

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Tuesday, July 11, 2017  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on **Tuesday, July 11, 2017**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:02 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, November 4, 2016 and was amended February, 2017."

**Oath of Office**

Judy A. Verrone, Esq, administered the Oath of Office to Mr. Peter Zalokostas, as Alumni Trustee.

I, **Peter Zalokostas**, do solemnly swear that I will support the Constitution of the State of New Jersey, and I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear that I will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Bergen Community College, in the County of Bergen, State of New Jersey, according to the best of my ability. So help me God.

**ROLL CALL**

Present

Mr. Joseph A. Barreto  
Mr. Gerard L. Carroll  
Mr. Patrick J. Fletcher  
Mr. Mark Longo  
Ms. Carol Otis  
Ms. Irene Oujo  
Ms. Norah Peck  
Dr. Sheetal Ranjan  
Mr. Peter Zalokostas – Alumni Trustee

Also Present

Dr. Michael D. Redmond, Interim President  
Ms. Judy A. Verrone, Esq.

Regrets

Ms. Dorothy Blakeslee  
Mr. James Demetrakis

**PLEDGE OF ALLEGIANCE**

Chairperson Carol Otis led those present in the Pledge of Allegiance to the Flag of the United States of America.

**VICE-CHAIRMAN'S REPORT**

No report from Vice-Chairman Fletcher.

**SECRETARY**

Secretary Gerard L. Carroll recommended approval of the minutes of June 6, 2017 and the Consent Agenda July 11, 2017.

**Treasurer's Report – Audit and Finance Committee/Legal**

Due to a previous engagement, Treasurer Dorothy Blakeslee was unable to attend the meeting.

**President's Report**

Dr. Michael D. Redmond expressed his appreciation for the opportunity to serve as Interim President of Bergen Community College.

Dr. Redmond read a letter received from Dr. Susan Cole, President, Montclair State University. Dr. Cole informed Dr. Redmond that of the 1,203 New Jersey Community College transfer students who earned their Bachelor's Degree at Montclair State University in 2017, 357 graduates were from Bergen Community College. Bergen students received degrees in 49 different academic fields the largest numbers were Business Administration, Family and Child Studies, Justice Studies and Psychology.

Dr. Yun Kim, Vice – President, Institutional Effectiveness and  
Dr. Ursula Parrish Daniels, Executive Assistant to the President  
Gave a presentation on: – Wraparound Services (see below)



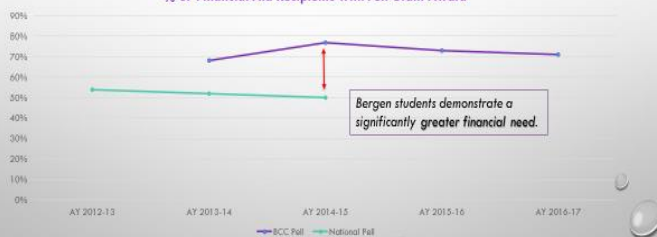
## TODAY'S COMMUNITY COLLEGE STUDENTS...

### NATIONALLY

- 70% OF STUDENTS WORK WHILE ATTENDING COLLEGE
- HAVE FAMILY COMMITMENTS AND COME FROM **LOW-INCOME** BACKGROUNDS THAN IN EARLIER GENERATIONS

## TODAY'S **BERGEN** STUDENTS...

% of Financial Aid Recipients with Pell Grant Award



## SAMPLE OF "WRAPAROUND" SERVICES

- TUITION OR FOOD? / CAMPUS-WIDE DISCUSSION
- CENTER FOR FOOD ACTION – FOOD PANTRY, HOUSING, UTILITIES ...
- SUMMER INTENSIVE & EDUCATION OPPORTUNITY FUND PROGRAMS ...
- COMMUNITY COALITION FOR STUDENT SUCCESS – MENTORING, LIFE & STUDY SKILLS...
- EMERGENCY FUNDS – GROCERY CARDS, BUS PASSES, TEXT BOOKS, TUITION SUPPORT, RENT
- VETERAN'S AFFAIRS – BENEFIT ELIGIBILITY, STUDY SPACE, VETERANS' LOUNGE ...
- FINANCIAL LITERACY CENTER – FINANCIAL EDUCATIONAL PROGRAMS/WORKSHOPS
- MOVE FOR SUCCESS – CLOTHING BOUTIQUE FOR JOB INTERVIEWS



