

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Tuesday, June 6, 2017
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on **Tuesday, June 6, 2017**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:00 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, November 4, 2016 and was amended February, 2017."

ROLL CALL

Present

Mr. Joseph A. Barreto
Ms. Dorothy Blakeslee
Mr. Gerard L. Carroll
Mr. James Demetrakis
Mr. Patrick Fletcher
Mr. Mark Longo
Ms. Carol Otis
Ms. Irene Oujo
Dr. Sheetal Ranjan – participated by teleconference
Mr. Isaac Alejo-Reyes – Alumni Trustee

Also Present

Dr. B. Kaye Walter, President
Ms. Judy A. Verrone, Esq.

Regrets

Ms. Norah Peck

PLEDGE OF ALLEGIANCE

Chairperson Carol Otis led those present in the Pledge of Allegiance to the Flag of the United States of America.

VICE-CHAIRMAN'S REPORT

No report.

SECRETARY

Secretary Gerard L. Carroll recommended approval of the minutes of May 2, 2017 and the Consent Agenda – June 6, 2017.

Treasurer's Report – Audit and Finance Committee/Legal

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee and recommends approval of resolutions A/F 1 to A/F 15.

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President's Report

President Walter made a special presentation to Alumni Trustee Isaac Alejo-Reyes as someone who has worked tirelessly for our students. Isaac was congratulated for a job well done this year and for all the hard work for the voice of the students.

Dr. Mullaney, Vice-President, Academic Affairs, presented an update on Applied Technology High School along with Ms. Andrea Sheridan, Assistant Superintendent for the Bergen County Technical School and serves as the principal for Applied Technology and Mr. Michael Kowlakowski who is a 10th grader in Applied Technology High School and Bergen Community College student.

Dr. Walter and Dr. Howard Lerner, the Superintendent of the Bergen County Technical School conceptualized Applied Technology High School about 3 years ago. They pulled together a team that included from the Ms. Sheridan, Rich Panicucci, the Assistant Superintendent of Curriculum and Instruction and Dennis Montone, the Supervisor of Math and Science from the Tech School and from Bergen Dr. P.J. Ricatto, Dean on Math, Science and Technology, Ms. Christine Gillespie, Dean of Continuing Education Corporate and Public Sector Training and Dr. Mullaney.

After a year of very thoughtful planning, the school opened in the Fall of 2015 with 30 freshman taking a combination of high school and college classes. The curriculum is organized around the idea of "smart machines" with an emphasis on automation, electronics and advanced manufacturing. Through the program, students are learning the skills needed to pursue a degree in engineering technology. By the end of their high school career, these students will have earned roughly 2/3 of the credits needed for an associate's degree.

COMMITTEES

AUDIT AND FINANCE

Treasurer Dorothy Blakeslee recommended approval of Audit and Finance Resolutions A/F 1 to A/F 15. A/F 1 to A/F 14 were resolutions that were reviewed during the May Audit and Finance Committee Meeting. A/F15, for full disclosure, was added to the board packet which included a strenuous vetting process and all members of the Audit and Finance Committee were informed and participated by teleconference with our legal counsel.

Ms. Judy Verrone, Esq., Legal Counsel provided an overview of A/F 15 and stated that "Legally the college did all their due diligence and the revised cost is in line of \$1721.00 less in the next flow proposer."

EDUCATION AND STUDENT AFFAIRS

Trustee Gerard L. Carroll recommended approval of Education and Student Affairs Resolutions E/SA 1 thru E/SA 3.

PERSONNEL

Trustee Carroll reported that the Personnel Committee met and recommends resolutions P1, P3, P4, P5, P6 P7. We will be eliminating P2. Chairperson Otis will discuss P2 later on during the meeting.

SITE AND FACILITIES

Chairman Demetrakis of the Site and Facilities Committee informed the board members that Site and Facilities Committee met and recommends S/F1 and S/F2.

ALUMNI TRUSTEE

Isaac Alejo-Reyes thanked everyone for allowing him to serve as Alumni Trustee.

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CHAIRPERSON'S COMMENT

Chairperson Otis stated, "The only resolution that was withdrawn was the Personnel Section was P2A. Resolution P2A will be discussed in Executive Session.

