

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Tuesday, June 5, 2018  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **June 5, 2018**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:05 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, January, 2018.

**ROLL CALL**

Present

Mr. Joseph A. Barreto  
Ms. Dorothy Blakeslee  
Mr. Gerard L. Carroll  
Mr. James Demetrakis  
Mr. Patrick J. Fletcher  
Mr. Mark Longo  
Ms. Carol Otis  
Ms. Irene Oujo  
Dr. Sheetal Ranjan  
Mr. Peter Zalokostas

Also Present

Dr. Michael D. Redmond, President  
Ms. Judy Verrone, Esq.

Regrets

Mr. Joseph Zarra

**PLEDGE OF ALLEGIANCE**

Chairperson Carol Otis led those present in the Pledge of Allegiance.

**VICE-CHAIRMAN'S REPORT**

On May 9, 2018, Vice-Chairman Carroll and Trustee Fletcher attended the Foundation Scholarship Awards ceremony and had the honor of presenting scholarships to students. Approximately \$200,000.00 was awarded to students.

Vice-Chairman Carroll attended the Nursing Pinning Ceremony and the Workforce Development Meeting.

He also attended the 27<sup>th</sup> Annual Tutoring Awards Ceremony, the Respiratory Care program certificate graduation and the Turing Point program graduation.

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**SECRETARY**

Trustee Barreto had the honor and privilege of attending the 50<sup>th</sup> BCC graduation. It was an outstanding event and the students were amazing.

Secretary Joseph Barreto recommended approval of the minutes of May 8, 2018, and the consent agenda for Tuesday, June 5, 2018.

**TREASURER'S REPORT – AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS**

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met on May 22, 2018, and reviewed the financial position of the college and recommends resolutions A/F1 to A/F14.

**PRESIDENT'S REPORT**

President Redmond reported on the Early College Programs. Currently, three high schools are participating this fall, and nine more have indicated interest for next year.

Trustee Ranjan brought to the Board's attention the issue of the Prosper Act. In the coming weeks the United States House of Representative may vote on H.R. 4508, the Promoting Real Opportunity, Success and Prosperity through Education Reform (PROSPER) Act. This comprehensive bill to reauthorize the Higher Education act has significant financial implications for community colleges and students, some of which appear to be negative. Letters of concern that the trustees may wish to sign have been included in the trustees' packets.

Dr. Redmond recognized Trustee Patrick Fletcher as the recipient of the 2018 Distinguished Service Award from the New Jersey Association of School Administrators. This is the highest honor the association confers on its members.

Dr. Redmond also recognized Trustee Sheetal Ranjan as she received a proclamation from the County of Passaic Board of Chosen Freeholders. The month of May has been designated as "Asian Pacific American Heritage Month" in recognition of the outstanding achievements and contributions made to the United States by immigrants from Asia and the Pacific Island and their descendants. The Board of Chosen Freeholders of the County of Passaic chose to honor and recognize Dr. Sheetal Ranjan.

President Redmond introduced Mr. Victor Anaya, Executive Director, Finance, who made a presentation about Follett Discover, a new online system for text book ordering for students and faculty. This new system has been integrated into the College's new registration and advising online system, Student Planner, and should make it much easier for students to order their textbooks while avoiding long lines in the College' Bookstore.

President Redmond introduced Dr. Hagan, Vice-President, Student Affairs, who introduced Professor Amparo Coddling, International Student Counselor and Study Abroad Advisor. Professor Coddling reported that Bergen students had been remarkably successful in receiving Gilman scholarships for study abroad.

## **COMMITTEES**

### **AUDIT AND FINANCE AND LEGAL AFFAIRS**

Treasurer Blakeslee of the Audit and Finance Committee recommended approval of Audit and Finance Resolutions A/F 1 to A/F 14.

### **BOARD OF SCHOOL ESTIMATE**

No meeting scheduled with the Board of School Estimate.

### **EDUCATION AND STUDENT AFFAIRS**

Secretary Barreto, Chairperson of Education and Student Affairs Committee recommended approval of E/SA 1 and E/SA2.

