



**BOARD OF TRUSTEES**  
**PUBLIC MEETING**

**Tuesday, June 7, 2016 - 5:00 p.m.**

**CIARCO LEARNING CENTER  
355 Main Street  
Hackensack, N.J.**

**Conference rooms – 102 and 103**

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Pledge of Allegiance
- V. Reports
  - A. Vice Chairman
  - B. Secretary
  - C. Treasurer
  - D. President
  - E. Committees
    - 1. Audit and Finance/Legal
    - 2. Board of School Estimate
    - 3. Education and Student Affairs
    - 4. Foundation/Grants/Endowments
    - 5. Personnel
    - 6. Site and Facilities
    - 7. Strategic Planning and Issues
  - F. Liaison to New Jersey Council of County Colleges
  - G. Alumni Trustee
  - H. Chairman
- VI. Unfinished Business
- VII. New Business/Open to the Public
- VIII. Actions
  - A. Approval of Minutes – May 3, 2016
  - B. Consent Agenda – June 7, 2016
- XI. Executive Session
- X. New Business/Open to the Public
- XI. Adjournment

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## **CONSENT AGENDA**

Tuesday, June 7, 2016

Location: Ciarco Learning Center - Hackensack

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

### **APPROVAL OF MINUTES: May 3, 2016**

#### **AUDIT AND FINANCE (A/F)**

1. Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP.
2. Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs (Negotiations)
3. ADOPT 2016 - 2017 BUDGET
4. Approve Agreement: College Use of Parking Lot (known as 22-32 Camden St., Hackensack, NJ)
5. To authorize the purchase of 28 HP LaserJet printers for the Health Professions Building and 5 HP Laser printers for the One-Stop Center from CDW Government.
6. To authorize the renewal of licensing for Manage Engine Service Desk Plus (help desk management software) from Insight Public Sector.
7. To authorize the renewal of Kofax and AppXtender document management software, support, maintenance and onsite upgrade services from KeyMark, Inc.
8. To authorize the purchase of 200 hours of network engineering services from Promedia Technology Services Inc. to assist the IT Department with rolling out Cisco switches and upgrade network closets throughout the Paramus Campus.
9. To authorize the purchase of cable management panels and racks for the Data Center Network from CDW Government.
10. Authorization to Purchase Accuplacer Computerized Exam Units from The College Board for the Office of Testing Services through the New Jersey County College Joint Purchasing Consortium Pricing Agreement.
11. To authorize award of Public Bid P-2209 to Steris Corporation and J&B Dental Services Inc. for the purchase of a Steam Sterilizer and 2D Panoramic Imager for the Dental Hygiene program. This is funded by Go Bond and Perkins Grant and will replace existing equipment that is more than 10 years old.
12. Authorization to purchase maintenance supplies as needed through discounted catalog pricing on NJ State Contract M-0002 for the period June 15, 2016 through February 28, 2017.
13. To purchase, through the GO Bond, network security applications, licenses, project management and engineering services for the College's virtual desktop initiative from Promedia Technology Services.
14. To award Public Bid P-2215 to Tele-Measurements Inc, for various media technology equipment, for smart classrooms at the Ciarco Learning Center, Student Government Association signage, and lifecycle replacements.

15. To authorize the purchase of additional hardware from Promedia Technology Services, Inc., through NJEDGE Consortium pricing, to support the colleges Virtual Desktop Initiative. The Go Bond will fund half of this purchase.
16. To authorize the retainer and allowance for potential support hours for Ellucian support during the go-live of the SQL Migration with a not to exceed amount of \$9,585.
17. Approval of travel expenses for CampusWorks, Inc., for April 2016 totaling \$6,852.59.
18. Authorization to award Public Bid P-2207 for Office Supplies to W. B. Mason Co. Inc., for the period June 15, 2016 through June 14, 2018.
19. To authorize the purchase of a Bobcat steer loader through the County of Bergen Cooperative Bid from Bobcat of North Jersey for use in snow removal and other grounds keeping work.
20. Authorization to purchase a 2016 Ford Utility Police Interceptor for Public Safety from Cherry Hill Winner Ford on NJ State Contract A88728.

**EDUCATION AND STUDENT AFFAIRS (E/SA)**

1. Submit a Proposal to the National Endowment for the Humanities for the Literary Arts Series program in the amount of \$100,000.00 for a 36 month program.
2. Authorize submission of a grant proposal to the New Jersey Department of Labor and Workforce Development in the amount of \$83,500.00 for the "Make It Work Project" and to authorize President B. Kaye Walter, or her designee, to execute required documents.
3. To authorize the award of RFP # R-075 for evaluation consulting services to Group i&i for Year 6 of Phase I and Year 1 of Phase II of the TPSID grant awarded to the College by the U.S. Department Education, Grant Awards #P407A100024 and P407A150069.

**PERSONNEL (P)**

1. Appointment:
  - P1A – Dean of Humanities
  - P1B – Sr. Grant Development Officer/Professional Staff
  - P1C – Academic Chair and Program Coordinator/Faculty
  - P1D – Support Staff
  - P1E – Director of Donor Stewardship & Operations/Confidential
  - P1F - Manager of Access Services/Professional Staff
  - P1G - Dean of Business, Arts & Social Sciences/Confidential
  - P1H – Tenure Track Faculty
  - P1I – Professional Staff
  - P1J – Faculty Eleventh Month
2. Promotion: P2 – Administrative Assistant/Confidential
3. Reappointment:
  - P3A – Confidential Personnel
  - P3B – Directors/Administrators
  - P3C – Professional Staff
  - P3D – Project Personnel – CLC
  - P3E – Project Personnel – Grants
  - P3F – Part-Time Personnel
4. Non-Reappointment: P4 – Confidential Staff

- 5 & 6. Approve:
  - P5 Professional Staff Merit Award Program recipients as per the agreement in the Professional Staff Memorandum of Agreement, Article XXXI, approved by the Board of Trustees on February 2, 2016.
  - P6A - Change in Status from Interim Dean of Business, Arts & Social Sciences to Faculty/Faculty
  - P6B - Change in Status from Interim Dean of Humanities to Faculty/Faculty
- 7. Approve Leave of Absence and Return from Leave of Absence
  - P7A - Approve: Leave of Absence/Professional Staff
  - P7B - Approve: Leave of Absence/Support Staff
  - P7C - Approve: Return from Leave of Absence/Professional Staff
- 8. Resignation:
  - P8A – Professional Staff
  - P8B – Support Staff
- 9. Retirement: P9 - Faculty

**SITE AND FACILITIES (S/F)**

- 1. To authorize a Change Order to SNS Architects and Engineers to provide additional scope of work for separating the Gym/Pool Tectum Ceiling Replacement Project into two separate projects, the re-bidding of each separate project, and the construction administration of each separate project as requested by the College.
- 2. To award Public Bid P-2214 to Printing Lab, LLC for the replacement of the damaged Paramus Road main entrance sign.



**BOARD OF TRUSTEES ACTION A/F 1**  
**Approval Date: June 7, 2016**

**Resolution:**

Approval of Legal Vouchers – DeCotiis, FitzPatrick & Cole, LLP

**Submitted By**

Mr. Victor Anaya, Chief Financial Officer

**Action Requested**

Approval for payment of the following legal vouchers:

April 1, 2016 to April 30, 2016	DeCotiis, FitzPatrick & Cole, LLP.	\$ 23,192.97
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Legal bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds  
Account Number: 10-01-186100-607566



**BOARD OF TRUSTEES ACTION A/F 2**  
**Approval Date: June 7, 2016**

**Resolution:**

Approval of Labor Voucher – Cleary Giacobbe Alfieri Jacobs (Negotiations)

**Submitted By**

Mr. Victor Anaya, Chief Financial Officer

**Action Requested**

Approval for payment of the following labor voucher:

April 1, 2016 to April 30, 2016 – Invoice 42660

Cleary Giacobbe Alfieri Jacobs \$ 690.00

Labor bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds  
Account Number: 10-01-186100-607216



**BOARD OF TRUSTEES ACTION A/F 3**  
**Approval Date: June 7, 2016**

**Resolution**

ADOPT 2016 - 2017 BUDGET

**Submitted By**

Mr. Victor Anaya, Chief Financial Officer

**Action Requested**

That the Board of Trustees of Bergen Community College adopt the 2016–2017 College Budget, effective July 1, 2016, the budget is attached.

Budget Summary is also available on the Board of Trustees' web page.

**Justification**

Adoption of the Fiscal Year 2016/2017 expense budget for the College.

