

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
June 7, 2016
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on **June 7, 2016**, in Conference Rooms 102 and 103 at Bergen Community College, **355 Main Street, Hackensack, New Jersey**. Mr. E. Carter Corriston, Chairman, called the meeting to order at 5:00 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting in the notice posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, November, 2015 and amended February, 2016.

ROLL CALL

Present

Ms. Dorothy Blakeslee
Mr. Gerard L. Carroll
Mr. Philip J. Ciarco, III
Mr. E. Carter Corriston
Ms. Lorraine Derwin – Alumni Trustee
Dr. Jo-Anne Mecca
Mr. Anthony Miller
Ms. Irene Oujo
Ms. Germaine Ortiz
Ms. Norah Peck

Also Present

Ms. Judy A. Verrone, Esq.

Regrets

Dr. B. Kaye Walter, President
Mr. James Demetrakis
Mr. Michael Neglia

PLEDGE OF ALLEGIANCE

Chairman E. Carter Corriston led those present in the Pledge of Allegiance to the Flag of the United States of America.

Chairman's Comments:

On behalf of the board members, Chairman Corriston thanked Lorraine Derwin, Alumni Trustee for her dedication to the board, college and students at Bergen Community College. Chairman Corriston congratulated and wished Lorraine much success in her future endeavors.
Thank you for a job well done!

Trustee Anthony Miller presented Lorraine Derwin with a gift on behalf of the board members for her outstanding service to the college. Trustee Miller thanked Ms. Derwin for her commitment to the state association for community colleges. Lorraine and Trustee Carroll will be joining Trustee Miller at the June 20th, 2016, New Jersey Council of Community Colleges Meeting. All the best of luck to you.

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Chairman Corriston presented Laura Zottarelli, SGA President and Anthony Tellez, SGA Vice-President with a gift and thanked them for their dedicated service and support to the college. Best of luck to both of you.

REPORTS

Vice-Chairman's Report

Vice-Chairman Ciarco reported that a Think Tank meeting was held at the Hispanic Incubator Program, BCC Lyndhurst Campus. Approximately 15 representatives attended from various community organizations as well as the Hispanic Chamber of Commerce. The College is planning to utilize the results of this meeting to continue with programs that will benefit our students.

Secretary's Report

Secretary, Germaine Ortiz recommended approval of the minutes from May 3, 2016.

Treasurer's Report – Audit and Finance Committee/Legal

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met on April 14th, 2016, and reviewed the college's financial position. There was a presentation from IT and plans for an additional presentation. The committee recommended approval for the following resolutions, A/F 1 to A/F 20.

President's Report

On behalf of President Walter, Vice-Chairman Ciarco introduced Dr. Ursula Daniels, Executive Assistant to the President. Dr. Daniels presented "College / Community Coalition for Student Success." This exciting initiative accords with the Strategic Plan of Bergen Community College. See attached slides.

Vice-Chairman Ciarco had the pleasure of announcing the wonderful achievements of the following students:

Theranda Jashari and Noemie Boussoux-Coutard were chosen for the All State Academic Team sponsored by PTK, the Coca-Cola Foundation and the NJEA. This team featured the top students from New Jersey's 19 Community Colleges.

Theranda Jashari also received the Jack Kent Cooke Scholarship, receiving up to \$ 40,000.00 per year for 3 years at a four year institution.

COMMITTEES

AUDIT AND FINANCE

Treasurer Blakeslee recommended approval of resolutions A/F 1 and A/F 20.

BOARD OF SCHOOL ESTIMATE

The Board of School Estimate did not meet.

The budget was approved for next year.

EDUCATION AND STUDENT AFFAIRS

Trustee Mecca recommended that the board approve E/SA 1 to E/SA3.

Foundation Report

Vice-Chairman Ciarco reported that the Foundation held the inaugural Bulldog Professionals networking event on May 5th. Over 40 board members, alumni, staff, and community partners attended in support of growing the Bulldog network.

The Foundation also proudly attended BCC Graduation ceremonies at MetLife Stadium selling BCC Alumni T-Shirts and Pennants. Close to \$1500 was raised towards scholarships that day.

This summer, the Foundation Team is focusing on internal planning for the next fiscal year of events and fundraisers.

A Foundation Board meeting will be held next week with a re-organization of the board.

PERSONNEL

Chairman Corriston announced that Resolution P5 was withdrawn from the board packet.

Vice-Chairman Ciarco noted that the Personnel Committee met and recommends approval of the Personnel Resolutions P1 through P4, and P6 through P10.

SITE AND FACILITIES

Trustee Blakeslee informed the board that Site and Facilities Committee met and offers S/F1 and S/F2.

STRATEGIC PLANNING COMMITTEE

Vice-Chairman Ciarco reported that Strategic Planning Committee continues to move forward regarding the study of what benefits and possibility of Weekend Classes that offer to county residents.

Dr. Yun Kim continues to review Middle States report in preparation for the next Strategic Plan.

Liaison to New Jersey Council of Community Colleges

Trustee Anthony Miller informed board members that the New Jersey Council of Community Colleges Meeting will be held on Monday, June 20th, 2016, in Trenton, N.J. Trustee Carroll and Alumni Trustee Derwin will be joining Trustee Miller at this meeting.

About 60% of all freshman in public institutions attend community colleges across the state. The council is in the process of preparing recommendations for the ACCT Meeting (Association of Community College Trustees Meeting) which will be held in the fall. Student debt is 1.3 trillion dollars in the country. It is very difficult for students to deal with their debts. As a policy matter, the council is hoping to provide some direction on student debt. The Council is studying different funding formulas around the country. In the State of New Jersey the council is looking on how to bring up the levels of the original legislation to support the community college students.

