

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Tuesday, February 7, 2017
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on **Tuesday, February 7, 2017**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Treasurer Dorothy Blakeslee, called the meeting to order at 5:02 p.m.

OATH OF OFFICE:

Mr. J. Sheldon Cohen, Esq., from the DeCotiis, FitzPatrick, Cole and Giblin, LLC. Legal counsel administered the Oath of Office to the following board members:

*Mr. Joseph A. Barreto
Mr. James Demetrakis
Mr. Patrick J. Fletcher
Mr. Mark Longo
Ms. Carol Otis
Ms. Irene Oujo
Dr. Sheetal Ranjan*

I, **state your name**, do solemnly swear that I will support the Constitution of the State of New Jersey, and I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear that I will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Bergen Community College, in the County of Bergen, State of New Jersey, according to the best of my ability. So help me God.

The following announcement was made:

Open Public Meetings Act Statement

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting in the notice posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, November 4, 2016."

ROLL CALL

Present

Mr. Joseph A. Barreto
Ms. Dorothy Blakeslee
Mr. Gerard L. Carroll
Mr. James Demetrakis
Mr. Patrick J. Fletcher
Mr. Mark Longo
Ms. Carol Otis
Ms. Irene Oujo
Ms. Norah Peck
Dr. Sheetal Ranjan
Mr. Isaac Alejo-Reyes – Alumni Trustee

Also Present

Dr. B. Kaye Walter, President
Mr. J. Sheldon Cohen, Esq. – DeCotiis, FitzPatrick, Cole and Giblin, LLC.

Regrets

Ms. Judy A. Verrone, Esq.

PLEDGE OF ALLEGIANCE

Chairperson, Treasurer Dorothy Blakeslee led those present in the Pledge of Allegiance to the Flag of the United States of America.

COMMITTEE REPORTS

Treasurer's Report – Audit and Finance Committee/Legal

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met on Thursday, January 19, 2017, and recommends approval of resolutions A/F 1 to A/F 24.

President's Report

President Walter read the following statement from the Board of Trustees and Administration:

“Bergen Community College represents an inclusive community enriched by diverse ideas, philosophies and cultures. The institution remains committed to open access in higher education and providing lifelong learning opportunities for all members of its community while fostering a campus environment defined by respect, tolerance and understanding.

As part of our commitment to open access, inclusion and learning, we will continue to offer students, faculty and staff constructive outlets to dialogue on topics shaping our nation and world. This commitment to free speech and the diversity of opinions stand as bedrock principles of our institution.

For 50 years, Bergen has pledged to serve its community's needs. This promise will endure for the next 50 years.... And beyond.”

President's Report Continued

President Walter thanked the students who nominated her for the Shirley B. Gordon Presidential Award of Distinction from Phi Theta Kappa. Dr. Walter will be receiving this award at the International PTK Conference in April.

Dr. William Mullaney, Vice-President, Academic Affairs, introduced Dr. Peter Dlugos, Professor of Philosophy and Chair of the Department.

Dr. Dlugos presented – Assessment Cycles 2014 to 2016 and 2016 to 2018 – Department of Philosophy and Religion.

See attached presentation materials at the end of the minutes.

COMMITTEES

AUDIT AND FINANCE

Treasurer Dorothy Blakeslee recommended approval of Audit and Finance resolutions A/F 1 to A/F 24.

EDUCATION AND STUDENT AFFAIRS

Trustee Gerard L. Carroll recommended approval of Education and Student Affairs Resolutions E/SA 1 to E/SA 5.

PERSONNEL

Trustee James Demetrakis reported that the Personnel Committee met and recommends approval of Personnel Resolutions P6 to P12.

P1 to P5 and P13 will be discussed at a future time.

SITE AND FACILITIES

Trustee Dorothy Blakeslee informed the board that Site and Facilities Committee met and recommends approval of Site and Facilities resolution S/F1.

STRATEGIC PLANNING COMMITTEE

No report for Strategic Plan.

Alumni Trustee

No report.

CHAIRPERSON'S COMMENTS

Treasurer Chairperson Dorothy Blakeslee welcomed all the new trustees to the Bergen Community College Board.

Chairperson Dorothy Blakeslee appointed a Nominating Committee to make recommendations for Board Officers at the March meeting.

