



BOARD OF TRUSTEES
PUBLIC MEETING

Tuesday, June 6, 2017 - 5:00 p.m.

Technology Building 128 – Conference Room BC

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Pledge of Allegiance
- V. Reports
 - A. Vice Chairman
 - B. Secretary
 - C. Treasurer
 - D. President Presentation: Applied Technology High School
 - E. Committees
 - 1. Audit and Finance/Legal
 - 2. Education and Student Affairs
 - 3. Personnel
 - 4. Site and Facilities
 - F. Alumni Trustee
 - G. Chairperson
- VI. Unfinished Business/Board Members
- VII. New Business/Board Members
- VIII. Open to the Public
- IX. Actions
 - A. Approval of Minutes – May 2, 2017
 - B. Consent Agenda – Tuesday, June 6, 2017
 - C. Other
- X. Executive Session, if required
(New Business/Open to the Public)
- XI. Adjournment

CONSENT AGENDA

Tuesday, June 6, 2017 – Paramus Campus

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES: May 2, 2017

AUDIT AND FINANCE (A/F)

1. Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP.
2. Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs (Negotiations)
3. To authorize the renewal of Manage Engine Service Desk Plus license, help desk management software, from May 11, 2017 through May 10, 2018 from SHI International Corporation.
4. To authorize the purchase of additional Q-Flow Agent licenses and services from Qnomy, Inc. for use by Public Safety and Student Affairs to streamline servicing.
5. To authorize the renewal of support and maintenance for Kofax and EMC AppXtender document management software as well as provide onsite upgrade services for a one-year period with KeyMark Inc. This software is used for scanning and storing student records in accordance with various federal, state and local regulations.
6. To authorize the renewal agreement of Virtual Information Security Officer (VISO) consulting services with Innovative App Solutions for one year commencing on July 1, 2017 through June 30, 2018.
7. To authorize the purchase of speakers for Emergency Broadcast in the Health Professions Building from SHI International Corporation. This will be funded by the GO Bond.
8. To authorize the purchase of two additional server Nutanix nodes along with VMWare and Unidesk Licensing for the Health Profession Building from Promedia New-Era. This will be funded by the GO Bond.
9. To purchase five Dental X-Ray Training Skulls from Dentsply Sirona for use in the Dental Hygiene program. These are funded by the GO Bond.
10. To authorize continuation of agreement with Verizon NJ for assistance with its Public Education Government (PEG) Training and Equipment Program. This agreement provides for the College to house Verizon owned television production equipment and to oversee the loan of this equipment to New Jersey municipalities for use in local programming. The College is compensated for these services.
11. To authorize the purchase of one Laerdal SimMan, two Nursing Anne and accessories from V. E. Ralph & Sons, Inc. on County Contract. This purchase is funded by the GO Bond.
12. To purchase cleaning products for use by the custodial staff from Crown Products, American Paper & Supply Company, E. A. Morse & Co., Inc. and Spruce Industries.
13. To purchase licenses for access to web-based basic mathematics educational software from McGraw Hill Education for use by First in the World Grant, AMP UP, students. This is funded by the First in the World Grant.
14. To purchase synthetic human surgical training models including installation, training and service plan from SynDaver Labs for use by health professions students. This is funded by the GO Bond.
15. To amend Board Action, A/F 3, dated April 4, 2017, for Microsoft Campus Agreement, to correct pricing error in the quotation from State contractor, CDW Government (CDW).

Consent Agenda
June 6, 2017
Page Two

EDUCATION AND STUDENT AFFAIRS (E/SA)

1. Authorize submission of a grant proposal to the National Science Foundation's Research Experiences for Undergraduates program to support active student research participation in the amount of \$600,000, and to authorize President B. Kaye Walter, or her designee, to execute required documents.
2. To authorize the purchase of a visual summary of the comprehensive economic impact analysis of the College within Bergen County and surrounding the region done by EMSI.
3. Authorize execution of a Memorandum of Understanding with North Jersey Partners as provided for in the **Trade Adjustment Assistance and Community College and Career Training Grant** awarded to the College by the U.S Department of Labor, Education and Training Administration, Grant # TC-26459-14-60-A-34 (the "Grant").

PERSONNEL (P)

- P1. Appointments:
 - A. Appointment: Clinical Coordinators
 - B. Appointment: Faculty (Eleventh Month)
 - C. Appointment: Professional Staff
- P2. Reappointments:
 - B. Professional Staff
 - C. Directors/Administrators
 - D. Interim Assistant Dean, Adjunct Administration
 - E. Ciarco Instructors
 - F. Part-Time Personnel
 - G. Project Personnel – Grant Funded
- P3. Approve Stipend for the Center for Institutional Effectiveness and Research Fellows
- P4. Resignation:
 - A. Support Staff
 - B. Faculty
 - C. Professional Staff
- P5. Retirement:
 - A. Faculty
 - B. Support Staff
- P6. Approve: Return from Leave of Absence/Support Staff
- P7. Termination: Grant Personnel

SITE AND FACILITIES (S/F)

1. To award services to RSC Architects for the preparation of plan and specification for Phases II for the relocation/renovation of the existing Ender Hall Facilities required to accommodate the Bergen County Technical High School collaborative program relocation to Ender Hall for cost not to exceed \$23,350.00. This is funded by FY17 Chapter 12, County Bond.
2. To reject all bids received for Public Bid P-2237 Lecture Halls Alterations.



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BOARD OF TRUSTEES ACTION A/F 1
Approval Date: June 6, 2017

Resolution:

Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By

Mr. Victor Anaya, Chief Financial Officer

Action Requested

Approval for payment of the following legal vouchers:

April 1, 2017 to April 30, 2017 DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 36,113.47

Legal bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds
Account Number: 10-01-186100-607566



BOARD OF TRUSTEES ACTION A/F 2
Approval Date: June 6, 2017

Resolution:

Approval of Labor Voucher – Cleary Giacobbe Alfieri Jacobs (Negotiations)

Submitted By

Mr. Victor Anaya, Chief Financial Officer

Action Requested

Approval for payment of the following labor voucher:

April 3, 2017, April 10, 2017 and April 11, 2017

Invoice number: 50900

Cleary Giacobbe Alfieri Jacobs \$ 966.20

Labor bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds
Account Number: 10-01-186100-607216



BOARD OF TRUSTEES ACTION A/F 3
Approval Date: June 6, 2017

Resolution:

To authorize the renewal of Manage Engine Service Desk Plus license, help desk management software, from May 11, 2017 through May 10, 2018 from SHI International Corporation.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to renew Manage Engine Service Desk Plus software licensing at a cost of \$18,796.47 from SHI International Corporation on NJ State Contract 89851.