ALUMNI TRUSTEE

Ms. Lorraine Derwin, Alumni Trustee congratulated the Class of 2016, and Mr. Anthony Tellez, Valedictorian. Lorraine also attended the Ribbon Cutting ceremony and wished BCC much success.

Ms. Derwin stated "The Alumni Trustee position has been a wonderful experience. She thanked President Walter, Chairman Corriston, Board Members, Maria, Student Government Association and the student body for a wonderful year and honored to work with a great group of people."

Lorraine introduced the newly elected Alumni Trustee, Isaac Alejo-Reyes, who will take the Oath of Office on July 12, 2016.

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CHAIRMAN'S COMMENTS

Chairman Corrison attended two outstanding events, ribbon-cutting ceremony of the new Health Professional Building, which was a terrific dedication and commencement at MetLife Stadium.

The Chairman wished all the graduates success in the future.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS/OPEN TO THE PUBLIC

Chairman Corrison requested a motion to open to the public. A motion was made by Trustee Miller and seconded by Vice-Chairman Ciarco.

Laura Zottarelli, President, Student Government Association.

President Zottarelli provided the SGA accomplishments for the past year. It has been a wonderful experience for her and executive board members. She thanked everyone for all their assistance and wished BCC success in the future.

Laura introduced the new Student Government Association Executive Board:

David DeLizio (SGA President)

David was unable to attend the board meeting as he is currently serving in the military for a few weeks as a proud member of the Army National Guard.

Angelica Flores (SGA Vice President)

Sibora Peca (SGA Treasurer)

Yasmine Badaoui (SGA Chief of Staff)

Peter A. Zalokostas, a Bergen Community College student addressed the board and expressed concerns regarding course substitution, the related academic policy and completion of a degree.

Chairman Corrison indicated that he would investigate his comments and concerns and provide a report at the Tuesday, July 12, 2016, board meeting.

Agatha Rodolfo, Vice President of Honors Association

Requested information on the progress in selecting a new director for the School of Honors.

Chairman Corrison and members of the board are working on this request and will address this position at the next meeting, July 12, 2016.

Dr. William Mullaney will be distributing an email to all faculty looking for interested faculty members interested in serving in the role as Director for the School of Honors. Interviews will be held, and a new director will be selected.

CLOSE TO THE PUBLIC

Chairman Corrison requested a motion to close to the public.

A motion was made by Vice-Chairman Ciarco and seconded by Trustee Mecca.

ADOPTION OF MINUTES

Chairman Corrison requested a motion to approve the minutes as submitted of June 7, 2016. Trustee Miller approved the minutes and the motion was seconded by Trustee Mecca. All were in agreement.

CONSENT AGENDA

Chairman Corrison requested a motion to approve the Consent Agenda.

A motion was made by Vice-Chairman Ciarco and seconded by Secretary Ortiz. Unanimously passed.

Audit and Finance 1 to 20.

Education and Student Affairs 1 to 3.

Personnel 1 to 9.

Site and Facilities 1 and 2.

No executive session was required.

A/F1 - Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP

Approval is hereby granted for payment of the following legal voucher:

April 1, 2016 to April 30, 2016	DeCotiis, FitzPatrick & Cole, LLP.	\$ 23,192.97
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A/F2 – Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs

Approval is hereby granted for payment of the following Labor Consulting services:

April 1, 2016 to April 30, 2016 – Invoice 42660	
Cleary Giacobbe Alfieri Jacobs	\$ 690.00

A/F3 – ADOPT 2016 - 2017 BUDGET

Approval is hereby granted to implement the 2016-2017 budget.

Include budget.

A/F4 –Approve Agreement: Continued College Use of Parking Lot (known as 22-32 Camden St., Hackensack, NJ)

Approval is hereby granted for the contract between Bergen Community College and CH Martin Associates known as Camden State Associates beginning April 1, 2016, on a month to month basis at the rate of \$3,466.88 per month.

A/F5 – To authorize the purchase of 28 HP LaserJet printers for the Health Professions Building and 5 HP Laser printers for the One-Stop Center from CDW Government.

Approval is hereby granted to purchase 28 HP LaserJet printers for the new Health Professions Building and 5 HP Laser printers for the One-Stop Center from CDW Government, for a total of \$27,565.00, on State Contract # 89974.

A/F6 –To authorize the renewal of licensing for Manage Engine Service Desk Plus (help desk management software) from Insight Public Sector.

Approval is hereby granted to renew the Manage Engine Service Desk Plus licensing for a one year period, 5/11/2016 – 5/11/2017, at a cost of \$18,451.97 from Insight Public Sector on State Contract # 89853.

A/F7 – To authorize the renewal of Kofax and AppXtender document management software, support, maintenance and onsite upgrade services from KeyMark, Inc.

Approval is hereby granted to purchase the renewal for Kofax and AppXtender document management software, support, maintenance and onsite upgrade services from KeyMark, Inc. at a cost of \$47,854.42 for the period beginning 6/29/16 – 6/30/17.

A/F8 - To authorize the purchase of 200 hours of network engineering services from Promedia Technology Services Inc. to assist the IT Department with rolling out Cisco switches and upgrade network closets throughout the Paramus Campus.