BERGEN COMMUNITY COLLEGE  
CURRENT FUNDS BUDGET  
FOR FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017

	Previous Budget 7/01/2014 - 6/30/2015	Current Budget 7/01/2015 - 6/30/2016	Proposed Budget 7/01/2016 - 6/30/2017	% of Total
<b>REVENUES</b>				
Unrestricted:				
Tuition	\$61,296,130	\$59,701,029	\$57,576,941	51.7%
Student Fees	20,166,450	19,820,300	17,930,934	16.1%
Governmental Appropriations				
State	12,163,630	12,331,670	12,184,228	10.9%
County	19,116,620	19,690,119	20,109,880	18.0%
Other New Jersey Counties	170,000	170,000	221,000	0.2%
Sales & Services of Auxiliary				
Enterprise	115,000	175,500	125,000	0.1%
Other Sources	1,330,000	1,798,000	1,300,000	1.2%
Fund Balance Appropriation	2,128,884	4,082,382	2,023,495	1.8%
Total Unrestricted	<u>\$116,486,714</u>	<u>\$117,769,000</u>	<u>\$111,471,478</u>	100.0%
Restricted:				
Student Aid and Other Grants	42,904,800	48,500,000	46,500,000	
Total Current Funds Revenues	<u>\$159,391,514</u>	<u>\$166,269,000</u>	<u>\$157,971,478</u>	
<b>EXPENDITURES &amp; TRANSFERS</b>				
Educational and General:				
Instruction	\$44,048,874	\$44,787,500	41,968,006	38.1%
Academic Support	6,419,265	6,529,700	7,052,750	6.4%
Student Services	8,700,010	8,835,900	8,245,294	7.5%
Institutional Support	45,031,445	45,245,600	42,490,614	38.6%
Operation & Maintenance of Plant	10,887,670	10,966,600	10,346,733	9.4%
Educ. & General Expenditure	<u>\$115,087,264</u>	<u>\$116,365,300</u>	<u>\$110,103,397</u>	98.8%
Mandatory Transfers:				
Principal & Interest	1,095,170	1,095,200	1,129,599	1.0%
Total Educational & General	<u>\$116,182,434</u>	<u>\$117,460,500</u>	<u>\$111,232,996</u>	99.8%
Auxiliary Enterprise:				
Expenditures	304,280	308,500	238,482	0.2%
Total Current Unrestricted	<u>\$116,486,714</u>	<u>\$117,769,000</u>	<u>\$111,471,478</u>	100.0%
Restricted Expenditures:				
Student Aid and Other Grants	42,904,800	48,500,000	46,500,000	
Total Current Funds	<u>\$159,391,514</u>	<u>\$166,269,000</u>	<u>\$157,971,478</u>	
Net Surplus / (Deficit)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	





**BOARD OF TRUSTEES ACTION A/F 4**  
**Approval Date: June 7, 2016**

**Resolution**

Approve Agreement: Continued College Use of Parking Lot (known as 22-32 Camden St., Hackensack, NJ)

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Mr. Victor Anaya, Chief Financial Officer  
Ms. Sandra Sroka, Dean, Ciarco Learning Center

**Action Requested**

To approve contract between Bergen Community College and CH Martin Associates known as Camden State Associates beginning April 1, 2016, on a month to month basis at the rate of \$3,466.88 per month.

**Justification**

To provide adequate parking for students at Ciarco Learning Center, Hackensack, NJ

Charge to: College Operating Funds  
Account Number 10-04-460000607550



400 Paramus Road  
Paramus, New Jersey  
07652-1595  
(201) 447-7100

April 18, 2016

Kenneth Goldman  
Camden-State Associates  
20-26 Industrial Ave  
Fairview, NJ 07022

Re: Lease Agreement as of November 25, 2014  
Premises: Parking lot at 22-32 Camden Street, Hackensack, NJ 07601

Dear Mr. Goldman:

As you know, the November 25, 2014 Lease (the "Original Lease") in the above matter expired on December 31, 2015; however Tenant has continued to occupy the premises on a month to month basis. This letter agreement is intended to extend Tenant's lease of the premises on a month to month basis. Notwithstanding that the Original Lease has otherwise expired, the Landlord and Tenant desire to be bound by the terms and conditions of the Lease, except as modified hereunder.

- A. The term of the lease is hereby extended such that it may be terminated by either party on thirty (30) days written notice.
- B. The monthly rental under this letter agreement, commencing April 1, 2016, shall be \$3,466.88 per month.
- C. Except as modified by this letter agreement, all other terms of the Original Lease remain in full force and effect.
- D. Landlord acknowledges that Tenant is current in the payment of rent, and is otherwise not in default under the terms of the Original Lease as of the date of this amendment.

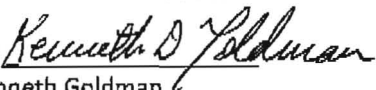
Lease Agreement  
Page 2

If the above terms meet with your approval, please sign, date and return to me the duplicate copy of this letter.



Victor Anaya  
Executive Director of Finance

The above terms agreed to:  
Camden-State Associates

By:   
Kenneth Goldman

Dated: 4/29, 2016



**BOARD OF TRUSTEES ACTION A/F 5**  
**Approval Date: June 7, 2016**

**Resolution:**

To authorize the purchase of 28 HP LaserJet printers for the Health Professions Building and 5 HP Laser printers for the One-Stop Center from CDW Government.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to purchase 28 HP LaserJet printers for the new Health Professions Building and 5 HP Laser printers for the One-Stop Center from CDW Government, for a total of \$27,565.00, on State Contract # 89974.

**Justification**

These (28) HP LaserJet printers are being purchased to furnish the new Health Professions building and (5) HP Laser printers One-Stop.

Quotations were received from companies listed below.

CDW Government	\$27,565.00
GovConnection Inc.	\$28,929.00
SHI International	\$29,434.00
MRA International	\$29,497.64
ePlus Technology Inc.	\$30,234.10

Purchase from NJ State Contract is allowed in accordance with County College Contracts Law 18A:64A-25.9.

**Charge To:** College Operating Funds  
**Account Number:** 10-01-165100-607611

**Charge To:** College Operating Funds  
**Account Number:** 20-02-230300-604302 \*



**BOARD OF TRUSTEES ACTION A/F 6**  
**Approval Date: June 7, 2016**

**Resolution:**

To authorize the renewal of licensing for Manage Engine Service Desk Plus (help desk management software) from Insight Public Sector.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to renew the Manage Engine Service Desk Plus licensing for a one year period, 5/11/2016 – 5/11/2017, at a cost of \$18,451.97 from Insight Public Sector on State Contract # 89853.

**Justification**

These licenses are for help desk management software (Manage Engine Service Desk Plus) which allows for ticket assigning, tracking and monitoring of all help desk calls/incidents in an effort to support all staff and students with their IT issues.

Quotations were received from companies listed below.

INSIGHT PUBLIC SECTOR	\$18,451.97
DELL MARKETING	\$18,632.05
ZOHO CORPORATION	\$19,210.00

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A:64A-25.9.

**Charge To:** College Operating Funds  
**Account Number:** 10-01-165100-607526



**BOARD OF TRUSTEES ACTION A/F 7**  
**Approval Date: June 7, 2016**

**Resolution:**

To authorize the renewal of Kofax and AppXtender document management software, support, maintenance and onsite upgrade services from KeyMark, Inc.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to purchase the renewal for Kofax and AppXtender document management software, support, maintenance and onsite upgrade services from KeyMark, Inc. at a cost of \$47,854.42 for the period beginning 6/29/16 – 6/30/17.

**Justification**

This is the annual renewal of the document management system. These systems are used for scanning and storing the college's records in accordance with various federal, state and local regulations.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. KeyMark, Inc. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contributions Disclosure, the Stockholder Disclosure Certification, Business Entity Disclosure will be maintained on file at the college.

Quotations were received from companies listed below.

KeyMark, Inc.	\$47,854.42
Carahsoft Technology Corp.	INCOMPLETE QUOTE
SHI International	\$49,290.11

**Charge To:** College Operating Funds  
**Account Number:** 10-01-165100-607526



**BOARD OF TRUSTEES ACTION A/F 8**  
**Approval Date: June 7, 2016**

**Resolution**

To authorize the purchase of 200 hours of network engineering services from Promedia Technology Services Inc. to assist the IT Department with rolling out Cisco switches and upgrade network closets throughout the Paramus Campus.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to purchase 200 hours of network engineering services from Promedia Technology Services Inc., for \$35,000, on State Contract # 87720. This will assist the College IT Network Group with rolling out 50 switches to various IDF's across campus as well as upgrading the IDF locations to conform to best practices.

**Justification**

There is a backlog of 51 new network switches that need to be installed. These new switches replace old end of life existing equipment. Assistance is needed to expedite the install and wiring of these new switches. This work will be done over several weekends.

Quotations were received from companies listed below.

PROMEDIA TECHNOLOGY SERVICES INC.	\$35,000.00
EPLUS TECHNOLOGY, INC.	\$48,000.00
CONTINENTAL RESOURCES INC.	INCOMPLETE QUOTE

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

**Charge to:** College Operating Funds  
**Account:** 10-01-165100-607550



**BOARD OF TRUSTEES ACTION A/F 9**  
**Approval Date: June 7, 2016**

**Resolution**

To authorize the purchase of cable management panels and racks for the Data Center Network from CDW Government.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to purchase cable management panels and racks for the Data Center Network from CDW Government for a total of \$8,362.68.

**Justification**

These are required miscellaneous parts for the data center for the remaining network closets that IT plans to lifecycle.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. CDW Government has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contributions Disclosure, the Stockholder Disclosure Certification, Business Entity Disclosure will be maintained on file at the college.

Quotations were received from companies listed below.

CDW Government	\$8,362.68
Mouser Electronics	\$13,043.00
Digi-Key Electronics	INCOMPLETE QUOTE

**Charge To:** College Operating Funds  
**Account Number:** 10-01-165100-607611





**BOARD OF TRUSTEES ACTION A/F 10**  
**Approval Date: June 7, 2016**

**Resolution**

Authorization to Purchase Accuplacer Computerized Exam Units from The College Board for the Office of Testing Services through the New Jersey County College Joint Purchasing Consortium Pricing Agreement.