Justification

These licenses are for help desk management software (Manage Engine Service Desk Plus) which allows for ticket assigning, tracking and monitoring of all help desk calls/incidents in an effort to support all staff and students with their IT issues.

Quotations were received from the companies listed below.

SHI International Corp.	\$	18,796.47
Dell Marketing L.P.	\$	18,887.79
ZOHO Corporation	\$	19,210.00

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

Charge To: College Operating Funds
Account Number: 10-01-165100-607526



BOARD OF TRUSTEES ACTION A/F 4
Approval Date: June 6, 2017

Resolution

To authorize the purchase of additional Q-Flow Agent licenses and services from Qnomy, Inc. for use by Public Safety and Student Affairs to streamline servicing.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase additional Q-Flow Agent licenses and services from Qnomy, Inc. at a cost of \$7,280.00 for use by Public Safety and Student Affairs.

Justification

The college is currently expanding the Qnomy queuing system to now include user licenses for the departments of Public Safety and Student Affairs. Qnomy provides pre-scheduled service numbers to students allowing for streamlined servicing without waiting in a line.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Qnomy, Inc. has completed and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S. A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

Charge To: Fiscal Year 2018 College Operating Funds
Account Number: 10 01 165100 607526



BOARD OF TRUSTEES ACTION A/F 5
Approval Date: June 6, 2017

Resolution:

To authorize the renewal of support and maintenance for Kofax and EMC AppXtender document management software as well as provide onsite upgrade services for a one-year period with KeyMark Inc. This software is used for scanning and storing student records in accordance with various federal, state and local regulations.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase a one-year renewal agreement with KeyMark Inc. for Kofax and AppXtender software as well as onsite upgrade services for the period of 7/1/17 – 6/30/18 at a cost of \$48,183.30.

Justification

This is the annual renewal of the document management system support and maintenance. These systems are used for scanning and storing the college's records in accordance with various federal, state and local regulations.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. KeyMark Inc. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contributions Disclosure, the Stockholder Disclosure Certification, Business Entity Disclosure will be maintained on file at the college.

These services are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (19). (Computer Software)

Charge To: College Operating Funds

Account Number: 10-01-165100-607526



BOARD OF TRUSTEES ACTION A/F 6
Approval Date: June 6, 2017

Resolution

To authorize the renewal agreement of Virtual Information Security Officer (VISO) consulting services with Innovative App Solutions for one year commencing on July 1, 2017 through June 30, 2018.

Submitted By

Mr. William Corcoran, Vice President of Facilities, Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to renew the agreement for virtual information security officer consulting services for a term of one year commencing July 1, 2017 and ending on June 30, 2018 at a cost of \$14,950 per month, for a total contract amount of \$179,400.00.

Justification

To continue the consulting services provided by Innovative App Solutions. The services to be provided include: Review of IT Policies and Procedures, 24x7 monitoring for Intrusion Detection and Prevention, Integration into Incident Response procedures and team, Active Directory Access management, Annual External Vulnerability or Penetration testing, Annual Managed Compliance testing, Deep detection trip and Phishing testing, and Regular Compliance and governance reporting.

This Agreement is awarded through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Innovative App Solutions has completed and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26, and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

These services are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5. (a) (15). (Consulting Services)

Charge to: Fiscal Year 2018 College Operating Funds

Account: 10-01-192100-607550



BOARD OF TRUSTEES ACTION A/F 7
Approval Date: June 6, 2017

Resolution

To authorize the purchase of speakers for Emergency Broadcast in the Health Professions Building from SHI International Corporation. This will be funded by the GO Bond.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase 42 Ceiling Tile Speakers and 5 Wall Mounted Speakers at a cost of \$19,847.80 from SHI International Corporation.

Justification

The speakers will allow integration with the college's emergency broadcast system ensuring that in the event of an emergency, critical messages can be heard by all occupants of the building in a clear and timely fashion.

Quotations were received from the companies listed below.

SHI International Corp.	\$19,847.80
Promedia-New Era	\$19,892.50
Wahsega Labs LLC	\$23,222.00

This Agreement is awarded through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. SHI International Corporation has completed and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26, and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

Charge to: GO Bond
Account: 20-00-115300-604289



BOARD OF TRUSTEES ACTION A/F 8
Approval Date: June 6, 2017

Resolution

To authorize the purchase of two additional server Nutanix nodes along with VMWare and Unidesk Licensing for the Health Profession Building from Promedia New-Era. This will be funded by the GO Bond.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase two nodes of Nutanix and 1000 licenses of VMware Horizon and Unidesk at a cost of \$477,772.63 from Promedia New-Era on NJ State Contract 87720.

Justification

These servers and licenses will allow the Health Professions students to access the HP Labs virtually from any device anywhere as if they were in the building. This will increase the availability of specialized software and programs to Health Professions students from their homes or even from the hospitals and medical practices where they are interning from the comfort of their own iPad, Laptop, PC or other device.

Quotations were requested from seven companies, two quotes were received. A quote was submitted by Promedia New-Era and Dell Marketing submitted an incomplete quote.

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

Charge to: GO Bond
Account: 20-00-115300-604300



BOARD OF TRUSTEES ACTION A/F 9
Approval Date: June 6, 2017

Resolution

To purchase five Dental X-Ray Training Skulls from Dentsply Sirona for use in the Dental Hygiene program. These are funded by the GO Bond.

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase five DXTRR Dental X-Ray Trainers from Dentsply Sirona at cost of \$72,823.00.

Justification

The Natural DXTRR phantoms are used in the dental hygiene program to achieve competency in radiographic imaging. These will replace existing phantoms with the addition of a phantom for panoramic imaging. The Dentsply Sirona Natural phantoms provide as true to life imaging as possible so that students are able to identify anatomical landmarks and artifacts on images. Anatomical landmarks are key in Dental Radiology mounting instruction. The students need to use anatomy to aid in the film mounting process and identify any potential pathology present. The natural DXTRR will provide the students with a pre-patient experience taking dental x-rays, making them much better prepared once they begin to work on live patients. The natural will accommodate digital imaging as well as analogue imaging.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Dentsply Sirona has completed and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S. A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

These training units are only available from Dentsply Sirona.