### EMERGENCY ASSISTANCES

	FY 2017
Books	\$9,308
Bus Fare	\$3,362
Rent	\$4,600
Meals (Vouchers)	\$4,834
Shop Rite Cards	\$3,145
Tuition	\$14,065
Total Emergency Assistance	\$39,314

158 Students used CFA Pantry for bags of food

### IMPACT ON STUDENTS

MAKING DIFFERENCE – JORDAN POSADA

**COMMITTEES**

**AUDIT AND FINANCE**

Vice-Chairman Patrick Fletcher recommended approval of Audit and Finance resolutions A/F 1 to A/F 22.

**BOARD OF SCHOOL ESTIMATE**

No meeting scheduled with the Board of School Estimate.

**EDUCATION AND STUDENT AFFAIRS**

Trustee Gerard L. Carroll recommended approval of Education and Student Affairs Resolutions E/SA 1 thru E/SA 3.

**PERSONNEL**

Trustee Gerard L. Carroll reported that the Personnel Committee met and recommends resolutions P1 thru P16.

**SITE AND FACILITIES**

Trustee Mark Longo informed the board members that Site and Facilities Committee met on July 26, 2017. No report.

**Alumni Trustee**

Mr. Peter Zalokostas introduced the Officers of the Student Government Association to the board members:

Sibora Peca, President  
Thomas Lotito, Vice-President  
Doreta Biba, Treasurer  
Alice Moran Chief Justice  
Nicole Cicciatore, Executive Assistant

**UNFINISHED BUSINESS/BOARD MEMBERS**

Chairperson Otis, Vice-President Fletcher, Treasurer Blakeslee, and Trustee Longo attended the Foundation Board Meeting. Chairperson Otis recommended an alignment between the Board of Trustees and the Foundation Board Members. The boards will meet quarterly and work diligently for a positive outcome.

**NEW BUSINESS/OPEN TO THE PUBLIC**

Dr. Redmond and Chairperson Otis discussed the possibility of scheduling a summer Board Retreat for Members of the Board of Trustees and involving Foundation Board Members. The retreat will be held on campus approximately 10:00 a.m. to 2:00 p.m. Dr. Redmond is reviewing some draft goals and plans to include campus tours. Trustee Mark Longo and Trustee Joseph Barreto have agreed that the board retreat is a great idea and to include the Foundation Board Members. Trustee Sheetal Ranjan suggested that senior administrators participate at the board retreat and participate in a joint vision building exercise for the board members as part of the program. Dr. Ranjan and has volunteered as part of the team in planning the retreat.

**OPEN TO THE PUBLIC**

Professor Tobyn DeMarco, President of the Faculty Association

Dr. DeMarco welcomed Dr. Redmond as Interim President.

Professor DeMarco encourages the Board of Trustees to review and revise the Presidential Search Committee and search process. There were issues and problems from the last search in 2011. The faculty is open and willing to work with board members.

Professor James Baumgartner, Producer for Bergen Stages Program.

Professor Baumgartner distributed a brochure of upcoming Bergen Stages productions and requested a replacement for a full-time faculty member in charge of the Dance Program and an additional professional technical staff member.

Mr. Fernando Senci, Student, Bergen Community College. Mr. Senci is concerned about the science labs has suggested that the laboratories be updated with new equipment.

Mr. Richard Comerford, Professor of Economics. Professor Comerford suggested that the board consider a retreat with the board and faculty and possibly the staff and board members.

**ADOPTION OF MINUTES**

Chairperson Otis requested a motion to approve the minutes as submitted of June 6, 2017. Vice-Chairman Fletcher approved the minutes and the motion was seconded by Trustee Barreto. All were in agreement.

**CONSENT AGENDA**

Chairperson Otis recommended the Tuesday, July 7, 2017, Consent Agenda for approval.