### **PERSONNEL**

Trustee Demetrakis, Chairman, Personnel Committee, recommends resolutions P1 thru P14 included on the agenda.

### **SITE AND FACILITIES**

Trustee Demetrakis, Chairman, Site and Facilities Committee recommends resolutions S/F1 and S/F2 for approval by the board of trustees.

### **STRATEGIC PLANNING AND ISSUES**

Trustee Oujo, Chairperson of the Strategic Planning Committee recommends approval of S/P1 – The Strategic Plan 2018-2023, *Reimagine Bergen*.

The new plan is a culmination of a year-long undertaking, involving over 280 faculty, staff, students and Board members. Reimagine Bergen is organized into five major themes, reimagining - student experiences; human talent and internal culture; technology; financial resources; and relationships and partnerships. As President Redmond stated in his letter, the new plan represents our collective aspirations for carrying out the College's mission and ensuring the College's continued success.

The Committee looks forward to periodically hearing about its implementation and to receiving an end-of-year report from President Redmond. The Committee also wants to thank the 31 faculty and staff who served as members of the strategic plan working group.

### **ALUMNI TRUSTEE**

Mr. Zalokostas provided his closing comments and thanked the board members for a wonderful experience as Alumni Trustee. Trustee Zalokostas introduced Ms. Sibora Peca, Alumni Trustee, 2018-2019.

### **CHAIRPERSON'S COMMENTS**

Chairperson Otis presented Trustee Zalokostas with a gift in honor and recognition of his service during the 2017 – 2018 academic year.

**UNFINISHED BUSINESS/BOARD MEMBERS**

**NEW BUSINESS/OPEN TO THE PUBLIC**

President Redmond reminded board members that the board retreat will be held on Friday, June 29, 2018. The facilitator is from the American Association of Community Colleges, Dr. Eduardo J. Marti, retired President from the Northeast region.

**OPEN TO THE PUBLIC**

The following people addressed the Board on various matters of concern:

Professor Comerford, NJEA Consultant for Professional and Support Staff.

Mr. Gary Cosimento, Public Safety Officer

Mr. Corey Atkinson, Manager, Testing Services and the NJEA Vice-President, Professional Staff

**ADOPTION OF MINUTES**

**Roll Call Vote for Approval of the May 8, 2018, board minutes.**

Trustee Barreto made a motion to approve the **May 8, 2018** minutes, seconded by Trustee Carroll.

Mr. Joseph A. Barreto - Yes

Ms. Dorothy Blakeslee - Yes

Mr. Gerard L. Carroll - Yes

Mr. James Demetrakis - Yes

Mr. Patrick J. Fletcher - Yes

Mr. Mark Longo - Yes

Ms. Carol Otis - Yes

Ms. Irene Oujo - Yes

Dr. Sheetal Ranjan – Yes

Mr. Peter Zalokostas – Yes

Mr. Joseph Zarra – Absent

Motion passed 10-0

Chairperson Carol Otis stated, "The minutes have been approved."

**CONSENT AGENDA**

Chairperson Otis asked for approval of the Tuesday, June 5, 2018 Consent Agenda.

***Trustee Mark Longo abstained from voting on Resolution A/F1  
Exempt from Bidding: Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin,  
L.L.P.***

**Roll Call Vote for Consent Agenda**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Yes, with the exception of P1-F  
Mr. Peter Zalokostas – Yes  
Mr. Joseph Zarra – Absent

Motion passed 10-0, with the exception of P1F from which Trustee Ranjan abstained.

Chairperson Otis stated, “The Consent Agenda has passed with the exception of resolution P1F, requested by Trustee Ranjan.”

At 6:07 p.m., the board assistant stated, “On behalf of Chairperson Otis, pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., the following matters will be discussed by the Board in closed session, Personnel Matters, Collective Bargaining Agreement Negotiations, Anticipated Litigation and Attorney/Client privilege with respect to the foregoing matters. The discussion will become public when the need for confidentiality no longer exists.”

Chairperson Otis requested a motion to hold an executive session.  
A motion was made by Trustee Blakeslee and seconded by Trustee Fletcher.

**Roll Call Vote for Executive Session.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Absent

Motion passed – 10-0.