This procurement is exempt from public bidding in accordance with County College Contracts Law 18A-64A-25.5 (a) (3). (sole source)

Charge to: GO Bond

Account: 20-00-115300-604212



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BOARD OF TRUSTEES ACTION A/F 10
Approval Date: June 6, 2017

Resolution

To authorize continuation of agreement with Verizon NJ for assistance with its Public Education Government (PEG) Training and Equipment Program. This agreement provides for the College to house Verizon owned television production equipment and to oversee the loan of this equipment to New Jersey municipalities for use in local programming. The College is compensated for these services.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology

Action Requested

Authorization to enter into a 5-year agreement with Verizon NJ for its PEG Training and Equipment Program. Verizon will pay the College \$8000.00 per year for this program and will compensate the College at a rate of \$70.00 per hour should the College need to provide training to users of the equipment.

Justification

The PEG program provides a service to municipalities by making equipment and training available for the development of local programming content that is shown on local community public, educational or government access television channels. Participation in this program affords the College an opportunity to enhance its studio production facilities and curriculum, and provides students with the chance to gain practical experience and mentoring opportunities.



BOARD OF TRUSTEES ACTION A/F 11
Approval Date: June 6, 2017

Resolution

To authorize the purchase of one Laerdal SimMan, two Nursing Anne and accessories from V. E. Ralph & Sons, Inc. on County Contract . This purchase is funded by the GO Bond.

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase one Laerdal SimMan ALS Manikin, two Nursing Anne and accessories at a total cost of \$73,961.40 from V. E. Ralph & Sons, Inc. on County Contract # 16-13.

Justification

Medical simulation has become a fundamental part of the health professions education learning environment. It provides opportunities for skill development in a controlled environment. It teaches teamwork and collaborative care among practitioners. In addition, simulation provides opportunities for competency assessment and remediation as needed.

These simulators will complement the higher fidelity simulators to provide students with experiences in long term and ICU care. They will provide continuous and consistent access which is necessary for the day-to-day educational activities within the Health Professions programs. Simulation is planned to be a fundamental teaching strategy for the new Interdisciplinary Simulation Center in the Health Professions Integrated Teaching Center.

Quotes were received from vendors below:

VENDOR	SimMan	Nursing Anne
V. E. Ralph & Son, Inc.	\$36,055.80	\$37,905.60
Laerdal Medical Corporation	\$45,224.36	\$46,800.94

Cooperative purchases are allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge To: GO Bond

Account Number: 20 00 115300 604212



BOARD OF TRUSTEES ACTION A/F 12
Approval Date: June 6, 2017

Resolution

To purchase cleaning products for use by the custodial staff from Crown Products, American Paper & Supply Company, E. A. Morse & Co., Inc. and Spruce Industries.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Chris Talmo, Director, Custodial Operations
Ms. Barbara Golden, Director Purchasing and Services

Action Requested

Authorization to purchase Spartan cleaning products for FY 18, including bathroom disinfectants, and floor cleaning and maintenance solutions, for an estimated amount of \$22,157.58, from Crown Products, American Paper & Supply Company, E. A. Morse & Co., Inc. and Spruce Industries.

Justification

Supplies needed to maintain cleanliness of College buildings.

The college has a need to procure these items through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4.

This purchase is below the County College bid threshold and is not required to be bid.

Quotes received:

Crown Products	\$15,604.92
American Paper & Supply Company	3,212.40
E. A. Morse & Co., Inc.	2,749.50
Spruce Industries	590.76

Charge To: College Operating Funds
Account Number: 10-06-620100-607557



BOARD OF TRUSTEES ACTION A/F 13
Approval Date: June 6, 2017

Resolution

To purchase licenses for access to web-based basic mathematics educational software from McGraw Hill Education for use by First in the World Grant, AMP UP, students. This is funded by the First in the World Grant.

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director Purchasing and Services

Action Requested

Authorization to purchase four-hundred (400) licenses for access to ALEKS (Assessment and LEarning in Knowledge Spaces) for an amount of \$30,810.74, from McGraw Hill Education.

Justification

ALEKS (Assessment and LEarning in Knowledge Spaces) is an educational web-software that assesses students' knowledge state and then delivers targeted instruction on the exact topics that they are most ready to learn. ALEKS is the integral platform that students will be using to complete the Summer Bridge Program. It is a sole source web-based software program that teaches and continually assesses students' knowledge of basic mathematics to ensure they master the material. When students complete the module based ALEKS program they will take a departmental mathematics final to ensure mastery. On successful complete, they receive a waiver for their Basic Mathematics requirements.

For agreeing to participate in the First in the World Grant students will be provided the ALEKS licenses for the 11 week program free of charge. The grant is asking to purchase 400 licenses for ALEKS that will be distributed to participating students. The foundation of the entire Summer Bridge program is based on the ALEKS software.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. McGraw Hill Education has completed and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S. A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This purchase is below the County College bid threshold and is not required to be bid.

Charge To: First in the World Grant

Account Number: 50-03-589000-607554



BOARD OF TRUSTEES ACTION A/F 14
Approval Date: June 6, 2017

Resolution

To purchase synthetic human surgical training models including installation, training and service plan from SynDaver Labs for use by health professions students. This is funded by the GO Bond.

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase SynDaver synthetic human surgical model, replacement torso skin, craniotomy trainer, installation, training, and 1 year service plan from SynDaver Labs at a cost of \$77,300.00.

Justification

The SynDaver Surgical Model will provide opportunities for not only surgical technology students but all health professions students. It is the most elaborate and sophisticated full-body surgical simulator ever devised, featuring complete and functional musculoskeletal, cardiovascular, respiratory, gastrointestinal, endocrine and nervous systems based on CT, MRI and ultrasound images of actual patients. Anatomical attributes include: Skin with fat and fascia planes, every bone, muscle, and tendon, fully articulating joints, functioning respiratory system, complete digestive and urinary tracts, visceral and reproductive organs. These items are only available from SynDaver Labs.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. SynDaver Labs has completed and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.1 (a) (3). (sole source)

Charge To: GO Bond

Account Number: 20-00-115300-604212



BOARD OF TRUSTEES ACTION A/F15
Approval Date: June 6, 2017

Resolution

To amend Board Action, A/F 3, dated April 4, 2017, for Microsoft Campus Agreement, to correct pricing error in the quotation from State contractor, CDW Government (CDW).

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to increase the award for the Microsoft Campus Agreement by \$23,227.75, from \$83,926.27 to \$107,154.02, to CDW, for the period 4/1/17 – 3/31/18, on NJ State Contract # 89849.

