BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Minutes of the Tuesday, June 4, 2019  
PUBLIC MEETING OF THE BOARD OF TRUSTEES

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **June 4, 2019**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:02 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Herald News, and filed with the Clerk of the County of Bergen, November 26, 2018."

**ROLL CALL**

Present
Mr. Joseph A. Barreto  
Ms. Dorothy Blakeslee  
Mr. Gerard L. Carroll  
Mr. Patrick Fletcher  
Ms. Krista Flinn  
Mr. Mark Longo  
Ms. Carol Otis  
Dr. Sheetal Ranjan  
Ms. Sibora Peca, Alumni Trustee – arrived at 5:27 p.m.

Also Present
Dr. Michael D. Redmond, President  
Ms. Arlene Q. Perez, Esq.

Regrets
Ms. Irene Oujo  
Mr. Joseph Zarra

**PLEDGE OF ALLEGIANCE**

Chairperson Carol Otis led those present in the Pledge of Allegiance.

**VICE-CHAIRMAN’S REPORT**

Vice Chair Carroll attended the following events in May, 2019:

- 7th – Nursing Pinning Ceremony
- 8th – Dental Hygiene Pinning Ceremony
- 9th – President’s Circle Dinner
- 10th – Award Ceremony Recognition luncheon for the Korean American Learning Community
- 13th – Academic Awards Ceremony
- 14th – STEM C2 Research Summit and the Medical Office Assistant Pinning Ceremony
- 15th – Turning Point Program Awards Ceremony
- 23rd – Commencement
- 28th – Annual Tutoring Awards Ceremony
- 29th – Presentations by Dr. W. Mullaney and Ms. P. Klymenko regarding mid-year goals at the Strategic Planning Committee meeting.
SECRETARY
On May 15, 2019, Secretary Barreto attended the Athletic Awards Ceremony and Dinner and May 23rd Commencement at MetLife Stadium.

TREASURER’S REPORT – AUDIT AND FINANCE COMMITTEE/Legal Affairs
Treasurer Blakeslee informed the board members that the Audit and Finance Committee met on May 20, 2019, and reviewed the financial position of the college and recommends resolutions A/F 1 to A/F 12.

PRESIDENT’S REPORT
President Redmond introduced Dr. Larry Hlavenka, Executive Director Public Relations Community and Cultural Affairs.

Dr. Hlavenka recognized the talented individuals who assisted in making commencement a wonderful event. He thanked the Core Team, Dr. Choonoo, Mr. Fenkart, Dr. Lerner-Colucci, Ms. T. Jones and Ms. Micelli. Dr. Hlavenka thanked the Public Safety Officers, Buildings and Grounds staff and other college personnel who helped make Commencement a success.

President Redmond introduced Dr. William Mullaney, Vice President, Academic Affairs.

Dr. Mullaney introduced the PTK Students:


Bergen Community College received the most distinguished PTK Chapter, Additional awards received were Most Distinguished Officer Team, Distinguished Chapter Officer, and Distinguished Chapter Advisor, Ms. A. Goldszmidt.

Mr. B. Gomez, PTK Chapter President, thanked the board members, staff and advisors for their support and guidance.

Dr. Mullaney thanked Dr. P.J. Ricatto, for serving eleven years as Dean, Math, Science and Technology. Dr. Ricatto will be returning to his faculty position this fall and participating in a sabbatical with Mr. Corcoran regarding the energy and efficiency of the college. Dr. Ricatto thanked the board, President, Vice President, Deans, staff, faculty and students for the opportunity to serve in an administrative responsibility.
President Redmond introduced Ms. Priscilla Klymenko, Interim, Vice President Student Affairs.

Ms. Klymenko presented Recognition of Student Life and Conduct Programs and Accomplishments. Mr. G. Fenkart, Mr. I. Wolf and Ms. J. Nelson from Student Life were introduced to the board members and assisted in the presentation. See attached slides.

COMMITTEES

AUDIT AND FINANCE AND LEGAL AFFAIRS
Treasurer Blakeslee of the Audit and Finance Committee recommended approval of Audit and Finance Resolutions A/F 1 to A/F 12.

