

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Minutes of the Tuesday, March 3, 2020  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **March 3, 2020**, in the Ciarco Learning Center at Bergen Community College, 355 Main Street Hackensack, New Jersey. Chairman Gerard L. Carroll called the meeting to order at 5:06 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, November 25, 2019."

**ROLL CALL**

Present

Mr. Joseph Barreto  
Ms. Dorothy Blakeslee  
Mr. Gerard L. Carroll  
Mr. Louis DeLisio  
Mr. Patrick J. Fletcher  
Mr. Bryant Gomez, Alumni Trustee  
Mr. Mark Longo  
Ms. Ritzy Moralez-Diaz  
Mr. Stephen F. Pellino, Esq.  
Dr. Sheetal Ranjan – arrived at 5:18 p.m.  
Mr. Adam Silverstein

Also Present

Dr. Anthony Ross, Interim President  
Ms. Judy Verrone, Esq.  
Ms. Arlene Q. Perez, Esq.

Regrets

Ms. Krista J. Flinn

**PLEDGE OF ALLEGIANCE**

Chairman Carroll led those present in the Pledge of Allegiance.

**REPORTS**

**VICE CHAIRMAN's REMARKS**

No report from Vice Chairman Silverstein. Thank you.

**SECRETARY**

In February, Secretary Barreto was honored to attend The Association of Community College Trustees Legislative Summit Conference (ACCT) in Washington, D.C. with Dr. Ross, Chairman Carroll, Trustee Ranjan and Alumni Trustee Gomez. They met with Senator Menendez, Congressman Gottheimer, and Congressman Pascrell. We discussed funding and other topics that relate to Bergen Community College.

Trustee Barreto attended the Black History Month closing ceremony. Dr. Ross and Chairman Carroll were recognized with Leadership Honor Awards. It was wonderful event.

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**TREASURER**

Treasurer Blakeslee informed the board that the Audit and Finance Committee met and a presentation was given by the auditors. The report was well written and captured the finances of the college.

**PRESIDENT'S REPORT**

Dr. Ross provided the following update:

- February 10, 2020, Interim President Ross along with Chairman Carroll, Secretary Barreto, Trustee Ranjan and Alumni Trustee Gomez attended the Legislative Summit Conference of The Association of Community College Trustees (ACCT) in Washington, D.C.
- February 19, 2020, Bergen Community College hosted the State report release for the #REAL COLLEGE survey on homeless, Food and Housing insecurity. A copy of the report for BCC was received and will be reviewed by the BCC Hunger Task force. Copies are available to board members and if you would like a copy please contact the Office of the President or Maria.
- February 26, 2020, Dr. Ross along with Chairman Carroll, Dr. Fisher and Dr. Hlavenka attended the Governor's announcement on his Higher Education budget at William Paterson University.
- On February 28, 2020, Interim President Ross attended the Black History Month closing dinner. Chairman Carroll and Dr. Ross received Leadership Honor Awards from the Black History Committee.
- March 2, 2020, Dr. Ross attended a meeting with The County Executive and Department Heads to discuss Covid-19 and approaches to informing our various communities and constituent groups. On March 3, 2020, Dr. Ross attend a press conference held by the County Executive and addressed the media as to BCC's approach to informing the campus community as to the precautions to take regarding the virus. Dr. Ross also participated in a conference call with Governor Murphy and Commissioner Persichilli earlier today, March 3<sup>rd</sup>, 2020.

The campus statement on Covid-19 will be released on March 4, 2020.

Throughout the progression of Covid-19 the college has monitored the latest guidance from the World Health Organization the Centers for Disease Control and New Jersey Department of Health to inform our response. As an open-access, public institution reflecting the diversity of our county, we believe it remains especially important for us to diligently monitor Covid-19's progression. We continue to review the latest guidance and do so until the global progression ceases. The College remains open classes will continue as planned.

The community is encouraged to practice "everyday" measures that can help prevent illness, including:

- ✓ Washing your hands regularly
- ✓ Use hand sanitizer
- ✓ Covering your mouth and nose when coughing and sneezing
- ✓ Sneeze into a Kleenex, discard Kleenex or sneeze into elbow
- ✓ Boosting your immune system through exercise and good sleep and eating habits
- ✓ Remaining home when dealing with flue or viral illness.