Approval is hereby granted to purchase 200 hours of network engineering services from Promedia Technology Services Inc., for \$35,000, on State Contract # 87720. This will assist the College IT Network Group with rolling out 50 switches to various IDF's across campus as well as upgrading the IDF locations to conform to best practices.

A/F9 - To authorize the purchase of cable management panels and racks for the Data Center Network from CDW Government.

Approval is hereby granted to purchase cable management panels and racks for the Data Center Network from CDW Government for a total of \$8,362.68.

A/F10 – Authorization to Purchase Accuplacer Computerized Exam Units from The College Board for the Office of Testing Services through the New Jersey County College Joint Purchasing Consortium Pricing Agreement.

Approval is hereby granted to purchase approximately 12,000 Accuplacer computerized exam units for the Office of Testing Services, at an estimated total cost of \$22,200.00, from The College Board. The cost per unit is \$1.85.

A/F11 - To authorize award of Public Bid P-2209 to Steris Corporation and J&B Dental Services Inc. for the purchase of a Steam Sterilizer and 2D Panoramic Imager for the Dental Hygiene program. This is funded by Go Bond and Perkins Grant and will replace existing equipment that is more than 10 years old.

Approval is hereby granted to purchase a Steam Sterilizer at a cost of \$69,909.99 from Steris Corporation and a 2D Panoramic Imager at a cost of \$49,290.00 from J&B Dental Services Inc. in accordance with Public Bid P-2209.

A/F12 - Authorization to Authorization to purchase maintenance supplies as needed through discounted catalog pricing on NJ State Contract M-0002 for the period June 15, 2016 through February 28, 2017.

Approval is hereby granted to purchase various maintenance supplies as needed from three authorized vendors through competitive catalog pricing on NJ State Contract M-0002, for the period June 15, 2016 through February 28, 2017, at a cost not to exceed \$70,000.00. See list below for the vendor numbers and names of the authorized suppliers on the state contract:

79873 Fastenal
79874 MSC Industrial Supply
79875 W. W. Grainger

A/F13 - To purchase, through the GO Bond, network security applications, licenses, project management and engineering services for the College's virtual desktop initiative from Promedia Technology Services, Inc.

Approval is hereby granted to purchase IPS/IDS card and security agent licenses for the college's firewall's as well as security for our virtual desktop environment, for a total of \$328,293.55 from Promedia Technology, Inc. on NJ State Contract number 87720.

A/F14 - To award Public Bid P-2215 to Tele-Measurements Inc, for various media technology equipment, for smart classrooms at the Ciarco Learning Center, Student Government Association signage, and lifecycle replacements.

Approval is hereby granted to award Public Bid P-2215 for Media Tech Equipment, monitors, wall mounts and related items, to Tele-Measurements Inc in the amount of \$36,198.24.

A/F15 - To authorize the purchase of additional hardware from Promedia Technology Services, Inc., through NJEDge Consortium pricing, to support the colleges Virtual Desktop Initiative. The Go Bond will fund half of this purchase.

Approval is hereby granted to purchase an additional Nutanix Block of servers to increase the capacity and performance of the colleges Virtual Desktop Environment at a cost of \$233,952.83 from Promedia Technology Services, Inc. through NJEDge Consortium pricing contract number 6882649.

A/F16 - To authorize the retainer and allowance for potential support hours for Ellucian support during the go-live of the SQL Migration with a not to exceed amount of \$9,585.

Approval is hereby granted to authorize the retainer and allowance for potential support hours for Ellucian support during the go-live of the SQL Migration occurring June 17-20th. The retainer fee is \$1,065, up to 40 hours of support is \$8,520, with a not to exceed total of \$9,585.

A/F17 - Approval of travel expenses for CampusWorks, Inc., for April 2016 totaling \$6,852.59

Approval is hereby granted for travel expenses for April 2016 in the amount of \$6,852.59 for CampusWorks, Inc. personnel.

A/F18 - Authorization to award Public Bid P-2207 for Office Supplies to W. B. Mason Co. Inc., for the period June 15, 2016 through June 14, 2018.

Approval is hereby granted to award Public Bid P-2207 for Office Supplies to W. B. Mason Co., Inc., based on discounted fixed pricing for storeroom supplies, and a discount rate of 48.1% off their 2016 catalog price for miscellaneous office supplies, for an estimated amount of \$281,141.38, for the period June 15, 2016 through June 14, 2018.

A/F19 - To authorize the purchase of a Bobcat steer loader through the County of Bergen Cooperative Bid from Bobcat of North Jersey for use in snow removal and other grounds keeping work.

Approval is hereby granted to purchase a Bobcat All-Wheel Steer Loader from Bobcat of North Jersey, at a cost of \$65,659.00 through County of Bergen Cooperative Bid #16-10.

A/F20 - Authorization to purchase a 2016 Ford Utility Police Interceptor for Public Safety from Cherry Hill Winner Ford on NJ State Contract A88728.

Approval is hereby granted to purchase a 2016 Ford Utility Police Interceptor on NJ State Contract A88728, from Cherry Hill Winner Ford at an estimated cost of \$32,220.00.

E/SA1 - Submit a Proposal to the National Endowment for the Humanities for the Literary Arts Series program in the amount of \$100,000.00 for a 36 month program.

Approval is hereby granted to authorize submission of a proposal to the National Endowment for the Humanities, Division of Education Programs, Humanities Initiatives at Community Colleges Program for a grant in the amount of \$100,000 designed to encourage intercultural understanding and literacy in the classroom and broader community, and to authorize President B. K. Walter, or her designee, to execute required documents.