**Submitted By**

Mr. Victor Anaya, Chief Financial Officer  
Dr. William Mullaney, Vice President, Academic Affairs  
Ms. Khairia Fazal, Managing Director, Learning Assistance Services  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to purchase approximately 12,000 Accuplacer computerized exam units for the Office of Testing Services, at an estimated total cost of \$22,200.00, from The College Board. The cost per unit is \$1.85.

**Justification**

The examination units will be used by the Testing Office to continue the implementation of web-based basic skills testing for incoming students and post-test assessments using The College Board's Accuplacer. The Accuplacer tests can only be purchased from The College Board.

This procurement is below the County College bid threshold and is not required to be bid.

The College Board is a non-profit organization and is therefore exempt from Pay-to-Play political contribution disclosure requirements pursuant to P.L. 2007, c. 304.

**Charge To:** College Operating Funds

**Account Number:** 10-03-383000-607620



**BOARD OF TRUSTEES ACTION A/F 11**  
**Approval Date: June 7, 2016**

**Resolution**

To authorize award of Public Bid P-2209 to Steris Corporation and J&B Dental Services Inc. for the purchase of a Steam Sterilizer and 2D Panoramic Imager for the Dental Hygiene program. This is funded by Go Bond and Perkins Grant and will replace existing equipment that is more than 10 years old.

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Mr. Victor Anaya, Chief Financial Officer  
Dr. Susan Barnard, Dean, Health Professions  
Ms. Barbara Golden, Director Purchasing and Services

**Action Requested**

Authorization to purchase a Steam Sterilizer at a cost of \$69,909.99 from Steris Corporation and a 2D Panoramic Imager at a cost of \$49,290.00 from J&B Dental Services Inc. in accordance with Public Bid P-2209.

**Justification**

**Autoclave:**

The autoclave is a critical component of patient care for sterilization of instruments. No dental hygiene patient care can take place without instrument sterilization. It is a more sound decision to purchase a new autoclave for the move to the new health professions building than move the existing autoclave that is over 10 years old. The autoclave is also used in the surgical technology and central sterile supply programs.

The existing autoclave will be moved to the Biology department for use in the Biology lab.

**Panorex:**

Panographic diagnostic imaging provides assessment and diagnostic information that is an essential component of dental hygiene patient care. It is a valuable teaching resource for students in both the dental radiography lab and clinical dental hygiene courses to prepare students for workforce readiness.

The existing panorex software and service is no longer supported by the manufacturer or service vendor and requires replacement.

A total of seven companies registered for bid specifications and three bids were received. See table for bids received.

SECTION A – Steam Sterilizer

Steris Corporation	\$69,909.88
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SECTION B-2D Panoramic Imager

J&B Dental Services Inc.	\$49,290.00
Dental Health Products, Inc.	\$72,200.00

**Charge To:** Go Bond and Perkins Grant

**Account Number:** 20-00-115300-604212, 20-02-588900-604212



**BOARD OF TRUSTEES ACTION A/F 12**  
**Approval Date: June 7, 2016**

**Resolution**

Authorization to purchase maintenance supplies as needed through discounted catalog pricing on NJ State Contract M-0002 for the period June 15, 2016 through February 28, 2017.

**Submitted By**

Mr. William Corcoran, Vice President Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Ms. Barbara Golden, Director, Purchasing and Services  
Mr. Samuel John, Acting Director, Physical Plant

**Action Requested**

Authorization to purchase various maintenance supplies as needed from three authorized vendors through competitive catalog pricing on NJ State Contract M-0002, for the period June 15, 2016 through February 28, 2017, at a cost not to exceed \$70,000.00. See list below for the vendor numbers and names of the authorized suppliers on the state contract:

79873 Fastenal  
79874 MSC Industrial Supply  
79875 W. W. Grainger

**Justification**

The College requires the purchase of maintenance supplies for the repair of the buildings and equipment at the College. The NJ State Contract provides access to three discounted maintenance supply catalogs, which will allow Buildings and Grounds Department to access the vendor catalogs online and order supplies through comparison shopping. The contract also provides direct shipping of parts from the warehouse, and the option of local pickup of parts for emergency repairs. The supply categories include HVAC, Electrical, Paint, Plumbing, Tools, Fasteners, Bulbs, Air Filters, and Safety Products.

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

**Charge To: College Operating Funds**  
**Account Number: 10-06-610100-607552**



**BOARD OF TRUSTEES ACTION A/F 13**  
**Approval Date: June 7, 2016**

**Resolution**

To purchase, through the GO Bond, network security applications, licenses, project management and engineering services for the College's virtual desktop initiative from Promedia Technology Services, Inc.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to purchase IPS/IDS card and security agent licenses for the college's firewall's as well as security for our virtual desktop environment, for a total of \$328,293.55 from Promedia Technology, Inc. on NJ State Contract number 87720.

**Justification**

The Cisco IDS/IPS Modules in conjunction with the security agents (AMP Firepower) will allow our virtual desktop environment to be treated with the same level of security as any other PC on our network while being accessed from anywhere in the world. While this solution is targeted for the Health Professions Building we will be able to expand it to use across all of our campuses and devices as we grow. The quotation received from CoreBTS, Inc. was rejected due to incomplete pricing and inconsistencies in the scope of services to be rendered.

Quotations were received from the companies listed below.

CoreBTS, Inc.	\$ 319,181.73*
Promedia Technology Services, Inc.	\$ 328,293.55
Presidio	\$ 334,159.60
ePlus Technology, Inc.	\$ 343,233.40
Dimension Data	\$ 358,745.20
Continental Resources, Inc.	\$ 368,807.00
*Incomplete quote	

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

**Charge to:** GO Bond  
**Account:** 20-00-115300-604300



**BOARD OF TRUSTEES ACTION A/F 14**  
**Approval Date: June 7, 2016**

**Resolution**

To award Public Bid P-2215 to Tele-Measurements Inc, for various media technology equipment, for smart classrooms at the Ciarco Learning Center, Student Government Association signage, and lifecycle replacements.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Mr. Victor Anaya, Chief Financial Officer  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to award Public Bid P-2215 for Media Tech Equipment, monitors, wall mounts and related items, to Tele-Measurements Inc in the amount of \$36,198.24.

**Justification**

This equipment is for lifecycle replacements throughout the College, display monitors for Student Government and to create six smart classrooms at the Ciarco Learning Centers.  
13 companies registered for bid packages, and 4 bids were received. See list below for bids received.

<b>Vendor</b>	<b>Amount</b>
Tele-Measurements Inc	\$36,198.24
TBS Network Intelligence Inc	\$37,660.80
Howard Technology Solutions	\$38,316.00
Reid Sound Inc	\$45,962.32

**Charge To:** College Funds  
**Account Number:** Various



**BOARD OF TRUSTEES ACTION A/F 15**  
**Approval Date: June 7, 2016**

**Resolution**

To authorize the purchase of additional hardware from Promedia Technology Services, Inc., through NJEDge Consortium pricing, to support the colleges Virtual Desktop Initiative. The Go Bond will fund half of this purchase.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to purchase an additional Nutanix Block of servers to increase the capacity and performance of the colleges Virtual Desktop Environment at a cost of \$233,952.83 from Promedia Technology Services, Inc. through NJEDge Consortium pricing contract number 6882649.

**Justification**

The additional hardware will allow the college to continue expanding access to virtual desktops across the college's campuses as well as improve performance for virtual desktops already deployed. The Go Bond will fund half of this purchase.

Quotations were received from the companies listed below.

Promedia Technology Services, Inc.	\$233,952.83
Eplus Technology, Inc.	\$319,905.62

Purchase through NJEDge Consortium is allowed in accordance with County College Contracts Law 18A:64A-25.10.

**Charge to:** 50% GO Bond  
**Account:** 20-00-115300-604300

**Charge to:** 50% College Operating Funds  
**Account:** 20-01-165100-604300



**BOARD OF TRUSTEES ACTION A/F 16**  
**Approval Date: June 7, 2016**

**Resolution**

To authorize the retainer and allowance for potential support hours for Ellucian support during the go-live of the SQL Migration with a not to exceed amount of \$9,585.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
 Mr. Victor Anaya, Chief Financial Officer  
 Mr. Stephen Valkenburg, Executive Director, Information Technology  
 Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

To authorize the retainer and allowance for potential support hours for Ellucian support during the go-live of the SQL Migration occurring June 17-20<sup>th</sup>. The retainer fee is \$1,065, up to 40 hours of support is \$8,520, with a not to exceed total of \$9,585.

**Justification**

Approval to purchase support hours in the event of issues arising from the SQL Migration project. All efforts will be made to address issues ahead of the migration through the standard support mechanism. However, this cost is an insurance policy in the event that issues occur outside of our control. The base cost for this service is \$1,065 with billable hourly rates as noted below. The knowledge and support of Ellucian is proprietary specific and can only be purchased from Ellucian directly.

		Retainer	\$/hr	
Sunday	9a-6p	\$ 213	\$ 213	\$ 1,704
	6p-12a	\$ 213	\$ 213	\$ 1,704
Monday	9a-6p	\$ 213	\$ 213	\$ 1,704
	6p-12a	\$ 213	\$ 213	\$ 1,704
Tuesday	9a-6p	\$ 213	\$ 213	\$ 1,704

Total retainer	\$ 1,065
Total	
Potential	\$ 8,520
Total Not to Exceed	\$ 9,585

**Charge To:** College Operating Funds  
**Account Number:** 10-01-165100-607656





**BOARD OF TRUSTEES ACTION A/F 17**  
**Approval Date: June 7, 2016**

**Resolution:**

Approval of travel expenses for CampusWorks, Inc., for April 2016 totaling \$6,852.59

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Approval of travel expenses for April 2016 in the amount of \$6,852.59 for CampusWorks, Inc. personnel.