UNFINISHED BUSINESS

Treasurer Dorothy Blakeslee is a member of the "Quest Autism Program." Trustee Blakeslee organized a donor wall to appreciate all their donors. Dr. Walter recommended that she hold a contest with the BCC Art Students. Dr. Mullaney and Mr. Hlavenka worked with Professor Priore and approximately 30 students participated in the contest. A design was chosen for the "Quest Autism Program." and cash prizes were given.

NEW BUSINESS/OPEN TO THE PUBLIC

None

OPEN TO THE PUBLIC

Mr. Paul Ragusa, Managing Director of the Division of Continuing Education, Corporate & Public Sector Training at Bergen Community College asked the Board to reconsider his confidential reappointment.

Dr. Alan Kaufman, Professor, of Composition and Literature of Bergen Community College. Had questions regarding Shared Governance and requested better communication between the administration and the faculty.

Peter Martin, Professor of Wellness
Bergen Community College is to serve with the students and community.
Has concerns about the tuition and fees.

ADOPTION OF MINUTES

Chairperson Otis requested a motion to approve the minutes as submitted May 2, 2017.
Secretary Gerard L. Carroll approved the minutes and the motion was seconded by Trustee Blakeslee.

Vice-Chairman Patrick Fletcher was absent at the Tuesday, May 2, 2017 board meeting and abstained from voting on the May 2, 2017.

All board members were in agreement.

CONSENT AGENDA

Chairperson Otis recommended the Tuesday, June 6, 2017, Consent Agenda for approval.

Ms. Judy Verrone, Esq. reviewed the Consent Agenda regarding the Personnel Agenda:
P1A, P1B, P1C, P2B, P2C, P2D, P2E, P2F, P2G, P3, P4, P4A, P4B, P4C, P5A, P5B, P6 and P7.

P2A was withdrawn from the board packet and will be discussed at later time.

Chairperson Otis requested a motion to approve the Consent Agenda.
Trustee Blakeslee approved the Consent Agenda and was seconded by Trustee Longo.

Alumni Trustee Isaac Alejo-Reyes, Trustee Barreto and Trustee Ranjan abstained from voting on Personnel.

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Roll Call for Personnel Agenda:

Present at Meeting:

Mr. Joseph A. Barreto - No

Ms. Dorothy Blakeslee - Yes

Mr. Gerard L. Carroll - Yes

Mr. James Demetrakis - Yes

Mr. Patrick Fletcher - Yes

Mr. Mark Longo - Yes

Ms. Carol Otis - Yes

Ms. Irene Oujo - Yes

Dr. Sheetal Ranjan – participated by teleconference – No to Personnel Agenda.

Mr. Isaac Alejo-Reyes – Alumni Trustee - No

Consent Agenda has been approved.

Judy Verrone, Esq., announced, “The only matter that the board will discuss at Executive Session will be Personnel Matters and Attorney Client Privilege.

Executive Session was held, beginning at 6 p.m.

A motion was made at 6:54 p.m. by Vice-Chairman Fletcher and seconded by Trustee Blakeslee to resume the board meeting. All were in favor.

Chairperson Otis stated, “There will be a Special Board of Trustees Meeting held on Tuesday, June 27, 2017, and awaiting information on the action that was withdrawn from the packet.”

Trustee Mark Longo will abstain voting on Resolution A/F 1

Approval of Legal Voucher – DeCotiis, FitzPatrick, Cole, and Giblin, LLP.

Audit and Finance 1 to 15

Education and Student Affairs 1 to 3.

Personnel P1A, P1B, P1C, P2B, P2C, P2D, P2E, P2F, P2G, P3, P4, P4A, P4B, P4C, P5A, P5B, P6 and P7.

P2A was withdrawn from the board packet and will be discussed at later time.

S/F 1 and 2.

A/F1 - Approval of Legal Voucher – DeCotiis, FitzPatrick, Cole & Giblin, LLP

Approval is hereby granted for payment of the following legal voucher:

April 1, 2017 to April 30, 2017 DeCotiis, FitzPatrick, Cole & Giblin, LLP. \$ 36,113.47

A/F2 – Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs

Approval is hereby granted for payment of the following Labor Consulting services:

April 3, 2017, April 10, 2017 and April 11, 2017 Invoice number: 50900

Cleary Giacobbe Alfieri Jacobs \$ 966.20

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A/F3 - To authorize the renewal of Manage Engine Service Desk Plus license, help desk management software, from May 11, 2017 through May 10, 2018 from SHI International Corporation.