BOARD OF SCHOOL ESTIMATE
No meeting scheduled with the Board of School Estimate.

EDUCATION AND STUDENT AFFAIRS
No report from Trustee Barreto, Chair, Education and Student Affairs.

PERSONNEL
Trustee Fletcher, Chair, Personnel Committee, informed the board members that the Personnel Committee met on May 21, 2019 and recommended resolutions P1A thru P6D for board approval.

SITE AND FACILITIES
Trustee Longo, Chair, Site and Facilities Committee recommended resolution S/F1 and S/F2 for board approval.

STRATEGIC PLANNING AND ISSUES
Vice Chairman Carroll reported that the Strategic Planning Committee met on May 29th and presentations regarding mid-year goals were given by Dr. Mullaney and Ms. Klymenko.

Alumni Trustee
Ms. Peca thanked the board members, President and staff for the opportunity to service as Alumni Trustee.

CHAIRPERSON’S COMMENTS
Chair Otis presented Ms. Peca with a gift and thanked Sibora for her service to the board.

UNFINISHED BUSINESS/BOARD MEMBERS
No unfinished business.

NEW BUSINESS/BOARD MEMBERS
Trustee Blakeslee thanked Dr. W. Mullaney, Vice President, Academic Affairs and wished him well in his new position at SUNY, Corning Community College.
President Redmond reported that the summer board retreat will be held on Monday, August 5, 2019. He is working with a representative from ACCT to finalize a facilitator for the board retreat. The Officers will provide an update regarding the retreat and agenda at the July board meeting.

OPEN TO THE PUBLIC
Chairperson Otis requested a motion to Open to the Public. Treasurer Blakeslee made a motion to open to the public, seconded by Trustee Barreto. All trustees were in favor.
No one from the public spoke at the meeting.
Chairperson Otis requested a motion to close the open session of the board meeting.
A motion was made by Trustee Barreto and seconded by Trustee Longo.

All trustees were in agreement.

ADOPTION OF MINUTES
Secretary Barreto recommended approval of the following minutes:

Chairperson Otis requested a motion to accept the following minutes:
Approval of the board minutes dated May 7, 2019.
A motion was made by Trustee Longo and seconded by Trustee Barreto.

Roll Call Vote to approve the May 7, 2019 board meeting minutes:

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. Patrick J. Fletcher – Yes
Ms. Krista Flinn - Yes
Mr. Mark Longo - Yes
Ms. Carol Otis - Yes
Ms. Irene Ouo - Absent
Dr. Sheetal Ranjan – Yes
Mr. Joseph Zarra – Absent
Ms. Sibora Peca - Yes

Motion passed – 9 – Yes, 2 – Absent

Chairperson Otis requested a motion to accept the following minutes.

APPROVAL OF THE CONSENT AGENDA
Chairperson Otis requested a motion to approve the Consent Agenda, dated June 4, 2019.

Audit and Finance - A/F 1 to A/F 12
No resolutions were submitted for Education and Student Affairs.
Personnel – P 1A thru P6D.
Site and Facilities – S/F 1 and 2.

A motion was made by Trustee Longo and seconded by Trustee Barreto.
Roll Call Vote for approval of the consent agenda dated June 4, 2019.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll – Yes
Mr. Patrick J. Fletcher – Yes
Ms. Krista Fiinn - Yes
Mr. Mark Longo – Yes

**Trustee Mark Longo abstained from voting on Resolution A/F1**
  Exempt from Bidding: Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblyn, L.L.P.

Ms. Carol Otis - Yes
Ms. Irene Oujo - Absent
Dr. Sheetal Ranjan – Yes

**Trustee Sheetal Ranjan abstained from voting on Resolution P 2**
  Approve Interim Assignment and Stipend and
  Abstained from voting on Resolution P 6D
  Approval of Revised Job Description – Confidential.