Trustee James Demetrakis was appointed to lead the Nominating Committee along with Trustee Gerard L. Carroll and Trustee Carol Otis.

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UNFINISHED BUSINESS

Professor Tobyn DeMarco, President of the Bergen Community College Faculty Association.

On behalf of the NJEA Unit welcomed the new board members and looks forward to having an excellent working relationship with the trustees. Professor DeMarco thanked the new members for serving on the Bergen Community College board.

Professor DeMarco introduced Mr. Frank Reilly, President of the Professional Staff Association and Mr. Albert Legge, President of the Support Staff Association.

Dr. Alan Kaufman, Professor of English and the Chairperson of the Faculty Senate welcomed the new trustees to the board. "The Faculty Senate is the arm of the college and is responsible for all academic matters."

NEW BUSINESS/OPEN TO THE PUBLIC

No one from the public spoke at the meeting.

ADOPTION OF MINUTES

Chairperson Blakeslee requested a motion to approve the minutes as submitted of December 6, 2016.

Trustee Gerard L. Carroll approved the minutes and the motion was seconded by Trustee Joseph Barreto.

All were in agreement.

LEGAL COUNSEL

Mr. J. Sheldon Cohen, Esq. – DeCotiis, FitzPatrick, Cole and Giblin, LLP., reviewed the February 7, 2017, Consent Agenda:

Personnel Resolutions: P1 to P5 and P13 will be discussed at future meeting.

Action will be taken on P6 thru P12.

CONSENT AGENDA

Chairperson Blakeslee recommended the Tuesday, February 7, 2017, Consent Agenda for approval.

Audit and Finance 1 to 24

Education and Student Affairs 1 to 5.

Personnel 6 to 12.

Site and Facilities 1.

Trustee Mark Longo will abstain voting on Resolution A/F 1 – Approval of Legal Voucher – DeCotiis, FitzPatrick, Cole, and Giblin, LLP.

A motion for approval of the consent agenda was made by Trustee Demetrakis and seconded by Trustee Peck. No one opposed. All were in favor.

No executive session was held.

NEW BUSINESS/OPEN TO THE PUBLIC

No one from the public spoke at the meeting.

Chairperson Blakeslee closed the public portion of the meeting.

A/F1 - Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP

Approval is hereby granted for payment of the following legal voucher:

November 1, 2016 to November 30, 2016	DeCotiis, FitzPatrick & Cole, LLP.	\$ 26,391.57
December 1, 2016 to December 31, 2016	DeCotiis, FitzPatrick & Cole, LLP.	\$ 15,555.39

A/F2 – Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs

Approval is hereby granted for payment of the following Labor Consulting services:

November 1, 2016 to November 30, 2016	– Invoice 47620
Cleary Giacobbe Alfieri Jacobs	\$ 1,800.00

A/F3 –To award banking services to TD Bank in accordance with RFP R-076 for the period February 15, 2017 thru February 14, 2019.

Approval is hereby granted to award RFP # R-076 Banking Services to TD Bank for a period of 2 years.

A/F4 – To amend the Board action dated November 1, 2016, for One Card ID System to increase the amount authorized for hardware and services to install an access card system in the Health Professions Building and Scoskie Hall. These projects are funded by the Go Bond and County Funds

Approval is hereby granted to Amend Board Action A/F 11, dated November 1, 2016, to increase the amount authorized for CBORD Group by an additional \$45,020.00, making the total award \$312,020.

A/F5 – Authorization for AMSimpkins & Associates to provide continued Colleague programming services in support of the SQL Migration. AMSimpkins & Associates will provide 1200 hours of programming services at a rate of \$145.00 per hour. Not to exceed amount is \$174,000.

Approval is hereby granted to authorize AMSimpkins & Associates to provide continued Colleague programming services in support of the SQL Migration.

A/F6 – To authorize the purchase from Promedia-New Era of two blocks of Nutanix Servers for replacing and expanding the DataCenter Server Farm.

Approval is hereby granted to purchase an additional two blocks of four Nutanix Server nodes at a cost of \$433,382.50, with Promedia-New Era on NJ State Contract 87720.

A/F7 - To authorize the purchase from SHI International of Cisco IP Phones to replace aging models currently not supported by our Call Manager System.

