

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Minutes of the Tuesday, March 1, 2022  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, March 1, 2022 in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Dorothy Blakeslee called the meeting to order at 5:03 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and on the College's website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, November 24, 2021."

**ROLL CALL**

**Present**

Mr. Joseph Barreto  
Mrs. Dorothy Blakeslee  
Mr. Louis DeLisio  
Mr. Patrick J. Fletcher  
Mr. Mark Longo  
Mrs. Ritzy Moralez-Diaz  
Dr. Sheetal Ranjan

**Also Present**

Dr. Eric M. Friedman, President  
Mrs. Judy Verrone, Esq.

**Regrets**

Mr. Stephen F. Pellino, Esq.  
Mr. Adam Silverstein  
Miss Crystal Yoo, Alumni Trustee

**PLEDGE OF ALLEGIANCE**

Chairperson Blakeslee led those present in the Pledge of Allegiance.

**REPORTS**

**SECRETARY**

In February, Secretary Barreto, President Friedman, Chairwoman Blakeslee, Trustee Ranjan, and Wilton Thomas-Hooke attended The Association of Community College Trustees (ACCT) National Legislative Summit in Washington, D.C. Trustee Barreto, and attendees from Bergen Community had the opportunity to meet with the U.S. Secretary of Education, Dr. Miguel Cardona. Trustee Barreto addressed participants at the meeting, requesting the extension of student loan interest deference and a general extension for federal COVID relief funds.

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On February 22, 2022, Trustee Barreto attended the President's Advisory Council on Diversity, Equity, and Inclusion (PACDEI).

Secretary Barreto thanked Luis DeAbreu for inviting him to an on-line forum with students learning the process of applying to medical school.

**TREASURER**

Treasurer Fletcher is preparing to meet with representatives from Bergen County regarding the upcoming Board of School Estimate meeting to discuss the budget.

**PRESIDENT'S REPORT**

Ms. Kezia Bomtempo, a Bergen Community College student was invited by First Lady Dr. Jill Biden to represent BCC on March 1, 2022, at the State of the Union address in Washington, D.C.

President Friedman is very proud that the federal government has recognized Bergen, and Kezia, as exemplary. He thanked Kezia and everyone who supports Bergen students for helping to make this possible.

In an earlier communication distributed by President Friedman to the entire College community, he stated that horrific images of war have once again become reality in Europe. War, no matter the circumstances, results in suffering. Collectively, the College community feels this pain and sends a message of support to Bergen's Ukrainian families. As a college woven through and through by diversity — and with students, faculty, and staff deeply connected to Eastern Europe, we acutely feel this distress in the Bergen community.

Dr. Friedman is grateful for the organizers and participants in all of this week's activities created to provide support and education regarding the conflict.

The pandemic underscored the importance of leveraging technology to serve students. The College has taken-action to launch two initiatives that will bring Bergen's online learning and support services to an entirely new level.

The first, made possible by a large federal grant, will allow the College to deploy CRM Advise, a digital interface for student support services. The program will directly address challenges associated with student retention and persistence. It will provide Bergen faculty and staff with the ability to monitor students' progress, engage effectively with them, and track the outcome of the efforts. CRM Advise will empower staff to detect problems early and better understand when and why students are having issues and to resolve those issues. The best community colleges, and Bergen certainly qualifies, use technological tools to boost retention and completion rates by identifying and solving barriers to students' program completion.

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The second, made possible by a grant funded through Bergen County and federal HEERF dollars, will see the College develop a Center for Online Learning to meet the changing needs of students and provide full programs in online modalities. Working closely with faculty, this center will focus on the design, development, and implementation of online programs, train faculty and staff, and support future strategic offerings of online programs and courses. Together, these initiatives will transform the way Bergen operates in the digital space.

Dr. Friedman reported that last month approximately 71 faculty, staff and students from varied departments attended a gathering of the new All College Forum, an evolving part of our participatory governance mechanisms. The forum represents an important step forward for ensuring "voice" for all members of the college community. Everyone, from custodians to vice presidents, has a seat at the forum. Steps have begun to solicit governance champions, establish a memorialized structure, incorporate students, and discuss linkages to other College initiatives.

The board agenda will include an important item that sees Bergen take a key role in four New Jersey Council on County Colleges Career Pathway Centers of Workforce Innovation. BCC is partnering in the centers related to patient care, research and development, renewable energy, and cybersecurity. Bergen will work with its community college partners across the state to achieve goals in these areas. Initiatives will be launched to promote the earning of stackable, industry-valued credentials. An ecosystem of employers, industry associations, labor unions, the workforce development board, vocational-technical high schools and school districts, community colleges and four-year colleges will be created to advance these efforts.

### **Commencement**

Commencement will return to an in-person ceremony on Thursday, May 19, 2022, at 10:00 a.m. The event will be held at MetLife Stadium.

### **Professors Emeriti**

President Friedman congratulated retired faculty members Dr. Sidney Birnback, Dr. Lynda Box, Celeste Finney and Lillian Ostrander and the family of Dr. Mark Kassop, for earning the rank of professor emeritus a distinguished status at the College. These faculty members represent the best of Bergen and he thanked the emeritus committee for bringing their names forward. A celebration of their careers and contributions will be scheduled later this spring.

President Friedman congratulated two members of our BCC community who recently earned their doctorates. Dr. David Marks, dean of library services, and Dr. Jessica Fagnoli, public relations assistant.

### **Black History Month/Women's History Month/Community College Month**

On Friday, March 4, 2022, Black History Month will close with a celebratory banquet. President Friedman recognized the committee for its work in honoring the contributions of Black Americans throughout the country's history. The theme of health and wellness remains ever-critical as we enter year 3 of the COVID pandemic.

With the close of Black History Month, Women's History Month commences. This includes a series of speakers, events, and activities. Dr. Friedman looks forward to participating in and celebrating the vital role of women in American history.

April is also Community College Month in the United States. Bergen supports ACCT in hash-tagging on social media and publishing success stories related to Bergen students, faculty, and staff.

### **COMMITTEE REPORTS**

#### **AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS**

Trustee Fletcher, Chairman, Audit and Finance Committee informed the board members that the Audit and Finance Committee met on February 16, 2022, and is prepared to recommend resolutions A/F1 to A/F10. The committee reviewed and approved the following resolutions:

- Lease agreement with the Meadowlands to secure a venue for the College's 2022 commencement ceremonies.
- An agreement with Ellucian to provide the College's new Center for Online Learning (COL.)
- The College's Fiscal Year 2023 Chapter 12 funding request for the Board of School Estimate.
- The College's funding request to the County of Bergen for technology initiatives and general construction for Fiscal Year 2023.

Chairman Fletcher thanked the county for their continued support of Bergen Community College.

#### **EDUCATION AND STUDENT AFFAIRS**

Trustee Barreto, Chairman, Education and Student Affairs Committee informed the board members that the Education and Student Affairs Committee met on February 15, 2022 and will recommend resolutions E/SA1 and E/SA2.

#### **PERSONNEL**

On behalf of Chairwoman Morales-Diaz, Trustee Longo reported that the Personnel Committee met on February 15, 2022 and will recommend resolutions P1A to P7.

**SITE AND FACILITIES**

Trustee Longo, Chairman, Site and Facilities Committee, informed the board members that Site and Facilities met on February 16, 2022. At this time, the committee is recommending approval for S/F1.

**STRATEGIC PLANNING AND INITIATIVES**

Trustee Ranjan, Chairwoman, Strategic Planning and Issues Committee met on February 28, 2022. A presentation was given regarding the Academic Master Plan. Approval of the four strategic directions were reviewed and discussed.

**CHAIRWOMAN'S COMMENTS**

Chairwoman Blakeslee, President Friedman, Secretary Barreto, Trustee Ranjan, and Wilton Thomas-Hooke attended The Association of Community College Trustees (ACCT) National Legislative Summit in Washington, D.C. The seminars were very educational. We attended a meeting with Congressman Andy Kim a supporter of Community Colleges and also met with the U.S. Secretary of Education, Dr. Miguel Cardona.

**UNFINISHED BUSINESS/BOARD MEMBERS**

Trustee Ranjan is the Northeast Regional Director of the Association of Community College Trustees (ACCT), and is also an Executive Council member of the American Association of Community Colleges (AACC.) Dr. Ranjan provided information regarding approved legislation that commits \$3 million from the Supplemental Workforce Fund for New Jersey Community College Consortium for Workforce and Economic Development to fund its Workplace Literacy and Basic Skills Training Program for New Jersey's 18 Community Colleges. The program is a statewide partnership between New Jersey's 18 Community Colleges and the New Jersey Business and Industry Association (NJBIA).

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Fletcher. All were in favor.

**NEW BUSINESS/BOARD MEMBERS**

No member of the board raised any new business.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Morales-Diaz. All were in favor.

**OPEN TO THE PUBLIC**

Chairwoman Blakeslee requested a motion to open to the Public. A motion was made by Trustee Barreto and seconded by Trustee Barreto. All were in favor.

Mr. Luis DeAbreu, Director of the STEM Program.

The following STEM Students presented at the board meeting:

- Alice Acosta, leader of the Anthropomorphic Robotic Arm.
- Bertila Bruka, leader of the Brain-Computer Interface project.
- Jineer Contreras, leader of the Electric Vehicle Conversion project.

Mr. DeAbreu proudly reported that BCC participated in a competition for Environmental Justice and Sustainability fostering green energy and equity through student research and education. This proposal was submitted through a corporate partner, Infiniti, and BCC was awarded \$10,000.

Luis was notified and thrilled to report that nine BCC students are semi-finalists for the Jack Kent Cooke Scholarship of which five are STEM Students.

Chairwoman Blakeslee requested a motion to close the public portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Fletcher.

Chairwoman Blakeslee requested a motion to approve the February 1, 2022 board meeting minutes. A motion was made by Secretary Barreto and seconded by Trustee Longo.

**Roll Call Vote for approval of the board meeting minutes dated February 1, 2022.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher – Yes  
Mr. Mark Longo – Abstained  
Ms. Ritzy Morales-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Absent  
Miss Crystal Yoo - Absent

6 Yes, 1 Abstention and 3 Absent.

Motion passed for approval of the February 1, 2022 board meeting minutes.

Chairwoman Blakeslee requested a motion to approve the February 1, 2022 executive session minutes. A motion was made by Trustee Barreto and seconded by Trustee Morales-Diaz.

**Roll Call Vote for approval of the executive session minutes dated February 1, 2022.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher – Yes  
Mr. Mark Longo – Abstained  
Ms. Ritzy Morales-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Absent  
Miss Crystal Yoo – Absent

6 Yes, 1 Abstention and 3 Absent.

Motion passed for the approval of the February 1, 2022 executive session minutes.

Chairwoman Blakeslee requested a motion to approve the Consent Agenda for Tuesday, Fe 1, 2022. A motion was made by Trustee Barreto and seconded by Trustee Ranjan.

Motion passed for Consent Agenda.

AF1 to AF10  
ESA1 and ESA2  
P1A to P7  
SF1

**Roll Call Vote for approval of the Consent Agenda dated March 1, 2022.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo – Yes  
Trustee Longo abstained from voting on the resolution A/F1:  
Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.  
Ms. Ritzy Morales-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Absent  
Miss Crystal Yoo - Absent

6 Yes on A/F1, 1 Abstention and 3 Absent

7 Yes on A/F2 to A/F10 and 3 Absent

7 Yes on E/SA1 and E/SA2 and 3 Absent

7 Yes on P1A to P7 and 3 Absent

7 Yes on S/F1 and 3 Absent

An executive session was not held.

**Approved resolutions:**

**A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.**

Approval is hereby granted to approve the following invoices:

January 1, 2022 to January 31, 2022                      \$ 26,437.39

**A/F2 - To Authorization to purchase auto-tracking cameras and associated equipment from CDW Government LLC.**

Approval is hereby granted to purchase auto-tracking cameras and associated equipment from CDW Government LLC in the amount of \$9,195.25.

**A/F3 - Authorization to award Public Bid P-2358 for on-call mowing and landscaping services to All County Landscaping Services.**

Approval is hereby granted to award Public Bid # P-2358 for On-Call Mowing and Landscaping Services at all Bergen Community College campuses to All County Landscaping Services, for the period of March 1, 2022 through December 31, 2023 with an option to extend for one (1) additional year in the estimated amount of \$401,850.00.

**A/F4 - To authorize the contract through NJ State Contract # 83717 for inspection, testing, maintenance, and repair of the existing fire alarm and fire suppression equipment for BCC at the Meadowlands and the Philip Ciarco Jr. Learning Center to Johnson Controls Fire Protection LP/Simplex System.**

Approval is hereby granted to award contract for Fire Protection Equipment services to Johnson Controls Fire Protection LP/Simplex System through NJ State Contract # 83717 in order to provide inspection, testing, maintenance, and repair services at both BCC at the Meadowlands and Philip Ciarco Jr. Learning Center for one (1) year from March 1, 2022 through February 28, 2023 at an estimated cost of \$51,605.51.

**A/F5 - To continue coverage for the Cyber, Privacy, and Security Liability insurance policy through Chubb/ACE American Insurance.**

Approval is hereby granted to purchase Cyber, Privacy, & Security Liability insurance coverage for one year from Chubb/ACE American Insurance through Otterstedt Insurance Agency at a cost of \$68,364.74 including 10 % commission, plus 0.6% NJ Property-Liability Insurance Guaranty Association surcharge.

**A/F6 - Authorization to enter into a five-year agreement with Ellucian, in a form acceptable to the College's General Counsel, to provide managed services for the design, course content development, and staff training for the College's new Center for Online Learning (COL).**

Approval is hereby granted to enter into a five-year agreement, in a form acceptable to General Counsel, with Ellucian LLC to design the programs, develop the course content, and provide faculty and staff training for the College's new COL in five annual amounts of \$680,448, for a total of \$3,402,264, for the term of 2/1/2022 through 1/31/2027.



**A/F7 - Authorization for the College's Fiscal Year 2023 Chapter 12 funding request to the County of Bergen Board of School Estimate.**

Approval is hereby granted by the Board of Trustees for the College's Fiscal Year 2023 Chapter 12 funding request to the Bergen County Board of School Estimate, not to exceed \$4,350,000. Funds will be used for general renovations to campus facilities, HVAC system replacement, and building refurbishment for the Ciarco Learning Center.

**A/F8 - Authorization for the College's funding request to the County of Bergen for technology initiatives and general construction on the Paramus campus for Fiscal Year 2023.**

Approval is hereby granted by the Board of Trustees for the College's FY 2023 County of Bergen capital funding request of \$1,500,000.

**A/F9 - To authorize execution of a lease agreement with New Meadowlands Stadium Company, LLC., to secure a venue for the College's 2022 commencement ceremonies.**

Approval is hereby granted execution of a lease agreement with New Meadowlands Stadium Company, LLC. to secure a hosting site for the College's 2022 commencement ceremony to be held on May 19, 2022, at an estimated cost of \$108,194.57.

**A/F10 - Authorization to enter into a 38-month agreement with Ellucian for the purchase and implementation of CRM Advise in the amount of \$334,454.00 for the term of May 1, 2022 through June 30, 2025.**

Approval is hereby granted to enter into 38-month agreement with Ellucian for the purchase and implementation of CRM Advise in the amount of \$334,454.00 to be billed annually as follows:

Year 1 (2 months for May/June) will be billed at \$12,977 and implementation at \$78,430  
Year 2 will be billed at \$77,860  
Year 3 will be billed at \$80,974  
Year 4 will be billed at \$84,213

**E/SA1 - Authorize acceptance of a subcontract from Montclair State University in the amount of \$105,000.00 for a National Science Foundation NOYCE Grant and authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.**

Approval is hereby granted for a subcontract from Montclair State University in the amount of \$105,000.00 for a National Science Foundation NOYCE Grant and authorize President Eric M. Friedman, Ph.D. or his designee, to execute required documents.

**E/SA2 - Authorize the acceptance of three grant awards from the New Jersey Council of County Colleges and authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.**

Approval is hereby granted to accept awards to serve as lead institution for two New Jersey Council on County Colleges Career Pathway Centers of Excellence for (1) Health Care and (2) Innovation and Technology, and co-lead with Ocean County Community College on the Center for Energy, and authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.

**P1A - Resignation: Confidential**

Approval is hereby granted to accept the resignation of the following individual.

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Agata Karolina Wolfe	Dean of Assessment, Accreditation and Compliance / Academic Affairs	07/22/19	02/15/22

**P1B - Resignation: Professional**

Approval is hereby granted to accept the resignation of the following individual.

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Madeline Trimble	Senior Research Associate / Academic Affairs	08/21/17	02/28/22

**P1C - Resignation: Support**

Approval is hereby granted to accept the resignation of the following individual.

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
John Rizer	Officer / Public Safety	02/05/20	02/23/22

**P2A - Appointment: Confidential Staff**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Darlene Zales Russamano	Associate Dean of Nursing / Health Professions / Academic Affairs	\$112,000	03/02/22 (pro-rated)

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**P2B - Appointment: Support Staff**

Approval is hereby granted for the appointment of the following individuals to the position and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Vrej Citakian	Sergeant / Public Safety	\$57,600.00	03/02/22 (pro-rated)
Juan Rodriguez	Sergeant / Public Safety	\$44,520.00	03/02/22 (pro-rated)

**P2C - Appointment: Support Staff**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Scott Tober	Head Working Custodian / Facilities	\$42,616.00	03/02/22 (pro-rated)

**P2D - Appointment: Grant Funded Staff**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Joanna Bellone	Financial Aid Generalist / Financial Aid / Student Affairs	\$50,000.00	03/02/22 to 6/3022 (pro-rated)

**P2E - Appointment: Confidential**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Amelia Malak	Benefits Administrator / Human Resources	\$80,000	03/28/22 (pro-rated)

**P2F - Appointment: Confidential Staff**

Approval is hereby granted for the promotion / appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Stephanie Weise	Director of Purchasing / Finance	\$108,000	03/02/2022 (pro-rated)

**P3 - Reappointment Faculty: Third Reappointment and Fourth Reappointment**

Approval is hereby granted to reappoint the following individuals for their third reappointment to the indicated division and rank for the period September 1, 2022 through June 30, 2023 unless otherwise noted.

**Third Appointment**

<b><u>Name</u></b>	<b><u>Rank</u></b>	<b><u>Discipline/Division</u></b>
Dr. Abdullah Aqeel	Assistant Professor	Microbiology / Biology and Horticulture / Math, Science and Technology
Claire Cyriax	Assistant Professor	Nursing / Health Professions Division
Jacqueline Dartley	Instructor	Biology / Biology and Horticulture / Math, Science and Technology
Amy Diaz	Instructor	Radiation Therapy Technology / Health Professions / Health Professions Division
Vincent Louis	Assistant Professor	Business / Business, Arts & Social Sciences
Aaron Morrisey	Associate Instructor	Hotel & Restaurant Management- Culinary / Business / Business, Arts & Social Sciences

**Fourth Appointment**

<b><u>Name</u></b>	<b><u>Rank</u></b>	<b><u>Discipline/Division</u></b>
Timothy Blunk	Assistant Professor	Visual Arts / Visual and Performing Arts / Business, Art and Social Sciences
Dr. Neel Haldolaarachchige	Assistant Professor	Physics / Physical Sciences / Mathematics, Science and Technology
Brian Hemstreet	Assistant Professor	Communications / Humanities
Stephanie Niemiec	Associate Instructor	Paramedic Science / Health Professions / Health Professions Division
Dr. Kevin Olbrys	Assistant Professor	Philosophy and Religion / Humanities
Julie Seda	Assistant Professor	Wellness and Exercise Science / Health Professions Division

**P4A - Approve: Interim Assignment and Stipend**

Approval is hereby granted for a monthly stipend for the following individual for assuming additional responsibilities in Continuing Education and Workforce Development:

<u>Name</u>	<u>Position / Division</u>	<u>Monthly Amount</u>	<u>Effective Dates</u>
Cinzia D'lorio	Interim Executive Director / Continuing Education and Workforce Development	\$850.00	12/15/21 – 6/30/22

**P4B - Approve: Interim Assignment and Stipend**

Approval is hereby granted for a monthly stipend for the following individual for assuming additional responsibilities in Assessment, Accreditation and Compliance due to a resignation:

<u>Name</u>	<u>Position / Division</u>	<u>Monthly Amount</u>	<u>Effective Dates</u>
Tonia McKoy	Interim Dean of Assessment, Accreditation and Compliance / Academic Affairs	\$750.00	02/15/22 – 6/30/22

**P4C - Approve: Interim Assignment and Stipend**

Approval is hereby granted for a monthly stipend for the following individual for assuming additional responsibilities in the Off-Campus Sites Department:

<u>Name</u>	<u>Position / Division</u>	<u>Monthly Amount</u>	<u>Effective Dates</u>
Magali Muniz	Interim Dean of Off Campus Sites, Off Campus Sites / Academic Affairs	\$750.00	01/26/22 – 03/31/22

**P4D - Approve: Stipend (Grant Funded)**

Approval is hereby granted for a monthly stipend for the following individual for assuming additional responsibilities with the Be Well Bergen Program:

<u>Name</u>	<u>Position / Division</u>	<u>Monthly Amount</u>	<u>Effective Dates</u>
Christina Nemec	Lecturer / Wellness And Exercise / Academic Affairs	\$500.00	01/1/22 – 06/30/22

**P4E - Approve: Interim Assignment and Stipend**

Approval is hereby granted for a monthly stipend for the following individual for assuming additional responsibilities in Nursing – Clinical Coordination:

<u>Name</u>	<u>Position / Division</u>	<u>Monthly Amount</u>	<u>Effective Dates</u>
Darlene Zales- Russamano	Interim Assistant Dean of Nursing / Academic Affairs	\$500.00	02/1/22 – 3/31/22

**P5 - Confer Professor Emeritus Status**

Approval is hereby granted by the Board of Trustees confer Professor Emeritus status on the following individuals:

Dr. Sidney Birnback - Business, Arts, Social Sciences  
Dr. Lynda Box - Science, Math, Engineering and Technology  
Professor Celeste Finney - Student Affairs  
Dr. Mark Kassop (posthumous) - Business, Arts, Social Sciences  
Professor Lillian Ostrander - Health Professions

**P6 - Approve: Return from Leave of Absence / Support Staff**

Approval is hereby granted for the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
George Bugyi	Senior Officer / Public Safety	\$65,544.24 (pro-rated)	02/07/2022 (retroactive)

**P7 – Retirement: Support Staff**

Approval is hereby granted for the retirement of the following individual:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Charles Ranne	Custodian / Facilities	01/03/11	03/01/22

**S/F1 - To award professional services to NK Architects for the Facilities Condition Assessment of all three College Campuses to determine the current condition of all College facilities, equipment, and infrastructure.**

Approval is hereby granted to pay \$254,828.00 including Direct Costs to NK Architects for Facilities Condition Assessment of all three College Campuses to create a Facilities Condition Assessment which will measure the current conditions of all College facilities, equipment, and infrastructure. This will provide the College with data on facility deficiencies, repair/replacement priorities, and estimated costs to address those deficiencies.

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Morales-Diaz made a motion to adjourn the meeting, seconded by Trustee Longo  
All trustees were in favor.

The board meeting adjourned at 5:30 p.m.

Thank you,  
Trustee Joseph Barreto, Secretary, Board of Trustees  
Bergen Community College