Mr. Joseph Zarra – Absent
Ms. Sibora Peca - Yes

8 Yes on A/F1, 1 Abstention/2 Absent on A/F1; 9 Yes on A/F2 thru A/F12, 2 Absent.
9 Yes on P1A, B, C, D and E/2 Absent
8 Yes on P2/1 Abstention and 2 Absent
9 Yes on P3A to P3F, P4 A and B, P5A and B, P6A, B, C/2 Absent
8 Yes on P6D/1 Abstention/2 Absent
9 Yes on S/F1, 2 Absent

Chairperson Carol Otis stated, “The consent agenda has been approved.”

An Executive Session was requested by Trustee Barreto and began at 6:05 p.m.

Chairperson Otis requested a motion to enter into executive session.
A motion was made by Trustee Blakeslee and seconded by Trustee Barreto.
All trustees were in favor.

On behalf of Chairperson Otis, “Pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the following matters will be discussed by the Board in closed session they are:
Personnel Matter. The discussion will become public when the need for confidentiality no longer exists.”

At 6:25 p.m. the board meeting resumed.
Chairperson Otis requested a motion to open the board meeting. A motion was made by Trustee Blakeslee and seconded by Trustee Longo.
All trustees were in favor.
A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.
Approval is hereby granted to approve the following invoice:
April 1, 2019 to April 30, 2019 DeCotiis, FitzPatrick, Cole & Giblin. LLP. $ 33,423.63

A/F2 Approval of Labor Invoices – Eric M. Bernstein & Associates, L.L.C.
Approval is hereby granted to approve the following invoice:
Approval for payment of the following April labor invoice – 58596 $ 255.00

A/F3 - To Exempt from Bidding: Authorization to reimburse the Property Insurance Coverage; Excess Worker’s Compensation Coverage; Liability Claim Fund; Worker’s Compensation Fund; Educator’s Legal Liability, and Third Party Claim Administration Fee as when due.
Approval is hereby granted to reimburse the County of Bergen for Property Insurance Coverage; Excess Worker’s Compensation Coverage; Liability Claim Fund; Worker’s Compensation Fund; Educator’s Legal Liability insurances for the coverage period July 1, 2019 through June 30, 2020, at an estimated cost of $1,043,973.

A/F4 - To amend Board Action A/F 19, dated May 8, 2018, to increase the estimated amount to be spent on gasoline for college vehicles from $30,000 to $39,000.
Approval is hereby granted to add $9000 to the approved amount to be spent with Rachles/Michele’s Oil Company for the purchase of gasoline on County of Bergen Contract #17-41. This will cover gasoline purchases until September 6, 2019.

A/F5 - To authorize the renewal of VMWare licensing with NJEDge.Net for our virtual server host machines for one year.
Approval is hereby granted to renew the VMWare Academic Licensing Agreement for one year July 1, 2019 – June 30, 2020 in the amount of $37,270.50. This subscription includes (2) vCenter Servers, and (54) vSphere Enterprise Plus licenses purchased through the NJEDge.Net Consortium pricing contract number 37179.0-85779-R.

A/F6 - To authorize the annual renewal of College broadband internet services through NJEDge.Net technology consortium at a cost of $209,052.
Approval is hereby granted to renew internet services for fiscal year 2020 through NJEDge.Net at a cost of $209,052.

A/F7 - Authorization to spend an additional amount not to exceed $20,000 with Economic Modeling, LLC (EMSI) supporting two areas of the institution: its redesigned website, Bergen.edu; and the Office of Institutional Research.
Approval is hereby granted to spend an amount not to exceed $20,000 with Economic Modeling, LLC.
A/F8 - To authorize the renewal of Kofax maintenance and support as well as Keymark's annual maintenance for a one-year period with Keymark Inc. This software is used for scanning student records in accordance with various federal, state and local regulations. Approval is hereby granted to purchase a one-year renewal agreement with Keymark Inc, for Kofax software as well as onsite upgrade services for the period of 7/1/19 – 6/30/20 at a cost of $18,701.90.

A/F9 - To authorize the renewal of Cisco Firepower licensing for the College's IDS/IPS system from Aspire Technology Partners, LLC at a cost of $50,490.00. Approval is hereby granted to purchase the annual renewal of Cisco Firepower licensing on a pair of security devices for the college's firewalls, at a cost of $50,490.00, with Aspire Technology Partners, LLC on NJ State Contract 87720.