Justification

CDW's pricing error was a result of student licensing prices being quoted rather than faculty and staff licensing, which is a higher cost. CDW has revised their quotation to reflect pricing for the correct licensing. The Purchasing Department has confirmed with Microsoft, directly, that CDW's quoted price increase of \$23,227.75 is well below Microsoft's suggested retail price such that the increase does not include any profit for CDW. Rather, the increase directly results from the higher cost that CDW must pay to Microsoft for the correct licensing (faculty/staff licensing vs. student licensing).

Notwithstanding CDW's revised quotation amount of \$107,154.02, CDW remains the lowest quotation of those previously requested and received, as follows:

CDW Government	\$83,926.27 revised \$107,154.02
PCMG, Inc.	\$87,389.55 revised \$113,399.55 ¹
Dell Marketing L.P.	\$108,875.04
SHI International	\$115,171.00
Insight Public Sector, Inc.	No Quote

Microsoft Campus Licensing Agreement entitles the College to utilize Microsoft volume licensing for one year. Microsoft software includes: Microsoft Exchange (College email), Server (central server operating systems), Microsoft SQL, SharePoint, Office, and Office 365 for students as well as entitlement to Microsoft windows for all desktop computers on campus.

¹ Purchasing Department discovered an unrelated error in PCMG, Inc.'s quotation, which PCMG subsequently revised.

Purchase through State Contract is allowed in accordance with County College Contracts Law 18A:64A-25.9.

Charge to: College Operating Funds **Account:** 10-01-165100-607526



BOARD OF TRUSTEES ACTION E/SA 1
Approval Date: June 6, 2017

Resolution

Authorize submission of a grant proposal to the National Science Foundation's Research Experiences for Undergraduates program to support active student research participation in the amount of \$600,000, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By

Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun Kim, Vice President of Institutional Effectiveness
Dr. PJ Ricatto, Dean of the Division of Mathematics, Science and Technology
Dr. William J. Yakowicz, Director, Grants Administration

Justification

The Research Experiences for Undergraduates (REU) program supports active research participation by undergraduate students. This application is for Bergen Community College to become an REU Site. As an REU Site, the College will host 8-10 students per year with paid research traineeship stipends. The stipend that is paid to REU student participants is not a salary or wage for work performed. It is a traineeship, a form of student aid (like a scholarship or fellowship) provided to support a student's education/training in a STEM field. In this case, the student's training consists of closely mentored independent research. This program will build upon the strong foundation that the College has already established with recent grant funding to develop a research internship program. Funds are primarily allocated for student support.

No college funds are required.

The abstract and preliminary budget are attached.

NSF Research Experiences for Undergraduates (REU)

Research experience is one of the most effective avenues for attracting students to and retaining them in science and engineering, and for preparing them for careers in these fields. The REU program, through both Sites and Supplements, aims to provide appropriate and valuable educational experiences for undergraduate students through participation in research. REU projects involve students in meaningful ways in ongoing research programs or in research projects specifically designed for the REU program. REU projects feature high-quality interaction of students with faculty and/or other research mentors and access to appropriate facilities and professional development opportunities. The REU program seeks to expand student participation in all kinds of research--both disciplinary and interdisciplinary-- encompassing efforts by individual investigators, groups, centers, national facilities, and others. It draws on the integration of research and education to attract a diverse pool of talented students into careers in science and engineering, including teaching and education research related to science and engineering, and to help ensure that these students receive the best education possible.

In addition to increasing the participation of underrepresented groups in research, the program aims to involve students in research who might not otherwise have the opportunity, particularly those from academic institutions where research programs in STEM are limited. In addition to research, other key elements of the program include: high-quality mentoring for the student participants, training for research faculty mentors, and continued interaction of mentors with students during the academic year to help connect students' research experiences to their overall course of study and to help the students achieve success in courses of study leading to a baccalaureate degree in a STEM field.

NSF REU PRELIMINARY BUDGET							
		Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Senior Personnel	PI	5000	5000	5000	5000	5000	25000
	Co-PI	5000	5000	5000	5000	5000	25000
		10000	10000	10000	10000	10000	50000
Other Personnel	External Evaluator	5000	5000	5000	5000	5000	25000
		5000	5000	5000	5000	5000	25000
Fringe	Full time	0	0	0	0	0	0
	Part time	1223	1223	1223	1223	1223	6113
		1223	1223	1223	1223	1223	6113
Equipment		0	0	0	0	0	0
		0	0	0	0	0	0
Travel	PI/Co-PI Conferences and Professional Development	3800	3800	3800	3800	3800	19000
		3800	3800	3800	3800	3800	19000
Participant Support Costs	Stipends	88000	88000	88000	88000	88000	440000
		88000	88000	88000	88000	88000	440000
Other Direct Costs	Materials and Supplies	500	500	500	500	500	2500
	Conference and Publication Submission Costs		1409	1409	1409	1410	5637
		500	1909	1909	1909	1910	8137
Total Direct Costs		108523	109932	109932	109932	109933	548250
Indirect Costs		10350	10350	10350	10350	10350	51750
TOTAL OVERALL COSTS		118873	120282	120282	120282	120283	600000



BOARD OF TRUSTEES ACTION E/SA 2
Approval Date: June 6, 2017

Resolution

To authorize the purchase of a visual summary of the comprehensive economic impact analysis of the College within Bergen County and surrounding the region done by EMSI.

Submitted By

Mr. Victor Anaya, Chief Financial Officer
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William P. Mullaney, Vice President of Academic Affairs

Justification

One time cost for infographics to supplement the recently completed EMSI-Economic Impact Study (EIS), \$2,500* The economic impact study provides objective analysis to demonstrate Bergen Community College's economic impact (i.e., BCC as a significant job provider) within the county and around this region for the first time in many years.

* These are discounted, NJCCC consortium negotiated prices.

This procurement is below the County College bid threshold and is not required to be bid.

Charge to: The Office of the President

Account #: 1001-160100-607550

BOARD OF TRUSTEES ACTION E/SA 3
Approval Date: June 6, 2017

Resolution

Authorize execution of a Memorandum of Understanding with North Jersey Partners as provided for in the **Trade Adjustment Assistance and Community College and Career Training Grant** awarded to the College by the U.S Department of Labor, Education and Training Administration, Grant # TC-26459-14-60-A-34 (the "Grant").

Submitted By

Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William P. Mullaney, Vice President of Academic Affairs
Mr. Victor Anaya, Executive Director of Finance
Dr. Susan Barnard, Dean, Division of Health Professions
Dr. William J. Yakowicz, Director, Grants Administration

Action Requested

Approval by the Board of Trustees allowing the College to enter into a Memorandum of Understanding with North Jersey Partners for the period June, 1, 2017 to March 31, 2018, including the payment of fees not to exceed \$7500.00 per month as provided in the agreement. Funding for this agreement provided through the above referenced TAACCCT Grant.