**Justification**

Expenses for lodging, meals, automobile rentals, mileage, parking, train fare, airfare and taxi fare for CampusWorks, Inc. personnel as per the contract approved by the Board of Trustees Action AF18, dated September 10, 2013.

**Charge To:** College Operating Funds  
**Account Number:** 10-01-165100-607779



**BOARD OF TRUSTEES ACTION A/F 18**  
**Approval Date: June 7, 2016**

**Resolution**

Authorization to award Public Bid P-2207 for Office Supplies to W. B. Mason Co. Inc., for the period June 15, 2016 through June 14, 2018.

**Submitted By**

Mr. Victor Anaya, Chief Financial Officer  
Ms. Barbara Golden, Managing Director Purchasing and Services

**Action Requested**

Authorization to award Public Bid P-2207 for Office Supplies to W. B. Mason Co., Inc., based on discounted fixed pricing for storeroom supplies, and a discount rate of 48.1% off their 2016 catalog price for miscellaneous office supplies, for an estimated amount of \$281,141.38, for the period June 15, 2016 through June 14, 2018.

**Justification**

The College requires an office supply company that can provide discounted pricing, website ordering, desktop delivery, detailed usage reports and quality customer service. The bid was based on the S. P. Richards and United Stationers catalogs, which are the two nationally recognized office supply catalogs used by office supply dealers throughout the country. The prices listed in both catalogs are based on the manufacturer's list prices. Fifteen bidders registered for bid packages, and one bid was received.

**Charge To: College Operating Funds**  
**Account Number: Multiple Departmental Accounts**



**BOARD OF TRUSTEES ACTION A/F 19**  
**Approval Date: June 7, 2016**

**Resolution**

To authorize the purchase of a Bobcat steer loader through the County of Bergen Cooperative Bid from Bobcat of North Jersey for use in snow removal and other grounds keeping work.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to purchase a Bobcat All-Wheel Steer Loader from Bobcat of North Jersey, at a cost of \$65,659.00 through County of Bergen Cooperative Bid #16-10.

**Justification**

The Bobcat loader will supplement an older John Deere loader (which is showing wear and tear from years of corrosion) for hauling and loading of material especially bulk salt and pallets of deicer.

There are numerous attachments which are also interchangeable with the JD loader that make this extremely versatile. With snow removal attachments such as angle broom, snow blower, and box pusher this will become one of the most critical pieces of our snow removal arsenal.

In addition to the typical skid-steer mode of travel (left side wheels work independently of right side wheels allowing loader to counter-rotate for maximum maneuverability) this can operate in an "all-wheel" mode which allow left and right tires to work together to minimize surface damage and reduce tire wear. No other skid-steer has this capability, which is like having 2 machines (a skid-steer and a 4 wheel loader) in one unit.

Quotations were received from the companies listed below.

Bobcat of North Jersey	\$65,659.00
Garden State Bobcat	\$78,484.59
Summit Handling Systems, Inc.	\$78,124.00

Purchase through county co-op is allowed in accordance with County College Contracts Law 18A:64A-25-10.

**Charge To:** College Funds

**Account Number:** 20-06-630100-604205



**BOARD OF TRUSTEES ACTION A/F 20**  
**Approval Date: June 7, 2016**

**Resolution**

Authorization to purchase a 2016 Ford Utility Police Interceptor for Public Safety from Cherry Hill Winner Ford on NJ State Contract A88728.

**Submitted By**

Mr. William Corcoran, Vice President Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Ms. Barbara Golden, Director Purchasing and Services

**Action Requested**

Authorization to purchase a 2016 Ford Utility Police Interceptor on NJ State Contract A88728, from Cherry Hill Winner Ford at an estimated cost of \$32,220.00.

**Justification**

A new vehicle is needed by Public Safety in order to replace a broken down Ford Escape with high mileage, major body damage and an inoperable transmission. The Public Safety vehicles are utilized for emergency response on campus, traffic control, deliveries to the Ciarco Learning Center and BCC at the Meadowlands, and routine patrols of all parking lots and roadways.

**Charge To: College Operating Funds**

**Account Number: 20-01-192100-604205**



**BOARD OF TRUSTEES ACTION E/SA 1**  
**Approval Date: June 7, 2016**

**Resolution**

Submit a Proposal to the National Endowment for the Humanities for the Literary Arts Series program in the amount of \$100,000.00 for a 36 month program.

**Submitted By**

Dr. William Mullaney, Vice President of Academic Affairs  
Dr. Yun K. Kim, Vice President for Institutional Effectiveness  
Dr. William J. Yakowicz, Director, Grants Administration

**Action Requested**

To authorize submission of a proposal to the National Endowment for the Humanities, Division of Education Programs, Humanities Initiatives at Community Colleges Program for a grant in the amount of \$100,000 designed to encourage intercultural understanding and literacy in the classroom and broader community, and to authorize President B. K. Walter, or her designee, to execute required documents.

**Justification**

An individual author will be selected for study on the campus by students and colleagues as well as friends from the larger community. The author is invited to discuss their work with the audience at an annual speaking event. Pedagogical materials, including biographical information, reviews, excerpts, discussion questions, and other curriculum items are prepared

No matching funds are required.

The project abstract and budget summary are attached.

The Literary Arts Series is coordinated by Dr. Jessica Datema, Prof. Stacey Balkan, and Prof. Kelly Keane. It is a project designed to encourage intercultural understanding and literacy in the classroom and broader community. Professor Lou Ethel Roliston of the Department of Composition and Literature is also an associated member. The program began in 2000 under the leadership of English professors Maria Makowiecka and Dorothy Altman who ran the series until 2006 when it was passed over to Dr. Jessica Datema. This year we celebrated our tenth anniversary by hosting Joseph O'Neill, author of *Netherland*, which won the PEN-Faulkner award for fiction in 2009.

The purpose of the Literary Arts Series is to promote literacy in the culture and the community. Each year we select an individual author for study on the campus by students and colleagues as well as friends from the larger community. We then invite an author to discuss their work with the audience at an annual speaking event. Pedagogical materials, including biographical information, reviews, excerpts, discussion questions, and other curriculum items are prepared and put up at our website: [www.bergen.edu/las](http://www.bergen.edu/las). These materials are made available to support individual readers and teachers who use the author's work in their classes as part of a varying curricula. We mentor many students who read and study novels like O'Neill's *Netherland* so that they will have the opportunity to speak about and to the author's work. Our community of readers includes alumni, faculty, BCC students, the school of continuing education, library reading groups, high school students, and the series has also been open to the general public. We have never charged for the annual event and entry does not require a ticket or fee.

Many of the speakers we have hosted at BCC are world-renowned authors. An earlier author appearance included Sapphire, who read from her novel *Push* (Spring 2002) which was made into the major motion picture called "Precious." James McBride (2003), Elvia Alvarado (2004), and Joyce Carol Oates (2005) also participated in the series. Recently the series has hosted Joyce Carol Oates (2005), Junot Diaz (2009), Salmon Rushdie (Nov. 2008), and Jhumpa Lahiri (March 2008).

We have been very lucky to involve such an esteemed group of authors in our series. The program has elevated the reputation of the College as well as levels of literacy at BCC. The Literary Arts Series aims to continue making the community and College a place where people become better "readers" as has been our tradition over the last ten years. Raising the level of literacy may seem like a humble accomplishment, but we consider it invaluable and believe it will shape the next generation.

We are proud to have maintained this campus-wide literary tradition program for ten years but have not had reliable funding. We would like to make the program more stable since we believe that these campus-wide speaking events have helped to make Bergen Community College an exceptional institution.

Dr. Jessica Datema	201-689-7039
Prof. Stacey Balkan	201-689-7040
Prof. Kelly Keane	201-612-5566



NATIONAL ENDOWMENT FOR THE

Humanities

# Budget Form

OMB No 3136-0134

Expires 6/30/2018

Applicant Institution: *Bergen Community College*

Project Director: *Dr. Jessica Datema*

Project Grant Period: *4/1/2016 through 12/31/2017*

[click for Budget Instructions](#)

	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
			04/01/2016- 12/31/2017		04/01/2017- 12/31/2018			
<b>1. Salaries &amp; Wages</b>								
Project Director (Dr. Jessica Datema)	Based on Time devoted to NEH project beyond normal teaching load.	%	\$4,000	%	\$4,000	%		\$8,000
Co-Director (Prof. Stacey Balkan)	Based on Time devoted to NEH project	%	\$4,000	%	\$4,000	%		\$8,000
Co-Director (Prof. Brian Cordell)	Based on Time devoted to NEH project beyond normal teaching load.	%	\$4,000	%	\$4,000	%		\$8,000
Faculty <b>Participants</b> Stipends Symposia	40 faculty members participating in two semesters at \$700	%	\$14,000	%	\$14,000	%		\$28,000
Faculty Symposia and Guest <b>Speakers</b> Stipends	Based on twenty presenters at \$750	%	\$7,500	%	\$7,500	%		\$15,000
<b>2. Fringe Benefits</b>								
	N/A							\$0
								\$0
<b>3. Consultant Fees</b>								
Project Archive Consultant	\$500/day	40 days	\$20,000	20 days	\$10,000			\$30,000
<b>4. Travel</b>								
Travel for invited speakers	airfare		\$500		\$500			\$1,000