E/SA2 - Authorize submission of a grant proposal to the New Jersey Department of Labor and Workforce Development in the amount of \$83,500.00 for the "Make It Work Project" and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Approval is hereby granted that Bergen Community College proposes a program to develop basic skills and provide entry level workforce training and job placement support to increase self-sufficiency for Able Bodied Adults without Dependents (ABAWD). Through this pilot program, "Make It Work in Bergen," BCC will expand opportunities for low-income workers in Bergen County to enhance their skills, credentials, careers and ultimately their families' financial well-being. Collaborating with the Bergen County One-Stop Career Center, the college's proposed initiative will provide ABAWD participants with basic literacy, numeracy, and language skills as well as occupational training and credentials. A dedicated Advisor will serve as a "Pathway Navigator," connecting students with supportive services and resources available at Bergen Community College. Enrollment and intake would begin on or about June 29, or upon announcement of the grant award. Services would continue through April 15, 2017 or until the funds are spent.

E/SA3 - To authorize the award of RFP # R-075 for evaluation consulting services to Group i&i for Year 6 of Phase I and Year 1 of Phase II of the TPSID grant awarded to the College by the U.S. Department Education, Grant Awards #P407A100024 and P407A150069.

Approval is hereby granted to award RFP # R-075 to Group i&i for evaluation consulting services for the Year 6 of Phase I and Year 1 of Phase II of the TPSID grant. The performance period for this grant shall be approximately June 17, 2016 through September 30, 2016 with an option to extend for the period October 1, 2016 through September 30, 2017. Award amount is \$47,500.

P1A – Appointment: Dean of Humanities

Approval is granted to appoint the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Beatrice Bridglall	Dean of Humanities/	\$115,000.00	07/05/16 – 06/30/17(pro-rated)

P1B – Appointment: Sr. Grant Development Officer/Professional Staff

Approval is granted to appoint the following individual to the position and annual salary indicated:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Drorit Beckman	Sr. Grant Development Officer/ Grants Administration/Institutional Effectiveness	\$78,000.00	07/01/16 – 06/30/17

P1C – Academic Chair and Program Coordinator/Faculty

Approval is granted to appoint the individuals listed below to the position of Academic Chair and Program Coordinator at the stipends and release time shown for the period July 1, 2016 – June 30, 2017.

<u>Name</u>	<u>Departments//Division</u>	<u>Annual Stipend</u>	<u>Annual Release Time</u>
<u>ACADEMIC CHAIRS</u>			
Joseph Mamatz	Health Professions/Health Professions	\$3,000.00	11 credit hours

PROGRAM COORDINATORS/DIRECTORS

<u>Name</u>	<u>Department/Division</u>	<u>Annual Release Time</u>
Francis Schmidt	Visual and Performing Arts/Business, Arts and Social Sciences	11 credit hours

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P1D – Appointment: Support Staff

Approval is granted for the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Rajmonda Bilalaj	Custodian/Buildings and Grounds	\$28,633.00 (pro-rated)	02/29/16 (retroactive)
Matthew Hunter	Custodian/Buildings and Grounds	\$28,633.00 (pro-rated)	02/08/16 (retroactive)

P1E - Appointment: Director of Donor Stewardship & Operations/Confidential

Approval is granted to appoint the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Josephine Law	Director of Donor Stewardship & Operations/ Bergen Community College Foundation	\$65,000.00	06/13/16 – 06/30/17

P1F – Manager of Access Services/Professional Staff

Approval is granted to appoint the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Kristen Ko	Manager of Access Services/ Library Services/Academic Affairs	\$65,594.00	06/16/16 – 06/30/17

P1G – Dean of Business, Arts & Social Sciences/Confidential

Approval is granted to appoint the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Victor Brown	Dean of Business, Arts & Social Sciences	\$115,000.00 (pro-rated)	07/05/15 – 06/30/17

P1H – Appointment: Tenure Track Faculty

Approval is granted to appoint the following individual to the tenure track position and salary indicated.

<u>Name</u>	<u>Rank/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Mary Bays	Assistant Professor/Fashion Apparel Design/Business, Arts & Social Sciences	\$58,000.00	09/01/16 – 06/30/17

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P1I – Appointment: Professional Staff

Approval is granted to appoint the following individuals to the positions and salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Arooj Javed	IT Technical Support Specialist I - Documents and Records/Information Technology	\$35,000.00 (pro-rated)	07/05/16 – 06/30/17
Mark Molisani	Grant Writer/Grants Administration/ Institutional Effectiveness	\$60,000.00	06/13/16 – 06/30/17

P1J – Appointment: Faculty (Eleventh Month)

Approval is granted that the following faculty members be appointed to an eleventh month contract effective July 1, 2016 through June 30, 2017. The faculty members indicated will receive 10% of their July 1, 2016, base salary as compensation for working the eleventh month:

<u>Name</u>	<u>Position/Division</u>
Celestine Finney	Professor/Counseling/Student Affairs
Timothy Foote	Associate Professor/Counseling/Student Affairs
Fred Golub	Professor/Counseling/Student Affairs

P2 – Promotion: Administrative Assistant/Confidential

Approval is granted for the promotion of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Current Salary</u>	<u>New Salary</u>	<u>Effective Date</u>
Carol Clarke	Administrative Assistant	\$53,146.00 (pro-rated)	\$60,000.00 (retroactive)	04/01/2016

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P3A – Reappointment: Confidential Personnel

Approval is granted that the following individuals be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2017.