Executive session concluded and the board meeting resumed at 6:53 p.m.

A motion was made by Trustee Blakeslee to reconvene the board meeting, seconded by Trustee Oujo. All were in favor.



**A/F8 - To authorize a purchase from Aspire Technology Partners, LLC of an additional 4 blocks of Nutanix Servers for expanding Virtual Desktop Infrastructure (VDI) in the Pitkin building.**

Approval is hereby granted to purchase an additional block of 4 Nutanix Servers at a cost of \$325,413.06 from Aspire Technology Partners, LLC on through NJEdge consortium pricing.

**A/F9 - To purchase 700 additional VMWare Horizon and Citrix licenses to support the virtual desktop units being purchased to replace desktop computers that are at end of life.**

Approval is hereby granted to purchase 700 licenses of VMware Horizon from Aspire Technology at a cost of \$ 192,212.37, and 700 Citrix licenses from Dell Marketing at a cost of \$ 45,241.00 on N.J. State Contract 89850.

**A/F10 - To authorize a one year subscription renewal of SolidWorks 3D design software with Educational STEM Solutions, L.L.C.**

Approval is hereby granted to renew SolidWorks Education Edition subscription services for one year July 1, 2018 – June 30, 2019 in the amount of \$2,585.00 with Educational STEM Solutions, LLC. Also included is (1) additional stand-alone license subscription renewal for a one-year term 11/1/18 – 10/31/19.

**A/F11 - To accept donation of a VapoTherm Precision Pro Plus from the VapoTherm company, 100 Domain Drive, Exeter, NH 03833.**

Approval is hereby granted to accept donation of VapoTherm Precision Pro Plus from VapoTherm company for use by students in the Respiratory Care program. The fair market value of this device is \$4,000.00.

**A/F12 - To authorize SHI International Corp. to provide a wireless site survey to identify areas that need additional coverage.**

Approval is hereby granted for SHI International Corp. to provide a wireless site survey at a cost of \$13,439.00.

**A/F13 - To authorize the annual renewal of college broadband internet services through NJEdge technology consortium.**

Approval is hereby granted to renew internet services for fiscal year 2019 through NJEdge at a cost of \$212,424.00.

**A/F14 - To amend Board Action A/F 2, dated November 1, 2017 to increase the amount authorized for promotional advertising by \$5,000.**

Approval is hereby granted to Increase the amount previously authorized for advertising in North Jersey Media Group publications from \$39,500 to \$44,500 until June 30, 2018.

**E/SA1 - To authorize submission of a grant proposal in the amount of \$375,000 for the U.S. Department of Health and Human Services (HHS), Substance Abuse and Mental Health Services Administration (SAMHSA) FY 2018 Mental Health Awareness Training (MHAT) Program, and to authorize President Michael D. Redmond, or his designee, to execute required documents.**

Approval is hereby granted that Bergen Community College Wellness Center successfully competed for and conducted a SAMHSA funded \$300,000 Garrett Lee Smith Suicide Prevention Grant with partner Care Plus from 2012 to 2015. The successful initiative was sustained for the past three years, 2015 through 2018. Project outcomes were significant and far reaching, with nearly 2,000 students, faculty, staff, and community members participating in Mental Health First Aid training. This proposed project will build on the foundation developed in the previous SAMHSA Campus grant project. Modeled after Bergen's current MHFA training and community Wellness Center services, the project will prepare and train the college community on how to appropriately and safely respond to individuals with mental disorders, particularly individuals with severe mental illness (SMI) and/or severe emotional distress (SED), with an emphasis on suicide prevention as well as opioid awareness and prevention.

