TOPP I Application for Faculty

Step 1: Open a browser and click on [https://lf.bergen.edu/Forms/citl0001](https://lf.bergen.edu/Forms/citl0001)

Step 2: Enter your Bergen Username and Password and click, “Sign In”

Step 3: Type all required information and select your Department.

Step 4: Scroll down and sign your name electronically and click Submit.

Note: The Department Chair will receive an email that states: You are receiving this e-mail because (faculty member’s name will appear here) has submitted a TOPP Level 1 Application and needs your approval. After the Department chair approves it the application will go to your Dean for approval.