<u>Name</u>	<u>Position</u>
Nancy Adis	Administrative Assistant
Victor Anaya	Executive Director, Finance
Sharon Audet	Executive Director, Financial Aid
Susan Callahan Barnard (Dr.)	Dean, Division of Health Professions
Patricia Bonomolo	Director, Human Resources
Kathryn Plessing Brunetto	Managing Director of Admissions and International Programs
Gean Chin	Sr. Secretary
Ralph Choonoo (Dr.)	Executive Assistant to the Vice President of Student Affairs
Patricia Cioce	Development Coordinator, Foundation
Carol Clarke	Administrative Assistant
William Corcoran	Vice President, Facilities Planning, Operations & Public Safety
Ursula Daniels (Dr.)	Executive Assistant to the President
Damyen Davis (Dr.)	Director, Summer Intensive Program
Diana Davis	Human Resources Generalist
Lisa DiGaetano	Managing Director of User Support Services
David Eichenholtz	Associate Dean, College/High School Partnerships
Linda Emr	Dean of Bergen Community College at the Meadowlands
Jianhua Falcone	Managing Director, Financial Administration
Joanne Fantacone	Department Coordinator
Khairia Fazal	Managing Director of Learning Assistance Services
Maria Ferrara	Executive Assistant to the Board of Trustees and the President
Christine Gillespie	Dean of Continuing Education
Angie Goldszmidt	Phi Theta Kappa Administrative Advisor
Naydeen Gonzalez-DeJesus (Dr.)	Vice President of Student Affairs
Jaymee Griffin	Director, Achieving the Dream
Ruth Heck	Executive Secretary
Jorge Hernandez	Managing Director of Athletics
Lawrence Hlavenka	Managing Director of Public Relations
Amarjit Kaur (Dr.)	Managing Director of the Center for Innovation in Teaching and Learning
Bridgett Kelly	Benefits Administrator
Yun Kim (Dr.)	Vice President of Institutional Effectiveness
Ilene Kleinman (Dr.)	Associate Dean of Curriculum
Dawn Kozlowski (Dr.)	Associate Dean of Nursing
Theresa Kyle	Human Resources Coordinator
Rachel Lerner Colucci	Dean of Student Life and Conduct
Denise L. Liguori	Dean of Student Affairs at Philip Ciarco Jr. Learning Center
Deborah Manning	Human Resources Generalist
Lindsay Maurer	Executive Director, Bergen Community College Foundation
Tonia McKoy	Managing Director of Institutional Research
Bridget McLaughlin	Gifts Coordinator
Margaret Tracy Miceli	Managing Director, Events Planning
Jennifer Migliorino-Reyes	Dean of Student Support Services
James R. Miller	Executive Director, Human Resources
Laura Montenegro	Coordinator of Multicultural Affairs
William Mullaney (Dr.)	Vice President of Academic Affairs
Magali Muniz	Managing Director of Student Affairs at the Meadowlands
Caroline Ofodile	Managing Director of Financial Operations and Student Assistance
Jacqueline Ottey	Managing Director of Registration and Records
Nancy Owens	Associate Dean, Health Professions
Paul Ragusa	Managing Director of Continuing Education
Tracy Rand	Managing Director of Office of Specialized Services

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<u>Name</u>	<u>Position</u>
Pascal J. Ricatto (Dr.)	Dean, Division of Science, Math, and Technology
Jill Rivera	Associate Dean of Student Success and Completion
Michelle Roche	Director of Administration
Sandra Sroka	Dean of the Ciarco Learning Center
Christopher Talmo	Director of Custodial Services
Diana Tofel	Executive Secretary
Stephen Valkenburg	Executive Director of Information Technology
Darlene Zales-Russamano	Assistant Dean of Nursing

P3B – Reappointment: Directors/Administrators

Approval is granted that the following personnel be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2017:

<u>Name</u>	<u>Position/Division</u>
Sally E. Dionisio	Director of the Child Development Center
Peter A. LeDonne	Director of Community & Cultural Affairs

Approval is granted that the following personnel be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2018 (Two-year appointment):

<u>Name</u>	<u>Position/Division</u>
Robert Coane	Director of Campus Planning & Improvements
Barbara L. Hamilton-Golden	Director of Purchasing & Services
Norman Shapiro	Director of Environmental Health and Safety
William Yakowicz	Director of Grants Administration

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P3C – Reappointment: Professional Staff

Approval is granted that the following personnel be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2017.