Justification

The College, acting as Lead Agency under its TAACCCT grant, endeavors to coordinate the activities of its New Jersey Health Professions Consortium (NJHPC) member colleges and the 12 related Workforce Development Boards (WDB's) comprising North Jersey Partners (NJP). Under the proposed Memorandum, NJP acting on behalf of its member WDB's, will provide enhanced coordination among the WDB's, NJHPC and area employers. With the intent of building long-term relationships among the parties and improving NJHPC members' ability to place completing students into gainful employment. North Jersey Partners is a partnership of New Jersey county and municipal boards and therefore, this procurement is exempt from public bidding pursuant to County College Contracts Law 18A:64A-25.5 (b) and is also not subject to Pay-to-Play.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BERGEN COMMUNITY COLLEGE AS FOLLOWS:

Section 1. The Board of Trustees of Bergen Community College hereby authorizes the execution of the attached Memorandum of Understanding with North Jersey Partners and authorizes expenditure of up to \$75,000 as detailed in the Memorandum.

Section 2. In accordance with Section 1 of this Resolution, the Board of Trustees of Bergen Community College authorizes the President, or their designees, to execute any documents necessary to effectuate the Resolution, without the need for further approval by the Board of Trustees.

Section 3. This Resolution shall take effect immediately.

Charge To: TAACCCT Grant
Account Number: **TC-50-03-587500-607777**

Memorandum of Understanding

Pursuant to the USDOL-TAACCT Grant Partnership

1. Purpose of the Agreement: This agreement, known as the Memorandum of Understanding (MOU) serves as a contract between Bergen County Community College hereafter referred to as the “College “and North Jersey Partners, hereafter referred to as “Partners”.
2. Parties: The parties to this Memorandum of Understanding (MOU) are:
 - a. The Partners, a federally legislated northern New Jersey regional entity composed of a ten (10) county and two (2) city Workforce Development Board (WDB) collaborative encompassing Bergen, Essex/Newark, Hudson/Jersey City, Hunterdon, Morris, Passaic, Somerset, Sussex, Union, and Warren County region.
 - b. The College, the TAACCT grant lead agency, represents Brookdale Community College, County College of Morris, Essex County College, Hudson County Community College, Mercer County Community College, Middlesex County College, Ocean County College, Passaic County Community College, Raritan Valley Community College, Sussex County Community College and Union County College.
3. Duration: This MOU is for the period of June 1, 2017 to March 31, 2018.
4. Role of Partners and the College: The Trade Adjustment Assistance Community College and Career Grant Program awarded \$15,000,000 to New Jersey’s Health Professions Pathways to Regional Excellence Project (NJPREP). This partnership of 12 community colleges and 12 WDBs, have come together in New Jersey to create a regional healthcare career pathways system that coordinates and aligns strategic stakeholders to ensure TAA-impacted and other eligible individuals successfully access and complete health profession programs to gain credentials and family sustaining wage jobs in the healthcare sector.
 - a. The Partners shall commit one staff support person, on a project basis, to provide the required coordination with the region's WDBs, One Stop Career Centers, Colleges and employers. The support staff will perform activities under the supervision of the Partners, in the provision of and compliance with the TAACCT grant required public workforce system coordination. Staff will, among other objectives, work to improve the integration of the public workforce system and NJPREP.

- b. The College and its consortium partners thru its TAACCCT grant, provide training and educational services to displaced workers and individuals seeking new skills and credentials to better compete in the workplace. In furtherance of its grant objectives, NJPREP participates in region-wide activities including collaboration with the public workforce system and industry partners to strengthen services, develop worksites and to identify, recruit, select, monitor, and place program participants.

5. Partners shall be compensated based upon invoices submitted. The services provided shall not exceed \$7,500 per month to include staffing costs and other grant allowable costs related to aforementioned activities including meetings, marketing and conferences.

The Partners shall submit an invoice for (\$18,750), twenty-five percent of the anticipated full contract amount, at the time of the signing of the MOU. Subsequent quarterly invoices shall be credited proportionately, such that at the conclusion of the initial contract period, the initial payment shall have been fully credited to the College.

No payment will be made for any services provided or costs incurred after March 31, 2018.

6. The individual signatories have the authority to commit the parties they represent to the terms of the MOU and do so by signing.

For North Jersey Partners:

Name

Title

Date

For Bergen Community College:

Name

Title

Date

ADDENDUM TO MEMORANDUM OF UNDERSTANDING PURSUANT TO THE USDOL-TAACCCT GRANT PARTNERSHIP

Bergen Community College, Paramus, New Jersey ("College") and North Jersey Partners ("Partners") agree that the following provisions shall be and are made a part of the Memorandum of Understanding Pursuant to the USDOL-TAACCCT Grant Partnership ("MOU"), pertaining to the provision of training services in accordance with the Trade Adjustment Assistance Community College and Career Grant Program ("Program") during the period from June 1, 2017 through March 31, 2018:

1. Notwithstanding anything to the contrary contained in the MOU, the College and Partners expressly acknowledge and agree to be bound by the terms and provisions of the MOU, as modified by this Addendum.

2. During the provision of services pursuant to the MOU, Partners agree it will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

3. (a) To the fullest extent permitted by law, Partners agree to indemnify and save harmless the College and its trustees, officers, directors, employees and agents against loss or expense by reason of the liability imposed by law upon the College, Partners, and their respective officers, directors, employees and agents for any claims or damages at any time resulting there from, sustained by any person or persons arising out of or in consequence of the provision of the Program, whether such claims or damages are due to any statutory violation or to any negligent acts or omissions of Partners, their officers, directors, employees or agents or any other person.

(b) To the fullest extent permitted by law, College agrees to indemnify and save harmless Partners and their officers, directors, employees and agents against loss or expense by reason of the liability imposed by law upon the College, Partners, and their respective officers, directors, employees and agents for any claims or damages at any time resulting there from, sustained by any person or persons arising out of or in consequence of the provision of the Program, whether such claims or damages are due to any statutory violation or to any negligent acts or omissions of the College, its trustees, officers, directors, employees or agents or any other person.

4. This MOU shall be governed by the laws of the State of New Jersey. In the event of any claim or dispute between Partners and the College, the parties agree to file such claim

or dispute only to the Superior Court of New Jersey, Bergen County, and submit to such jurisdiction, and that the laws of the State of New Jersey will govern any such claim or dispute.