**E/SA2 - To authorize continued participation in a consortium partnership with the Board of Education of the Bergen County Technical Schools District and Greater Bergen Community Action to implement the FY 2019 Bergen County Consolidated Adult Basic Education and Integrated English Literacy and Civics Education (ABE & IELCE) Grant Program funded through the New Jersey Department of Labor and Workforce Development, and to authorize President Michael D. Redmond, or his designee, to execute required documents.**

Approval is hereby granted that The New Jersey Department of Labor and Workforce Development will award one Adult Basic Education grant to each county. Bergen Community College, Bergen County Technical Schools (Lead Agency), and Greater Bergen Community Action propose to continue their consortium partnership agreement that has successfully operated since July 1, 2005, to develop, implement, and improve adult basic skills education, English-as-a Second Language, and Integrated English Literacy and Civics Education programs for Bergen County residents and workers. This partnership agreement will enable the consortium to implement the Consolidated ABE & IELCE Grant Program in FY19, from July 1, 2018 through June 30, 2019. The Bergen Community College portion of the grant proposal to provide instructional services will be approximately \$349,000 to serve 349 students (allocation is tentative and subject to final federal allocations).

Grant Applications require a 25% financial match contribution provided either in cash or in kind. Bergen Community College's financial match contribution is all in-kind and derived from room usage fees as well as a small portion of administrative salary for oversight. We have not covered match with cash.



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**P1 – Appointment: Academic Chairs and Program Coordinators/Faculty**

Approval is hereby granted to appoint the individuals listed below to the position of Academic Chairs, and Program Coordinators/Directors at the stipends and release time shown for the period July 1, 2018 – June 30, 2019.

<b><u>Name</u></b>	<b><u>Departments//Division</u></b>	<b><u>Annual Stipend</u></b>	<b><u>Annual Release Time</u></b>
<b><u>ACADEMIC CHAIRS</u></b>			
Jacqueline Behn [Dr.]	Social Sciences//Business, Arts and Social Sciences	\$6,000.00	22 credit hours
Lynda Box [Dr.]	Physical Sciences//Mathematics, Science and Technology	\$6,000.00	20 credit hours
Keith Chu	History//Humanities	\$3,000.00	11 credit hours
Deborah Cook	Dental Hygiene//Health Professions	\$3,000.00	11 credit hours
Peter Dlugos [Dr.]	Philosophy & Religion//Humanities	\$3,000.00	11 credit hours
Randolph Forsstrom [Dr.]	Mathematics//Mathematics, Science and Technology	\$6,400.00	23 credit hours
Danielle Coppola-Oliveri	Wellness and Exercise Science//Health Professions	\$3,000.00	11 credit hours
Robert Highley	Biology and Horticulture//Mathematics, Science and Technology	\$6,000.00	20 credit hours
William Jiang [Dr.]	English as a Second Language and World Languages//Humanities	\$6,400.00	22 credit hours
Richard Kuiters	Criminal Justice and Legal Studies// Business, Arts and Social Sciences	\$3,000.00	13 credit hours
Pierre Laguerre [Dr.]	Business and Hotel and Restaurant Management//Business, Arts and Social Sciences	\$6,000.00	22 credit hours
Joseph Mamatz	Health Professions	\$3,000.00	11 credit hours
Lou Ethel Roliston [Dr.]	Composition, Literature and English Basic Skills//Humanities	\$6,400.00	23 credit hours
Kathleen Williams	Communications//Humanities	\$3,000.00	11 credit hours
Daniel Sheehan	Visual and Performing Arts/ Business, Arts and Social Sciences	\$6,000.00	20 credit hours
Emily Vandalovsky	Technology//Mathematics, Science and Technology	\$3,000.00	11 credit hours

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**PROGRAM COORDINATORS/DIRECTORS**

<b><u>Name</u></b>	<b><u>Department/Division</u></b>	<b><u>Annual Release Time</u></b>
Kelly Alexis Birdsall Griffiths	World Languages//ESL and World Languages	11 credit hours
Amy Ceconi [Dr.]	Respiratory Care//Health Professions	10 credit hours
Carol Chovanec	Radiation Therapy Technology//Health Professions	10 credit hours
Gerilyn Collins-Eisler	Diagnostic Medical Sonography//Health Professions	10 credit hours
Melanie Walker	Developmental Math// Mathematics, Science and Technology	12 credit hours
Seamus Gibbons	Composition & Literature//Humanities	12 credit hours
Lawrence Joel [Dr.]	Legal Studies//Business, Arts and Social Sciences	11 credit hours
Eileen Fitzgerald	English Basic Skills//Humanities	12 credit hours
Lenore Lerer	College Math// Mathematics, Science and Technology	12 credit hours
Joseph Mamatz	Radiography//Health Professions	10 credit hours
Jennifer McCarthy	Paramedic Science//Health Professions	10 credit hours
Francis Schmidt	Visual and Performing Arts/Business, Arts and Social Sciences	11 credit hours
Mary Senior	Surgical Technology//Health Professions	10 credit hours
Lisa Picht	Veterinary Technology//Health Professions	10 credit hours
Tomer Zilkha	Hotel and Restaurant Management/Business, Arts and Social Sciences	11 credit hours
Steven Toth hours	Medical Office Assistant//Health Professions	11 credit