<u>Name</u>	<u>Position</u>
Patricia Aguilar	Office Supervisor
Marcos Arteaga	Financial Aid Specialist
Corey Atkinson	Manager of Testing Center
Tyler Beebe	IT Project Manager
Marlon Blair	Technical Support Specialist I
Robyn Bland	Public Information Assistant
Maria Bohn	Sr. Resource Accommodation Specialist – Assistive Technology
Damian Brito	Technical Support Specialist I
Timothy Burger	Technical Systems Manager
Gail Cannarozzi	Accountant
James Carberry	Tutoring and Testing Supervisor at the Meadowlands
John Cartier	Evening and Weekend Coordinator
Gloria Cevallos	Scheduling & Facilities Planner
Francesco Cicero	Technical Support Specialist II
Aisha Dawson-Hill	Senior Financial Aid Specialist
Deana Dedovitch	Coordinator of Athletics and Equipment Manager
Moises DeLeon	Technical Support Specialist I
Thomas DePrenda	Manager, New Media Services
Cinzia D'Iorio	Manager of Business Development
Christopher DiSanto	Testing Assistant
Eunice Dominguez	Testing Assistant
Jeannette Dones	Financial Aid Specialist
Fernando Encarnacion	Evening Math Lab Coordinator
Rogério Faria	Network System Administrator II
David Fiore	Custodial Supervisor
Regina Flanagan	Resource Accommodations Specialist
Jennifer Flynn-Sansevere	Coordinator of the Office of Specialized Services
Rosanne Franco	Office Services Supervisor
Barbara Gallagher	Colleague ERP User Liaison
Reginald Grant	Sr. Payroll Generalist
Nishika Gupta	Manager, Documents and Records
Frank Hablawi	Web Developer
Brian Hemstreet	Manager, Media Technologies
Christopher Houle	Technical Support Specialist II
Dania Huie-Pasigan	Head College Nurse
Jesse Jacondin	Research Assistant
Ted Jaronsinski	Technical Coordinator – Media Technologies
Samuel John*	Manager Facilities/Projects
Michelle Johnston	Accounting Manager
Sarah Keenan	Research Assistant
Gabriela Kosek	Testing Assistant
Catherine Krostek	Enrollment Services Coordinator
C. Michael Lapone	Manager of Facility Operations – Lyndhurst

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<u>Name</u>	<u>Position</u>
Elena Luddy	Sr. Financial Accountant
Christopher Maccarrone	Sharepoint/SQL Server Administrator I
Anne Mallari	Technical Support Specialist I
Beverly Margolies	Academic Web Designer and Content Manager
Melanie McKaba	Senior Programmer Analyst
Ronald McKnight	Manager of Multicultural Affairs
Aretha McMillan	Coordinator, Educational Outreach
Kim Meekins	Office Services Supervisor - Meadowlands
John Methner	Network Administrator II
Deborah Michels	Technical Support Specialist II/APPLE
Amanda Moynihan	Sr. Research Associate
Raquel Newell	Colleague ERP User Liaison
Michael Onwuka	IT Project Coordinator
Giselle Pacheco	Financial Aid Specialist
Maria Shirley Pachon	Business Accelerator Coordinator
Patricia Pappas-Juliano	Assistant Director, Financial Aid
Nilda Pardo	Jr. Accountant
Kirsten Perino	Office Manager
Nadine Phillips	Assistant Director of Records & Registration and One Stop Supervisor
Joseph Pitre	Math Lab Supervisor
Monica Postle	Coordinator Student Success & Customer Services
Elizabeth Rand	Testing Assistant
Mary Randazzo-Noone	Sr. Financial Analyst/Payroll
Gregory Reilly	Enrollment Services Coordinator at the Meadowlands
Jazmin Rexach	Technical Support Specialist I
Pamela Ricatto	Business Objects Developer/Report Writer
Annette Riser	Manager of Payroll
Kimberly Ritchie	Service Desk Manager
Margaret Roidi	Manager of Learning Assistance Center
John Rude	Network Systems Administrator I
Milind Samant	System Administrator II
Robert Sangster	Technical Support Specialist II
Andrea Schaffel	Continuing Education Program Supervisor
William Smith	Academic Lab Supervisor
Wioletta Surdyka	Coordinator of Veterans and Military Affairs
Maira Urena	Accountant - CE
Fatema Weeks	Sr. Financial Accountant
Ian Wolf	Coordinator of Student Conduct and Information
Saikheen Wong	System Administrator II
Saiming Wong	System Administrator II
Edward Zingg	Public Safety Lieutenant

* Currently serving in an interim position.

Action Requested

Approval is granted that the personnel listed below be reappointed to the positions indicated for the period July 1, 2016 through June 30, 2018 (Two-year contract):

<u>Name</u>	<u>Position</u>
Wilson Aguilar	Supervisor, Graphics Services
John Bruno	Testing Assistant
Hosea DeShields	Coordinator Printing & Copying Services
Melissa Flores	Testing Assistant
Cristina Grisales	Graphic & Web Designer – Public Relations
Hugh G. Knowlton	Grounds Supervisor
Michael G. Lapointe	Senior Theatre Technician
Kimberly A. Makoe-Brown	Senior Scheduling and Facilities Planner
Charlmaine McKinney	Financial Aid Specialist
Hyacinthe Nkurunziza	Coordinator of Student Success and Completion
Bonnie Rodriguez	Data Specialist – Financial Aid
Sonia Latimer Rose	Manager, Accounts Payable
Rong Wang	Assistant Director LLRC

Justification

Reappointment per Article XII, Section 6 of the Professional Staff Collective Bargaining Agreement

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P3D – Reappointment: Project Personnel – CLC

Approval is hereby granted to reappoint the following individuals to the positions indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Dates</u>
Elizabeth Gisecke DeFeo*	CLC Project Director/Adult Basic Education/ Continuing Education and Community Outreach	07/01/16 – 06/30/17
Richlene Joannides	Ciarco Instructor/ESL	07/01/16 – 06/30/17
Marianne Patino	Ciarco Instructor/Workforce Learning Link	07/01/16 – 06/30/17
Kathryn Renick	Ciarco Instructor/ESL	07/01/16 – 06/30/17
Beverly Rosch	Ciarco Instructor/Tuition, DOL Link Testing	07/01/16 – 06/30/17
Mercedez Walker*	Ciarco Instructor/Inmate Ed/CLC	07/01/16 – 06/30/17
Lori Yoselow	Ciarco Instructor/ESL	07/01/16 – 06/30/17

* This is an at-will position.
 Reappointment. Grant funded positions.