***Trustee Mark Longo will abstain voting on Resolution A/F 1  
Approval of Legal Voucher – DeCotiis, FitzPatrick, Cole, and Giblin, LLP.***

Audit and Finance 1 - 22

Education and Student Affairs 1 - 3

Personnel P1 - P16.

No Site and Facilities Resolutions were included in the consent agenda.

Trustee Norah Peck abstained from voting on E/SA2.

A motion for approval of the consent agenda was made by Trustee Carroll and seconded by Trustee Barreto. No one opposed. All were in favor.

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Due to an abstention, Ms. Judy Verrone, Esq. instructed Chairperson Otis to have a roll call for the Consent Agenda.

Roll Call for Consent Agenda:

Present

Mr. Joseph A. Barreto - Yes  
Mr. Gerard L. Carroll - Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Ms. Norah Peck – Yes, as noted with the abstention.  
Dr. Sheetal Ranjan - Yes  
Mr. Peter Zalokostas – Alumni Trustee - Yes

At 5:59 p.m. an Executive Session was held to discuss matters involving pending litigation.

Chairperson Otis requested a motion for Executive Session.

A motion was made by Vice-Chairman Fletcher to adjourn for Executive Session and will not be returning for action, seconded by Trustee Carroll.

**A/F1 - Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs**

Approval is hereby granted for payment of the following labor consulting voucher:

May 2, 2017, May 3, 2017, and May 5, 2017	Invoice number: 51634
Cleary Giacobbe Alfieri Jacobs	\$ 135.00

**A/F2 – Exempt from Bidding: Authorization to purchase Student Athletic Insurance from Bollinger, Inc.**

Approval is hereby granted to provide Insurance coverage for student athletes participating in intercollegiate sport.

**A/F3 Exempt from Bidding: Authorization to reimburse the Property Insurance Coverage; Excess Workers' Compensation Coverage; Liability Claim Fund; Worker's Compensation Fund; Educator's Legal Liability, and Third Party Claim Administration Fee as and when due.**

Approval is hereby granted to reimburse the County of Bergen for Property Insurance Coverage; Excess Workers' Compensation Coverage; Liability Claim Fund; Worker's Compensation Fund; Educator's Legal Liability insurances for the coverage period July 1, 2017 through June 30, 2018, at a cost of \$1,025,460.00.

**A/F4 – To authorize the purchase of 100 additional VMWare and Unidesk Licenses from SHI International Corporation to support the inventory of virtual desktop units being purchased for inventory throughout the campus.**

Approval is hereby granted to purchase 100 licenses of VMware Horizon and Unidesk at a cost of \$34,331.98, from SHI International Corporation on NJ State Contract 89851.

**A/F5 - To authorize the purchase of 100 Dell Wyse ThinClients from SHI International Corporation. The thin clients will be used in place of desktop computers and will utilize the infrastructure that was purchased by the College in support of Virtual Desktop Technology.**

Approval is hereby granted to purchase 100 Dell Wyse ThinClients from SHI International Corporation at a cost of \$53,915.00 on State Contract 89967.

**A/F6 - To authorize the purchase of 25 additional Cisco Wireless Access Points from Continental Resources, Inc. to fill in gaps in wireless coverage on the Paramus Campus as well as 4 mounting brackets for wireless access points to provide coverage in common outdoor areas.**

Approval is hereby granted to purchase 25 Cisco Wireless Access Points and 4 mounting brackets, along with the associated licenses at a cost of \$35,398.98 from Continental Resources, Inc. on State Contract 87720.

**A/F7 - To authorize the award of Public Bid P-2247 Dental Hygiene Equipment and Supplies 2017-2018 to the vendors listed below. The equipment and supplies will be used in the Dental Hygiene laboratories.**

Approval is hereby granted to authorize the purchase of Dental Hygiene Equipment and Supplies for 2017-2018, in accordance with Public Bid P-2247 based on the lowest responsible bids.

**A/F8 - To reject bid received for Public Bid P-2241 for public safety uniform rental services.**

Approval is hereby granted to reject bid from American Wear Uniforms, the sole bid received, and to re-bid.