IN WITNESS WHEREOF, the College and Partners have hereunto set their hands and seals this _____ day of May 2017.

ATTEST/WITNESS:

BERGEN COMMUNITY COLLEGE

By: _____

ATTEST/WITNESS:

NORTH JERSEY PARTNERS

By: _____



BOARD OF TRUSTEES ACTION P1A
Approval Date: June 6, 2017

Resolution

Appointment: Clinical Coordinators

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To appoint the individuals listed below to the position of Clinical Coordinators at the stipends shown for the period July 1, 2017 – June 30, 2018.

<u>Name</u>	<u>Department/Division</u>	<u>Annual Stipend</u>
<u>CLINICAL COORDINATORS</u>		
Marie Andreozzi	Medical Office Assisting/Health Professions	\$4,750.00
Daniel Brancato	Radiation Therapy/Health Professions	\$2,375.00
Mary Chmielewski	Surgical Technology/Health Professions	\$4,750.00
Kelly Horgan	Respiratory Therapy/Health Professions	\$4,750.00
Joanne Piccininni	Paramedic Science/Health Professions	\$4,750.00
Lisa Picht	Veterinary Technology/Health Professions	\$4,750.00
Elizabeth Romano	Radiography/Health Professions	\$4,750.00
Jaclyn Rose	Diagnostic Medical Sonography/Health Professions	\$4,750.00
Tomira Rozar	Dental Hygiene/Health Professions	\$4,750.00
James Zuzzolo	Radiation Therapy/Health Professions	\$2,375.00

Justification

In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association.

Charge To:
Account Number:



BOARD OF TRUSTEES ACTION P1B

Approval Date: June 6, 2017

Resolution

Appointment: Faculty (Eleventh Month)

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

That the following faculty members be appointed to an eleventh month contract effective July 1, 2017 through June 30, 2018. The faculty members indicated will receive 10% of their July 1, 2017, base salary as compensation for working the eleventh month:

Name

Timothy Foote

Fred Golub

Position/Division

Associate Professor/Counseling/Academic Affairs

Professor/Counseling/Academic Affairs

Justification

To provide coverage in Student Affairs and Counseling.

Charge To:

Account Number:



400 Paramus Rd., Paramus, NJ 07652
(201) 447-7200 - www.bergen.edu

BOARD OF TRUSTEES ACTION P1C
Approval Date: June 6, 2017

Resolution

Appointment: Professional Staff

Submitted By

Dr. Yun Kim, Vice President, Institutional Effectiveness

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Madeline Trimble	Senior Research Associate/Institutional Research/Institutional Effectiveness	\$66,000.00 (pro-rated)	08/21/17 – 6/30/18

Justification

To fill a position through a successful search process.

Charge to: College Operating Funds

Account Number:



BOARD OF TRUSTEES ACTION P2B
Approval Date: June 6, 2017

Resolution

Reappointment: Professional Staff

Submitted By

Mr. Victor Anaya, Executive Director, Finance
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Dr. Ursula Daniels, Executive Assistant to the President
Dr. Yun Kim, Vice President, Institutional Effectiveness
Dr. William Mullaney, Vice President, Academic Affairs
Mr. Stephen Valkenburg, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

That the following personnel be reappointed to the positions indicated for the period commencing July 1, 2017 through June 30, 2018.

<u>Name</u>	<u>Position</u>
Patricia Aguilar	Office Supervisor
Corey Atkinson	Manager of Testing Center
Drorit Beckman (Dr.)	Sr. Grant Development Officer
Tyler Beebe	Technical Systems Manager
Marlon Blair	Technical Support Specialist I
Robyn Bland	Public Information Assistant
Maria Bohn	Sr. Resource Accommodation Specialist – Assistive Technology
Damian Brito	Technical Support Specialist I
Betim (Tim) Bujari	Technical Support Specialist I
Gail Cannarozzi	Accountant
James Carberry	Tutoring and Testing Supervisor at the Meadowlands
Gloria Cevallos	Scheduling & Facilities Planner
Francesco Cicero	Technical Support Specialist II
Aisha Dawson-Hill	Senior Financial Aid Specialist
Deana Dedovitch	Coordinator of Athletics and Equipment Manager
Moises DeLeon	IT Project Coordinator
Thomas DePrenda	Manager, New Media Services
Cinzia D'Iorio	Manager of Business Development
Christopher DiSanto	Testing Assistant
Eunice Dominguez	Testing Assistant
Jeannette Dones	Financial Aid Specialist
Paulina Drabik	Technical Support Specialist I
Fernando Encarnacion	Evening Math Lab Coordinator

Board of Trustees Action P2B
June 6, 2017
Page 2

<u>Name</u>	<u>Position</u>
Rogério Faria	Network System Administrator II
Jennifer Flynn-Sansevere	Coordinator of the Office of Specialized Services
Rosanne Franco	Office Services Supervisor
Barbara Gallagher	Colleague ERP User Liaison
Reginald Grant	Sr. Payroll Generalist
Frank Hablawi	Web Developer
April Harrison	Coordinator, Summer Intensive Program
Brian Hemstreet	Manager, Media Technologies
Christopher Houle	Technical Support Specialist II
Dania Huie-Pasigan	Head College Nurse
Jesse Jacondin	Research Analyst
Ted Jaronsinski	Technical Coordinator – Media Technologies
Arooj Javed	Technical Support Specialist – Documents & Records
Samuel John*	Manager Facilities/Projects
Michelle Johnston	Accounting Manager
Kristen Ko	Manager of Access Services
Gabriela Kosek	Testing Assistant
Catherine Krostek	Enrollment Services Coordinator
C. Michael Lapone	Manager of Facility Operations – Lyndhurst
Judith Lopez-Hungreder	Coordinator of Evening and Weekend Services
Elena Luddy	Sr. Financial Accountant
Christopher Maccarrone	Sharepoint/SQL Server Administrator I
Beverly Margolies	Academic Web Designer and Content Manager
Melanie McKaba	Senior Programmer Analyst
Ronald McKnight	Manager of Multicultural Affairs
Aretha McMillan	Coordinator, Educational Outreach
Kim Meekins	Office Services Supervisor - Meadowlands
John Methner	Network Administrator II
Deborah Michels	Technical Support Specialist II / APPLE
Mark Molisani	Grant Writer
Raquel Newell	Colleague ERP User Liaison
Michael Onwuka	IT Project Coordinator
Giselle Pacheco	Financial Aid Specialist
Maria Shirley Pachon	Business Accelerator Coordinator
Patricia Pappas-Juliano	Assistant Director, Financial Aid
Nilda Pardo	Jr. Accountant
Kirsten Perino	Office Manager
Nadine Phillips	Assistant Director of Records & Registration and One Stop Supervisor
Joseph Pitre	Math Lab Supervisor
Monica Postle	Coordinator Student Success & Customer Services
Annette Rakowski	Instructional Technology Specialist
Elizabeth Rand	Testing Assistant
Mary Randazzo-Noone	Sr. Financial Analyst/Payroll
Gregory Reilly	Enrollment Services Coordinator at the Meadowlands
Pamela Ricatto	Business Objects Developer/Report Writer
Annette Riser	Manager of Payroll