Approval is hereby granted to purchase 150 Desk phones, 200 Wall Phones and 100 licenses for Cisco Call Manager at a cost of \$96,800.00 from SHI International on NJ State Contract 87720 (NASPO AR233).

A/F8 - To authorize the purchase from HB Communication, Inc. of a ProMAX Online 1000 64 TB Server to increase storage capacity for Media Technology's video productions.

Approval is hereby granted to purchase ProMAX Online 1000 64 TB server from HB Communication, Inc. for \$27,029.00.

A/F9 - To reject bid received for Public Bid P-2224 Mechanical Ventilator and Accessories and to re-bid.

Approval is granted to reject bid received from Maquet Medical and re-bid.

A/F10 - To authorize the purchase from Promedia-New Era of Cisco 4500-X switches to replace End of Life Core Switches in Hackensack and Lyndhurst.

Approval is hereby granted to purchase 3 Cisco 4500-X switches at a cost of \$33,825.24 from Promedia-New Era on NJ State Contract 87720.

A/F11 - To authorize the purchase from Promedia-New Era of Cisco Wireless Access Points to replace aging models no longer supported.

Approval is hereby granted to purchase 48 Wireless Access Points and 10 Clean Air Modules for existing Access Points at a cost of \$47,675.92 with Promedia-New Era on NJ State Contract 87720.

A/F12 - To authorize the purchase from Promedia-New Era of 28 Cisco 10GB Optics to provide high speed connectivity to several IDF's across all three campuses.

Approval is hereby granted to purchase 28 Cisco Optical Modules at a cost of \$27,937.56 from Promedia-New Era on NJ State Contract 87720.

A/F13 – To authorize the purchase from Apple Inc. for (13) MacBook Pro laptops and (13) iPad Pro to be used by Computer Science and Information Technology Students. This is funded by Perkins Grant.

Approval is hereby granted to purchase (13) MacBook Pro laptops and (13) iPad Pro tablets from Apple Inc. for an amount of \$27,614.00.

A/F14 - To authorize the purchase of APC Uninterruptible Power Systems (UPS) to replace aging models with failing batteries from CDW Government, Inc. The UPS batteries will allow our equipment to power down properly in the event of a power failure ultimately protecting our equipment and allowing for a safe reboot upon power restoration.

Approval is hereby granted to purchase 23 APC UPS's with appropriate monitoring cards from CDW Government, Inc. at a cost of \$34,439.09.

A/F15 - To authorize the purchase from Promedia-New Era for VMWare licensing and three (3) years of support to implement Phase II of the Virtual Desktop Infrastructure. This technology will effectively serve all academic departments and programs by providing students with virtual desktops, at anytime, anywhere and on any device to which they may have access.

Approval is hereby granted to purchase VMWare Licensing and 3 years of support at a cost of \$120,274.45 from Promedia-New Era on NJ State Contract 87720.

A/F16 - To authorize a new 3-year contract with Blackboard, Inc. to renew the college's Moodlerooms Joule (LMS) Learning Management System for the Continuing Education department.

Approval is hereby granted to renew hosting and maintenance of Moodlerooms Joule Learning Management System platform for the Continuing Education Department including Office 365 integration for three years at a cost of \$22,170.00. This renewal is for 1,000 users and 100 GB of storage space and will be billed annually at \$9,260.00 for the first year (which includes a one-time set up fee for O365 integration), \$6,390.00 for the 2nd year and \$6,520.00 for the third year.

A/F17 - To authorize an annual renewal of maintenance services with Simplex Grinnell for fire alarm/sprinkler system testing, inspection, parts and labor at the Ciarco Learning Center and the Meadowlands. In addition to the fire alarm services at the Meadowlands, maintenance services for the CCTV and access control systems are also included in the annual agreement. Simplex systems are proprietary systems.

Approval is hereby granted for Simplex Grinnell to provide maintenance services for one-year at a cost of \$28,479.38.

A/F18 - To authorize Bergen Community College as Lead Agency for the NJ County College Joint Purchasing Consortium to enter into a 3-year renewal agreement for ReadSpeaker text to speech software licenses for the participating member colleges.