**A/F9 - To award Public Bid P-2244 to PTS Data Center Solutions, Inc. for network installation services needed to create a new intermediate distribution frame (IDF) wiring center on the second floor of the Tech Building.**

Approval is hereby granted to award Public Bid P-2244 Network Installation Services in the amount of \$57,336.00 to PTS Data Center Solutions, Inc.

**A/F10 - To award Public Bid P-2242 for ultrasound machines and accessories to GE Medical Systems, Ultrasound & Primary Care Diagnostics LLC, for use in the Diagnostic Medical Sonography program. This is funded by the GO Bond.**

Approval is hereby granted to award Public Bid P-2242 for three (3) Ultrasound Machines and Accessories to GE Medical Systems, Ultrasound & Primary Care Diagnostics LLC in the amount of \$364,915.00, subject to execution of final agreement.



**A/F11 - Authorization to purchase VMAX Encore 22 pulmonary function testing equipment, software, accessories, and training sessions from Vyaire Medical CareFusion for use in the Respiratory Care Program through GO Bond. VMAX is only available from Vyaire Medical CareFusion. (Sole Source).**

Approval is hereby granted to purchase VMAX Encore 22 pulmonary function testing equipment, software, accessories, and training from Vyaire Medical CareFusion at a cost of \$41,780.10 less \$8000.00 for trade-in of an existing CareFusion system. The total purchase amount will be \$33,780.10.

**A/F12 - To reject Public Bid P-2231 for Floor Mat Rental Services.**

Approval is hereby granted to reject bids received which were from American Wear and National Dust Control.

**A/F13 - To renew the Library's annual subscription with Westchester Academic Library Directors Organization (WALDO) for sixteen full-text electronic databases, for the academic year 2017-2018.**

Approval is hereby granted to pay the amount of \$70,000.00 to Westchester Academic Library Directors Organization (WALDO), to provide discounted annual subscriptions of full-text electronic databases, which are available 24/7; for the academic year 2017-2018.

**A/F14 - To authorize the purchase of library materials consisting of over 100 titles of print book subscriptions, many of which come with monthly updated material throughout the year, and online resources through Westlaw database which are required for the Legal Studies program from West Publishing Corporation, dba Thompson West, Thomson Reuters – West, for the period July 1, 2017 through June 30, 2018.**

Approval is hereby granted to purchase library materials and services for the period July 1, 2017 through June 30, 2018 from West Publishing Corporation, dba Thompson West, Thomson Reuters – West, for an amount not to exceed \$105,000.00.

**A/15 - To authorize the purchase of approximately 1,000 print and e-books from YBP (Yankee Book Peddler) library services for the period July 1, 2017 through June 30, 2018.**

Approval is hereby granted to purchase library materials and services for the period July 1, 2017 through June 30, 2018 from YBP at an amount not to exceed \$80,000.00.

**A/16 - To authorize the purchase of periodical titles and online subscription services that contain over 680 journals from EBSCO Information Services for the Library for the period January 1, 2018 through December 30, 2018.**

Approval is hereby granted to purchase periodicals for the Library for the period January 1, 2018 through December 30, 2018; from EBSCO Information Services at a cost not to exceed \$70,000.00.

**A/17 - To authorize payment to NJEDge.Net fiduciary agent for the VALE (Virtual Academic Library) Consortium, for the College Library's share of the cost of electronic periodical databases for the academic year 2017-2018.**

Approval is hereby granted to pay the amount of \$85,000.00 to NJEDge.Net, for the VALE Consortium, for the College's share of the cost of electronic periodical databases for the academic year 2017-2018.

**A/F18 - To reject bid received for Public Bid P-2246 for Veterinary Technology Equipment (Blood Analyzer, Chemistry Analyzer, VetLab Station PC).**

Approval is hereby granted to reject bid from IDEXX, the sole bid received.

**A/F19 - Authorization to lease ten (10) Canon copiers on 48-month term from Canon U. S. A. on NJ State Contract #51144 to replace the existing copiers whose leases are expiring., The services and repairs will be provided by an authorized Canon dealer, Superior Office Systems, Inc., who provided the lowest cost proposal for equipment and service.**

Approval is hereby granted to lease ten Canon copiers from Canon U.S.A. on NJ State Contract #51144 for 48 months at a monthly lease cost of \$1,520.47. The estimated copy charges for service and toner will be \$281.36 per month. Total estimated monthly cost will be \$1,801.83. On-site service and repairs will be provided by Superior Office Systems, Inc., who is a participating Canon U.S.A. dealer on the NJ State Contract #51144.