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With the assistance of the Institution's Center for Health, Wellness and Personal Counseling, including our College nurse, we will continue to monitor the progression of Covid-19 and update the college community as appropriate.

- The Bergen Community College wrestlers qualified for the NJCAA National Wrestling tournament in Iowa, Corey Eyer, Jacob Knight and John Perez.
- The Bergen Community College Women's Basketball team made it to the regional playoffs but lost in the first round. Congratulations.
- The Play Fahrenheit 451 will be held on Saturday, March 7<sup>th</sup> at Ender Hall.
- March is Women's History Month and encourage you to attend the many events scheduled for the month. A schedule of events was distributed to the board members.
- Interim President Ross reported on The Commission on the Accreditation for Respiratory Care visit which was held on March 3, 2020.

The team pointed out the following areas of strengths:

The program director and clinical coordinator are highly regarded by students, alumni and practicing RSP professionals. The Administration was applauded for their commitment to resources, the new HP Teaching Center, Simulation and for being responsive to program needs. The program's clinical experience including the clinical faculties and medical director. The dedication of the program advisory committee. The program has a reputation for excellence. The program faculties are actively engaged in the state and national level of their profession. The site team had no recommendations or citations for the program.

Congratulations to Dean Barnard and for all those in Health Professions, Faculty and Staff for an outstanding job!

- The week of March 9<sup>th</sup> is Spring Break which is traditionally a time for respite and rejuvenation for students, faculty and some staff. Interim President Ross encouraged everyone to enjoy and come back refreshed for the classes and finals and please come back healthy.

## **COMMITTEE REPORTS**

### **TREASURER'S REPORT – AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS**

Treasurer Blakeslee informed the board members that the Audit and Finance Committee met on February 19, 2020 and reviewed the financial position of the college and recommends resolutions A/F1 to A/F8.

### **EDUCATION AND STUDENT AFFAIRS**

Trustee Barreto, Chair, Education and Student Affairs Committee met on February 24, 2020 and recommended approval of Education and Student Affairs Resolutions E/SA1.

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**PERSONNEL**

Trustee Fletcher, Chair, Personnel Committee informed the board members that the Personnel Committee met on February 20, 2020 and will be recommending P1 to P8.

**SITE AND FACILITIES**

Trustee Longo, Chair, Site and Facilities Committee informed the board members that Site and Facilities met on February 19, 2020. At this time, the committee is recommending approval for S/F1.

**STRATEGIC PLANNING AND ISSUES**

No report for Strategic Planning and Issues.

**ALUMNI TRUSTEE'S REPORT**

On February 10, 2020, Alumni Trustee Gomez along with Interim President Ross, Chairman Carroll, Secretary Barreto, and Trustee Ranjan attended the Legislative Summit of The Association of Community College Trustees (ACCT) in Washington, D.C. It was a great experience, advocating for students and participating with the Student Trustee Advisory Committee. Alumni Gomez will be sending invitations to the PTK Induction Ceremony.

**CHAIRMAN'S REMARKS**

On February 29<sup>th</sup>, Chairman Carroll attended the play Fahrenheit. He also attended the TEDX Event and The Women's History Month Opening Tea Party.

Dr. Ross announced that Trustee Ranjan has been nominated for the position of Association of Community College Trustees, Northeast Region. The election will be held in October, 2020. Good luck and we wish her the best!

**UNFINISHED BUSINESS/BOARD MEMBERS**

Trustee Ranjan stated, "I know the COVID19 scare already has many of you worried. I thank President Ross and the team at Bergen for being responsive to the issue and updating all of you about various measures proposed by the CDC, the New Jersey Governor Phil Murphy and Bergen County Executive James Tedesco.

What I want to say to you is that not only do we take the health aspect of this issue seriously, but we understand that there could be potential for racist bullying and the like - particularly towards the Asian population which makes up a significant population of Bergen County and this college. We are very cognizant of this fact and want you to know that such behavior will not be tolerated in our campus community and if you encounter anything like this, please bring it to the immediate attention of administration.

One other issue which has been dominating the news cycle internationally is the communal violence in India as a result of the newly enacted Citizenship Amendment Act in India which uses religion as a criterion for Indian citizenship - especially discriminating against Muslims and Jews in India. As the first Trustee of Indian origin at Bergen Community College, I want to go on record expressing solidarity with Bergen Community College's South Asian Community regardless of religion and caste.

