T4, Pz, P3, P4, T5, T6)

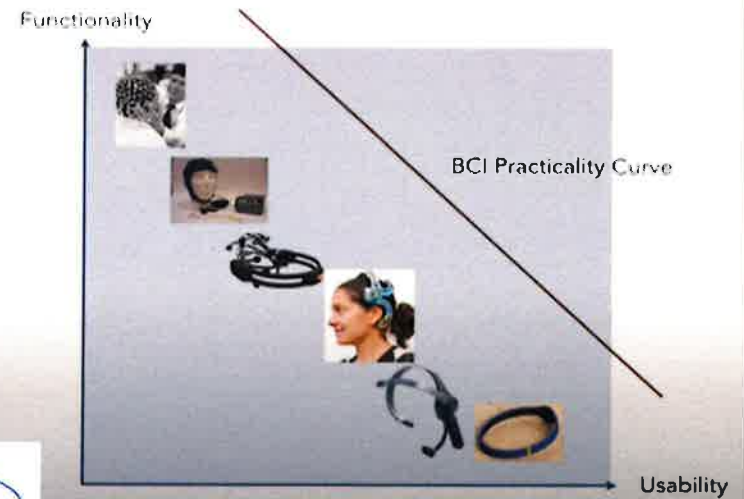


Bio-sensing board

Krol, L. R. (2020, November 25). 10-20 system (EEG). Retrieved January 09, 2021, from [https://en.wikipedia.org/wiki/10-20\\_system\\_\(EEG\)/media/File:EEG\\_10-20\\_system\\_with\\_additional\\_information.svg](https://en.wikipedia.org/wiki/10-20_system_(EEG)/media/File:EEG_10-20_system_with_additional_information.svg)



## The EEG Practicality Chart



consciousnesshacking, "The Open Source Neuro Tech Revolution // OpenBCI Founder Q&A + Live Demo | Consciousness Hacking SE," 05-May-2016. [Online]. Available: [https://www.youtube.com/watch?v=GN7FQdvUt\\_E&t=1905s](https://www.youtube.com/watch?v=GN7FQdvUt_E&t=1905s) [Accessed: 11-Jan-2021].



## What is our action plan?

1. Replicate published experiments.
2. Identify best solutions.
3. Design and Construction a user friendly device.
4. Team-up with the ARA team for further application.



EMG controlled Slideshow by facial muscles



M. Santos, "OpenBCI Just Launched a Kickstarter for the Ultracortex Mark IV," *Futurism*, 03-Nov-2015. [Online]. Available: <https://futurism.com/openbci-just-launched-a-kickstarter-for-the-ultracortex-mark-iv>. [Accessed:



## And some more applications of BCI devices....



Medical assessment; Unlocking the future of epilepsy diagnosis



Medical analysis: For understanding the personal needs of ADHD and Autism kids



Motor rehabilitation



Neurochat- communication tool for paralyzed patients



Gaming