**A/F20 - To authorize the purchase from SHI International Corp. of two Cisco 3850-X switches with redundant power supplies and stacking cables for the Ender Hall building.**

Approval is hereby granted to purchase two Cisco 3850-X switches at a cost of \$19,081.65 with SHI International Corp. on NJ State Contract 87720.

**A/F21 - To authorize the annual renewal of College broadband internet services through NJEDge.Net technology consortium at a cost of \$217,423.00.**

Approval is hereby granted to renew internet services for fiscal year 2018 through NJEDge.Net at a cost of \$217,423.00.

**A/F22 - To authorize annual renewal of College's subscription to illumira, a digital media repository and streaming service provided through NJEDge.Net technology consortium at a cost of \$14,711.94 for fiscal year 2018.**

Authorization to renew illumira Learning on Demand and media hosting services for fiscal year 2018 through NJEDge.Net at a cost of \$14,711.94.

**E/SA1 - To pay for the services of the National Council for Behavioral Health to deliver an Adult Mental Health First Aid Instructor training course at the College hosted by the NJ Health Professions Consortium through the TAACCCT grant.**

Approval is hereby granted to pay \$35,000.00 to the National Council for Behavioral Health for Adult Mental Health First Aid Instructor training course. Cost includes travel, lodging and per diem for two trainers.

**E/SA2 - To authorize submission of the Perkins FY 2018 spending plan in the estimated amount of \$520,856.00 to the State of New Jersey Department of Education, and to authorize Interim President, Dr. Michael D. Redmond, or his designee, to execute required documents.**

The State of New Jersey Department of Education allocation of FY 2018 Perkins Funds for Bergen Community College is not yet available. However, NJ DOE requires Board Approval to submit Part 1 of the application, and suggests using last year's allocation amount (which was \$520,856.00). The new amount, expected to be approximately the same, will be available for the second part of the application that will be due in July. Perkins planning committee priorities for FY 2018 Career and Technical Education (CTE) were determined on the basis of feedback from CTE program advisory committees, departmental need assessments, and program performance outcome measures. Specific FY 2018 CTE program support requests include:

- Conference, seminar, and workshop attendance and travel as well as on-site professional development and training especially in: nontraditional student recruitment, enrollment, retention, and completion for CTE program faculty and staff.
- Industrial sewing machines, professional grade steam irons, ironing boards, cutting tables, mannequins, dress forms, fashion data base, and instructional materials and resources for the Fashion Design Program.
- Spiral mixer, reversible dough sheeter, and associated instructional materials and supplies for Hotel Restaurant Management and Culinary Arts program.
- Equipment and instructional supplies (Multimedia computer workstations with monitors and related software) for Music Technology/Musical Theater program.
- Milling machines, electrical circuits, belt grinder, and instructional resources for the Manufacturing Design Program.
- Additional equipment, supply, and resource options are also expected to be included.

**E/SA3 - To authorize submission of a collaborative proposal to expand seamless pathways from associate degree programs at Bergen Community College to baccalaureate programs at Ramapo College, and to authorize Interim President, Dr. Michael D. Redmond, or his designee, to execute required documents.**

This twelve month initiative, *The Seamless Transfer Design Challenge*, is concerned with how community colleges and four-year institutions can dramatically increase transfer and baccalaureate attainment rates for students seeking a four year degree. Bergen Community College and Ramapo College have collaborated closely on a number of important projects that are closely related to this solicitation. While there is little funding available, benefits could be substantial. They include: access to pathway design specialists and content experts from the Education Design Lab and it innovator Network, a design team coach to provide technical assistance and guidance through the process, all expenses paid for participation in three national cohort convenings, and more.