A/F10 - To authorize the purchase of 10 Dell Latitude 5490 Laptops from SHI International for lifecycle. Approval is hereby granted to purchase 10 Dell Latitude 5490 laptops at a total cost of $13,795.60, on NJ State Contract # 89967.

A/F11 - To authorize a purchase of 1 block of Nutanix Servers for replacing and expanding the Hackensack campus server farm from Aspire Technology Partners, LLC. Approval is hereby granted to purchase 1 block of 4 Nutanix Server nodes at a cost of $182,554.70, from Aspire Technology Partners, LLC. through NJEDge consortium pricing.

A/F12 - To purchase hardware, software, and services for the CBORD One Card ID System to upgrade the access card system in the Child Development Center at Ender Hall and exterior doors in West Hall. Approval is hereby granted to spend $32,467.00 with CBORD Group, Inc. for access card systems.

P1A - Appointment: Support Staff (This appointment is being made in accordance with the Bergen Community College Support Staff Association (BCCSSA) contract, Article XV, after successful completion of the probationary period.) Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rafael Del Rosario</td>
<td>Custodian/Buildings &amp; Grounds</td>
<td>$31,124.00</td>
<td>02/18/19</td>
</tr>
</tbody>
</table>

(pro-rated) (retroactive)

P1B - Appointment: Faculty (Eleventh Month)
Approval is hereby granted that the following faculty members be appointed to an eleventh month contract effective July 1, 2019 through June 30, 2020. The faculty members indicated will receive 10% of their July 1, 2019, base salary as compensation for working the eleventh month:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timothy Foote</td>
<td>Associate Professor/Counseling/Academic Affairs</td>
</tr>
<tr>
<td>Fred Golub</td>
<td>Professor/Counseling/Academic Affairs</td>
</tr>
</tbody>
</table>
P1C - Appointment: Confidential Staff
Approval is hereby granted that the following personnel be appointed as confidential employees retroactive to May 1, 2019.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taraiya Dodd</td>
<td>Sr. Payroll Generalist</td>
<td>$56,100.00</td>
</tr>
<tr>
<td>Kevin Porro</td>
<td>Sr. Payroll Generalist</td>
<td>$60,690.00</td>
</tr>
<tr>
<td>Mary Randazzo</td>
<td>Sr. Financial Analyst/Payroll</td>
<td>$72,690.00</td>
</tr>
<tr>
<td>Annette Riser</td>
<td>Manager of Payroll</td>
<td>$80,494.00</td>
</tr>
</tbody>
</table>

P1D – Appointment: Confidential Staff
Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gwendolyn Harewood</td>
<td>Director of Human Resources and Employee Relations/ Executive Vice President</td>
<td>$135,000.00 (pro-rated)</td>
<td>07/22/19</td>
</tr>
</tbody>
</table>

P1E - Appointment: Confidential Staff
Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annette Riser</td>
<td>Assistant Director of Payroll/ Human Resources and Employee Relations/ Executive Vice President</td>
<td>$88,500.00 (pro-rated) (retroactive)</td>
<td>06/01/19</td>
</tr>
</tbody>
</table>

P2 - Approve Interim Assignment and Stipend
Approval is hereby granted for the appointment of the following individual to the interim position and monthly stipend as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Monthly Amount</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pascal Ricatto [Dr.]</td>
<td>Interim Vice President, Academic Affairs</td>
<td>$1,000.00</td>
<td>06/16/19</td>
</tr>
</tbody>
</table>