<b>5. Supplies &amp; Materials</b>								
library acquisitions for project-related books; posters and publicity			\$1,000		\$1,000			\$2,000
<b>6. Services</b>								
								\$0
<b>7. Other Costs</b>								
								\$0
<b>8. Total Direct Costs</b>	<b>Per Year</b>		<b>\$55,000</b>		<b>\$45,000</b>		<b>\$0</b>	<b>\$100,000</b>
<b>9. Total Indirect Costs</b>								
	<b>Per Year</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
<b>10. Total Project Costs</b>	<b>(Direct and Indirect costs for entire project)</b>							<b>\$100,000</b>
<b>11. Project Funding</b>	<b>a. Requested from NEH</b>							
								Outright: \$100,000
								Federal Matching Funds: \$0
								<b>TOTAL REQUESTED FROM NEH: \$100,000</b>
	<b>b. Cost Sharing</b>							
								Applicant's Contributions: \$0
								Third-Party Contributions: \$0
								Project Income: \$0
								Other Federal Agencies: \$0
								<b>TOTAL COST SHARING: \$0</b>
<b>12. Total Project Funding</b>								<b>\$100,000</b>

Total Project Costs must be equal to Total Project Funding ----> ( \$100,000 = \$100,000  
 Third-Party Contributions must be  
 greater than or equal to Requested Federal Matching Funds ----> ( \$0 ≥ \$0





**BOARD OF TRUSTEES ACTION E/SA 2**  
**Approval Date: June 7, 2016**

**Resolution**

Authorize submission of a grant proposal to the New Jersey Department of Labor and Workforce Development in the amount of \$83,500.00 for the “Make It Work Project” and to authorize President B. Kaye Walter, or her designee, to execute required documents.

**Submitted By**

Dr. William P. Mullaney, Vice President of Academic Affairs  
Dr. Yun K. Kim, Vice President of Institutional Effectiveness  
Ms. Sandra Sroka, Dean, Ciarco Adult Learning Center  
Ms. Christine Gillespie, Dean of Continuing Education, Corporate and Public Sector Training  
Dr. William J. Yakowicz, Director, Grants Administration

**Justification**

Bergen Community College proposes a program to develop basic skills and provide entry level workforce training and job placement support to increase self-sufficiency for Able Bodied Adults without Dependents (ABAWD). Through this pilot program, “Make It Work in Bergen,” BCC will expand opportunities for low-income workers in Bergen County to enhance their skills, credentials, careers and ultimately their families’ financial well-being. Collaborating with the Bergen County One-Stop Career Center, the college’s proposed initiative will provide ABAWD participants with basic literacy, numeracy, and language skills as well as occupational training and credentials. A dedicated Advisor will serve as a “Pathway Navigator,” connecting students with supportive services and resources available at Bergen Community College. Enrollment and intake would begin on or about June 29, or upon announcement of the grant award. Services would continue through April 15, 2017 or until the funds are spent.

No college funds are required.

## **Make It Work in Bergen**

### **Project Summary and Budget**

Through this pilot program, “Make It Work in Bergen,” Bergen Community College proposes to expand opportunities for low-income workers in Bergen County to enhance their skills, credentials, careers and ultimately their families’ financial well-being. Collaborating with the Bergen County One-Stop Career Center, the college’s proposed initiative will provide Able Bodied Adults without Dependents participants with basic literacy, numeracy, and language skills as well as occupational training and credentials. A dedicated Advisor will serve as a “Pathway Navigator,” connecting students with supportive services and resources available at Bergen Community College. Funding in the amount of \$83,500 would be used to develop the Make It Work in Bergen program and provide customized education, training, and support services for up to 53 participants for 20 hours a week in partnership with the Bergen One-Stop.

### **Budget**

Funding in the amount of \$83,500 is proposed for the following program components:

**Advising:** academic advising, financial literacy, program placement, career navigation and job placement provided by a part-time Advisor/Pathway Navigator at \$35 / hour for 360 hours = \$12,600.

**Project management:** Grant Manager at 5% time amounting to \$4,100.

**Benefits:** Part-time fringe benefits amounting to \$1,027

**Tuition, fees, student support:** includes course registrations, books and materials for basic skills and HSE classes, job training, testing and credentialing. 53 students @ \$1241 each (includes books, materials, testing fees, transportation, and related emergency support assistance) for a total of \$65,773.



## **BOARD OF TRUSTEES ACTION E/SA 3**

**Approval Date: June 7, 2016**

### **Resolution**

To authorize the award of RFP # R-075 for evaluation consulting services to Group i&i for Year 6 of Phase I and Year 1 of Phase II of the TPSID grant awarded to the College by the U.S. Department Education, Grant Awards #P407A100024 and P407A150069.

### **Submitted By**

Dr. Yun Kim, Vice President, Institutional Effectiveness  
Mr. Victor Anaya, Executive Director, Finance  
Dr. William Yakowicz, Director, Grants Administration  
Ms. Barbara Golden, Director, Purchasing and Services

### **Action Requested**

Authorization to award RFP # R-075 to Group i&i for evaluation consulting services for the Year 6 of Phase I and Year 1 of Phase II of the TPSID grant. The performance period for this grant shall be approximately June 17, 2016 through September 30, 2016 with an option to extend for the period October 1, 2016 through September 30, 2017. Award amount is \$47,500.00.

### **Justification**

Proposals were received from one company, Group i&i. Additional evaluation consultants who are currently engaged in service delivery for other grant projects at Bergen declined to submit proposals. The Group i&i proposal was comprehensively reviewed and evaluated. The review committee determined that their proposal provides a mix of high level credentials as well as the extensive evaluation and statistical skills and experience that best meet the requirements of the Grant. The attached evaluation provides an explanation for the recommendation of Group i&i.

A request for proposals was advertised on the College website in accordance with New Jersey P.L. 2004 Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open" process.

Consulting services are exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (15).

A total of four companies registered for the RFP and one proposal was received.

No College funds are required.

**Charge To:** TPSID Grant

**Account Number:** 50-03-589100-607777

## **Committee Assessment of Group i&i for Evaluation Services Consulting on TPSID Turning Point Project**

GROUP i&i Consultancy LLC was the sole bidder on this evaluation services RFP. Even so, Group i&i was selected to serve in this evaluation role for several important reasons: first, GROUP i&i was actively engaged for several years in design and conduct of the TPSID project evaluation effort to capture processes, outputs, and outcomes of this multi-site, multi-year, multimillion dollar project. Second, the Group i&i team has proven to be especially skillful in providing formative assessment data and feedback that informs project staff of adjustments and corrective actions that may be required to ensure attainment of goals and outcomes, particularly during the delicate expansion periods; and third, the Group i&i team has capacity to capture the full dimensions of project outcomes – as demonstrated in its evaluation of TPSID’s first three years -- both to inform the US Department of Education Office of Postsecondary Education and to coordinate with the national evaluation team that works directly with the federal funding agency. Group i&i is intimately familiar with the TPSID national evaluation's database requirements (having participated in Think College forums), and provided assistance in its earlier evaluations in data-field design, and data gathering and entry.

Additionally, it received Bergen Institutional Review Board (IRB) approval in the initial TPSID phase for the development and evaluation of a system, which protects student anonymity, for capturing student academic performance data and input from faculty regarding learning outcomes. Client satisfaction surveys show that Group i&i enjoys a strong reputation for responsible service and rigor of analysis here at Bergen Community College. Finally, Group i&i has a deep understanding of needs of Students with intellectual disabilities (ID) grounded in: (1) focus groups administered with ID students and project staff in their previous TPSID evaluation; (2) active participation in TPSID online forums with other grantees, run by Think College; and (3) detailed knowledge of promising programs nationally that are geared to developing social, vocational, and independent living skills for ID students (from support-service complements, including PAL at Curry College, to customized LIFE programs at large public universities).



**BOARD OF TRUSTEES ACTION P1A**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Dean of Humanities

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Beatrice Bridglall	Dean of Humanities/	\$115,000.00 (pro-rated)	07/05/16 – 06/30/17

**Justification**

To fill a leadership position through a successful search process. This position is at will.

**Charge To:**

**Account Number:**



**BOARD OF TRUSTEES ACTION P1B**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Sr. Grant Development Officer/Professional Staff

**Submitted By**

Dr. Yun Kim, Vice President, Institutional Effectiveness

Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Drorit Beckman	Sr. Grant Development Officer/ Grants Administration/ Institutional Effectiveness	\$78,000.00	07/01/16 – 06/30/17

**Justification**

To fill a budgeted position through a successful search process.

**Charge To:**

**Account Number:**



**BOARD OF TRUSTEES ACTION P1C**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Academic Chair and Program Coordinator/Faculty

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To appoint the individuals listed below to the position of Academic Chair and Program Coordinator at the stipends and release time shown for the period July 1, 2016 – June 30, 2017.

<b><u>Name</u></b>	<b><u>Departments//Division</u></b>	<b><u>Annual Stipend</u></b>	<b><u>Annual Release Time</u></b>
<b><u>ACADEMIC CHAIRS</u></b>			
Joseph Mamatz	Health Professions/Health Professions	\$3,000.00	11 credit hours

**PROGRAM COORDINATORS/DIRECTORS**

<b><u>Name</u></b>	<b><u>Department/Division</u></b>	<b><u>Annual Release Time</u></b>
Francis Schmidt	Visual and Performing Arts/Business, Arts and Social Sciences	11 credit hours

**Justification**

To appoint the Academic Department Chair and Program Coordinator.