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**P1 - Appointment: Professional Staff**

Approval is hereby granted for the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Marlon Blair	IT Technical Support Specialist II/ Information Technology	\$45,000.00 (pro-rated)	07/12/17– 06/30/18
Johnathan Cintron	IT Technical Support Specialist I/ Information Technology	\$35,000.00 (pro-rated)	08/01/17 – 06/30/18
Bonnie Rodriguez	Financial Aid Specialist/Financial Aid	\$72,956.15 (pro-rated)	07/12/17– 06/30/18

**P2 - Appointment: Tenure Track Faculty**

Approval is hereby granted for the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Rank/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Ronda Drakeford	Associate Instructor//Hotel/Restaurant Management//Business, Arts and Social Sciences	\$50,113.00	09/01/17 – 06/30/18
Christopher Nicoletis	Associate Instructor//Hotel/Restaurant Management//Business, Arts and Social Sciences	\$50,113.00	09/01/17 – 06/30/18

**P3 - Appointment: Project Personnel - Grant (STEMatics/Title V)**

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Randi Greene	Tutorial Services Assistant/Cerullo Learning Assistance Center/Academic Affairs	\$40,000.00 (pro-rated)	07/12/17 – 06/30/18*

**P4 - Appointment: Grant (STEMatics)**

Approval is granted for the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Majeda Sultana	STEMatics Academic Counselor/Center for Student Success/Academic Affairs	\$50,000.00 (pro-rated)	08/01/17–06/30/18*
Kristen DeGraff	STEMatics Academic Counselor/Center for Student Success/Academic Affairs	\$50,000.00 (pro-rated)	08/01/17–06/30/18*

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**P5 - Amend: Salary for Personnel**

Approval is granted to amend the following Board Resolution (P2 dated June 27, 2017) retroactive to July 1, 2017 as follows:

<u>Name</u>	<u>Position</u>	<u>New Salary</u>
Peter Vida	Dean, Enrollment Management	\$ 97,375.00

**P6 - Amend: Salary for Personnel**

Approval is granted to amend the following Board Resolution (P2 dated June 27, 2017) retroactive to July 1, 2017 as follows:

<u>Name</u>	<u>Position</u>	<u>New Salary</u>
Victor Anaya	Executive Director, Finance	\$136,992.00

**P7 - Salary Increase: Project Personnel – Grants**

Approval for the salaries for grant personnel listed below be increased by 2.5% retroactive to July 1, 2017.

<u>Name</u>	<u>Position</u>	<u>New Salary</u>
Ellen Aramini	Director of Career Placement	\$ 73,049.00
Aida Castro-Henix	EOF Counselor	\$ 53,507.00
Vincent Cheng	Data Manager	\$ 63,985.00
Justin Doheny	Consortium Director	\$104,508.00
Lisa Duddy	Academic Director	\$ 74,649.00
Laura Frazer	Consortium Grant Manager	\$ 61,125.00
Scott Putorti	First in the World Site Coordinator	\$ 62,730.00
Christina Sgambellone	Grants Counselor	\$ 50,938.00
Marilyn Simpson	Sr. Manager of Grants	\$ 66,118.00
Amanda Vaughan	Grants Assistant	\$ 42,656.00

**Justification**

The salary adjustment for grant-funded positions has been approved by the respective funding agencies consistent with grant award budgets. There are no college funds required. These are at will positions.

**P8 - Approve Professional Staff Merit Award Program recipients as per the agreement in the Professional Staff Memorandum of Agreement, Article XXXI, approved by the Board of Trustees on February 2, 2016.**

Approval granted for the merit award increases for increases for the following individuals with the contractual increase of 6.75% retroactive to 7/1/16:

<u>Name</u>	<u>Position/Department</u>	<u>New Salary</u>
Wilson Aguilar	Supervisor, Graphic Services/Public Relations	\$80,400.00
Kim Makoe-Brown	Sr. Scheduling & Facilities Planner/Academic Affairs	\$72,909.00
Gloria Cevallos	Scheduling & Facilities Planner/Event Planning	\$69,971.00
Aisha Dawson-Hill	Sr. Financial Aid Specialist/Financial Aid	\$65,556.00
Jeannette Dones	Sr. Financial Aid Specialist/Financial Aid	\$54,798.00
Shylah Oldano	Group Teacher/Child Development Center/	\$41,833.00
Gisselle Pacheco	Sr. Financial Aid Specialist/Financial Aid/Finance	\$55,959.00
Saiming Wong	Systems Administrator II/Information Technology	\$83,130.00

**Justification**

The individuals listed were reviewed and approved for this award based on their performance and in accordance with the Professional Staff Memorandum of Agreement, Article XXXI, and approved by the Board of Trustees on February 2, 2016.