**PROGRAM LIAISON**

<b><u>Name</u></b>	<b><u>Department/Division</u></b>	<b><u>Annual Release Time</u></b>
David Wang	Computer Science// Science, Math and Technology	4 credit hours

**P1B - Appointment: Faculty (Eleventh Month)**

Approval is hereby granted that the following faculty members be appointed to an eleventh month contract effective July 1, 2018 through June 30, 2019. The faculty members indicated will receive 10% of their July 1, 2018, base salary as compensation for working the eleventh month:

<b><u>Name</u></b>	<b><u>Position/Division</u></b>
Timothy Foote	Associate Professor/Counseling/Academic Affairs
Fred Golub	Professor/Counseling/Academic Affairs

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**P1C - Appointment: Clinical Coordinators**

Approval is hereby granted to appoint the individuals listed below to the position of Clinical Coordinators at the stipends shown for the period July 1, 2018 – June 30, 2019.

<u>Name</u>	<u>Department/Division</u>	<u>Annual Stipend</u>
<b><u>CLINICAL COORDINATORS</u></b>		
Irene Figliolina	Medical Office Assisting/Health Professions	\$4,750.00
Daniel Brancato	Radiation Therapy/Health Professions	\$2,375.00
Mary Chmielewski	Surgical Technology/Health Professions	\$4,750.00
Kelly Horgan	Respiratory Therapy/Health Professions	\$4,750.00
Joanne Piccininni	Paramedic Science/Health Professions	\$4,750.00
Nicole Humphries	Veterinary Technology/Health Professions	\$4,750.00
Elizabeth Romano	Radiography/Health Professions	\$4,750.00
Jaclyn Rose	Diagnostic Medical Sonography/Health Professions	\$4,750.00
Tomira Rozar	Dental Hygiene/Health Professions	\$4,750.00
James Zuzzolo	Radiation Therapy/Health Professions	\$2,375.00

**P1D - Appointment – Grant (Title V)**

Approval is hereby granted for the appointment of the following individuals to the positions and salaries listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Lauren Fowler	Professional Success Coach/Academic Advisor/Academic Affairs/Title V	\$50,000.00 (pro-rated)	06/18/18-09/30/18
Erica James	Professional Success Coach/Academic Advisor/Academic Affairs/Title V	\$50,000.00 (pro-rated)	06/25/18-09/30/18

**P1E - Appointment – Grant (STEMatics)**

Approval is hereby granted for the appointment of the following individual to the position and salary listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Christina Sgambellone	STEMatics Academic Counselor/ Counseling Center/Academic Affairs	\$50,938.00 (pro-rated)	07/01/18–9/30/18

**P1F - Appointment – Professional Staff**

Approval is hereby granted for the appointment of the following individual to the position and salary listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Lisa DiGaetano	Enrollment Services Coordinator/ Enrollment Management/ Student Affairs	\$70,000.00 (pro-rated)	06/06/18 – 06/30/19

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**P2 - Reappointment: Directors/Administrators**

Approval is hereby granted that the following personnel be reappointed to the position indicated for the period commencing July 1, 2018 through June 30, 2020:

<u>Name</u>	<u>Position/Division</u>
Robert Coane	Director of Campus Planning & Improvements
Barbara L. Hamilton-Golden	Director of Purchasing & Services
Peter A. LeDonne	Director of Community & Cultural Affairs
Norman Shapiro	Director of Environmental Health and Safety
William Yakowicz	Director of Grants Administration

To confirm the following individual was appointed to the position indicated for the period commencing July 1, 2017 through June 30, 2019 for a two-year appointment approved by the Board of Trustees Board Action P2C on June 6, 2017:

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**P3 - Reappointment: Professional Staff**

Approval is hereby granted that the following personnel be reappointed to the positions indicated for the period commencing July 1, 2018 through June 30, 2019.