Approval is hereby granted to renew Manage Engine Service Desk Plus software licensing at a cost of \$18,796.47 from SHI International Corporation on NJ State Contract 89851.

A/F4 –To authorize the purchase of additional Q-Flow Agent licenses and services from Qnomy, Inc. for use by Public Safety and Student Affairs to streamline servicing.

Approval is hereby granted to purchase additional Q-Flow Agent licenses and services from Qnomy, Inc. at a cost of \$7,280.00 for use by Public Safety and Student Affairs.

A/F5 – To authorize the renewal of support and maintenance for Kofax and EMC AppXtender document management software as well as provide onsite upgrade services for a one-year period with KeyMark Inc. This software is used for scanning and storing student records in accordance with various federal, state and local regulations.

Approval is hereby granted to purchase a one-year renewal agreement with KeyMark Inc. for Kofax and AppXtender software as well as onsite upgrade services for the period of 7/1/17 – 6/30/18 at a cost of \$48,183.30.

A/F6 – To authorize the renewal agreement of Virtual Information Security Officer (VISO) consulting services with Innovative App Solutions for one year commencing on July 1, 2017 through June 30, 2018.

Approval is hereby granted to renew the agreement for virtual information security officer consulting services for a term of one year commencing July 1, 2017 and ending on June 30, 2018 at a cost of \$14,950 per month, for a total contract amount of \$179,400.00.

A/F7 - To authorize the purchase of speakers for Emergency Broadcast in the Health Professions Building from SHI International Corporation. This will be funded by the GO Bond.

Approval is hereby granted to purchase 42 Ceiling Tile Speakers and 5 Wall Mounted Speakers at a cost of \$19,847.80 from SHI International Corporation.

A/F8 - To authorize the purchase of two additional server Nutanix nodes along with VMWare and Unidesk Licensing for the Health Profession Building from Promedia New-Era. This will be funded by the GO Bond.

Approval is hereby granted to purchase two nodes of Nutanix and 1000 licenses of VMware Horizon and Unidesk at a cost of \$477,772.63 from Promedia New-Era on NJ State Contract 87720.

A/F9 - To purchase five Dental X-Ray Training Skulls from Dentsply Sirona for use in the Dental Hygiene program. These are funded by the GO Bond.

Approval is hereby granted to purchase five DXTTR Dental X-Ray Trainers from Dentsply Sirona at cost of \$72,823.00.

A/F10 - To authorize continuation of agreement with Verizon NJ for assistance with its Public Education Government (PEG) Training and Equipment Program. This agreement provides for the College to house Verizon owned television production equipment and to oversee the loan of this equipment to New Jersey municipalities for use in local programming. The College is compensated for these services.

Approval is hereby granted to enter into a 5-year agreement with Verizon NJ for its PEG Training and Equipment Program. Verizon will pay the College \$8000.00 per year for this program and will compensate the College at a rate of \$70.00 per hour should the College need to provide training to users of the equipment.

A/F11 - To authorize the purchase of one Laerdal SimMan, two Nursing Anne and accessories from V. E. Ralph & Sons, Inc. on County Contract . This purchase is funded by the GO Bond.

Approval is hereby granted to purchase one Laerdal SimMan ALS Manikin, two Nursing Anne and accessories at a total cost of \$73,961.40 from V. E. Ralph & Sons, Inc. on County Contract # 16-13.

AF12 – To purchase cleaning products for use by the custodial staff from Crown Products, American Paper & Supply Company, E. A. Morse & Co., Inc. and Spruce Industries.

Approval is hereby granted to purchase Spartan cleaning products for FY 18, including bathroom disinfectants, and floor cleaning and maintenance solutions, for an estimated amount of \$22,157.58, from Crown Products, American Paper & Supply Company, E. A. Morse & Co., Inc. and Spruce Industries.

AF13 – To purchase licenses for access to web-based basic mathematics educational software from McGraw Hill Education for use by First in the World Grant, AMP UP, students. This is funded by the First in the World Grant.

Approval is hereby granted to purchase four-hundred (400) licenses for access to ALEKS (Assessment and Learning in Knowledge Spaces) for an amount of \$30,810.74, from McGraw Hill Education.

AF14 – To purchase synthetic human surgical training models including installation, training and service plan from SynDaver Labs for use by health professions students. This is funded by the GO Bond.

Approval is hereby granted to purchase SynDaver synthetic human surgical model, replacement torso skin, craniotomy trainer, installation, training, and 1 year service plan from SynDaver Labs at a cost of \$77,300.00.

AF15 – To amend Board Action, A/F 3, dated April 4, 2017, for Microsoft Campus Agreement, to correct pricing error in the quotation from State contractor, CDW Government (CDW).

Approval is hereby granted to increase the award for the Microsoft Campus Agreement by \$23,227.75, from \$83,926.27 to \$107,154.02, to CDW, for the period 4/1/17 – 3/31/18, on NJ State Contract # 89849.

E/SA1 - Authorize submission of a grant proposal to the National Science Foundation's Research Experiences for Undergraduates program to support active student research participation in the amount of \$600,000, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Approval is hereby granted for The Research Experiences for Undergraduates (REU) program supports active research participation by undergraduate students. This application is for Bergen Community College to become an REU Site. As an REU Site, the College will host 8-10 students per year with paid research traineeship stipends. The stipend that is paid to REU student participants is not a salary or wage for work performed. It is a traineeship, a form of student aid (like a scholarship or fellowship) provided to support a student's education/training in a STEM field. In this case, the student's training consists of closely mentored independent research. This program will build upon the strong foundation that the College has already established with recent grant funding to develop a research internship program. Funds are primarily allocated for student support.

E/SA2 – To authorize the purchase of a visual summary of the comprehensive economic impact analysis of the College within Bergen County and surrounding the region done by EMSI.

Approval is hereby granted for the One time cost for infographics to supplement the recently completed EMSI-Economic Impact Study (EIS), \$2,500* The economic impact study provides objective analysis to demonstrate Bergen Community College's economic impact (i.e., BCC as a significant job provider) within the county and around this region for the first time in many years.

* These are discounted, NJCCC consortium negotiated prices.

This procurement is below the County College bid threshold and is not required to be bid.

E/SA3– Authorize execution of a Memorandum of Understanding with North Jersey Partners as provided for in the Trade Adjustment Assistance and Community College and Career Training Grant awarded to the College by the U.S Department of Labor, Education and Training Administration, Grant # TC-26459-14-60-A-34 (the "Grant").

Approval is hereby granted that The College, acting as Lead Agency under its TAACCCT grant, endeavors to coordinate the activities of its New Jersey Health Professions Consortium (NJHPC) member colleges and the 12 related Workforce Development Boards (WDB's) comprising North Jersey Partners (NJP). Under the proposed Memorandum, NJP acting on behalf of its member WDB's, will provide enhanced coordination among the WDB's, NJHPC and area employers. With the intent of building long-term relationships among the parties and improving NJHPC members' ability to place completing students into gainful employment. North Jersey Partners is a partnership of New Jersey county and municipal boards and therefore, this procurement is exempt from public bidding pursuant to County College Contracts Law 18A:64A-25.5 (b) and is also not subject to Pay-to-Play.

P1A – Appointment: Clinical Coordinators

Approval is hereby granted to appoint the individuals listed below to the position of Clinical Coordinators at the stipends shown for the period July 1, 2017 – June 30, 2018.

| <u>Name</u> | <u>Department/Division</u> | <u>Annual Stipend</u> |
|-------------------------------------|--|-----------------------|
| <u>CLINICAL COORDINATORS</u> | | |
| Marie Andreozzi | Medical Office Assisting/Health Professions | \$4,750.00 |
| Daniel Brancato | Radiation Therapy/Health Professions | \$2,375.00 |
| Mary Chmielewski | Surgical Technology/Health Professions | \$4,750.00 |
| Kelly Horgan | Respiratory Therapy/Health Professions | \$4,750.00 |
| Joanne Piccininni | Paramedic Science/Health Professions | \$4,750.00 |
| Lisa Picht | Veterinary Technology/Health Professions | \$4,750.00 |
| Elizabeth Romano | Radiography/Health Professions | \$4,750.00 |
| Jaclyn Rose | Diagnostic Medical Sonography/Health Professions | \$4,750.00 |
| Tomira Rozar | Dental Hygiene/Health Professions | \$4,750.00 |
| James Zuzzolo | Radiation Therapy/Health Professions | \$2,375.00 |

Justification

In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association.

P1B - Appointment: Faculty (Eleventh Month)

Approval is hereby granted that the following faculty members be appointed to an eleventh month contract effective July 1, 2017 through June 30, 2018. The faculty members indicated will receive 10% of their July 1, 2017, base salary as compensation for working the eleventh month:

| <u>Name</u> | <u>Position/Division</u> |
|---------------|---|
| Timothy Foote | Associate Professor/Counseling/Academic Affairs |
| Fred Golub | Professor/Counseling/Academic Affairs |

Justification

To provide coverage in Student Affairs and Counseling.

P1C – Appointment: Professional Staff

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

| <u>Name</u> | <u>Position/Division</u> | <u>Salary</u> | <u>Effective Dates</u> |
|------------------|--|----------------------------|------------------------|
| Madeline Trimble | Senior Research Associate/Institutional Research/Institutional Effectiveness | \$66,000.00 (pro-rated) | 08/21/17 – 6/30/18 |

P2A – Reappointment: Personnel

P2A was withdrawn from the board packet. Not approved.

P2B - Reappointment: Professional Staff

Approval is hereby granted that the following personnel be reappointed to the positions indicated for the period commencing July 1, 2017 through June 30, 2018.

| <u>Name</u> | <u>Position</u> |
|----------------------|--|
| Patricia Aguilar | Office Supervisor |
| Corey Atkinson | Manager of Testing Center |
| Drorit Beckman (Dr.) | Sr. Grant Development Officer |
| Tyler Beebe | Technical Systems Manager |
| Marlon Blair | Technical Support Specialist I |
| Robyn Bland | Public Information Assistant |
| Maria Bohn | Sr. Resource Accommodation Specialist – Assistive Technology |
| Damian Brito | Technical Support Specialist I |
| Betim (Tim) Bujari | Technical Support Specialist I |
| Gail Cannarozzi | Accountant |
| James Carberry | Tutoring and Testing Supervisor at the Meadowlands |
| Gloria Cevallos | Scheduling & Facilities Planner |
| Francesco Cicero | Technical Support Specialist II |
| Aisha Dawson-Hill | Senior Financial Aid Specialist |
| Deana Dedovitch | Coordinator of Athletics and Equipment Manager |
| Moises DeLeon | IT Project Coordinator |
| Thomas DePrenda | Manager, New Media Services |
| Cinzia D'lorio | Manager of Business Development |
| Christopher DiSanto | Testing Assistant |
| Eunice Dominguez | Testing Assistant |
| Jeannette Dones | Financial Aid Specialist |
| Paulina Drabik | Technical Support Specialist I |
| Fernando Encarnacion | Evening Math Lab Coordinator |

| <u>Name</u> | <u>Position</u> |
|--------------------------|--|
| Rogério Faria | Network System Administrator II |
| Jennifer Flynn-Sansevere | Coordinator of the Office of Specialized Services |
| Rosannele Franco | Office Services Supervisor |
| Barbara Gallagher | Colleague ERP User Liaison |
| Reginald Grant | Sr. Payroll Generalist |
| Frank Hablawi | Web Developer |
| April Harrison | Coordinator, Summer Intensive Program |
| Brian Hemstreet | Manager, Media Technologies |
| Christopher Houle | Technical Support Specialist II |
| Dania Huie-Pasigan | Head College Nurse |
| Jesse Jacondin | Research Analyst |
| Ted Jaronsinski | Technical Coordinator – Media Technologies |
| Arooj Javed | Technical Support Specialist – Documents & Records |
| Samuel John* | Manager Facilities/Projects |
| Michelle Johnston | Accounting Manager |
| Kristen Ko | Manager of Access Services |
| Gabriela Kosek | Testing Assistant |
| Catherine Krostek | Enrollment Services Coordinator |

| <u>Name</u> | <u>Position</u> |
|-------------------------|---|
| C. Michael Lapone | Manager of Facility Operations – Lyndhurst |
| Judith Lopez-Hungreder | Coordinator of Evening and Weekend Services |
| Elena Luddy | Sr. Financial Accountant |
| Christopher Maccarrone | Sharepoint/SQL Server Administrator I |
| Beverly Margolies | Academic Web Designer and Content Manager |
| Melanie McKaba | Senior Programmer Analyst |
| Ronald McKnight | Manager of Multicultural Affairs |
| Aretha McMillan | Coordinator, Educational Outreach |
| Kim Meekins | Office Services Supervisor - Meadowlands |
| John Methner | Network Administrator II |
| Deborah Michels | Technical Support Specialist II / APPLE |
| Mark Molisani | Grant Writer |
| Raquel Newell | Colleague ERP User Liaison |
| Michael Onwuka | IT Project Coordinator |
| Giselle Pacheco | Financial Aid Specialist |
| Maria Shirley Pachon | Business Accelerator Coordinator |
| Patricia Pappas-Juliano | Assistant Director, Financial Aid |
| Nilda Pardo | Jr. Accountant |
| Kirsten Perino | Office Manager |
| Nadine Phillips | Assistant Director of Records & Registration and One Stop Supervisor |
| Joseph Pitre | Math Lab Supervisor |
| Monica Postle | Coordinator Student Success & Customer Services |
| Annette Rakowski | Instructional Technology Specialist |
| Elizabeth Rand | Testing Assistant |
| Mary Randazzo-Noone | Sr. Financial Analyst/Payroll |
| Gregory Reilly | Enrollment Services Coordinator at the Meadowlands |
| Pamela Ricatto | Business Objects Developer/Report Writer |
| Annette Riser | Manager of Payroll |

| <u>Name</u> | <u>Position</u> |
|------------------|--|
| Kimberly Ritchie | Service Desk Manager |
| John Rude | Network Systems Administrator I |
| Robert Sangster | Technical Support Specialist II |
| Andrea Schaffel | Continuing Education Program Supervisor |
| William Smith | Academic Lab Supervisor |
| Wioletta Surdyka | Coordinator of Veterans and Military Affairs |
| Maira Urena | Accountant - CE |
| Ian Wolf | Coordinator of Student Conduct and Information |
| Saikheen Wong | System Administrator II |
| Saiming Wong | System Administrator II |
| Edward Zingg | Public Safety Lieutenant |

* Currently serving in an interim position.

Action Requested

That the personnel listed below be reappointed to the positions indicated for the period July 1, 2017 through June 30, 2019 (Two-year contract):

| <u>Name</u> | <u>Position</u> |
|--------------------|---|
| Maria Bloss | Continuing Education Program Supervisor |
| Barbara Eisen | Continuing Education Program Supervisor |
| Gregory Fenkart | Coordinator of Student Development |
| Nishika Gupta | Manager, Documents and Records |
| Joseph Irvin | Scheduling & Facilities Planner |
| Marie Jardine | Assistant Director – Public Safety |
| Lynne Mandel | Financial Aid Specialist |
| Christine Matthews | Coordinator, Service Learning/Career Services |
| Shylah Oldano | Group Teacher – Child Care Center |
| Thomas O’Neill | Technical Coordinator |
| Joseph Pagano | Assistant Director, Public Safety |
| James Quimby | Supervisor of Media Technologies |
| Frank Reilly | Assistant Director of Purchasing and Services |

Justification

Reappointment per Article XII, Section 6 of the Professional Staff Collective Bargaining Agreement

P2C - Reappointment: Directors/Administrators

Approval is hereby granted that the following personnel be reappointed to the position indicated for the period commencing July 1, 2017 through June 30, 2018:

| <u>Name</u> | <u>Position/Division</u> |
|------------------|--|
| Peter A. LeDonne | Director of Community & Cultural Affairs |

That the following personnel be reappointed to the position indicated for the period commencing July 1, 2017 through June 30, 2019:

| <u>Name</u> | <u>Position/Division</u> |
|-------------------|--|
| Sally E. Dionisio | Director of the Child Development Center |

To confirm the following personnel were appointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2018 for a two-year appointment approved by the Board of Trustees Board Action P3B on June 7, 2016:

| <u>Name</u> | <u>Position/Division</u> |
|----------------------------|---|
| Robert Coane | Director of Campus Planning & Improvements |
| Barbara L. Hamilton-Golden | Director of Purchasing & Services |
| Norman Shapiro | Director of Environmental Health and Safety |
| William Yakowicz | Director of Grants Administration |

Justification

Reappointment per Article VIII, Section 7 of the Administrator Association Collective Bargaining

P2D - Reappointment: Interim Assistant Dean, Adjunct Administration

Approval is hereby granted to approve the reappointment of the following individual to the position and annual salary indicated.

| <u>Name</u> | <u>Position</u> | <u>Salary</u> | <u>Effective Date</u> |
|--------------------|--|---------------|-----------------------|
| Christopher Priore | Interim Assistant Dean/Adjunct Administration/ Academic Affairs | \$70,000.00 | 07/01/17 |

Justification

To fill an interim leadership position in Adjunct Administration in the Academic Affairs division until the successful completion of the search process.

P2E - Reappointment: Ciarco Instructors

Approval is hereby granted to approve the reappointment of the following individuals to the positions indicated.

| <u>Name</u> | <u>Position/Division</u> | <u>Effective Dates</u> |
|----------------------|--------------------------|------------------------|
| Richlene Joannides | Ciarco Instructor | 07/01/17 – 06/30/18 |
| Marianne Patino | Ciarco Instructor | 07/01/17 – 06/30/18 |
| Kathryn Renick | Ciarco Instructor | 07/01/17 – 06/30/18 |
| Beverly Rosch Ciarco | Instructor | 07/01/17 – 06/30/18 |
| Mercedez Walker | Ciarco Instructor | 07/01/17 – 06/30/18 |
| Lori Yoselow Ciarco | Instructor | 07/01/17 – 06/30/18 |

P2F - Reappointment: Part-Time Personnel

Approval is hereby granted to approve the reappointment of the following individuals to the indicated part time positions at the salaries and effective dates as noted:

| <u>Name</u> | <u>Position/Department/Division</u> | <u>Hours per Week/ Hourly Rate</u> | <u>Effective Dates</u> |
|------------------|---|--|------------------------|
| Nicole Babington | Part-Time Secretary/ Student Life/Student Affairs | Twenty hours/ 27.64 | 07/01/17 – 06/30/18 |
| Dale Egan | Assistant Supervisor/ Cerullo Learning Assistance Center/Academic Affairs | Nineteen hours 22.07 | 07/01/17 – 06/30/18 |

P2G Reappointment: Project Personnel – Grants

Approval is hereby granted that the grant personnel listed below be reappointed to the positions indicated for the period commencing July 1, 2017 through June 30, 2018, except where noted.

| <u>Name</u> | <u>Position</u> |
|--------------------------|--|
| Ellen Aramini | Director of Career Placement/TAACCCT/CE |
| Linda Araya* | Supplemental Instruction (SI) Coordinator/STEM HSI/Cerullo Learning Assistance Center |
| Aida Castro-Henix | EOF Counselor |
| Vincent Cheng | Data Manager/TAACCCT |
| Luis DeAbreu* | STEMatics Grant Program Director/STEM HSI |
| Justin Doheny | Consortium Director/TAACCCT |
| Lisa Duddy | Academic Director/TAACCCT |
| Laura Frazer | Consortium Grant Manager/Grants Administration/TAACCCT |
| Elizabeth Gisecke DeFeo* | CLC Project Director/Adult Basic Education/Continuoin Education and Community Outreach |
| Dennis Kruk** | Director, Health Professions Center for Simulation/TAACCCT |
| Alan Manzueta* | Professional Success Coach/Title V |
| Erin Meccia* | Success Coach/TPSIDII |
| Salwa Muhammad | Site Coordinator/TAACCCT |
| Scott Putorti | Site Coordinator/First in the World (FITW) |
| Christina Sgambellone | Grants Counselor/TAACCCT |
| Marilyn Simpson | Sr. Manager of Grants/Grants Administration/Perkins/TPSIDII/OVW/IDC |
| Amanda Vaughan | Grants Assistant/TAACCCT |
| Dorothy Wright* | Grant Coordinator/STEM HSI/B2B |

*Funded through current grants which expire 9/30/17; therefore the effective dates are 07/01/17 – 9/30/17.