P3E – Reappointment: Project Personnel – Grants

Approval is hereby granted that the grant personnel listed below be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2017, except where noted.

<u>Name</u>	<u>Position</u>
Ellen Aramini	Director of Career Placement/TAACCCT/CE
Linda Araya*	STEM Tutorial Supervisor/Cerullo Learning Assistance Center
Natalie Brown	Grant Counselor/TAACCCT
Aida Castro-Henix	EOF Counselor
Vincent Cheng	Data Manager/TAACCCT
Donna Collins*	Program Assistant/Office of Specialized Services/TPSID 1
Luis DeAbreu*	Grant Coordinator/STEM
Justin Doheny	Consortium Director/TAACCCT
Lisa Duddy	Academic Director/TAACCCT
Karen Kozlowicz*	Grant Coordinator/Office of Specialized Services/TPSID 1
Alaina Magrini	Mentoring Coordinator/TPSIDII
Alan Manzueta*	Grant Counselor/STEM
Salwa Muhammad	Site Coordinator/TAACCCT
Scott Putorti	Site Coordinator/First in the World (FITW)
Marilyn Simpson	Sr. Manager of Grants/Perkins/TPSIDII/OVW/IDC
Amanda Vaughan	Grants Assistant/TAACCCT
Kelly Verkem	Consortium Grants Manager/TAACCCT
Dorothy Wright*	Grant Manager/STEM/B2B

*Funded through current grants which expire 9/30/16; therefore the effective dates are 07/01/16 – 9/30/16.

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P3F – Reappointment: Part-Time Personnel

Approval is hereby granted to approve the reappointment of the following individuals to the indicated part time positions at the salaries and effective dates as noted:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hours per Week/ Hourly Rate</u>	<u>Effective Dates</u>
Nicole Babington	Part-Time Secretary/ Student Life/Student Affairs	Twenty hours/ 26.97	07/01/16 – 06/30/17
Dale Egan	Assistant Supervisor/ Cerullo Learning Assistance Center/Academic Affairs	Nineteen hours 21.53	07/01/16 – 06/30/17

P4 – Non-Reappointment: Confidential Staff

Approval is granted for the non-reappointment of the following individual:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Joseph Cavaluzzi	Managing Director of Alumni Affairs	07/01/16

P5 - Approve Professional Staff Merit Award Program recipients as per the agreement in the Professional Staff Memorandum of Agreement, Article XXXI, approved by the Board of Trustees on February 2, 2016.

Approval is hereby granted for the merit award increases for increases for the following individuals:

<u>Name</u>	<u>Position/Department</u>	<u>New Salary</u>	<u>Effective Date</u>
Rita Blanco	Financial Aid Data Specialist/	\$70,488.00	07/01/15 (retroactive)
John Bruno	Testing Assistant/	\$44,871.00	07/01/15 (retroactive)
Melissa Flores	Testing Assistant/	\$57,159.00	07/01/15 (retroactive)
Christina Grisales	Graphic & Web Designer/Public Relations	\$64,124.00	07/01/15 (retroactive)
Nishika Gupta	Manager of Documents & Records/Information Technology	\$94,877.00	07/01/15 (retroactive)
Hugh Knowlton	Grounds Supervisor/Buildings & Grounds	\$88,811.00	07/01/15 (retroactive)
Hyacinthe Nkurunziza	Coordinator of Student Success/	\$70,452.00	07/01/15 (retroactive)
Thomas O'Neill	Sr. Technical Coordinator/	\$70,520.00	07/01/15 (retroactive)
Bonnie Rodriquez	Financial Aid Data Specialist	\$65,051.00	07/01/15 (retroactive)
Jennifer Sansevere	Coordinator of Office Specialized Services/	\$61,405.00	07/01/15 (retroactive)
Rong Wang	Assistant Director of the Library/	\$97,259.00	07/01/15 (retroactive)

The individuals listed were reviewed and approved for this award based on their performance. This initial group is comprised of the list identified in 2012 and which was referenced in the Professional Staff Memorandum of Agreement, Article XXXI, and approved by the Board of Trustees on February 2, 2016.

Board of Trustees Minutes**June 7, 2016****Page 19****P6A – Approve: Change in Status from Interim Dean of Business, Arts & Social Sciences to Faculty/Faculty**

Approval is hereby granted to approve the change in status of Laura Ochoa, Interim Dean of Business, Arts & Social Sciences, who is returning to a faculty position effective September 1, 2016.

<u>Name</u>	<u>Position/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Laura Ochoa	Professor/Social Sciences/Business, Arts and Social Sciences/Academic Affairs	\$84,412.00	09/01/16

P6B – Approve: Change in Status from Interim Dean of Humanities to Faculty/Faculty

Approval is hereby granted for the change in status of Adam Goodell, Interim Dean of Humanities, who is returning to a faculty position effective September 1, 2016.