Approval is hereby granted per the directive of the Board of Trustees, the College has assumed Leadership for this consortium purchase to help serve better pricing. This agreement keeps the participating colleges in compliance with ADA regulations.

A/F19 - To purchase a Tennant Multi-Surface Cleaner, Battery Burnisher, Auto Scrubber, and accessories from BioShine.

Approval is hereby granted to purchase one (1) Tennant Multi-Surface Cleaner, one (1) Battery Burnisher, (1) one Auto Scrubber and various accessories, at a cost of \$29,299.16 from BioShine, as per the agreement with the Educational Services Commission of New Jersey Consortium, Contract #ESCNJ 15-16-44.

A/F20 - To continue coverage of Cyber, Privacy, & Security Liability insurance by purchasing from Chubb/ACE American Insurance through Otterstedt Insurance Agency.

Approval is hereby granted to purchase Cyber, Privacy, & Security Liability insurance coverage for 1-year from Chubb/Ace American Insurance through Otterstedt Insurance Agency at a cost of \$37,352.00, including 10% commission, plus 0.6% NJ Property-Liability Insurance Guaranty Association surcharge.

A/F21 - Revise Mileage Reimbursement Rate

Approval is hereby granted to decrease the reimbursement rate in Board Policy CH: Travel, Mileage and Other Reimbursable Expenses, item 5 a, from \$0.575 (56 1/2 cents) to \$0.535 (53 1/2 cents) per mile, effective January 1, 2017. Travel prior to January 1, 2017, will be paid at \$0.575 (57 ½ cents) per mile.

A/F22 - Authorize request for Chapter 12 allocation for FY2018

Approval is hereby granted that the Board of Trustees approves a request to the Bergen County Board of School Estimate for Chapter 12 funds for FY2018 not to exceed \$4,000,000.00. These funds will be used for renovation of the Ciarco Learning Center campus in Hackensack, to accommodate the growth and relocation of our Culinary Arts Program from Ender Hall and the Pitkin Education Center to the Hackensack campus. The expansion of this program to the Hackensack campus would offer a contained location for the Culinary Arts Program.

A/F23 - Approve Designation: Public Agency compliance Officer

Approval is hereby granted to approve the designation of Victor J. Anaya, Chief Financial Officer, as Public Agency Compliance Officer for FY2017 in accordance with N.J.A.C. 17:27-3.2.

A/F24 - Request funding from the County for the purpose of IT Lifecycle Initiatives for FY2018.

Approval is hereby granted for appropriation of \$1,500,000.00 for Information Technology Lifecycle initiatives.

E/SA1 – Authorize submission of a proposal to the Robert Wood Johnson Foundation’s Next Generation Community Leaders (NJHI) 2017 Grants Program in the amount of \$200,000 for a 3 year project, and authorize President B. Kaye Walter, or her designee, to execute required documents.

Approval is hereby granted that the Violence Intervention Prevention Center in collaboration with the Office of the Summer Intensive Program to submit a grant application in response to the Robert Wood Johnson Foundation: Next Generation Community Leaders (NJHI) 2017 call for proposals. The application is for \$200,000 in total over a three-year period. The ultimate goal of the funding is to provide the respective offices at Bergen Community College with the resources and tools to engage teams of 10-15 youth and build their skills and capacity to become future community leaders.

E/SA2 – To authorize the award of RFP # R-077 for evaluation consulting services for Hispanic Serving Institutions STEMatics (HSI STEM) Grant Program to Group i&i in the amount of \$171,535 over a 2 year period, and authorize President B. Kaye Walter, or her designee, to execute required documents.

Approval is hereby granted to award RFP # R-077 to Group i&i for evaluation consulting services. The performance period for this award shall be approximately February 15, 2017 through September 30, 2018 with an award amount of \$171,535.00.

E/SA3 –To authorize the award of RFP # R-078 for evaluation consulting services for Title V Developing Hispanic-Serving Institution’s (HSI) Grant to Educational Policy Institute in the amount of \$40,200.00 over a one year period, and authorize President B. Kaye Walter, or her designee, to execute required documents.

Approval is hereby granted to award RFP # R-078 to Educational Policy Institute for evaluation consulting services. The performance period for this award shall be approximately February 08, 2017 through September 30, 2017 with an award amount of \$40,200.00.