P3 - Approve Stipend for the Center for Institutional Effectiveness and Research Fellows

Approval is hereby granted to approve a monthly stipend for the following individuals who will assume responsibilities as Fellows in the Center for Institutional Effectiveness and Research effective July 1, 2017.

| <u>Name</u> | <u>Position/Division</u> | <u>Monthly Stipend</u> | <u>Effective Dates</u> |
|--------------------|---|------------------------|------------------------|
| Dr. Amarjit Kaur | Managing Director/Center for Innovation in Learning and Teaching/Academic Affairs | \$250.00 | 07/01/17 – 06/30/18 |
| Dr. Ilene Kleinman | Associate Dean of Curriculum/Academic Affairs | \$250.00 | 07/01/17 – 06/30/18 |
| Jill Rivera | Associate Dean of Student Success/Student Affairs | \$250.00 | 07/01/17 – 06/30/18 |

Justification

Additional responsibilities which include consulting with campus constituents in the Administrative and Support areas on their annual assessment initiatives.

P4A - Resignation: Support Staff

Approval is hereby granted to approve the resignation of the following individual:

| <u>Name</u> | <u>Position/Department/Division</u> | <u>Effective Date</u> |
|----------------|-------------------------------------|---------------------------|
| Joseph O'Brien | Custodian/Buildings and Grounds | 05/04/17 (retroactive) |

P4B - Resignation: Faculty

Approval is hereby granted to approve the resignation of the following individual:

| <u>Name</u> | <u>Position/Department/Division</u> | <u>Effective Date</u> |
|-----------------|---|-----------------------|
| Priscilla Panza | Instructor/ Mathematics/ Mathematics, Science, and Technology /Academic Affairs | 07/01/17 |

P4C - Resignation: Professional Staff

Approval is hereby granted to approve the resignation of the following individual:

| <u>Name</u> | <u>Position/Division</u> | <u>Effective Date</u> |
|--------------|----------------------------------|-----------------------|
| Fatema Weeks | Sr. Financial Accountant/Finance | 06/09/17 |

P5A - Retirement: Faculty

Approval is hereby granted to approve the retirement of the following individuals:

| <u>Name</u> | <u>Position/Department/Division</u> | <u>Effective Date</u> |
|------------------|---|-----------------------|
| Judith Davis | Professor/EBS/Humanities/Academic Affairs | 07/01/17 |
| Celestine Finney | Professor/Counseling/Academic Affairs | 07/01/17 |

P5B - Retirement: Support Staff A

Approval is hereby granted to approve the retirement of the following individual:

| <u>Name</u> | <u>Position/Department/Division</u> | <u>Effective Date</u> |
|-------------------|-------------------------------------|---------------------------|
| William McPherson | Custodian/Buildings and Grounds | 05/01/17 (retroactive) |

P6 - Approve: Return from Leave of Absence/Support Staff

Approval is hereby granted to approve the return from a Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

| <u>Name</u> | <u>Position/Division</u> | <u>Annual Salary</u> | <u>Effective Date</u> |
|--------------|-------------------------------------|----------------------|---------------------------|
| Eric Delgado | Public Safety Officer/Public Safety | \$32,736.00 | 05/30/17 (retroactive) |

P7 - Termination: Grant Personnel

Approval is hereby granted to approve the termination of the following individual:

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|----------------|-------------------------------|-----------------------|
| Alaina Magrini | Mentoring Coordinator/TPSIDII | 06/30/17 |

S/F 1 - To award services to RSC Architects for the preparation of plan and specification for Phases II for the relocation/renovation of the existing Ender Hall Facilities required to accommodate the Bergen County Technical High School collaborative program relocation to Ender Hall for cost not to exceed \$23,350.00. This is funded by FY17 Chapter 12, County Bond.

Approval is hereby granted for RSC Architects to provide professional services at a cost not to exceed \$23,350.00 for the preparation of plans and specifications for Phases II for the relocation/renovation of the existing Ender Hall Facilities required to accommodate the Bergen County Technical High School collaborative program relocation to Ender Hall.

S/F2 – To reject all bids received for Public Bid P-2237 Lecture Halls Alterations.

Approval granted to reject all bids received in response to Public Bid P-2237 Lecture Halls Alterations and to modify the bid specifications and re-bid.

ADJOURNMENT

Chairperson Otis requested a motion to adjourn the meeting at 7:00 p.m.

A motion was made by Trustee Barreto and seconded by Alumni Trustee Alejo-Reyes.

Thank you,

Trustee, Gerard L. Carroll,
Secretary, Board of Trustees