**P9 - Approve Support Staff Merit Award Program recipients as per the agreement in the Support Staff Memorandum of Agreement, Article XVI, approved by the Board of Trustees on January 8, 2015.**

Approval is granted for the merit award increases for the following individuals with the contractual amount of 5.5% retroactive to 7/1/16:

<u>Name</u>	<u>Position/Department-Division</u>	<u>Salary</u>
Donna Adams-McCarthy	Sr. Secretary/Purchasing/Finance	\$66,474.00
Sharon Della Penna	Library Associate/Library Services/Academic Affairs	\$56,192.00
Geraldine Farrell	Administrative Secretary/Health Professions/ Academic Affairs	\$51,086.00
Vladimir Gonel	Sr. Accounting Assistant/Accounts Payable/Finance	\$55,669.00
Solveig Gurgitano	Library Associate/Library Services/Academic Affairs	\$56,190.00
Cathy Kreh	Sr. Secretary/Office of Testing Services/Academic Affairs	\$34,753.00
Neftali Martinez	Sr. Mail/Stock Clerk/Mailroom/Facilities Planning, Operations & Public Safety	\$58,174.00
Amy Montagnino	Administrative Secretary/Library Services/Academic Affairs	\$54,806.00
Tara Muttillio	Executive Secretary/Counseling Center/Academic Affairs	\$49,934.00
Yumi Pak	Department Coordinator/Library Services/Academic Affairs	\$47,756.00
Kevin Porro	Sr. Payroll Assistant/Payroll/Finance	\$48,308.00
Meaghan Verile	Executive Secretary/One Stop/Student Affairs	\$49,934.00

**Justification**

The individuals listed were reviewed and approved for this award based on their performance and in accordance with the Memorandum of Agreement, Article XVI, approved by the Board of Trustees on January 8, 2015.

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**P10 - Salary Adjustment - Professional Staff**

Approval is granted for a salary adjustment for the following individuals as indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Maria Bohn	Sr. Resource Accommodation Specialist/Office of Specialized Services/Academic Affairs	\$62,000.00	07/01/17 (retroactive)
Michelle Johnston	Assistant Director of Accounting/ Finance	\$82,000.00	07/01/17 (retroactive)

**Justification**

To provide adjustments to better reflect roles and responsibilities after negotiations with the Professional Staff Association.

**P11 - Approve: Leave of Absence/Support Staff**

Approval is granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
John Onderdonk	Custodian/Buildings and Grounds	06/09/17 (retroactive)

**P12 - Approve: Return from Leave of Absence/Support Staff**

Approval for the return from a Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Jaakan Massac	Custodian/Buildings and Grounds	\$30,639.00	06/01/17 (retroactive)

**P13- Retirement: Support Staff**

Approval granted for the retirement of the following individuals:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Madeline Jakulevicius	Executive Secretary/Mathematics, Science and Technology/Academic Affairs	09/01/17
Kathleen LaBruno	Executive Secretary/Humanities/Academic Affairs	10/01/17

**P14 - Resignation: Professional Staff**

Approval granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Elizabeth Rand	Testing Assistant/Office of Testing Services/Academic Affairs	07/14/17

**P15 - Resignation: Grant Staff**

Approval is granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Salwa Muhammad	Site Coordinator/TAACT Grant/ Health Professions	07/05/17 (retroactive)

**P16 - Resignation: Support Staff**

Approval is granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Jonathan Velazquez	Custodian/Buildings and Grounds	07/17/17

**ADJOURNMENT**

As no further business was brought before the Board of Trustees,  
Chairperson Carol Otis adjourned the meeting at 6:56 p.m.

Thank you,

Trustee, Gerard L. Carroll,  
Secretary, Board of Trustees