<u>Name</u>	<u>Position</u>
Patricia Aguilar	Office Supervisor
Corey Atkinson	Manager of Testing Center
Drorit Beckman (Dr.)	Sr. Grant Development Officer
Tyler Beebe	Technical Systems Manager
Marlon Blair	Technical Support Specialist II
Robyn Bland	Public Information Assistant
Maria Bohn	Sr. Resource Accommodation Specialist – Assistive Technology
Kevin Bonomolo	Resource Accommodation Specialist
Damian Brito	Technical Support Specialist I
Matthew Calamari	Technical Support Specialist I
Gail Cannarozzi	Accountant
Gloria Cevallos	Scheduling & Facilities Planner
Francesco Cicero	Technical Support Specialist II
Aisha Dawson-Hill	Sr. Financial Aid Specialist
Deana Dedovitch	Coordinator of Athletics and Equipment Manager
Moises DeLeon	Technical Support Specialist II
Thomas DePrenda	Manager, New Media Services
Cinzia D'Iorio	Manager of Business Development
Christopher DiSanto	Testing Assistant
Taraiya Dodd	Sr. Payroll Generalist
Eunice Dominguez	Testing Assistant
Jeannette Dones	Sr. Financial Aid Specialist
Paulina Drabik	Technical Support Specialist II
Fernando Encarnacion	Evening Math Lab Coordinator
Rogério Faria	Network System Administrator II
Anthony Florio	Accountant – Fixed Assets & Financial Analysis
Jennifer Flynn-	Sansevere Coordinator of the Office of Specialized Services
Rosanllei Franco	Office Services Supervisor
Frank Hablawi	Web Developer
April Harrison	Coordinator, Summer Intensive Program
Brian Hemstreet	Manager, Media Technologies
Christopher Houle	Technical Support Specialist II
Dania Huie-Pasigan	Head College Nurse
Jesse Jacondin	Research Analyst
Ted Jaronsinski	Technical Coordinator – Media Technologies
Arooj Javed	Technical Support Specialist – Documents & Records
Samuel John	Manager, Facilities Projects/Buildings and Grounds/ Administrative Services and Acting, Director, Physical Plant

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Michelle Johnston	Assistant Director - Accounting
Kristen Ko	Manager of Access Services
Gabriela Kosek	Testing Assistant
Catherine Krostek	Enrollment Services Coordinator
C. Michael Lapone	Manager of Facility Operations – Lyndhurst
Judith Lopez-Hungreder	Coordinator of Evening and Weekend Services
Edwin Lopez-Rodriguez	Custodial Supervisor
Elena Luddy	Sr. Financial Accountant
Christopher Maccarrone	Sharepoint/SQL Server Administrator I
Beverly Margolies	Academic Web Designer and Content Manager
Ronald McKnight	Manager of Multicultural Affairs
Aretha McMillan	Coordinator, Educational Outreach
Kim Meekins	Office Services Supervisor - Meadowlands
John Methner	Network Administrator II
Deborah Michels	Technical Support Specialist II / APPLE
Mark Molisani	Grant Writer
Giselle Pacheco	Sr. Financial Aid Specialist
Maria Shirley Pachon	Business Accelerator Coordinator
Patricia Pappas-Juliano	Assistant Director, Financial Aid
Nilda Pardo	Jr. Accountant
Evelin Perez	Accountant-Financial Analysis
Kirsten Perino	Office Manager
Nadine Phillips	Assistant Director of Records & Registration and One Stop Supervisor
Joseph Pitre	Math Lab Supervisor
Kevin Porro	Sr. Payroll Generalist
Annette Rakowski	Instructional Technology Specialist
Mary Randazzo	Sr. Financial Analyst/Payroll
Gregory Reilly	Enrollment Services Coordinator at the Meadowlands
Kaca Res	Financial Aid Specialist
Johanna Reyes	Financial Aid Specialist
Annette Riser	Manager of Payroll
Kimberly Ritchie	Service Desk Manager
John Rude	Network Systems Administrator I
Robert Sangster	Technical Support Specialist II
Andrea Schaffel	Continuing Education Program Supervisor
William Smith	Academic Lab Supervisor
Wioletta Surdyka	Coordinator of Veterans and Military Affairs
Madeline Trimble	Sr. Research Associate
Maira Urena	Accountant - CE
Ian Wolf	Coordinator of Student Conduct and Information
Saikheen Wong	System Administrator II
Saiming Wong	System Administrator II
Kenny Xheraj	Custodial Supervisor
Edward Zingg	Public Safety Lieutenant