E/SA4 – Authorize submission of a proposal to the U.S. Department of Justice’s Byrne Criminal Justice Innovation (BCJI) Program in the amount of \$1,000,000 for a 3 year project, and authorize President B. Kaye Walter, or her designee, to execute required documents.

Approval is hereby granted that BCJI is designed to provide neighborhoods with coordinated federal support in the implementation of comprehensive place-based strategies to effectively reduce and prevent crime by connecting this support to broader comprehensive neighborhood revitalization efforts. Through a broad cross-sector partnership team, including neighborhood residents, Bergen Community College and its partners will form the “Bergen Community Initiative” (BCI) to target neighborhoods with hot spots of violent and serious crime and employ data-driven, cross-sector strategies to reduce crime and violence. The objective of this initiative is to: (1) reduce criminal activity around selected hot spots of alcohol outlets and residential properties; and (2) increase community connectedness to the target area and capacity to address conditions related to violent crime. BCI will apply two evidence-based and place-based strategies and two innovated strategies.

E/SA5 – Authorize submission of a proposal to the Council for Adult and Experiential Learning to participate in a pilot project, *Linking Workforce Systems and Community College through Prior Learning Assessment for Adult Learner Success*, funded by the ECMC Foundation in the amount of \$25,000 for a one-year project, and authorize President B. Kaye Walter, or her designee, to execute required documents.

Approval is hereby granted that The *Linking Workforce Systems and Community College through Prior Learning Assessment for Adult Learner Success* initiative is a pilot project run by the Council for Adult and Experiential Learning that will establish strategies and processes for increasing the adult learner pipeline into postsecondary credential attainment and leveraging adult learner-focused strategies to support college credential completion. Bergen Community College will work with local workforce and community stakeholders, including the Bergen County Workforce Development Board, Thomas Edison State University, the Bergen County One Stop and regional employers to create pathways in 2-3 select industry sectors in an effort to expand access to higher education.

P6 – Reappointment Faculty – Fifth Reappointment [with tenure]

Approval is granted to reappoint the following individuals for their fifth reappointment with tenure to the indicated division & rank for the period September 1, 2017 through June 30, 2018 unless otherwise noted:

5th REAPPOINTMENT WITH TENURE

<u>NAME</u>	<u>RANK</u>	<u>DISCIPLINE/DIVISION</u>
Amy Baldassare	Assistant Professor	English Basic Skills/Humanities
Christine Eubank [Dr.]	Assistant Professor	History and Geography/Humanities
Eileen Fitzgerald	Assistant Professor	English Basic Skills/Humanities
Lisa Mayer	Assistant Professor	Legal Studies/Business, Arts and Social Sciences
Daniel Salerno [Dr.]	Assistant Professor	Composition and Literature/Humanities
Linda Wiles	Assistant Professor	Biology and Horticulture/Mathematics, Science and Technology

Justification

In accordance with Article XIII of the BCCFA contract

P7 – Rescind Reappointment: Project Personnel/Small Business Development Director

Approval is granted to rescind the reappointment for the following individual effective 12/31/16.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Vincent Vicari	Director of Small Business and Business Development/ Small Business Development/Continuing Education, Corporate, and Public Sector Training	P8-12/06/16

Rescind reappointment of grant-funded position due to relocation of grant to four-year school.

P8 - Approve Sabbatical Leaves of Absence

Approval is granted that the following Sabbatical Leaves of Absence with pay for the period indicated be granted to the faculty members listed below, subject to financial allocations from the State of New Jersey and Bergen County, as indicated in the 2017-2018 proposed College budget:

<u>Name</u>	<u>Rank</u>	<u>Discipline</u>	<u>Period</u>
Marie McCrary	Assistant Professor	Physics	Fall 2017/Spring 2018

Purpose:

To conduct research to quantify the freshwater storage changes in the Arctic Ocean over the past two decades, to describe the causes for these changes, and to determine the local and global impact

James Zorn	Assistant Professor	Composition/Literature	Fall 2017
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Purpose:

To compose a literary work based on experiences living in the Philippines and working at a refugee camp.