Charge To:

Account Number:



400 Paramus Rd., Paramus, NJ 07652  
(201) 447-7200 – www.bergen.edu

**BOARD OF TRUSTEES ACTION P1D**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Support Staff

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Rajmonda Bilalaj	Custodian/Buildings and Grounds	\$28,633.00 (pro-rated)	02/29/16 (retroactive)
Matthew Hunter	Custodian/Buildings and Grounds	\$28,633.00 (pro-rated)	02/08/16 (retroactive)

**Justification**

To fill budgeted positions through a successful search process and completion of probationary period.

Charge to: College Operating Funds  
Account Number:





**BOARD OF TRUSTEES ACTION P1E**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Director of Donor Stewardship & Operations/Confidential

**Submitted By**

Ms. Lindsay Maurer, Executive Director, Bergen Community College Foundation  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Josephine Law	Director of Donor Stewardship & Operations/ Bergen Community College Foundation	\$65,000.00	06/13/16 – 06/30/17

**Justification**

To fill a budgeted leadership position through a successful search process. This position is at will.

**Charge To:**

**Account Number:**



**BOARD OF TRUSTEES ACTION P1F**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Manager of Access Services/Professional Staff

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Kristen Ko	Manager of Access Services/ Library Services/Academic Affairs	\$65,594.00	06/16/16 – 06/30/17

**Justification**

To fill a budgeted position through a successful search process.

**Charge To:**

**Account Number:**



**BOARD OF TRUSTEES ACTION P1G**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Dean of Business, Arts & Social Sciences/Confidential

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Victor Brown	Dean of Business, Arts & Social Sciences	\$115,000.00	07/05/15 – 06/30/17 (pro-rated)

**Justification**

To fill a leadership position through a successful search process. This position is at will.

**Charge To:**

**Account Number:**



**BOARD OF TRUSTEES ACTION P1H**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Tenure Track Faculty

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Mr. James R. Miller, Executive Director, Human Resource

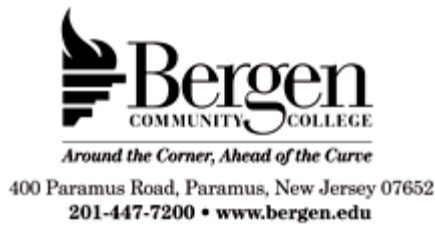
**Action Requested**

To approve the appointment of the following individual to the tenure track position and salary indicated.

<u>Name</u>	<u>Rank/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Mary Bays	Assistant Professor/Fashion Apparel Design/Business, Arts & Social Sciences	\$58,000.00	09/01/16 – 06/30/17

**Justification**

To fill a budgeted position through a successful search process.



**BOARD OF TRUSTEES ACTION P11**  
**Approval Date: June 7, 2016**

**Resolution**

Appointment: Professional Staff

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Dr. Yun Kim, Vice President, Institutional Effectiveness  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Mr. James R. Miller, Executive Director, Human Resource

**Action Requested**

To approve the appointment of the following individuals to the positions and salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Arooj Javed	IT Technical Support Specialist I - Documents and Records/Information Technology	\$35,000.00 (pro-rated)	07/05/16 – 06/30/17
Mark Molisani	Grant Writer/Grants Administration/ Institutional Effectiveness	\$60,000.00	06/13/16 – 06/30/17

**Justification**

To fill a budgeted position through a successful search process.



## **BOARD OF TRUSTEES ACTION P1J**

**Approval Date: June 7, 2016**

### **Resolution**

Appointment: Faculty (Eleventh Month)

### **Submitted By**

Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs

Mr. James R. Miller, Executive Director, Human Resources

### **Action Requested**

That the following faculty members be appointed to an eleventh month contract effective July 1, 2016 through June 30, 2017. The faculty members indicated will receive 10% of their July 1, 2016, base salary as compensation for working the eleventh month:

<u>Name</u>	<u>Position/Division</u>
Celestine Finney	Professor/Counseling/Student Affairs
Timothy Foote	Associate Professor/Counseling/Student Affairs
Fred Golub	Professor/Counseling/Student Affairs

### **Justification**

To provide coverage in Student Affairs and Counseling.

Charge To:

Account Number:



**BOARD OF TRUSTEES ACTION P2**  
**Approval Date: June 7, 2016**

**Resolution**

Promotion: Administrative Assistant/Confidential

**Submitted By**

Dr. B. Kaye Walter, President

Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the promotion of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Current Salary</u>	<u>New Salary</u>	<u>Effective Date</u>
Carol Clarke	Administrative Assistant	\$53,146.00	\$60,000.00 (pro-rated)	04/01/2016 (retroactive)

**Justification**

To reflect assumption of additional responsibilities. This position is at will.

**Charge To:**

**Account Number:**



## BOARD OF TRUSTEES ACTION P3A

Approval Date: June 7, 2016

### **Resolution**

Reappointment: Confidential Personnel

### **Submitted By**

Dr. B. Kaye Walter, President

### **Action Requested**

That the following individuals be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2017.

<u>Name</u>	<u>Position</u>
Nancy Adis	Administrative Assistant
Victor Anaya	Executive Director, Finance
Sharon Audet	Executive Director, Financial Aid
Susan Callahan Barnard (Dr.)	Dean, Division of Health Professions
Patricia Bonomolo	Director, Human Resources
Kathryn Plessing Brunetto	Managing Director of Admissions and International Programs
Gean Chin	Sr. Secretary
Ralph Choonoo (Dr.)	Executive Assistant to the Vice President of Student Affairs
Patricia Cioce	Development Coordinator, Foundation
Carol Clarke	Administrative Assistant
William Corcoran	Vice President, Facilities Planning, Operations & Public Safety
Ursula Daniels (Dr.)	Executive Assistant to the President
Damyen Davis (Dr.)	Director, Summer Intensive Program
Diana Davis	Human Resources Generalist
Lisa DiGaetano	Managing Director of User Support Services
David Eichenholtz	Associate Dean, College/High School Partnerships
Linda Emr	Dean of Bergen Community College at the Meadowlands
Jianhua Falcone	Managing Director, Financial Administration
Joanne Fantacone	Department Coordinator
Khairia Fazal	Managing Director of Learning Assistance Services
Maria Ferrara	Executive Assistant to the Board of Trustees and the President
Christine Gillespie	Dean of Continuing Education
Angie Goldszmidt	Phi Theta Kappa Administrative Advisor
Naydeen Gonzalez-DeJesus (Dr.)	Vice President of Student Affairs
Jaymee Griffin	Director, Achieving the Dream
Ruth Heck	Executive Secretary
Jorge Hernandez	Managing Director of Athletics
Lawrence Hlavenka	Managing Director of Public Relations



**Board of Trustees Action P3A****June 7, 2016****Page 2**

<u>Name</u>	<u>Position</u>
Amarjit Kaur (Dr.)	Managing Director of the Center for Innovation in Teaching and Learning
Bridgett Kelly	Benefits Administrator
Yun Kim (Dr.)	Vice President of Institutional Effectiveness
Ilene Kleinman (Dr.)	Associate Dean of Curriculum
Dawn Kozlowski (Dr.)	Associate Dean of Nursing
Theresa Kyle	Human Resources Coordinator
Rachel Lerner Colucci	Dean of Student Life and Conduct
Denise L. Liguori	Dean of Student Affairs at Philip Ciarco Jr. Learning Center
Deborah Manning	Human Resources Generalist
Lindsay Maurer	Executive Director, Bergen Community College Foundation
Tonia McKoy	Managing Director of Institutional Research
Bridget McLaughlin	Gifts Coordinator
Margaret Tracy Miceli	Managing Director, Events Planning
Jennifer Migliorino-Reyes	Dean of Student Support Services
James R. Miller	Executive Director, Human Resources
Laura Montenegro	Coordinator of Multicultural Affairs
William Mullaney (Dr.)	Vice President of Academic Affairs
Magali Muniz	Managing Director of Student Affairs at the Meadowlands
Caroline Ofofile	Managing Director of Financial Operations and Student Assistance
Jacqueline Ottey	Managing Director of Registration and Records
Nancy Owens	Associate Dean, Health Professions
Paul Ragusa	Managing Director of Continuing Education
Tracy Rand	Managing Director of Office of Specialized Services
Pascal J. Ricatto (Dr.)	Dean, Division of Science, Math, and Technology
Jill Rivera	Associate Dean of Student Success and Completion
Michelle Roche	Director of Administration
Sandra Sroka	Dean of the Ciarco Learning Center
Christopher Talmo	Director of Custodial Services
Diana Tofel	Executive Secretary
Stephen Valkenburg	Executive Director of Information Technology
Darlene Zales-Russamano	Assistant Dean of Nursing

**Justification**

Reappointment. These positions are at will.



**BOARD OF TRUSTEES ACTION P3B**  
**Approval Date: June 7, 2016**

**Resolution**

Reappointment: Directors/Administrators

**Submitted By**

Mr. Victor Anaya, Executive Director, Finance  
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Dr. Yun Kim, Vice President, Institutional Effectiveness  
Dr. William Mullaney, Vice President, Academic Affairs  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

That the following personnel be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2017:

<u>Name</u>	<u>Position/Division</u>
Sally E. Dionisio	Director of the Child Development Center
Peter A. LeDonne	Director of Community & Cultural Affairs

That the following personnel be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2018 (Two-year appointment):

<u>Name</u>	<u>Position/Division</u>
Robert Coane	Director of Campus Planning & Improvements
Barbara L. Hamilton-Golden	Director of Purchasing & Services
Norman Shapiro	Director of Environmental Health and Safety
William Yakowicz	Director of Grants Administration

**Justification**

Reappointment per Article VIII, Section 7 of the Administrator Association Collective Bargaining Agreement.