**Action Requested**

That the personnel listed below be reappointed to the positions indicated for the period July 1, 2018 through June 30, 2020 (Two-year contract):

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**Name Position**

Wilson Aguilar	Supervisor, Graphics Services
John Bruno	Testing Assistant
Hosea DeShields	Coordinator Printing & Copying Services
Cristina Grisales	Graphic & Web Designer – Public Relations
Hugh G. Knowlton	Grounds Supervisor
Michael G. Lapointe	Senior Theatre Technician
Kimberly A. Makoe	Senior Scheduling and Facilities Planner
Charlmaine McKinney	Financial Aid Specialist
Hyacinthe Nkurunziza	Coordinator of Student Success and Completion
Bonnie Rodriguez	Financial Aid Specialist
Sonia Latimer Rose	Manager, Accounts Payable
Rong Wang	Assistant Director LLRC

**Justification**

Reappointment per Article XII, Section 6 of the Professional Staff Collective Bargaining Agreement

**P4 - Reappointment: Part-Time Personnel**

Approval is hereby granted for the reappointment of the following individuals to the indicated part time positions at the salaries and effective dates as noted:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hours per Week/ Hourly Rate</u>	<u>Effective Dates</u>
Nicole Babington	Part-Time Secretary/ Twenty hours/ Student Life/Student Affairs	\$ 29.02	07/01/18 – 06/30/19
Dale Egan	Assistant Supervisor/ Nineteen hours Cerullo Learning Assistance Center/Academic Affairs	\$ 23.52	07/01/18 – 06/30/19

**P5 – Approve stipend for the Center for Institutional Effectiveness and Research Fellows.**

Approval is hereby granted for a monthly stipend for the following individuals who will assume responsibilities as Fellows in the Center for Institutional Effectiveness and Research effective July 1, 2018.

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Stipend</u>	<u>Effective Dates</u>
Dr. Amarjit Kaur	Managing Director/Center for Innovation in Learning and Teaching/Academic Affairs	\$250.00	07/01/18 – 06/30/19
Dr. Ilene Kleinman Academic Affairs	Associate Dean of Curriculum/	\$250.00	07/01/18 – 06/30/19
Jill Rivera	Associate Dean of Student Success/ Student Affairs	\$250.00	07/01/18– 06/30/19

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**P6 - Approve: Leave of Absence/Support Staff**

Approval is hereby granted for Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Dates</u>
Franchot Campbell	Public Safety Officer/Public Safety	04/26/18 (retroactive)

**P7 - Approve: Return from Leave of Absence/Support Staff**

Approval is hereby granted for the return from a Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Marissa Drukker	Sr. Library Assistant/Library Services/ Academic Affairs	\$37,820.00	05/21/18 (retroactive)

**P8 - Resignation: Support Staff**

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Nderim Dalipi	Custodian/Buildings and Grounds	05/15/18 (retroactive)

**P9 - Resignation: Grants**

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Scott Putorti	Site Coordinator, First in the World/ Academic Affairs	05/25/18 (retroactive)

**P10 - Retirement: Faculty**

Approval is hereby granted for the retirement of the following individual:

<u>Name</u>	<u>Rank/Department/Division</u>	<u>Effective Date</u>
Franciska (Kaat) Higham	Associate Professor/Mathematics/ Mathematics, Science and Technology/ Academic Affairs	07/01/18
Robert Saldarini	Professor/Business/Business, Arts and Social Sciences/Academic Affairs	07/01/18



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**P11 - Retirement: Confidential Staff**

Approval is hereby granted for the retirement of the following individual:

Name	Position/Department/Division	Effective Date
Dr. Ursula Parrish Daniels	Executive Assistant to the President	08/01/18

**P12 - Elimination of Position Title**

Approval is granted to eliminate the following position title effective August 1, 2018.