In accordance with Article XII, Item 5, BCCFA Contract

P9 - Approve stipends for Nursing Clinical Faculty for Spring 2017 semester

Approval is granted for payment of stipends for the following individuals in the Nursing Clinical Faculty in the amounts indicated for the Spring 2017 semester.

<u>Name</u>	<u>Semester stipend amount</u>
<u>Full time</u>	
Maryanne Baudo	\$2,400.00
Nicole Cerussi	\$2,400.00
Joanne Diamantidis*	\$3,600.00
Patricia Durante	\$2,400.00
Maria Fressola	\$2,400.00
Marie Griffo	\$2,400.00
Margaret Hayes*	\$3,600.00
Joan McManus	\$2,400.00
Megan Mendez	\$2,400.00
Lillian Ostrander	\$2,400.00
Carrie Polnyj	\$2,400.00
Carmen Torres	\$2,400.00
Toni Tortorella-Genova	\$2,400.00
Sharon Zaucha	\$2,400.00
<u>Adjuncts</u>	
Barbara (Schweiger) Albanese**	\$1,200.00
Karen Antequera	\$2,400.00
Nancy Bonard	\$2,400.00
Peggy Ensslin**	\$1,200.00
Giuseppina Finnerty	\$2,400.00
Diana Hernandez Casianos	\$2,400.00
Maureen Imbrogno	\$2,400.00
Rhonda Joseph	\$2,400.00
Clara Kelly	\$2,400.00
<u>Name</u>	
Michael Lang	\$2,400.00
Easter Grace Mana-ay Rio**	\$1,200.00
Teresa Meyer	\$2,400.00
Thomas Negri	\$2,400.00
Gail Okoniewski	\$2,400.00
Kristina Rioux	\$2,400.00
Athena Serrano Torres	\$1,200.00
Najah Thompson	\$2,400.00

* for additional ½ semester clinical

** for ½ semester clinical only

Payment of Nursing Clinical Faculty stipends for the hiring and retention of skilled clinical instructors as per the negotiated agreement with the BCCFA.

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10A - Resignation: Confidential

Approval is granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Sharon Audet	Executive Director, Financial Aid/Finance	12/15/16 (retroactive)

10B - Resignation: Professional Staff

Approval is granted for the resignation of the following individuals:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
David Fiore	Supervisor, Custodial Operations/ Buildings and Grounds	12/23/16 (retroactive)
Sarah Keenan	Research Assistant/Institutional Research/ Institutional Effectiveness	01/20/17 (retroactive)
Amanda Moynihan	Sr. Research Associate/Institutional Research/ Institutional Effectiveness	01/06/17 (retroactive)

10C - Resignation: Support Staff

Approval is granted to approve the resignation of the following individuals:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Christopher Gosda	Custodian/Buildings and Grounds	01/28/17 (retroactive)
Matthew Hunter	Custodian/Buildings and Grounds	01/04/17 (retroactive)
Richard Lyle	Public Safety Officer/Public Safety	12/09/16 (retroactive)
Joquann Montgomery	Public Safety Officer/Public Safety	01/25/17 (retroactive)

11A - Retirement: Faculty

Approval is granted for the retirement of the following individuals:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
David Cohen	Associate Professor/Hotel Restaurant Management/Business, Arts & Social Sciences/ Academic Affairs	07/01/17
Christine Henkel	Professor/Diagnostic Medical Sonography/ Health Professions/Academic Affairs	07/01/17

11B - Retirement: Support Staff

Approval is granted for the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Eileen Sabol	Executive Secretary/Health Professions/ Academic Affairs	04/01/17
William White	Senior Custodian/Buildings and Grounds	04/01/17

P12 - Separation: Confidential

Approval is granted for the separation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Lindsay Maurer	Executive Director, BCC Foundation	12/09/16 (retroactive)