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I want members of the South Asian community who may be students here, to know that we (and I believe I speak on behalf of our board here), acknowledge the pain and hurt you may have felt by the news from India.

To both groups from Asia, I want to read again a portion of our equity statement to remind you about the principles by which we at Bergen Community College stand:

Bergen Community College believes that access to a high-quality education in an inclusive environment is the right of all individuals and imperative for the continued advancement of a strong democracy and workforce.

Grounded in the principle of fairness, equity refers to ensuring that each student receives what she or he needs to be successful through the intentional design of the college experience.

There is no room for hate here, and all our students are equally valued! Thank you.”

Trustee Pellino agreed with Trustee Ranjan’s sentiments, but does not believe the board should be involved in international politics.

Chairman Carroll acknowledged Trustee Pellino’s comment and was well noted.

Chairman Carroll requested a motion to close the Unfinished Business for Board Members. A motion was made by Trustee Moralez-Diaz and seconded by Trustee Blakeslee. All were in favor. The Unfinished Business portion of the meeting is closed.

**NEW BUSINESS/BOARD MEMBERS**

Secretary Barreto thanked the faculty and staff for their support to the students of Bergen Community College monitoring the Covid-19 viral progression.

Treasurer Blakeslee suggested that faculty remind students to regularly wash their hands and to use sanitizer.

Trustee DeLisio informed board members that all public schools in Bergen County have policies in place for students who miss an extended period of time due to any illness. No student will be penalized for any illness.

Interim President Ross explained to the trustees that if a student has an extended illness they have the opportunity to inform the faculty member of that illness and to plan with the professor for completing the assignments.

**OPEN TO THE PUBLIC**

Mr. James Carroll asked the board members to research and reconsider the policy of part-time employees at Bergen Community College.

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Chairman Carroll requested a motion to close the Public Session.  
A motion was made by Trustee Fletcher and seconded by Trustee Blakeslee  
All were in favor. The Public Session was closed.

Chairman Carroll requested a motion to approve the February 4, 2020 board meeting minutes.  
A motion was made by Trustee Ranjan and seconded by Trustee Longo.

**Roll Call Vote for approval of the board meeting minutes dated February 4, 2020.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Abstain  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Absent  
Mr. Mark Longo – Yes  
Ms. Ritzy Moralez-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Bryant Gomez - Yes

10 Yes, 1 Abstention and 1 Absent.

Motion passed for approval of February 4, 2020 board meeting minutes.

Chairman Carroll requested a motion to approve the February 4, 2020 executive session minutes.  
A motion was made by Trustee Fletcher and seconded by Secretary Barreto.

**Roll Call Vote for approval of the executive session meeting minutes dated February 4 2020.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Abstain  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Absent  
Mr. Mark Longo – Yes  
Ms. Ritzy Moralez-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Bryant Gomez - Yes

10 Yes, 1 Abstention and 1 Absent.

Motion passed for approval of February 4, 2020 executive session minutes.

Chairman Carroll requested a motion to approve the March 3, 2020 Consent Agenda.  
A motion was made by Trustee Blakeslee and seconded by Trustee Barreto.

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Audit and Finance – A/F1 to A/F8.  
Education & Student Affairs – E/SA1.  
Personnel – P1 to P8.

**Roll Call Vote for approval of the Consent Agenda dated February 4, 2020.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Absent  
Mr. Mark Longo – Yes

***Trustee Mark Longo abstained from voting on Resolution A/F1: Exempt from Bidding  
Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.***

Ms. Ritzzy Moralez-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Bryant Gomez - Yes

10 Yes on A/F1, 1 Abstention, 1 Absent  
11 Yes on A/F2 to A/F8, 1 Absent  
11 Yes on E/SA1, 1 Absent  
11 Yes on P1 to P8, 1 Absent

Motion passed for Consent Agenda.

Trustee Pellino suggested that Resolution A/F1: Exempt from Bidding Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P. state that the redacted legal bills will be posted on the Bergen Community College website once they are received by legal counsel.

At 5:45 p.m. Chairman Carroll requested a motion to enter into executive session.

On behalf of Chairman Carroll, “Pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the following matters will be discussed by the Board in closed session they are: personnel matters. The discussion will become public when the need for confidentiality no longer exists.”

All trustees were in favor. Motion passed.

At 6:40 p.m. Chairman Carroll requested a motion to return to the board meeting.

Upon conclusion of the Executive Session, Chairman Carroll read the following statement, “To approve the appointment of Mr. Yogi Virk as the Member at large, Bergen County Resident to serve on the Presidential Search Committee.”

Chairman Carroll requested a motion to approve this appointment.  
A motion was made by Trustee Longo and seconded by Trustee Barreto.

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**Roll Call Vote for approval of the appointment of Mr. Yogi Virk to the Presidential Search Committee:**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee – Absent - due to a prior appointment, Trustee Blakeslee left the meeting.  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Absent  
Mr. Mark Longo – Yes  
Ms. Ritzy Moralez-Diaz – Yes  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Bryant Gomez - Yes

10 Yes and 2 Absent  
Motion passed.

In accordance to the By-Laws Committee of the Board of Trustees, Chairman Carroll provided the list of the Special Ad Hoc Committees:

**Governance Committee:**

Krista Flinn, Chairman  
Joseph Barreto  
Stephen F. Pellino, Esq.  
Bryant Gomez, Alumni Trustee

Chairman Carroll requested a motion to approve the Members of the Governance Committee.  
A motion was made by Trustee Barreto and seconded by Trustee Moralez-Diaz

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee – Absent - due to a prior appointment, Trustee Blakeslee left the meeting.  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Absent  
Mr. Mark Longo – Yes  
Ms. Ritzy Moralez-Diaz – Yes  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Bryant Gomez - Yes

10 Yes and 2 Absent  
Motion passed.



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**Board Retreat Committee:**

Patrick Fletcher, Chairman  
Dorothy Blakeslee  
Mark Longo

Chairman Carroll requested a motion to approve the Members of the Board Retreat Committee.  
A motion was made by Trustee Moralez-Diaz and seconded by Trustee Barreto.

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee – Absent - due to a prior appointment, Trustee Blakeslee left the meeting.  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Absent  
Mr. Mark Longo – Yes  
Ms. Ritzy Moralez-Diaz – Yes  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Bryant Gomez - Yes

10 Yes and 2 Absent  
Motion passed.

**Graduation Committee:**

Ritzy Moralez-Diaz, Chairman  
Joseph Barreto  
Bryant Gomez

Chairman Carroll requested a motion to approve the Members of the Graduation Committee.  
A motion was made by Trustee Barreto and seconded by Trustee Longo.

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee – Absent - due to a prior appointment, Trustee Blakeslee left the meeting.  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Absent  
Mr. Mark Longo – Yes  
Ms. Ritzy Moralez-Diaz – Yes  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Bryant Gomez - Yes

10 Yes and 2 Absent  
Motion passed.

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Approved Resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted to approve the following invoice:

January 1, 2020 to January 31, 2020                      DeCotiis, FitzPatrick, Cole & Giblin. LLP.     \$61,167.0

A/F2 -To authorize Bergen Community College to execute a lease agreement with the New Meadowlands Stadium Company, LLC for the rental of MetLife Stadium in East Rutherford, New Jersey to serve as the institution's 2020 commencement venue.

Approval is hereby granted to authorize rental of MetLife Stadium in East Rutherford, New Jersey from the New Meadowlands Stadium Company, LLC to host the institution's 2020 commencement ceremony on May 18, 2020 at an estimated cost of \$111,170.55.

A/F3 - To award Public Bid P-2312 to William J. Guarini, Inc. for on-call asphalt repair, concrete and excavation work.

Approval is hereby granted to award Public Bid P-2312 to William J. Guarini, Inc. for the estimated amount of \$431,421.00, from March 3, 2020 through March 11, 2022.

A/F4 - To authorize purchase of drawing tablets for the Visual Arts department from Adorama.

Approval is hereby granted to purchase fifty-five (55) Huion Kamvas Pro 20 drawing tablets from Adorama at a cost of \$499.99 each, for a total of \$27,499.45.

A/F5 - To authorize purchase of pulmonary function test system (PFT) for the Respiratory Care Program from Vyair Carefusion 211, Inc.

Approval is hereby granted to purchase a Vyntus ONE Pulmonary Function Test system from Vyair Carefusion 211, Inc. at a cost of \$45,942.69, plus estimated freight of \$2000.00.

A/F6 - To approve payment to Higher One, Inc. for printing and mailing of 2019 1098T Tuition Statements.

Approval is hereby granted to expend \$18,549.00 with Higher One, Inc. for printing and mailing of 2019 the 1098T student tuition statements for approximately 22,000 students.

A/F7 - To continue coverage for Cyber, Privacy, and Security Liability insurance via Chubb/ACE American Insurance.

Approval is hereby granted to purchase Cyber, Privacy, & Security Liability insurance coverage for one year from Chubb/ACE American Insurance through Otterstedt Insurance Agency at a cost of \$33,177.88 including 10 % commission, plus 0.6% NJ Property-Liability Insurance Guaranty Association surcharge.

A/F8 - To Authorize request for Chapter 12 allocation for FY2021

Approval is hereby granted that the Board of Trustees approves a request to the Bergen County Board of School Estimate for Chapter 12 funds for FY2021 not to exceed \$ 4,100,000.00.

Part of these funds will be used for renovation of the Ciarco Learning Center campus in Hackensack to accommodate the growth and relocation of our Culinary Arts Program from Ender Hall and the Pitkin Education Center to the Hackensack campus. The expansion of this program to the Hackensack campus will provide a contained location for the Culinary Arts Program. In addition, these funds will be used for general renovations to campus facilities including the theater roof replacement, public safety communication upgrades, HVAC system replacement, and building refurbishment for the Pitkin Education Center.

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E/SA1 – Authorize amendment of an existing agreement with Education and Employment Research Center (EERC), School of Management and Labor Relations, Rutgers, The State University of New Jersey for evaluation of the Bergen Community College First in the World (FITW) grant awarded by the U.S. Department of Education Fund for the Improvement of Postsecondary Education.

Approval is hereby granted for an amendment to the existing agreement with the School of Management and Labor Relations extending the performance end date to October 30, 2020, from September 30, 2019.

P1A- Appointment: Benefits Administrator (Confidential) – Filling vacancy of this position.

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Janet Doyle	Benefits Administrator/Human Resources and Employee Relations	\$70,000.00 (pro-rated)	03/02/20 (retroactive)

P1B – Stop Stipends

Approval is hereby granted to stop the monthly stipend for the following individuals as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Amount</u>	<u>Effective Date</u>
Janet Doyle	Human Resources Generalist/ Human Resources and Employee Relations	\$750.00	02/28/20 (retroactive)
Theresa Kyle	Employee Relations Coordinator/ Human Resources and Employee Relations	\$500.00	02/28/20 (retroactive)

P1C – Appointment: Project Coordinator/Grant Funded Staff

Approval is hereby granted for Project Coordinator/Grant Funded Staff

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Lark Sontag	Project Coordinator/Child Development Center/Business, Arts, and Social Sciences/ Academic Affairs	\$45,000.00 (pro-rated)	03/16/2020

P1D – Appointment: Grant Funded Staff

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Andrea Nemeth	Project Director/NJ Healthworks Grant/ Continuing Education and Workforce Development	\$95,000.00	03/26/20

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P1E – Appointment: Student Affairs Athletic Program (Coaching Staff)

Approval is hereby granted for the appointment of the following individuals to part-time Head Coach or Assistant Coach positions at the stipend indicated and part-time Athletic Trainer:

<u>Name</u>	<u>Head Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Anthony Barbera	Women’s Softball	\$5,500.00	01/27/20 – 05/31/20 (retroactive)
Toni DiFranco*	Women’s Soccer	\$1,500.00	03/01/20 – 05/01/20 (retroactive)
<u>Name</u>	<u>Assistant Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Tim Boucher	Women’s Softball	\$3,500.00	02/01/20 – 05/31/20 (retroactive)
<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Dates</u>
Lisa McNerney	Athletic Trainer	\$28.00/hour	01/21/20 – 06/30/20 (retroactive)

P2 – Reappointment Faculty – Third and Fourth Reappointment

Approval is hereby granted for the following individuals for their fourth reappointment to the indicated division & rank for the period September 1, 2020 through June 30, 2021 unless otherwise noted:

**4th REAPPOINTMENT**

<u>NAME</u>	<u>RANK</u>	<u>DISCIPLINE/DIVISION</u>
Jean Acken	Assistant Professor	Chemistry/Mathematics, Science & Technology
John Bandman	Assistant Professor	Hotel Restaurant Management/Business, Arts & Social Sciences
Mary Bays	Assistant Professor	Fashion Apparel Design/ Business, Arts & Social Sciences
Ara Kahyaoglu	Associate Professor	Chemistry/Mathematics, Science & Technology
Joanne Piccininni	Assistant Professor	Paramedic Science/Health Professions
Mary Senior	Associate Instructor	Surgical Technology /Health Professions
Tomer Zilkha	Associate Instructor	Hotel Restaurant Management/Business, Arts & Social Sciences

**THIRD REAPPOINTMENT**

<u>NAME</u>	<u>RANK</u>	<u>DISCIPLINE/DIVISION</u>
Ronda Drakeford	Associate Instructor	Hotel Restaurant Management/Business, Arts & Social Sciences
Alex Luy	Assistant Professor	Computer Science/Mathematics, Science & Technology
Jessica Peacock*	Assistant Professor	Center for Student Success/Student Affairs
Jaclyn Rose	Associate Instructor	Diagnostic Medical Sonography/Health Professions

P3 – Confer Professor Emeritus Status

Approval is hereby granted that the Board of Trustees confer Professor Emeritus status on the following individuals:

- Dr. Suzaan Boettger
- Dr. Ursula Parrish Daniels
- Dr. Ruth Feigenbaum
- Dr. Joan McManus

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P4- To authorize Bergen Community College to serve as lead agency and host for the Association of Title IX Administrators (ATIXA) training to be provided by The Ncherm Group, LLC (TNG) at the College's Meadowlands location on March 16-19, 2020.

Approval is hereby granted that Bergen Community College (BCC) has a need to provide certification-based Title IX training to all designated employees. To address this training need, BCC will serve as the host agency for a joint initiative with seven (7) other community colleges that have committed to attending and sharing the total cost. The initiative consists of a 2-day Coordinator workshop and a 2-day Investigator workshop to be conducted over a 4-day period. An estimated 44 people from BCC and participating institutions will attend the workshops at a cost of \$1,000 per person, for a total estimated cost of \$44,000.

BCC's proportional share of the total cost is \$9,000.00 for nine employees, and the college has received written commitment letters from the participating NJ community college's finance offices for their portions of the training cost. TNG is the parent company of ATIXA, a professional association of college Title IX coordinators, investigators and administrators.

P5 - Amend stipends for Nursing Clinical Faculty for Spring 2020 semester

Approval is hereby granted to amend the stipends for Nursing Clinical Faculty for Spring 2020 semester (P3-February 4, 2020) to make the following adjustments for the Spring 2020 semester.

<u>Name</u>	<u>Semester stipend amount</u>
<b><u>Add Full Time</u></b>	
Claire Cyriax	\$2,400.00
<b><u>Add Adjunct</u></b>	
Karen Antequera	\$2,400.00
<b><u>Remove Adjunct</u></b>	
Ronda (Joseph) Boggi	\$1,200.00
Natay Grajales	\$1,200.00
Joan McManus	\$2,400.00

P6 – Approve: Leave of Absence/Support Staff

Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Dates</u>
Joyce Novak	Library Associate/Library Services Academic Affairs	02/13/20 (retroactive)

P7 – Approve: Leave of Absence/Grant Staff

Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Dates</u>
Laura Frazer	Sr. Manager of Grants/Compliance Officer/ Grants Administration	03/02/20 – 03/31/20 (retroactive)

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P8 – Approve Stipend

Approval is hereby granted to authorize payment of a stipend in the amount of \$1,500.00 to the individuals listed below.

<u>Name</u>	<u>Position/Division</u>
Gregory Fenkart	Coordinator of Student Development/Student Life and Conduct/Student Affairs
Ian Wolf	Coordinator of Student Conduct and Information/Student Life and Conduct/ Student Affairs

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairman Carroll asked for a motion to adjourn the board meeting.

Trustee Longo made a motion to adjourn the meeting, seconded by Trustee Barreto.  
All trustees were in favor.

The board meeting adjourned at 6:53 p.m.

Thank you,

Trustee Joseph Barreto, Secretary  
Board of Trustees