**BOARD OF TRUSTEES ACTION P3C**  
**Approval Date: June 7, 2016**

**Resolution**

Reappointment: Professional Staff

**Submitted By**

Mr. Victor Anaya, Executive Director, Finance  
 Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
 Dr. Ursula Daniels, Executive Assistant to the President  
 Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs  
 Dr. Yun Kim, Vice President, Institutional Effectiveness  
 Dr. William Mullaney, Vice President, Academic Affairs  
 Mr. Stephen Valkenburg, Executive Director, Information Technology  
 Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

That the following personnel be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2017.

<u>Name</u>	<u>Position</u>
Patricia Aguilar	Office Supervisor
Marcos Arteaga	Financial Aid Specialist
Corey Atkinson	Manager of Testing Center
Tyler Beebe	IT Project Manager
Marlon Blair	Technical Support Specialist I
Robyn Bland	Public Information Assistant
Maria Bohn	Sr. Resource Accommodation Specialist – Assistive Technology
Damian Brito	Technical Support Specialist I
Timothy Burger	Technical Systems Manager
Gail Cannarozzi	Accountant
James Carberry	Tutoring and Testing Supervisor at the Meadowlands
John Cartier	Evening and Weekend Coordinator
Gloria Cevallos	Scheduling & Facilities Planner
Francesco Cicero	Technical Support Specialist II
Aisha Dawson-Hill	Senior Financial Aid Specialist
Deana Dedovitch	Coordinator of Athletics and Equipment Manager
Moises DeLeon	Technical Support Specialist I
Thomas DePrenda	Manager, New Media Services
Cinzia D'Iorio	Manager of Business Development
Christopher DiSanto	Testing Assistant
Eunice Dominguez	Testing Assistant
Jeannette Dones	Financial Aid Specialist

**Board of Trustees Action P3C**  
**June 7, 2016**  
**Page 2**

<u>Name</u>	<u>Position</u>
Fernando Encarnacion	Evening Math Lab Coordinator
Rogério Faria	Network System Administrator II
David Fiore	Custodial Supervisor
Regina Flanagan	Resource Accommodations Specialist
Jennifer Flynn-Sansevere	Coordinator of the Office of Specialized Services
Rosanne Franco	Office Services Supervisor
Barbara Gallagher	Colleague ERP User Liaison
Reginald Grant	Sr. Payroll Generalist
Nishika Gupta	Manager, Documents and Records
Frank Hablawi	Web Developer
Brian Hemstreet	Manager, Media Technologies
Christopher Houle	Technical Support Specialist II
Dania Huie-Pasigan	Head College Nurse
Jesse Jacondin	Research Assistant
Ted Jaronsinski	Technical Coordinator – Media Technologies
Samuel John*	Manager Facilities/Projects
Michelle Johnston	Accounting Manager
Sarah Keenan	Research Assistant
Gabriela Kosek	Testing Assistant
Catherine Krostek	Enrollment Services Coordinator
C. Michael Lapone	Manager of Facility Operations – Lyndhurst
Elena Luddy	Sr. Financial Accountant
Christopher Maccarrone	Sharepoint/SQL Server Administrator I
Anne Mallari	Technical Support Specialist I
Beverly Margolies	Academic Web Designer and Content Manager
Melanie McKaba	Senior Programmer Analyst
Ronald McKnight	Manager of Multicultural Affairs
Aretha McMillan	Coordinator, Educational Outreach
Kim Meekins	Office Services Supervisor - Meadowlands
John Methner	Network Administrator II
Deborah Michels	Technical Support Specialist II/APPLE
Amanda Moynihan	Sr. Research Associate
Raquel Newell	Colleague ERP User Liaison
Michael Onwuka	IT Project Coordinator
Giselle Pacheco	Financial Aid Specialist
Maria Shirley Pachon	Business Accelerator Coordinator
Patricia Pappas-Juliano	Assistant Director, Financial Aid
Nilda Pardo	Jr. Accountant
Kirsten Perino	Office Manager
Nadine Phillips	Assistant Director of Records & Registration and One Stop Supervisor
Joseph Pitre	Math Lab Supervisor
Monica Postle	Coordinator Student Success & Customer Services
Elizabeth Rand	Testing Assistant
Mary Randazzo-Noone	Sr. Financial Analyst/Payroll
Gregory Reilly	Enrollment Services Coordinator at the Meadowlands
Jazmin Rexach	Technical Support Specialist I

**Board of Trustees Action P3C**  
**June 7, 2016**  
**Page 3**

<u>Name</u>	<u>Position</u>
Pamela Ricatto	Business Objects Developer/Report Writer
Annette Riser	Manager of Payroll
Kimberly Ritchie	Service Desk Manager
Margaret Roidi	Manager of Learning Assistance Center
John Rude	Network Systems Administrator I
Milind Samant	System Administrator II
Robert Sangster	Technical Support Specialist II
Andrea Schaffel	Continuing Education Program Supervisor
William Smith	Academic Lab Supervisor
Wioletta Surdyka	Coordinator of Veterans and Military Affairs
Maira Urena	Accountant - CE
Fatema Weeks	Sr. Financial Accountant
Ian Wolf	Coordinator of Student Conduct and Information
Saikheen Wong	System Administrator II
Saiming Wong	System Administrator II
Edward Zingg	Public Safety Lieutenant

\* Currently serving in an interim position.

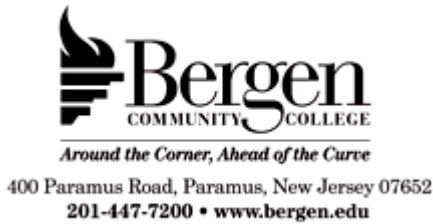
**Action Requested**

That the personnel listed below be reappointed to the positions indicated for the period July 1, 2016 through June 30, 2018 (Two-year contract):

<u>Name</u>	<u>Position</u>
Wilson Aguilar	Supervisor, Graphics Services
John Bruno	Testing Assistant
Hosea DeShields	Coordinator Printing & Copying Services
Melissa Flores	Testing Assistant
Cristina Grisales	Graphic & Web Designer – Public Relations
Hugh G. Knowlton	Grounds Supervisor
Michael G. Lapointe	Senior Theatre Technician
Kimberly A. Makoe-Brown	Senior Scheduling and Facilities Planner
Charlmaine McKinney	Financial Aid Specialist
Hyacinthe Nkurunziza	Coordinator of Student Success and Completion
Bonnie Rodriguez	Data Specialist – Financial Aid
Sonia Latimer Rose	Manager, Accounts Payable
Rong Wang	Assistant Director LLRC

**Justification**

Reappointment per Article XII, Section 6 of the Professional Staff Collective Bargaining Agreement



**BOARD OF TRUSTEES ACTION P3D**  
**Approval Date: June 7, 2016**

**Resolution**

Reappointment: Project Personnel – CLC

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the reappointment of the following individuals to the positions indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Dates</u>
Elizabeth Gisecke DeFeo*	CLC Project Director/Adult Basic Education/ Continuing Education and Community Outreach	07/01/16 – 06/30/17
Richlene Joannides	Ciarco Instructor/ESL	07/01/16 – 06/30/17
Marianne Patino	Ciarco Instructor/Workforce Learning Link	07/01/16 – 06/30/17
Kathryn Renick	Ciarco Instructor/ESL	07/01/16 – 06/30/17
Beverly Rosch	Ciarco Instructor/Tuition, DOL Link Testing	07/01/16 – 06/30/17
Mercedes Walker*	Ciarco Instructor/Inmate Ed/CLC	07/01/16 – 06/30/17
Lori Yoselow	Ciarco Instructor/ESL	07/01/16 – 06/30/17

\* This is an at-will position.

**Justification**

Reappointment. Grant funded positions.

Charge To: Grant funds  
Account Number:

**BOARD OF TRUSTEES ACTION P3E**  
**Approval Date: June 7, 2016**

**Resolution**

Reappointment: Project Personnel – Grants

**Submitted By**

Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs  
Dr. William Mullaney, Vice President, Academic Affairs  
Dr. Yun Kim, Vice President, Institutional Effectiveness  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

That the grant personnel listed below be reappointed to the positions indicated for the period commencing July 1, 2016 through June 30, 2017, except where noted.

<u>Name</u>	<u>Position</u>
Ellen Aramini	Director of Career Placement/TAACCCT/CE
Linda Araya*	STEM Tutorial Supervisor/Cerullo Learning Assistance Center
Natalie Brown	Grant Counselor/TAACCCT
Aida Castro-Henix	EOF Counselor
Vincent Cheng	Data Manager/TAACCCT
Donna Collins*	Program Assistant/Office of Specialized Services/TPSID 1
Luis DeAbreu*	Grant Coordinator/STEM
Justin Doheny	Consortium Director/TAACCCT
Lisa Duddy	Academic Director/TAACCCT
Karen Kozlowicz*	Grant Coordinator/Office of Specialized Services/TPSID 1
Alaina Magrini	Mentoring Coordinator/TPSIDII
Alan Manzueta*	Grant Counselor/STEM
Salwa Muhammad	Site Coordinator/TAACCCT
Scott Putorti	Site Coordinator/First in the World (FITW)
Marilyn Simpson	Sr. Manager of Grants/Perkins/TPSIDII/OVW/IDC
Amanda Vaughan	Grants Assistant/TAACCCT
Kelly Verkem	Consortium Grants Manager/TAACCCT
Dorothy Wright*	Grant Manager/STEM/B2B

\*Funded through current grants which expire 9/30/16; therefore the effective dates are 07/01/16 – 9/30/16.