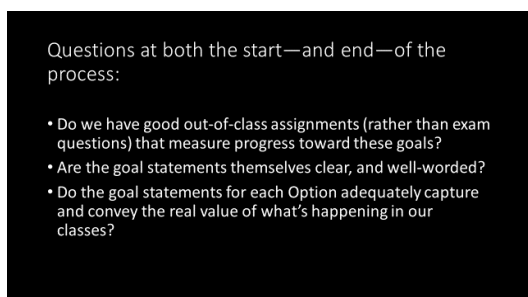
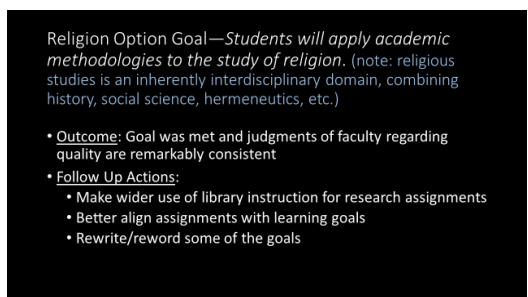
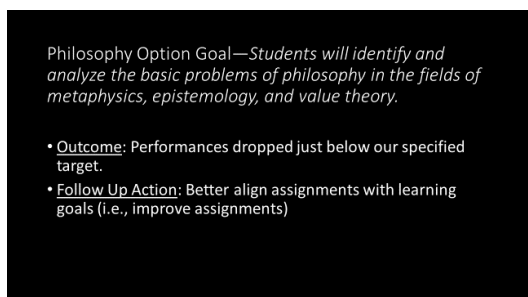
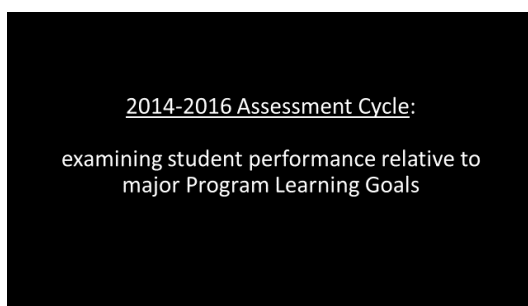
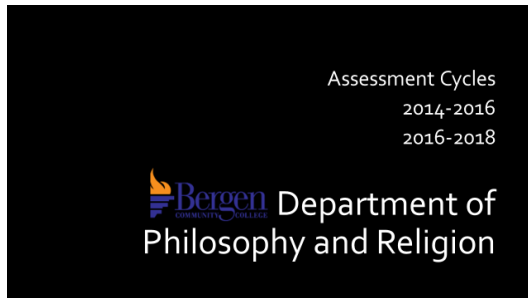
ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairperson Dorothy Blakeslee requested a motion to adjourn the meeting at 5: 35 p.m. A motion was made by Trustee James Demetrakis and seconded by Trustee Norah Peck. All were in favor. No one opposed.

Thank you,

Ms. Dorothy Blakeslee, Chairperson
Treasurer, Board of Trustees

Presentation Slides:



Two Outgrowths of the 2014-2016
Assessment Cycle:

- Fall 2016: Creation of the PHR Teaching Resource Exchange
- Next assessment project for 2016-2018: The Learning Statements Assignment
 - Designed to be a reflection process for our students, and for us as practitioners

Learning Statements Assignment—basic instruction:

In this assignment you will identify and reflect upon the most significant things (3 to 5) you have learned during this semester. You may draw from your experience in the following components of our course:

- the readings
- the lectures
- class discussions
- writing assignments
- other assignments

Or, you might simply reflect on thoughts or insights you've had during the course of taking this class—thoughts or insights that may have emerged from the collective experience.

Aside from the many benefits of having students reflect on their own learning, the purpose of the project is to collect information on the following questions:

- What do the students themselves *think* they are learning in our classes? (an indirect measure of learning, but an important one!)
- What are they taking away? What kinds of impact are our students perceiving?
- What do *they* find valuable, or important, in our classes?

Although the learning statement assignment is deliberately open-ended, we will examine responses in light of:

- the current Student Learning Outcomes in our courses
- the Program Learning Goals for both the Philosophy and Religion Degree Options, and
- the AAC&U LEAP outcomes that the College has adopted

We will also read for learning and impacts that fall outside of existing program option and course goals.

Are these important, and worthy of incorporating into statements about what we do, and what students can expect to learn in our classes and degree options?

Some additional questions for us going forward:

- Are our classes sufficiently encouraging our students to be reflective? Self-reflective?
- Are our students adequately and appropriately confronting questions of meaning and purpose in our classes?
- Are our students learning how to ask good questions? Becoming more disposed to asking questions? To being more "intellectually curious?"
- Are our students better able to engage in *dialogue* as a result of taking our classes?