P3A - Reappointment: Personnel
Approval is hereby granted that the following individuals be reappointed to the positions indicated for the period not to exceed one year commencing July 1, 2019, or until further action of the Board of Trustees.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Callahan Barnard [Dr.]</td>
<td>Dean, Division of Health Professions</td>
</tr>
<tr>
<td>Adam Goodell</td>
<td>Dean, Division of Humanities</td>
</tr>
<tr>
<td>Pascal J. Ricatto [Dr.]*</td>
<td>Dean, Division of Math, Science and Technology</td>
</tr>
</tbody>
</table>
P3B - Reappointment: Directors/Administrators
Approval is hereby granted that the following individual be reappointed to the position indicated for the period commencing July 1, 2019 through June 30, 2021 for a two-year appointment:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sally E. Dionisio</td>
<td>Director of the Child Development Center</td>
</tr>
</tbody>
</table>

P3C - Reappointment: Professional Staff
Approval is hereby granted that the following personnel be reappointed to the positions indicated for the period commencing July 1, 2019 through June 30, 2020.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Aguilar</td>
<td>Office Supervisor</td>
</tr>
<tr>
<td>Ellen Aramini</td>
<td>Career Placement Manager</td>
</tr>
<tr>
<td>Drorit Beckman (Dr.)</td>
<td>Sr. Grant Development Officer</td>
</tr>
<tr>
<td>Tyler Beebe</td>
<td>Technical Systems Manager</td>
</tr>
<tr>
<td>Marlon Blair</td>
<td>Technical Support Specialist II</td>
</tr>
<tr>
<td>Robyn Bland</td>
<td>Public Information Assistant</td>
</tr>
<tr>
<td>Maria Bohn</td>
<td>Sr. Resource Accommodation Specialist – Assistive Technology</td>
</tr>
<tr>
<td>Kevin Bonomolo</td>
<td>Resource Accommodation Specialist</td>
</tr>
<tr>
<td>Damian Brito</td>
<td>Technical Support Specialist I</td>
</tr>
<tr>
<td>Ryan Brown</td>
<td>Manager, Environmental Health &amp; Safety</td>
</tr>
<tr>
<td>Hilda Buitriago</td>
<td>New Student Enrollment Specialist</td>
</tr>
<tr>
<td>Matthew Calamari</td>
<td>Technical Support Specialist I</td>
</tr>
<tr>
<td>Gail Cannarozzi</td>
<td>Accountant</td>
</tr>
<tr>
<td>Gloria Cevallos</td>
<td>Scheduler &amp; Facilities Planner</td>
</tr>
<tr>
<td>Francesco Cicero</td>
<td>Technical Support Specialist II</td>
</tr>
<tr>
<td>Deana Dedovitch</td>
<td>Coordinator of Athletics and Equipment Manager</td>
</tr>
<tr>
<td>Moises DeLeon</td>
<td>Technical Support Specialist II</td>
</tr>
<tr>
<td>Thomas DePrenda</td>
<td>Manager, New Media Services</td>
</tr>
<tr>
<td>Lisa DiGaetano</td>
<td>Enrollment Services Coordinator</td>
</tr>
<tr>
<td>Darrilyn DiNardo</td>
<td>Continuing Education Program Supervisor</td>
</tr>
<tr>
<td>Christopher DiSanto</td>
<td>Testing Assistant</td>
</tr>
<tr>
<td>Jeannette Dones</td>
<td>Sr. Financial Aid Specialist</td>
</tr>
<tr>
<td>Paulina Drabik</td>
<td>Technical Support Specialist II</td>
</tr>
<tr>
<td>Fernando Encarnacion</td>
<td>Evening Math Lab Coordinator</td>
</tr>
<tr>
<td>Jessica Fargnoli</td>
<td>Public Information Assistant</td>
</tr>
<tr>
<td>Rogerio Faria</td>
<td>Network System Administrator II</td>
</tr>
<tr>
<td>Anthony Florio</td>
<td>Accountant – Fixed Assets &amp; Financial Analysis</td>
</tr>
<tr>
<td>Rosanllel Franco</td>
<td>Office Services Supervisor</td>
</tr>
<tr>
<td>Frank Hablawi</td>
<td>Web Developer</td>
</tr>
<tr>
<td>April Harrison</td>
<td>Coordinator, Summer Intensive Program</td>
</tr>
<tr>
<td>Christopher Houle</td>
<td>Technical Support Specialist II</td>
</tr>
<tr>
<td>Dania Huie-Pasigan</td>
<td>Head College Nurse</td>
</tr>