**Justification**

Reappointment of grant-funded positions. These are at will positions.



**BOARD OF TRUSTEES ACTION P3F**  
**Approval Date: June 7, 2016**

**Resolution**

Reappointment: Part-Time Personnel

**Submitted By**

Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the reappointment of the following individuals to the indicated part time positions at the salaries and effective dates as noted:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hours per Week/ Hourly Rate</u>	<u>Effective Dates</u>
Nicole Babington	Part-Time Secretary/ Student Life/Student Affairs	Twenty hours/ 26.97	07/01/16 – 06/30/17
Dale Egan	Assistant Supervisor/ Cerullo Learning Assistance Center/Academic Affairs	Nineteen hours 21.53	07/01/16 – 06/30/17

**Justification**

Reappointments to budgeted positions.





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**BOARD OF TRUSTEES ACTION P4**  
**Approval Date: June 7, 2016**

**Resolution**

Non-Reappointment: Confidential Staff

**Submitted By**

Ms. Lindsay Maurer, Executive Director, BCC Foundation  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the non-reappointment of the following individual:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Joseph Cavaluzzi	Managing Director of Alumni Affairs	07/01/16

**Justification**

Non-reappointment

**BOARD OF TRUSTEES ACTION P5**  
**Approval Date: June 7, 2016**

**Resolution**

Approve Professional Staff Merit Award Program recipients as per the agreement in the Professional Staff Memorandum of Agreement, Article XXXI, approved by the Board of Trustees on February 2, 2016.

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Dr. Naydeen Gonzalez De-Jesus, Vice President, Student Affairs  
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the merit award increases for increases for the following individuals:

<u>Name</u>	<u>Position/Department</u>	<u>New Salary</u>	<u>Effective Date</u>
Rita Blanco	Financial Aid Data Specialist/	\$70,488.00	07/01/15 (retroactive)
John Bruno	Testing Assistant/	\$44,871.00	07/01/15 (retroactive)
Melissa Flores	Testing Assistant/	\$57,159.00	07/01/15 (retroactive)
Christina Grisales	Graphic & Web Designer/Public Relations	\$64,124.00	07/01/15 (retroactive)
Nishika Gupta	Manager of Documents & Records/Information Technology	\$94,877.00	07/01/15 (retroactive)
Hugh Knowlton	Grounds Supervisor/Buildings & Grounds	\$88,811.00	07/01/15 (retroactive)
Hyacinthe Nkurunziza	Coordinator of Student Success/	\$70,452.00	07/01/15 (retroactive)
Thomas O'Neill	Sr. Technical Coordinator/	\$70,520.00	07/01/15 (retroactive)
Bonnie Rodriguez	Financial Aid Data Specialist	\$65,051.00	07/01/15 (retroactive)
Jennifer Sansevere	Coordinator of Office Specialized Services/	\$61,405.00	07/01/15 (retroactive)
Rong Wang	Assistant Director of the Library/	\$97,259.00	07/01/15 (retroactive)

**Justification**

The individuals listed were reviewed and approved for this award based on their performance. This initial group is comprised of the list identified in 2012 and which was referenced in the Professional Staff Memorandum of Agreement, Article XXXI, and approved by the Board of Trustees on February 2, 2016.



**BOARD OF TRUSTEES ACTION P6A**  
**Approval Date: June 7, 2016**

**Resolution**

Approve: Change in Status from Interim Dean of Business, Arts & Social Sciences to Faculty/Faculty

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the change in status of Laura Ochoa, Interim Dean of Business, Arts & Social Sciences, who is returning to a faculty position effective September 1, 2016.

<u>Name</u>	<u>Position/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Laura Ochoa	Professor/Social Sciences/Business, Arts and Social Sciences/Academic Affairs	\$84,412.00	09/01/16

**Justification**

Professor Ochoa will be resuming her professional responsibilities as a member of the College faculty effective September 1, 2016.

Charge To: College Operating Funds  
Account Number:



*Around the Corner, Ahead of the Curve*

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## **BOARD OF TRUSTEES ACTION P6B**

**Approval Date: June 7, 2016**

### **Resolution**

Approve: Change in Status from Interim Dean of Humanities to Faculty/Faculty

### **Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

### **Action Requested**

To approve the change in status of Adam Goodell, Interim Dean of Humanities, who is returning to a faculty position effective September 1, 2016.

<u>Name</u>	<u>Position/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Adam Goodell	Assistant Professor/Composition & Literature/ Humanities/Academic Affairs	\$61,716.00	09/01/16

### **Justification**

Professor Goodell will be resuming his professional responsibilities as a member of the College faculty effective September 1, 2016.

Charge To: College Operating Funds

Account Number:



**BOARD OF TRUSTEES ACTION P7A**  
**Approval Date: June 7, 2016**

**Resolution**

Approve: Leave of Absence/Professional Staff

**Submitted By**

Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs

Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Rita Blanco	Financial Aid Data Specialist/Financial Aid/ Student Affairs	05/18/16 (retroactive)

**Justification**

Medical Leave



**BOARD OF TRUSTEES ACTION P7B**  
**Approval Date: June 7, 2016**

**Resolution**

Approve: Leave of Absence/Support Staff

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Marissa Drukker	Sr. Library Assistant/Library Services/ Academic Affairs	05/19/16 (retroactive)

**Justification**

Medical/Family Leave



**BOARD OF TRUSTEES ACTION P7C**  
**Approval Date: June 7, 2016**

**Resolution**

Approve: Return from Leave of Absence/Professional Staff

**Submitted By**

Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs

Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the return from a Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Andreanna Madsen	Secretary/Enrollment Services/ Student Affairs	\$38,271.00	06/01/16 (retroactive)

**Justification**

Return from unpaid leave of absence at the same position and salary as the commencement of the leave.



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**BOARD OF TRUSTEES ACTION P8A**  
**Approval Date: June 7, 2016**

**Resolution**

Resignation: Professional Staff

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Tyler Gedeon	IT Project Coordinator/Information Technology	06/30/16

**Justification**

Resignation





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**BOARD OF TRUSTEES ACTION P8B**  
**Approval Date: June 7, 2016**

**Resolution**

Resignation: Support Staff

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the resignation of the following individuals:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Brian Gormley	Custodian/Custodial Services	05/13/16 (retroactive)
Edward Klapach	Public Safety Officer/Public Safety	05/13/16 (retroactive)
Bonnie Taliaferro	Senior Secretary/Public Safety	05/19/16 (retroactive)

**Justification**

Resignation



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**BOARD OF TRUSTEES ACTION P9**  
**Approval Date: June 7, 2016**

**Resolution**

Retirement: Faculty

**Submitted By**

Dr. William Mullaney, Vice President, Academic Affairs  
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**

To approve the retirement of the following individual.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Corinne Kallman	Professor/Mathematics/Mathematics, Science & Technology/Academic Affairs	07/01/16

**Justification**

Retirement



**BOARD OF TRUSTEES ACTION S/F 1**  
**Approval Date: June 7, 2016**

**Resolution**

To authorize a Change Order to SNS Architects and Engineers to provide additional scope of work for separating the Gym/Pool Tectum Ceiling Replacement Project into two separate projects, the re-bidding of each separate project, and the construction administration of each separate project as requested by the College.

**Submitted By**

Mr. Victor Anaya, Chief Financial Officer  
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Ms. Barbara Golden, Director, Purchasing and Services  
Mr. Robert P. Coane, Director, Campus Planning and Improvements  
Mr. Samuel John, Acting Director, Physical Plant

**Action Requested**

Authorization to issue Change Order #2, not to exceed \$7,800.00 to SNS Architects and Engineers – Gym/Pool Tectum Ceiling Replacement Project.

**Justification**

The above change order was approved by the Board of Trustees Site and Facilities Committee at their May 17, 2016 meeting. See schedule below for detailed description of the approved change order.

- Item #1 - \$7,800.00 to for to provide additional scope of work for separating the Gym/Pool Tectum Ceiling Replacement Project into two separate projects, the re-bidding of each separate project, and the construction administration of each separate project as requested by the College.

Change Order Classification - CCO-3

**Charge To:** County Bond

**Account Number:** 20-00-114500-604226



**BOARD OF TRUSTEES ACTION S/F 2**  
**Approval Date: June 7, 2016**

**Resolution**

To award Public Bid P-2214 to Printing Lab, LLC for the replacement of the damaged Paramus Road main entrance sign.

**Submitted By**

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Robert Coane, Director, Campus Planning  
Ms. Barbara Golden, Director, Purchasing and Services

**Action Requested**

Authorization to award Public Bid P-2214 Campus Entrance Sign to Printing Lab, LLC at a cost of \$23,325.00.

**Justification**

The Paramus Road entrance sign was damaged by a vehicle and is beyond repair. This project will replace the existing sign with a new sign with a light box with push through letters mounted on a concrete wall.

A total of 12 companies registered for bid packages and 4 bids were received. See list below for bids received.

Printing Lab, LLC	\$23,325.00
Forman Signs	\$35,660.00
Adamo Brothers Construction, Inc.	\$77,000.00
DiCarolus Associates, Inc.	\$79,268.00

**Charge To:** College Institutional Funds

**Account Number:** 20-01-160100-604238