**Position**

Executive Assistant to the President

**P13 - Reappointment: Personnel**

Approval is granted that the following individuals be reappointed to the positions indicated for the period not to exceed one year commencing July 1, 2018, or until further action of the Board of Trustees.

Name	Position
Susan Callahan Barnard (Dr.)	Dean, Division of Health Professions
Gail Fernandez	Interim Dean of Assessment
Ursula Daniels (Dr.) *	Executive Assistant to the President
Pascal J. Ricatto (Dr.)	Dean, Division of Science, Math, and Technology

**P14 - Reappointment: Project Personnel – Grants**

Approval is hereby granted that the grant personnel listed below be reappointed to the positions indicated for the period commencing July 1, 2018 through June 30, 2019, except where noted.

Name	Position
Barbara Abolafia*	Summer Explorations Coordinator/Title V
Ellen Aramini*	Director of Career Placement/TAACCCT/CE
Linda Araya*	Supplemental Instruction (SI) Coordinator/STEM HSI/Cerullo Learning Assistance Center
Aida Castro-Henix	EOF Counselor
Vincent Cheng**	Data Manager/TAACCCT
Luis DeAbreu*	STEMatics Grant Program Director/STEM HSI
Kristen DeGraff*	STEMatics Academic Counselor/STEMatics
Randy Dodd*	Mentoring Coordinator/TPSID 2
Justin Doheny**	Consortium Director/TAACCCT
Lisa Duddy**	Academic Director/TAACCCT
Laura Frazer	Consortium Grant Manager/Grants Administration/TAACCCT
Elizabeth Gisecke DeFeo	CLC Project Director/Adult Basic Education/Continuing Education
Community Outreach	
Randi Greene*	STEMatics Financial Literacy Specialist/Buyer/Grants/STEMatics/Grants Administration
Laura Madera*	Peer Mentor Coordinator/Title V
Alan Manzueta*	Professional Success Coach/Title V
Erin Meccia*	Success Coach/TPSIDII
Monica Rodriguez	Research Assistant/Grants Administration/Title V/STEMatics/FITW
Marilyn Simpson	Sr. Manager of Grants/Grants Administration/Perkins/TPSIDII/OVW/IDC
Majeda Sultana*	STEMatics Academic Counselor/STEMatics

\*Funded through current grants which expire 9/30/18; therefore the effective dates are 07/01/18 – 9/30/18.

\*\*Funded through current grants which expire 12/31/18; therefore the effective dates are 07/01/18 – 12/31/18

**S/F1 - To award professional services to NK Architects for the updating of the 2010-2020 Master Plan, and the creation of the 2021-2031 Master Plan.**

Approval is hereby granted to pay \$206,000.00 (Base Fee - \$196,000.00, Direct Costs - \$10,000.00) to NK Architects for the update of the 2010-2020 Master Plan, and the creation of the 2021-2031 Master Plan.

**S/F2 - To authorize repair of the Technology Building canopy/roof by Practical LLC.**

Approval is hereby granted for Practical LLC to repair damage to the Technology Building canopy/roof, at a cost of \$18,900.00.

**S/P 1- Approve 2018-2023 Strategic Plan: *Reimagine Bergen***

Approval is hereby granted to adopt the new 2018-2023 Strategic Plan, Reimagine Bergen.

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairperson Carol Otis asked for a motion to adjourn the board meeting.

Trustee Blakeslee made a motion to adjourn the meeting, seconded by Trustee Oujo.

All were in favor. No abstentions.

The board meeting adjourned at 6:55 p.m.

Thank you,

Trustee, Joseph A. Barreto  
Secretary, Board of Trustees