Board of Trustees Action P2B
June 6, 2017
Page 3

<u>Name</u>	<u>Position</u>
Kimberly Ritchie	Service Desk Manager
John Rude	Network Systems Administrator I
Robert Sangster	Technical Support Specialist II
Andrea Schaffel	Continuing Education Program Supervisor
William Smith	Academic Lab Supervisor
Wioletta Surdyka	Coordinator of Veterans and Military Affairs
Maira Urena	Accountant - CE
Ian Wolf	Coordinator of Student Conduct and Information
Saikheen Wong	System Administrator II
Saiming Wong	System Administrator II
Edward Zingg	Public Safety Lieutenant

* Currently serving in an interim position.

Action Requested

That the personnel listed below be reappointed to the positions indicated for the period July 1, 2017 through June 30, 2019 (Two-year contract):

<u>Name</u>	<u>Position</u>
Maria Bloss	Continuing Education Program Supervisor
Barbara Eisen	Continuing Education Program Supervisor
Gregory Fenkart	Coordinator of Student Development
Nishika Gupta	Manager, Documents and Records
Joseph Irvin	Scheduling & Facilities Planner
Marie Jardine	Assistant Director – Public Safety
Lynne Mandel	Financial Aid Specialist
Christine Matthews	Coordinator, Service Learning/Career Services
Shylah Oldano	Group Teacher – Child Care Center
Thomas O'Neill	Senior Technical Coordinator
Joseph Pagano	Assistant Director, Public Safety
James Quimby	Supervisor of Media Technologies
Frank Reilly	Assistant Director of Purchasing and Services

Justification

Reappointment per Article XII, Section 6 of the Professional Staff Collective Bargaining Agreement



BOARD OF TRUSTEES ACTION P2C
Approval Date: June 6, 2017

Resolution

Reappointment: Directors/Administrators

Submitted By

Mr. Victor Anaya, Executive Director, Finance
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Dr. Yun Kim, Vice President, Institutional Effectiveness
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

That the following personnel be reappointed to the position indicated for the period commencing July 1, 2017 through June 30, 2018:

<u>Name</u>	<u>Position/Division</u>
Peter A. LeDonne	Director of Community & Cultural Affairs

That the following personnel be reappointed to the position indicated for the period commencing July 1, 2017 through June 30, 2019:

<u>Name</u>	<u>Position/Division</u>
Sally E. Dionisio	Director of the Child Development Center

To confirm the following personnel were appointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2018 for a two-year appointment approved by the Board of Trustees Board Action P3B on June 7, 2016:

<u>Name</u>	<u>Position/Division</u>
Robert Coane	Director of Campus Planning & Improvements
Barbara L. Hamilton-Golden	Director of Purchasing & Services
Norman Shapiro	Director of Environmental Health and Safety
William Yakowicz	Director of Grants Administration

Justification

Reappointment per Article VIII, Section 7 of the Administrator Association Collective Bargaining Agreement.



BOARD OF TRUSTEES ACTION P2D
Approval Date: June 6, 2017

Resolution

Reappointment: Interim Assistant Dean, Adjunct Administration

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the reappointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Christopher Priore	Interim Assistant Dean/Adjunct Administration/ Academic Affairs	\$70,000.00	07/01/17

Justification

To fill an interim leadership position in Adjunct Administration in the Academic Affairs division until the successful completion of the search process.

Charge To: College Operating Funds

Account Number:



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652

201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION P2E

Approval Date: June 6, 2017

Resolution

Reappointment: Ciarco Instructors

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the reappointment of the following individuals to the positions indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Dates</u>
Richlene Joannides	Ciarco Instructor	07/01/17 – 06/30/18
Marianne Patino	Ciarco Instructor	07/01/17 – 06/30/18
Kathryn Renick	Ciarco Instructor	07/01/17 – 06/30/18
Beverly Rosch	Ciarco Instructor	07/01/17 – 06/30/18
Mercedes Walker	Ciarco Instructor	07/01/17 – 06/30/18
Lori Yoselow	Ciarco Instructor	07/01/17 – 06/30/18

Justification

Reappointment

Charge To: College operating funds

Account Number:



BOARD OF TRUSTEES ACTION P2F
Approval Date: June 6, 2017

Resolution

Reappointment: Part-Time Personnel

Submitted By

Dr. Yun Kim, Vice President, Institutional Effectiveness
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the reappointment of the following individuals to the indicated part time positions at the salaries and effective dates as noted:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hours per Week/ Hourly Rate</u>	<u>Effective Dates</u>
Nicole Babington	Part-Time Secretary/ Student Life/Student Affairs	Twenty hours/ 27.64	07/01/17 – 06/30/18
Dale Egan	Assistant Supervisor/ Cerullo Learning Assistance Center/Academic Affairs	Nineteen hours 22.07	07/01/17 – 06/30/18

Justification

Reappointments to budgeted positions.

BOARD OF TRUSTEES ACTION P2G

Approval Date: June 6, 2017

Resolution

Reappointment: Project Personnel – Grants

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs

Dr. Yun Kim, Vice President, Institutional Effectiveness

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

That the grant personnel listed below be reappointed to the positions indicated for the period commencing July 1, 2017 through June 30, 2018, except where noted.