<tr>
<td>Jesse Jacondin</td>
<td>Research Analyst</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>--------------------------------------------------------</td>
</tr>
<tr>
<td>Ted Jaronsinski</td>
<td>Technical Coordinator – Media Technologies</td>
</tr>
<tr>
<td>Arooj Javed</td>
<td>Technical Support Specialist – Documents &amp; Records</td>
</tr>
<tr>
<td>Michelle Johnston</td>
<td>Assistant Director - Accounting</td>
</tr>
<tr>
<td>Candice Kaup Scioscia</td>
<td>Manager, Learning Assistance Center</td>
</tr>
<tr>
<td>Sami Klobucista</td>
<td>Technical Support Specialist I</td>
</tr>
<tr>
<td>Kristen Ko</td>
<td>Manager of Access Services</td>
</tr>
<tr>
<td>Gabriela Kosek</td>
<td>Testing Assistant</td>
</tr>
<tr>
<td>Catherine Krosek</td>
<td>Enrollment Services Coordinator</td>
</tr>
<tr>
<td>Dennis Kruk</td>
<td>Coordinator, Health Professions Interdisciplinary</td>
</tr>
<tr>
<td>C. Michael Lapone</td>
<td>Manager of Facility Operations – Lyndhurst</td>
</tr>
<tr>
<td>Judith Lopez-Hungreder</td>
<td>Coordinator of Evening and Weekend Services</td>
</tr>
<tr>
<td>Edwin Lopez-Rodriguez</td>
<td>Custodial Supervisor</td>
</tr>
<tr>
<td>Elena Luddy</td>
<td>Sr. Financial Accountant</td>
</tr>
<tr>
<td>Christopher Maccarrone</td>
<td>Sharepoint/SQL Server Administrator I</td>
</tr>
<tr>
<td>Beverly Margolies</td>
<td>Academic Web Designer and Content Manager</td>
</tr>
<tr>
<td>Ronald McKnight</td>
<td>Manager of Multicultural Affairs</td>
</tr>
<tr>
<td>Aretha McMillan</td>
<td>Coordinator, Educational Outreach</td>
</tr>
<tr>
<td>Kim Meekins</td>
<td>Office Services Supervisor - Meadowlands</td>
</tr>
<tr>
<td>Deborah Michels</td>
<td>Technical Support Specialist II / APPLE</td>
</tr>
<tr>
<td>Mark Molisani</td>
<td>Grant Writer</td>
</tr>
<tr>
<td>Giselle Pacheco</td>
<td>Sr. Financial Aid Specialist</td>
</tr>
<tr>
<td>Maria Shirley Pachon</td>
<td>Business Accelerator Coordinator</td>
</tr>
<tr>
<td>Patricia Pappas-Juliano</td>
<td>Assistant Director, Financial Aid</td>
</tr>
<tr>
<td>Nilda Pardo</td>
<td>Jr. Accountant</td>
</tr>
<tr>
<td>Evelin Perez</td>
<td>Accountant-Financial Analysis</td>
</tr>
<tr>
<td>Kirsten Perino</td>
<td>Office Manager</td>
</tr>
<tr>
<td>Nadine Phillips</td>
<td>Assistant Director of Records &amp; Registration and One Stop Supervisor</td>
</tr>
<tr>
<td>Joseph Pitre</td>
<td>Math Lab Supervisor</td>
</tr>
<tr>
<td>Annette Rakowski</td>
<td>Instructional Technology Specialist</td>
</tr>
<tr>
<td>Gregory Reilly</td>
<td>Enrollment Services Coordinator at the Meadowlands</td>
</tr>
<tr>
<td>Kaca Res</td>
<td>Financial Aid Specialist</td>
</tr>
<tr>
<td>Johanna Reyes</td>
<td>Service Desk Manager</td>
</tr>
<tr>
<td>Kimberly Ritchie</td>
<td>Network Systems Administrator I</td>
</tr>
<tr>
<td>John Rude</td>
<td>Technical Support Specialist II</td>
</tr>
<tr>
<td>Robert Sangster</td>
<td>Continuing Education Program Supervisor</td>
</tr>
<tr>
<td>Andrea Schaffel</td>
<td>Academic Lab Supervisor</td>
</tr>
<tr>
<td>William Smith</td>
<td>Coordinator of Veterans and Military Affairs</td>
</tr>
<tr>
<td>Wioletta Surdyka</td>
<td>Sr. Research Associate</td>
</tr>
<tr>
<td>Madeline Trimble</td>
<td>Accountant - CE</td>
</tr>
<tr>
<td>Maira Urena</td>
<td>Business Development Manager</td>
</tr>
<tr>
<td>Tamara Vaughan</td>
<td>Coordinator of Student Conduct and Information</td>
</tr>
<tr>
<td>Ian Wolf</td>
<td></td>
</tr>
</tbody>
</table>
Approval is hereby granted that the personnel listed below be reappointed to the positions indicated for the period July 1, 2019 through June 30, 2021 (Two-year contract):