<u>Name</u>	<u>Position/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Adam Goodell	Assistant Professor/Composition & Literature/ Humanities/Academic Affairs	\$61,716.00	09/01/16

P7A – Approve: Leave of Absence/Professional Staff

Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Rita Blanco	Financial Aid Data Specialist/Financial Aid/ Student Affairs	05/18/16 (retroactive)

P7B – Approve: Leave of Absence/Support Staff

Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Marissa Drukker	Sr. Library Assistant/Library Services/ Academic Affairs	05/19/16 (retroactive)

P7C – Approve: Return from Leave of Absence/Professional Staff

Approval is hereby granted for the return from a Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Andreanna Madsen	Secretary/Enrollment Services/ Student Affairs	\$38,271.00	06/01/16 (retroactive)

P8A – Resignation: Professional Staff

Approval is hereby granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Tyler Gedeon	IT Project Coordinator/Information Technology	06/30/16

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P8B – Resignation: Support Staff

Approval is hereby granted for the resignation of the following individuals:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Brian Gormley	Custodian/Custodial Services	05/13/16 (retroactive)
Edward Klapach	Public Safety Officer/Public Safety	05/13/16 (retroactive)
Bonnie Taliaferro	Senior Secretary/Public Safety	05/19/16 (retroactive)

P9 – Retirement: Faculty

Approval is hereby granted for the retirement of the following individual.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Corinne Kallman	Professor/Mathematics/Mathematics, Science & Technology/Academic Affairs	07/01/16

S/F 1 - To authorize a Change Order to SNS Architects and Engineers to provide additional scope of work for separating the Gym/Pool Tectum Ceiling Replacement Project into two separate projects, the re-bidding of each separate project, and the construction administration of each separate project as requested by the College.

Approval is granted to issue Change Order #2, not to exceed \$7,800.00 to SNS Architects and Engineers – Gym/Pool Tectum Ceiling Replacement Project.

S/F 2 –To award Public Bid P-2214 to Printing Lab, LLC for the replacement of the damaged Paramus Road main entrance sign.

Approval is granted to award Public Bid P-2214 Campus Entrance Sign to Printing Lab, LLC at a cost of \$23,325.00.

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairman Corrison requested a motion to adjourn the meeting at 6:05 p.m. A motion was made by Trustee Miller and seconded by Trustee Ortiz. All were in favor. No one opposed.

Thank you,

Ms. Germaine Ortiz
Secretary, Board of Trustees

College/Community Coalition for Student Success

History and Update
Presented to the Bergen Community College Board of Trustees
6/7/2016

Dr. Ursula Parrish Daniels, Executive Assistant to The President



Strategic Plan Theme

- ▶ Commitment to Bergen County
- ▶ Create a Community-based Advisory Council for the College to Facilitate Continuous Dialogue (T3.GA.a2)



Initial Program

- ▶ “Student Empowerment Through Academics and Sports”
- ▶ On November 15, 2014, BCC Partnered with
 1. The Urban League for Bergen County
 2. The Mixed Gender Basketball Association
 3. Englewood Hospital

Initial Program cont'd

- ▶ Over 200 middle and high school students in Bergen County
- ▶ Day-long conference
- ▶ Workshops on how to be a scholar/athlete
- ▶ Workshop Presenters included diverse Bergen County stakeholders, such as a former NBA player, team coaches, guidance counselors, and BCC's Athletic Director (*See Handout*)

CCCSS Expansion

Subsequent meetings of the core group led to the expansion of membership to include:

- ▶ Entrepreneurs
- ▶ Educators (K–12 and Higher Ed)
- ▶ Health Professionals
- ▶ Former Professional Athletes
- ▶ Bergen County Liaisons

CCCCS Weekly Forums

Thursdays, at 1:30 PM to discuss topics that impact students and their success, such as:

- ▶ Financial Literacy
- ▶ Study Skills
- ▶ Barriers to success
- ▶ Identification of community resources
- ▶ Scholarship opportunities/to 4-yr colleges
- ▶ Internships
- ▶ Job opportunities



Student Input

- ▶ Two student members joined CCCSS
- ▶ Attend meetings
- ▶ Responsible for polling other students to ascertain what their issues might be
- ▶ Share their knowledge with members
- ▶ Networking opportunity for students

Mission of CCCSS

- ▶ Support BCC's Student Success Initiatives set forth in the Strategic Plan
- ▶ Collaborate with on-campus departments engaged in student success initiatives
- ▶ Garner off-campus resources that support BCC's efforts for student success
- ▶ Recruit prospective students through on-campus activities for K-12 partners

Past Events/Activities

- ▶ **November, 2014** – “Youth Empowerment Through Academics and Sports”
- ▶ **Juneteenth Celebration 2015** in collaboration with Bergen County
- ▶ **July, 2015** – The Wright Way Foundation NFL Meet and Greet and Football Camp for Bergen County Middle School and High School students
- ▶ **October, 2015** – “Youth Empowerment Through Academics and Sports” (*See Handout*)
- ▶ College Prospect Nights at Bergen County High Schools, spring 2015 and 2016
- ▶ Weekly meetings
- ▶ Ongoing Tabling at County events

Impact of CCCSS Activities

Targeted prospective students by providing information about

- ▶ BCC for credit programs
- ▶ NJSTARS
- ▶ Summer Intensive Program
- ▶ Phi Theta Kappa Chapter
- ▶ Continuing Education Programs
- ▶ Dual Enrollment
- ▶ BCC's Champion Athletic Teams

Upcoming Activities

- ▶ June 16, 2016 – Meeting will focus on student issue: Homelessness
- ▶ June 18, 2016 – Participation in County-wide Juneteenth Celebration as a co-curricular activity highlighting the history of Bergen County.
- ▶ July 8–9, 2016 – The Tim Wright NFL Camp (NFL Player, Detroit Lions)

Value of CCCSS

- ▶ Coalition members participate in College events as chaperones, lecturers, and community resource persons.
- ▶ Exemplary involvement of Diverse cadre of professionals who are Bergen County Stakeholders.
- ▶ Sustained commitment distinguishes CCCSS members from one-time event participants.