<u>Name</u>	<u>Position</u>
Ellen Aramini	Director of Career Placement/TAACCCT/CE
Linda Araya*	Supplemental Instruction (SI) Coordinator/STEM HSI/Cerullo Learning Assistance Center
Aida Castro-Henix	EOF Counselor
Vincent Cheng	Data Manager/TAACCCT
Luis DeAbreu*	STEMatics Grant Program Director/STEM HSI
Justin Doheny	Consortium Director/TAACCCT
Lisa Duddy	Academic Director/TAACCCT
Laura Frazer	Consortium Grant Manager/Grants Administration/TAACCCT
Elizabeth Gisecke DeFeo*	CLC Project Director/Adult Basic Education/ Continuing Education and Community Outreach
Dennis Kruk**	Director, Health Professions Center for Simulation/TAACCCT
Alan Manzueta*	Professional Success Coach/Title V
Erin Meccia*	Success Coach/TPSIDII
Salwa Muhammad	Site Coordinator/TAACCCT
Scott Putorti	Site Coordinator/First in the World (FITW)
Christina Sgambellone	Grants Counselor/TAACCCT
Marilyn Simpson	Sr. Manager of Grants/Grants Administration/Perkins/TPSIDII/OVW/IDC
Amanda Vaughan	Grants Assistant/TAACCCT
Dorothy Wright*	Grant Coordinator/STEM HSI/B2B

*Funded through current grants which expire 9/30/17; therefore the effective dates are 07/01/17 – 9/30/17.

**Funded through current grants which expire 3/31/18; therefore the effective dates are 07/01/17 – 3/31/18.

Justification

Reappointment of grant-funded positions. These positions are at will.



BOARD OF TRUSTEES ACTION P3

Approval Date: June 6, 2017

Resolution

Approve Stipend for the Center for Institutional Effectiveness and Research Fellows

Submitted By

Dr. Yun Kim, Vice President, Institutional Effectiveness

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve a monthly stipend for the following individuals who will assume responsibilities as Fellows in the Center for Institutional Effectiveness and Research effective July 1, 2017.

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Stipend</u>	<u>Effective Dates</u>
Dr. Amarjit Kaur	Managing Director/Center for Innovation in Learning and Teaching/Academic Affairs	\$250.00	07/01/17 – 06/30/18
Dr. Ilene Kleinman	Associate Dean of Curriculum/Academic Affairs	\$250.00	07/01/17 – 06/30/18
Jill Rivera	Associate Dean of Student Success/Student Affairs	\$250.00	07/01/17 – 06/30/18

Justification

Additional responsibilities which include consulting with campus constituents in the Administrative and Support areas on their annual assessment initiatives.

Charge To:

Account Number:



400 Paramus Rd., Paramus, NJ 07652
(201) 447-7200 - www.bergen.edu

BOARD OF TRUSTEES ACTION P4A
Approval Date: June 6, 2017

Resolution

Resignation: Support Staff

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Joseph O'Brien	Custodian/Buildings and Grounds	05/04/17 (retroactive)

Justification

Resignation



400 Paramus Rd., Paramus, NJ 07652
(201) 447-7200 - www.bergen.edu

BOARD OF TRUSTEES ACTION P4B
Approval Date: June 6, 2017

Resolution

Resignation: Faculty

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Priscilla Panza	Instructor/ Mathematics/ Mathematics, Science, and Technology /Academic Affairs	07/01/17

Justification

Resignation



400 Paramus Rd., Paramus, NJ 07652
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BOARD OF TRUSTEES ACTION P4C
Approval Date: June 6, 2017

Resolution

Resignation: Professional Staff

Submitted By

Mr. Victor Anaya, Executive Director, Finance

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Fatema Weeks	Sr. Financial Accountant/Finance	06/09/17

Justification

Resignation



BOARD OF TRUSTEES ACTION P5A
Approval Date: June 6, 2017

Resolution

Retirement: Faculty

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the retirement of the following individuals:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Judith Davis	Professor/EBS/Humanities/Academic Affairs	07/01/17
Celestine Finney	Professor/Counseling/Academic Affairs	07/01/17

Justification

Retirement



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BOARD OF TRUSTEES ACTION P5B
Approval Date: June 6, 2017

Resolution

Retirement: Support Staff

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
William McPherson	Custodian/Buildings and Grounds	05/01/17 (retroactive)

Justification

Disability Retirement



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BOARD OF TRUSTEES ACTION P6
Approval Date: June 6, 2017

Resolution

Approve: Return from Leave of Absence/Support Staff

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the return from a Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Eric Delgado	Public Safety Officer/Public Safety	\$32,736.00	05/30/17 (retroactive)

Justification

Return from unpaid leave of absence at the same position and salary as the commencement of the leave.



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BOARD OF TRUSTEES ACTION P7
Approval Date: June 7, 2016

Resolution

Termination: Grant Personnel

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the termination of the following individual:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Alaina Magrini	Mentoring Coordinator/TPSIDII	06/30/17

Justification

To terminate the individual in the grant-funded position due to the expiration of the grant.



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BOARD OF TRUSTEES ACTION S/F 1
Approval Date: June 6, 2017

Resolution

To award services to RSC Architects for the preparation of plan and specification for Phases II for the relocation/renovation of the existing Ender Hall Facilities required to accommodate the Bergen County Technical High School collaborative program relocation to Ender Hall for cost not to exceed \$23,350.00. This is funded by FY17 Chapter 12, County Bond.

Submitted By

Mr. Victor Anaya, Chief Financial Officer
Mr. William Corcoran, Vice President of Facilities Planning, Operations and Public Safety
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Robert P. Coane Director of Campus Planning and Improvements

Action Requested

Authorization for RSC Architects to provide professional services at a cost not to exceed \$23,350.00 for the preparation of plans and specifications for Phases II for the relocation/renovation of the existing Ender Hall Facilities required to accommodate the Bergen County Technical High School collaborative program relocation to Ender Hall.

Justification

With the relocation of the Bergen County Technical High School from Pitkin Education Center to Ender Hall, the existing Ender Hall facilities need to be reworked/renovated in order to provide facilities that specifically meet the requirements of the Bergen County Technical High School program and the requirements of the State of New Jersey, which has been coordinated with the Bergen County Technical High School program facility's needs, and is indicated below:

Phase II - not to exceed A&E Fee of \$19,800.00 and Direct Costs of \$3,550.00 for a total not to exceed A&E Fee of \$23,350.00

A Request for Qualifications was advertised on the College website and conforms to a "fair and open process".

Charge To: Fiscal Year 17 Chapter 12, County Bond
Account Number: 20-00-116500-604226



BOARD OF TRUSTEES ACTION S/F 2
Approval Date: June 6, 2017

Resolution

To reject all bids received for Public Bid P-2237 Lecture Halls Alterations.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Robert Coane, Director, Campus Planning
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to reject all bids received in response to Public Bid P-2237 Lecture Halls Alterations and to modify the bid specifications and re-bid.

Justification

Based on additional input from Faculty and Staff, College Administration wants to re-evaluate and modify the proposed design to address concerns that were raised. The bid specifications will be revised and the project will be re-bid at a future date.

Charge To:

Account Number: