

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Minutes of the Thursday, February 8, 2024  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Thursday, February 8, 2024, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Dorothy Blakeslee called the meeting to order at 5:00 p.m. and the following announcement was made:

The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College, e-mailed, and published in The Record and The Herald News on December 8, 2023, and filed with the Clerk of the County of Bergen.

Ms. Arlene Q. Perez, Esq., from DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P., delivered the Oath of Office to the following trustees:

- Mr. Damon Englese
- Mr. Howard Haughton

**ROLL CALL**

Present

Mrs. Dorothy Blakeslee  
Mr. Louis DeLisio  
Mr. Damon Englese  
Mr. Howard Haughton  
Mr. Mark Longo – participating via phone.  
Mrs. Ritzy Moralez-Diaz  
Dr. Sheetal Ranjan

Absent

Mr. Patrick J. Fletcher  
Ms. Ana Marti  
Mr. Adam Silverstein  
Alumni Trustee Marisa Person

Also Present

Dr. Eric M. Friedman, President  
Mrs. Arlene Q. Perez, Esq., DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P.

**PLEDGE OF ALLEGIANCE**

Chairperson Blakeslee led those present in the Pledge of Allegiance.

**SECRETARY REPORT**

Secretary Moralez-Diaz reported that she, Trustees Marti, Blakeslee, Ranjan, and President Friedman, attended the ACCT National Legislative Summit in Washington, D.C. She commented that it was a great learning experience and thanked the College for the opportunity to attend.

## **PRESIDENT'S REPORT**

### **ACCT Recap**

President Friedman, Trustees Ranjan, Blakeslee, Morales-Diaz, and Marti, as well as Student Government Association Treasurer, Daisy Alvarado, attended the ACCT National Legislative Summit in Washington, DC., where they met with legislators. The purpose of the trip was to advocate on behalf of community colleges.

### **State of the College Recap**

Dr. Friedman reported that the first "State of the College" address took place in January during the town hall. He thanked all the faculty, staff and students who attended. Dr. Friedman spoke about the culture of inclusivity and belongingness and reviewed many recent accomplishments. This address will become an annual tradition. Follow up questions will be reviewed at the next "All College Forum".

### **Enrollment**

Dr. Friedman advised that student tuition now accounts for two-thirds of the College's operating budget. Spring enrollment remains slightly above flat, with Spring 2 and Flex 2 still open for registration. He added that current year over year retention gains stand at 2% for full time students.

### **Ellucian Donation**

President Friedman reported that the College's technology partner, Ellucian, has awarded Bergen a \$25,000 block grant to support 50 students' basic needs such as tuition, housing expenses, and textbooks. After an application process, the Bergen Community College Foundation selected 50 students to each receive a \$500 scholarship through the block grant.

### **Tennant Custodian Awards**

Dr. Friedman congratulated custodians Rajmonda Bilalaj, William Dekker, and Rafael del Rosario, who have each earned nominations through the "Custodians are Key" program sponsored by the Tennant Company. This annual award program recognizes facilities staff members throughout the country who make a difference in their communities and organizations. Tennant will now review the nominees from throughout the country and select a winner, with a prize of \$5,000.

### **Complete College America (CCA) Photo Shoot**

Dr. Friedman advised that photographers from "Complete College America" visited Bergen to capture promotional photos of the campus and students. Bergen was selected after an intense application process as one of only seven community colleges in the U.S. This will help make Bergen become a focal point as part of a national photography repository for use in communication and promotional materials by community colleges throughout the country.

### **Middle States Self-Study Update**

President Friedman reported that the Middle States Self-Study teams have submitted drafts to Accreditation Liaison Officer Gary Porter.

Timeline:

March 2024- The chairs of the seven committees will present to the Cabinet on initial findings

May 2024 – All final narratives will be submitted to the Google Drive.

August 2024 – Complete a draft of the Self-study Report

September 2024 – Visiting Team Chair visits the College.

Spring 2025 – Full team visit

### Culture of Presentation

The New Jersey Council of County Colleges will sponsor a “practitioner scholar series” that will feature faculty and staff from the state’s community colleges. During this series, selected faculty and staff will discuss their doctoral dissertations and the research they have conducted. The NJCCC has selected Dr. Anthony J. Trump, Dr. Anjali Thanawala, and Dr. Jessica Fargnoli to present to their colleagues from across New Jersey as part of this project.

### Black History Month

The nation and the College celebrate Black History Month in February. Dr. Friedman thanked the committee, Co-chairs Dr. Maureen Ellis-Davis and Dr. Lou Ethel Rolliston for their work in planning the events, which will continue throughout the month.

### Turning Point Aid

President Friedman shared an email from a Turning Point student who received a scholarship, as well as additional financial support for his elective courses through the Foundation. He thanked Tracy Rand and her team in the Office of Specialized Services, Dr. Trump and his staff, Suzanne Wetzel, and the Foundation staff for all their work and support provided.

### Gallery Opening

On February 8, 2024, Gallery Bergen will open its latest exhibition, “Arrivals/Departures - East80West” on the third floor of West Hall. The exhibition is inspired by Bergen's ongoing “common read” of “A Map Is Only One Story: Twenty Writers on Immigration, Family, and the Meaning of Home.” The exhibition will run through April 12.

## **COMMITTEE REPORTS**

### **AUDIT, FINANCE, AND LEGAL AFFAIRS COMMITTEE**

Trustee Englese, on behalf of Treasurer Fletcher, Chairman of the Audit and Finance Committee, informed the board members that the Audit and Finance Committee met on January 23, 2024, and will recommend resolutions A/F1 to A/F3.

### **EDUCATION AND STUDENT AFFAIRS**

Trustee DeLisio, Chairman of the Education and Student Affairs Committee, reported that the Education and Student Affairs Committee will recommend resolution E/SA1.

### **PERSONNEL**

Trustee Morales-Diaz, Chairwoman of the Personnel Committee, reported that the Personnel Committee met on January 25, 2024, and will recommend resolutions P1 to P8.

### **SITE AND FACILITIES**

Trustee Longo, Chairman of the Site and Facilities Committee, informed the board members that Site and Facilities met on January 25, 2024, and will recommend resolutions S/F1 to S/F5.

**STRATEGIC PLANNING**

Trustee Ranjan informed the board members that Strategic Planning Committee met on January 29, 2024. The new strategic plan is being finalized.

**CHAIRWOMAN'S COMMENTS**

Chairwoman Blakeslee thanked Trustee Haughton for delivering remarks at the Black History Month opening ceremony. She also thanked Trustee Ranjan for her work chairing the NJ Council of Community Colleges.

**UNFINISHED BUSINESS/BOARD MEMBERS**

Chairwoman Blakeslee requested a motion to open the Unfinished Business portion of the meeting.

Trustee Ranjan informed the board that she is chair of the NJ Council of Community Colleges, and this year's ACCT National Legislative Summit conference had a large turnout.

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting. A motion was made by Trustee Englese and seconded by Trustee Moralez-Diaz. All were in favor.

**NEW BUSINESS/BOARD MEMBERS**

Chairwoman Blakeslee requested a motion to open the New Business portion of the meeting.

No board members came forward.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee DeLisio and seconded by Trustee Englese. All were in favor.

**OPEN TO THE PUBLIC**

Chairwoman Blakeslee requested a motion to open to the Public. A motion was made by Trustee DeLisio and seconded by Trustee Englese. All were in favor.

Kaylie Quezada, President of the Student Government Association, and Stephania Sorantes, Vice-President of the Student Government Association, informed the board that the *Souper Bowl* soup drive initiative has yielded over 850 donations, which will go to Bergen Cares. Donations will be accepted through February 13. They thanked everyone for their support.

Mr. Paul Keyes, local businessman, discussed challenges in the horticulture program and the need to promote the program further. He informed the board of collaborations he has initiated between BCC's horticulture / STEM programs, and external schools and the County.

Chairwoman Blakeslee requested a motion to close the public portion of this meeting. A motion was made by Trustee Haughton and seconded by Trustee Ranjan. All were in favor.

**ADOPTION OF MINUTES**

Chairwoman Blakeslee requested a motion to approve the board meeting minutes dated January 9, 2024. A motion was made by Trustee Englese and seconded by Trustee DeLisio.

**Roll Call Vote for approval of the board meeting minutes dated January 9, 2024.**

Ms. Dorothy Blakeslee - Yes  
Mr. Louis DeLisio – Yes  
Mr. Damon Englese - Yes  
Mr. Patrick J. Fletcher –Absent  
Mr. Howard Haughton - Yes  
Mr. Mark Longo – Yes  
Ms. Ana Marti - Absent  
Ms. Ritzy Morales-Diaz – Yes  
Dr. Sheetal Ranjan – Abstain  
Mr. Adam Silverstein – Absent  
Ms. Marissa Person - Absent

6 Yes, 4 Absences, 1 Abstention

Motion passed for approval of the January 9, 2024, board meeting minutes.

**CONSENT AGENDA**

Chairwoman Blakeslee requested a motion to approve the Consent Agenda for Thursday, February 8, 2024. A motion was made by Trustee Longo and seconded by Trustee Silverstein. Motion passed for Consent Agenda.

AF1 to AF3  
ESA1  
P1 to P8  
SF1 to SF5

No resolutions for Strategic Planning.

**Roll Call Vote for approval of the Consent Agenda dated February 8, 2024**

Ms. Dorothy Blakeslee - Yes  
Mr. Louis DeLisio – Yes  
Mr. Damon Englese - Yes  
Mr. Patrick J. Fletcher –Absent  
Mr. Howard Haughton - Yes  
Mr. Mark Longo – Abstained on A/F1, yes to all other resolutions.  
Ms. Ana Marti - Absent  
Ms. Ritzy Morales-Diaz - Yes  
Dr. Sheetal Ranjan - Yes  
Mr. Adam Silverstein – Absent  
Ms. Marissa Person – Absent

6 Yes on A/F1  
7 Yes on A/F2-A/F3  
7 Yes on E/SA1  
7 Yes on P1 to P8  
7 Yes on SF1 to SF5

An executive meeting was not held.

**Approved resolutions:**

**A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.**

Approval is hereby granted for payment of the following legal vouchers: DeCotiis, FitzPatrick, Cole & Giblin, LLP.

December 1, 2023, to December 31, 2023,                      \$ 32,783.80

**A/F2 – To award Public Bid P-2387 Laser Cutter Machine to Allegheny Educational Systems, Inc. for the Fashion Design and Visual Arts programs.**

Approval is hereby granted to award Public Bid P-2387 to purchase one (1) CO2 laser engraver and laser cutting machine to Allegheny Educational Systems Inc. at a cost of \$89,277.83.

**A/F3 – Authorization to award the removal and replacement of the existing Health Professions Building emergency generator to SAL Electric Company, Inc.**

Approval is hereby granted to award SAL Electric Company, Inc. in the amount of \$192,928.00 for services to include removal, purchase, and installation of the emergency generator in the Health Professions Building, through vendors awarded on Bergen County Co-Op BC-BID-22-19 Licensed Electrical Contractor Services.

**E/SA1 – To accept an award from the Office of the Secretary of Higher Education’s (OSHE) The Center for Adult Transition grant and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.**

Approval is hereby granted to accept second-round, Fiscal Year 2024 funding for **The Center of Adult Transition** grant of \$226,500, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Separations

**P1 – Separations**

Approval is hereby granted to accept the separation of the following individuals:

	<b><u>Name</u></b>	<b><u>Reason</u></b>	<b><u>Position/Department/Division/Unit</u></b>	<b><u>Effective Date</u></b>
1.	Alexander Evans	Resignation	Public Information Assistant/ Public Relations/External Affairs/ Professional	12/05/2023 (retroactive)
2.	Mayda Gonzalez- Bosch	Resignation	Associate Dean/Continuing Education and Workforce Development/ Confidential	01/23/2024 (retroactive)
3.	Joselyn Jimenez de Rodriguez	Resignation	Custodian/Facilities/Support	01/10/2024 (retroactive)
4.	Wayne Marshall	Resignation	Custodian/Facilities/Support	12/07/2023 (retroactive)
5.	Nobile Basile	Retirement	Senior Custodian/Facilities	03/29/2024

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6.	Philip Dolce	Retirement	Professor/History and Geography/ Humanities/Faculty	02/01/2024 (retroactive)
7.	Fariba Hajamadi	Retirement	Associate Professor/Visual and Performing Arts/Business, Arts & Social Sciences/Faculty	02/01/2024 (retroactive)
8.	Paul Mindell	Retirement	Professor/Visual and Performing Arts/Business, Arts & Social Sciences/Faculty	02/01/2024 (retroactive)
9.	Linda Wiles	Retirement	Assistant Professor/Math, Science and Technology/Academic Affairs/Faculty	02/01/2024 (retroactive)
10.	Kevin Morales	Termination	Custodian/Facilities/Support	01/12/2024 (retroactive)
11.	Moises Robles	Termination	HVAC Mechanic A/Facilities/ Support	01/10/2024 (retroactive)

**P2 – Rescind Appointments**

Approval is hereby granted to rescind the appointment of the following individuals:

	<b><u>Name</u></b>	<b><u>Board motion information</u></b>	<b><u>Unit</u></b>	<b><u>Position</u></b>	<b><u>Effective Date (retroactive)</u></b>
1.	Amy Diaz	P2A, June 13, 2023	Faculty	Program Director of Radiography	01/02/2024
2.	Jaclyn Park	P1J, June 13, 2023	Faculty	Clinical Coordinator/ Diagnostic Medical Sonography	10/01/2023
3.	Michael Gilmore	P2, January 9, 2024	NA - Coach	Assistant Men's Basketball Coach	12/13/2023
4.	Anthony Vaughn	P1A, September 6, 2023	NA - Coach	Head Coach Cross Country (M&W)	12/22/2023
5.	Anthony Vaughn	P1A, September 6, 2023	NA - Coach	Head Coach Track and Field (M&W)	12/22/2023
6.	Edwin Dye	P4, January 9, 2024	Support	Custodian	01/10/2024

**P3 - Appointment: Stipends**

Approval is hereby granted to approve the appointments of the following individuals to the following positions, at the stipends shown for the effective dates listed below:

**CLINICAL COORDINATORS**

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<u>Name</u>	<u>Department/Division</u>	<u>Annual Stipend</u>	<u>Effective Dates</u>
Michele Hasbrouck *	Diagnostic Medical Sonography/Health Professions	\$2,078.13	10/01/2023-6/30/2024 (retroactive)
Jiyoun Park *	Diagnostic Medical Sonography/Health Professions	\$2,078.13	10/01/2023-6/30/2024 (retroactive)

\* Replacements for partial Fall 2023 and Spring 2024 semesters

**NURSING CLINICAL FULL-TIME FACULTY**

<u>Name</u>	<u>Department/Division</u>	<u>Semester Stipend</u>	<u>Term</u>
Marites Alconis**	Nursing/Health Professions	\$1,200.00	Spring 2024
Diana Constantino	Nursing/Health Professions	\$2,400.00	Spring 2024
Joana Constantino**	Nursing/Health Professions	\$2,400.00	Spring 2024
Claire Cyriax	Nursing/Health Professions	\$2,400.00	Spring 2024
Joanne Diamantidis*	Nursing/Health Professions	\$3,600.00	Spring 2024
Sharon Mancini	Nursing/Health Professions	\$1,200.00	Spring 2024
Tiffany Cuello-Siegel	Nursing/Health Professions	\$1,200.00	Spring 2024

**NURSING CLINICAL ADJUNCT FACULTY**

<u>Name</u>	<u>Department/Division</u>	<u>Semester Stipend</u>	<u>Term</u>
Edward Acquah	Nursing/Health Professions	\$2,400.00	Spring 2024
Christina Bancroft **	Nursing/Health Professions	\$1,200.00	Spring 2024
Jessica Brown **	Nursing/Health Professions	\$1,200.00	Spring 2024
Cyndi Chiulli	Nursing/Health Professions	\$2,400.00	Spring 2024
Nicole Confini	Nursing/Health Professions	\$1,200.00	Spring 2024
Cora Dumalagan **	Nursing/Health Professions	\$1,200.00	Spring 2024
Amanda George	Nursing/Health Professions	\$2,400.00	Spring 2024
Natalie Hanikeh	Nursing/Health Professions	\$2,400.00	Spring 2024
Elizabeth Plange-Laye **	Nursing/Health Professions	\$1,200.00	Spring 2024
Maureen Imbrogno	Nursing/Health Professions	\$2,400.00	Spring 2024
Laleh Jasmidi	Nursing/Health Professions	\$2,400.00	Spring 2024



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Rommell Jimenez	Nursing/Health Professions	\$2,400.00	Spring 2024
Reny Joseph	Nursing/Health Professions	\$2,400.00	Spring 2024
James Keogh	Nursing/Health Professions	\$2,400.00	Spring 2024
Saideh Labibi	Nursing/Health Professions	\$2,400.00	Spring 2024
Theresa LaFlam **	Nursing/Health Professions	\$1,200.00	Spring 2024
Michael Lang	Nursing/Health Professions	\$2,400.00	Spring 2024
Shelley Larson **	Nursing/Health Professions	\$1,200.00	Spring 2024
Easter Grace Mana-ay-Rio	Nursing/Health Professions	\$2,400.00	Spring 2024
Miriam Masias **	Nursing/Health Professions	\$1,200.00	Spring 2024
Sherry-Ann Munroe	Nursing/Health Professions	\$2,400.00	Spring 2024
Lillith Okossi	Nursing/Health Professions	\$2,400.00	Spring 2024
Issac Oppong	Nursing/Health Professions	\$2,400.00	Spring 2024
Josephine Rodriguez	Nursing/Health Professions	\$2,400.00	Spring 2024
Kristi Roux **	Nursing/Health Professions	\$1,200.00	Spring 2024
Kristi Schmidt	Nursing/Health Professions	\$2,400.00	Spring 2024
Cheryl Sfikas	Nursing/Health Professions	\$2,400.00	Spring 2024
Mary Jo Sharples	Nursing/Health Professions	\$2,400.00	Spring 2024
T. Dolma Siphur	Nursing/Health Professions	\$2,400.00	Spring 2024
Robelisa Sistoso	Nursing/Health Professions	\$2,400.00	Spring 2024
Tara Spruill	Nursing/Health Professions	\$1,200.00	Spring 2024
Patricia Strickland	Nursing/Health Professions	\$2,400.00	Spring 2024
Tenzin Lama-Tamang	Nursing/Health Professions	\$2,400.00	Spring 2024
Krysbelle Alconis-Vo	Nursing/Health Professions	\$2,400.00	Spring 2024

\* for additional ½ semester clinical

\*\* for ½ semester clinical only

\*\*\*for additional full semester clinical

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**P4 - Appointment: Lecturers, Spring 2024 Semester**

Approval is hereby granted to appoint the following individuals as Lecturers for the Spring 2024 semester at the salary indicated:

<b><u>Name</u></b>	<b><u>Discipline/Division</u></b>	<b><u>Salary</u></b>
Veronica Andrade	Communications/Humanities	\$22,558.06
Zameer Baksh	Business/Business, Arts and Social Sciences	\$22,558.06
George Chudyk	Computer Science/Math, Science and Technology	\$22,558.06
Andrea daConturbia	College Mathematics/Math, Science and Technology	\$22,558.06
Jared DeBenedictus	WEX/Health Professions	\$22,558.06
Lisa Duddy	Dental Hygiene/Health Professions	\$22,558.06
Jamila Haramuniz	Developmental Mathematics/Math, Science and Technology	\$22,558.06
Michelle Hasbrouck	Diagnostic Medical Sonography/Health Professions	\$22,558.06
Esra Ileri	American Language/Humanities	\$22,558.06
Sam Kadko	Hotel and Restaurant Management/Business, Arts and Social Sciences	\$21,484.26
Derek Levine	Social Sciences/Business, Arts and Social Sciences	\$22,558.06
Ariana Lopez	Criminal Justice/Business, Arts and Social Sciences	\$22,558.06
Denise Melvin	Communications/Humanities	\$22,558.06
Jose Orozco Rodriguez	College Mathematics/Math, Science and Technology	\$22,558.06
Shawna Pantzke	Biology/Math, Science and Technology	\$22,558.06
Noreen Petraitis	English/Humanities	\$22,558.06
Philip G. Ross III	WEX/Health Professions	\$22,558.06
Stephanie Shewciw	Developmental Mathematics/Math, Science and Technology	\$22,558.06
Tara Snyder	Biology/Math, Science and Technology	\$22,558.06
Bernadette Szasz	Biology/Math, Science and Technology	\$22,558.06
Qaiser Tarique	Biology/Math, Science and Technology	\$22,558.06
Michelle Turnbull	English/Humanities	\$22,558.06
Gerald Wisz	English/Humanities	\$22,558.06
Myung Hee Yoon	Developmental Mathematics/Math, Science and Technology	\$22,558.06

**P5 - Appointments – Support**

Approval is hereby granted to appoint the following individual to the vacant position and annual salary indicated below:

	<b><u>Name</u></b>	<b><u>Position/Division</u></b>	<b><u>Unit</u></b>	<b><u>Salary (pro-rated)</u></b>	<b><u>Effective Date</u></b>
1.	Luz Castillo	Executive Secretary/Business and Social Sciences/Academic Affairs	Support	\$47,000.00	02/15/2024

**P6 - Reappointment Faculty – Fifth Reappointment (with tenure)**

Approval is hereby granted to reappoint the following individuals for their fifth year with tenure to the indicated division and rank for the period of September 1, 2024, through June 30, 2025, unless otherwise noted.

**Fifth Reappointment**

<b><u>Name</u></b>	<b><u>Rank</u></b>	<b><u>Discipline/Division</u></b>
1. Abdullah Aqeel	Assistant Professor	Physical Sciences/Microbiology/ Math, Science, and Technology
2. Claire Cyriax	Assistant Professor	Nursing/Health Professions
3. Jacqueline Dartley	Instructor	Physical Sciences/Biology/ Math, Science, and Technology
4. Amy Diaz	Instructor	Radiation Therapy Technology/ Health Professions
5. Vincent Louis	Assistant Professor	Business/Business, Arts & Social Sciences
6. Aaron Morrissey	Associate Instructor	Hotel & Restaurant Management- Culinary/Business, Arts and Social Sciences

**P7 – Approve Sabbatical Leave of Absence**

Approval is hereby granted that the following Sabbatical Leave of Absence with pay for the period indicated be granted to the faculty members listed below, subject to financial allocations from the State of New Jersey and Bergen County, as indicated in the 2024-2025 proposed College budget:

<b><u>Name</u></b>	<b><u>Rank</u></b>	<b><u>Discipline</u></b>	<b><u>Period</u></b>
Claire McConaughy	Professor	Visual Arts	Fall 2024-Spring 2025

**Purpose**

To complete a creative project consisting of a series of large-scale landscape paintings accompanied by poems and essays, which will be the subject of a presentation and exhibit at the College, and also the basis for future grant applications.

<b><u>Name</u></b>	<b><u>Rank</u></b>	<b><u>Discipline</u></b>	<b><u>Period</u></b>
Gregg Biermann	Professor	Communications	Fall 2024

**Purpose**

To complete the editing of a creative project consisting of video animations.

<b><u>Name</u></b>	<b><u>Rank</u></b>	<b><u>Discipline</u></b>	<b><u>Period</u></b>
Robert Dill	Professor	Biology	Spring 2025

**Purpose**

To complete work on his doctoral dissertation, which focuses on how community colleges can reduce their greenhouse gas emissions while educating students, faculty, and staff about their roles in reducing emissions.

**P8 - Approve: Leave of Absence**

Approval is hereby granted to approve an unpaid leave of absence per NJ FMLA guidelines, for the following individuals from the position listed below, effective dates as indicated:

	<b><u>Name</u></b>	<b><u>Position/Division/Unit</u></b>	<b><u>Effective Dates (retroactive)</u></b>
1.	Daniel Diaz	Maintenance Repairperson/ Facilities/Support	01/02/2024 – 05/31/2024 unpaid with no benefits
2.	Frederick Stickel	Senior Custodian/Facilities/Support	03/01/2024 – 05/31/2024 unpaid leave with no benefits

**S/F1 - To award professional services to T&M Associates for the preparation of plans and specifications for the replacement of the RTU- (roof top unit) T1 in the Theatre.**

Approval is hereby granted to pay \$36,880.00 to T&M Associates for the preparation of plans and specifications for the replacement of the RTU-T1 in the Theatre.

**S/F2 - To authorize Change Order #1 to the Centralpak Engineering Corporation contract scope of work to upgrade the College’s obsolete Trane HVAC control system for the new Mammoth Roof Top Unit at Ender Hall.**

Approval is hereby granted to issue a Change Order #1 in an amount not to exceed \$25,990.00 to Centralpak Engineering Corporation to upgrade the obsolete Trane HVAC control system for the new Mammoth RTU.

Original Contract Amount	-	\$ 468,590.00
Change Order #1	-	\$ 25,990.00
Revised Contract Amount	-	\$ 494,580.00
Percentage Increase over Original Contract Amount		5.5%

**S/F3 – To award the preparation of contract specifications for plumbing preventative maintenance services to T&M Associates.**

Approval is hereby granted to pay \$16,700.00, including direct costs, for the preparation of contract specifications for plumbing preventative maintenance services.

**S/F4 - To authorize entering into a Shared Service Agreement between Bergen Community College (the “College”) and the County of Bergen (the “County”) for the use of college-owned equipment for the Orchard Hills Golf Course.**

Approval is hereby granted to enter into a Shared Service Agreement between the County of Bergen and Bergen Community College for College-owned equipment.

**S/F5 - To authorize entering into a Shared Service Agreement between the County of Bergen (the “County”) and Bergen Community College (the “College”) for the use of County-owned equipment.**

Approval is hereby granted to enter into a Shared Service Agreement between the County of Bergen and Bergen Community College for County-owned Equipment.

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Longo made a motion to adjourn the meeting, seconded by Trustee Moralez-Diaz.  
All trustees were in favor.

The board meeting adjourned at 5:35 p.m.

Thank you,

Trustee Ritzy Moralez-Diaz, Secretary, Board of Trustees  
Bergen Community College