Name                                      Position
Saikheen Wong                             System Administrator II
Saiming Wong                              System Administrator II
Kenny Xheraj                               Custodial Supervisor

Name                                      Position
Aisha Dawson-Hill                         Sr. Financial Aid Specialist
Barbara Eisen                             Continuing Education Program Supervisor
Gregory Fenkart                            Coordinator of Student Development
Jennifer Flynn-Sansevere                  Coordinator of the Office of Specialized Services
Nishika Gupta                             Manager, Documents and Records
Marie Jardine                             Assistant Director – Public Safety
Lynne Mandel                              Financial Aid Specialist
Shylah Oldano                             Group Teacher – Child Care Center
Thomas O’Neill                            Senior Technical Coordinator
James Quimby                              Manager of Media Technologies

P3D - Reappointment: Part-Time Personnel
Approval is hereby granted for the reappointment of the following individuals to the indicated part-time positions at the salaries and effective dates as noted:

Name                                      Position/Department/Division Hours per Week/ Hourly Rate 
Effective Dates
Nicole Babington                          Part-Time Secretary/ Twenty hours/ Student Life/Student Affairs $29.57 07/01/19 – 06/30/20
Dale Egan                                  Assistant Supervisor/ Nineteen hours Cerullo Learning Assistance $23.52 Center/Academic Affairs 07/01/19 – 06/30/20

P3E – Reappointment: Project Personnel - Grants
Approval is hereby granted for reappointment of the positions indicated for the period commencing July 1, 2019 through June 30, 2020, except where noted.

Name                                      Position
Barbara Abolafia*                          Summer Explorations Coordinator (Title V)
Reyniel Afuang*                            Program Assistant (First in the World)
Aida Castro-Henix                          EOF Counselor
Joan Connelly*                             Supplemental Instruction (SI) Coordinator (STEM HSI/Cerullo Learning Assistance Center)
Luis DeAbreu*                              STEMatics Grant Program Director (STEMatics)
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June 4, 2019
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Name                      Position                                                                                     
Randy Dodd*               Mentoring Coordinator (TPSID 2)                                                           
Lauren Fowler*            Professional Success Coach/Academic Counselor (Title V)                         
Laura Frazer              Sr. Grant Manager/Compliance Officer - Grants Administration (Title V, STEM, Perkins, TPSID, IDC) 
Elizabeth Gisecke DeFeo   CLC Project Director/Adult Basic Education/Continuing Education and Community Outreach 
Randi Greene*             Financial Literacy Specialist/Buyer (STEMatics/Grants Administration) 
Erica James*              Professional Success Coach/Academic Counselor (Title V)                         
Laura Madera*             Peer Mentor Coordinator/Coach (Title V)                                             
Alan Manzuala*            Professional Success Coach (Title V)                                             
Erin Meccia*              Professional Success Coach (TPSID 2)                                                 
Monica Rodriguez          Research Assistant (Grants Administration/Title V/STEMatics/FITW)           
Christine Sgambellone*    STEMatics Academic Counselor (STEMatics)                                        
Majeda Sultan*            STEMatics Academic Counselor (STEMatics)                                        
Colleen Tedesco*          Success Coach (TPSID 2)                                                      

P3F - Reappointment: Ciarco Instructors
Approval is hereby granted for the reappointment of the following individuals to the positions indicated.

Name                      Position                     Effective Dates      
Richlene Joannides         Ciarco Instructor        07/01/19 – 06/30/20 
Marianne Patino           Ciarco Instructor        07/01/19 – 06/30/20 
Kathryn Renick            Ciarco Instructor        07/01/19 – 06/30/20 
Beverly Rosch             Ciarco Instructor        07/01/19 – 06/30/20 
Lori Yoselow              Ciarco Instructor        07/01/19 – 06/30/20 

P4A - Approve: Leave of Absence/Professional Staff
Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

Name                      Position/Division                      Effective Dates      
Hilda Buitriago           New Student Enrollment Specialist/Enrollment Services/Student Affairs 04/10/19 (retroactive) 

P4B - Approve: Leave of Absence/Grant Staff
Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

Name                      Position/Division                      Effective Dates      
Erin Meccia               Success Coach/Turning Point/Office of Specialized Services/Academic Affairs 05/20/19 (retroactive)
P5A - Resignation – Faculty
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicole Cerussi</td>
<td>Instructor/Nursing/Health Professions/Academic Affairs</td>
<td>05/07/19</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

P5B - Resignation – Support Staff
Approval is hereby granted for the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kerry Heiser</td>
<td>Accounting Assistant/Accounts Payable/Finance</td>
<td>05/10/19</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

P6A - Approval of Position/Title and job description: Dean of Assessment, Accreditation and Compliance
Approval is hereby granted for the following position/title: Dean of Assessment, Accreditation and Compliance.

P6B - Approval of Position/Title and job description: Executive Assistant to the EVP
Approval is hereby granted for the following position/title: Executive Assistant to the EVP.

P6C - Approval of Position/Title and job description: Confidential.
Approval is hereby granted for the following position/title: Managing Director of Finance.

P6D - Approval of Revised Job Description – Confidential.
Approval is hereby granted for the revised job description for the Vice President, Student Affairs.

S/F1 – To authorize Safeway Contracting Inc. to replace the roof on the Fieldhouse which is at the end of its useful life.
Approval is hereby granted for Safeway Contracting Inc. to replace the roof on the Fieldhouse at a cost of $24,370.00.

S/F2 - To reject bids received in response to Public Bid P-2301 for construction of an outdoor student quad.
Approval is hereby granted to reject both bids received in response to Public Bid P-2301 and rebid.
ADJOURNMENT
As no further business was brought before the Board of Trustees, Chairperson Carol Otis asked for a motion to adjourn the board meeting.

Trustee Barreto made a motion to adjourn the meeting, seconded by Trustee Carroll. All trustees were in favor.

The board meeting adjourned at 6:25 p.m.

Thank you,
Trustee, Joseph A. Barreto
Secretary, Board of Trustees
- Meet the needs and expectations of students
- Stabilize/Increase enrollment
- Establish enrollment goals that are aligned with the College's mission and strategic goals
Recruitment

- Prior Learning Assessment
- USA Today/Lumina Foundation reports
- Targeted program recruitment based on EMSI data
- Honors Program
- High school populations
ONBOARDING

- Reduce the number/rate of attrition from the 1st day of classes to 10th day reporting term.
- Reduce the number/rate of attrition from the 1st day of registration to the 1st day of registration, payment options.
- Send program specific info to admitted students.
- Video snippets – include more info on the onboarding steps: testing, advising, nudging plans.
- Create texting “nudging” plans.
- Increase Building Days.
- Online Orientation.
Retention is everyone's business

- Review ISET 1-23 goals and outcomes
- Career programs
- Promote a campus-wide understanding of the importance of
- Implement multiple measures for basic skills assessment
- Expand external partnerships in service learning & internships
- Publish and promote student success stories and outcomes
- Create a more functional one-stop service model for students

Retention