

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Tuesday, May 2, 2017
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on **Tuesday, May 2, 2017**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:00 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, November 4, 2016 and was amended February, 2017."

ROLL CALL

Present

Mr. Joseph A. Barreto
Ms. Dorothy Blakeslee
Mr. Gerard L. Carroll
Mr. James Demetrakis
Mr. Mark Longo
Ms. Carol Otis
Ms. Norah Peck
Dr. Sheetal Ranjan
Mr. Isaac Alejo-Reyes – Alumni Trustee

Also Present

Dr. B. Kaye Walter, President
Ms. Judy A. Verrone, Esq.

Regrets

Mr. James Demetrakis
Mr. Patrick J. Fletcher
Ms. Irene Oujo

PLEDGE OF ALLEGIANCE

Chairperson Carol Otis led those present in the Pledge of Allegiance to the Flag of the United States of America.

VICE-CHAIRMAN'S REPORT

Due to a prior engagement, Trustee Fletcher was unable to attend the meeting.

SECRETARY

Secretary Gerard L. Carroll recommended approval of the minutes of April 4, 2017 and the Consent Agenda – May 2, 2017.

Treasurer's Report – Audit and Finance Committee/Legal

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met on April 20, 2017, and recommends approval of resolutions A/F 1 to A/F 16.

President's Report

President Walter introduced Dr. William Mullaney, Vice-President, Academic Affairs:

Dr. Mullaney, Vice-President, Academic Affairs

A Memorandum of Understanding - between Bergen Community College, and North Arlington High School, referred to as "NAHS," for the purpose of establishing a Dual Enrollment Agreement, with the expectation that North Arlington High School students will be awarded an Associate of Arts or Associate of Science degree upon graduation from high school. The MOA and resolution is included in the board packet.

Stephen M. Yurchak, Ed.D, Superintendent of Schools,
North Arlington Public Schools
Christopher Mingoia, High School Principal
Alyce Cusano, Supervisor of Guidance

Mr. Yurchak explained the next step after students received their High School Diploma and Associate's Degree. He met with the Vice-President, of NJCU to partner as an extension of the agreement where they will provide scholarship opportunities to students who will graduate from Bergen Community College with an Associate's Degree and attend NJCU for a Bachelor's degree with a one year Master's Degree program to the students. NJCU is calling this program 2-2-1 (Two year's at BCC, two years at NJCU for Bachelor's Degree and one year for Master's Degree). Mr. Yurchak thanked everyone for all their assistance with this program.

Dr. Walter received communication from Commission Fickner, Department of Labor, a new partnership with community colleges and department of labor for paid internships through local businesses will begin for students. Cynthia D'lorio will be arranging these internships for students to participate and 50% will be paid by the state.

Dr. Yun Kim – Presentation – The Economic Value of Bergen Community College.

EMSI, Inc. provided of Economic Modeling and Label Data.



The Economic Value of
Bergen Community College

ANALYSIS OF THE ECONOMIC IMPACT AND RETURN ON INVESTMENT OF EDUCATION

FY 2015-16



Board of Trustees Minutes
May 2, 2017
Page 3

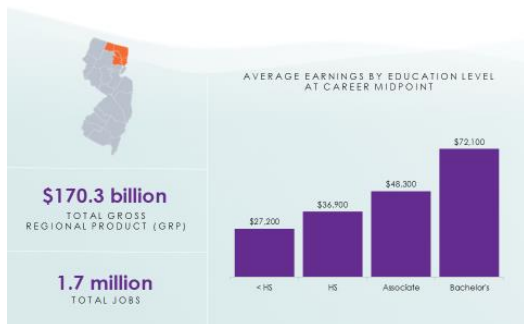
WHAT IS AN ECONOMIC IMPACT ANALYSIS?

Measures how an event or institution affects the local economy.

WHAT IS AN INVESTMENT ANALYSIS?

A comparison of the costs and benefits to determine the return on investment.

About the Bergen Service Area

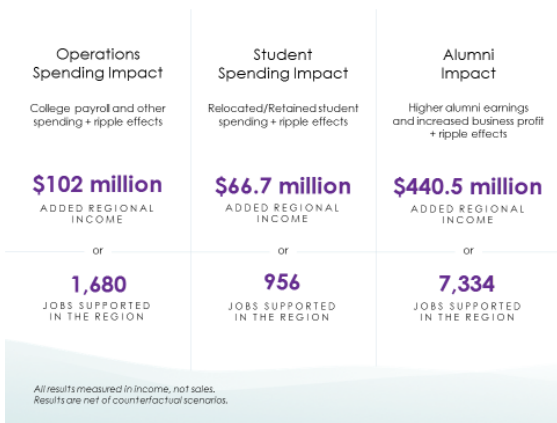
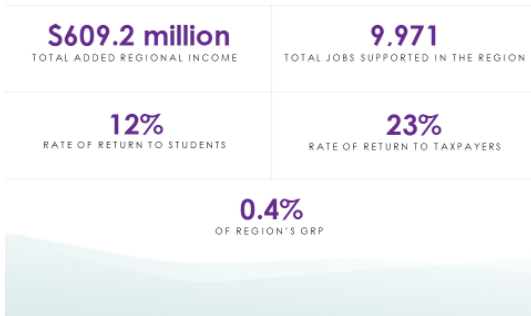


BERGEN IN FY 2015-16

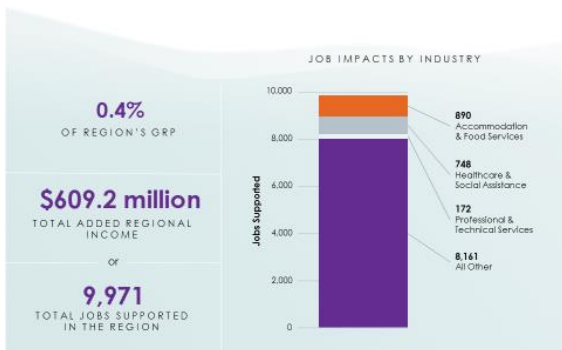
21,678 CREDIT STUDENTS SERVED	7,948 NON-CREDIT STUDENTS SERVED
1,493 EMPLOYEES	\$89.8 million TOTAL PAYROLL/BENEFITS
19% STUDENTS FROM OUTSIDE THE REGION	81% STUDENTS REMAINING IN THE REGION AFTER LEAVING THE COLLEGE

Board of Trustees Minutes
May 2, 2017
Page 4

OVERVIEW OF RESULTS



Total Impact



Board of Trustees Minutes
May 2, 2017
Page 5

Student Perspective	Taxpayer Perspective	Social Perspective
<p>\$648.6 million Benefit: Higher future earnings</p> <p>\$241.6 million Cost: Tuition, supplies, opportunity cost</p>	<p>\$245.2 million Benefit: Future tax revenue, government savings</p> <p>\$44.1 million Cost: State and local funding</p>	<p>\$2.5 billion Benefit: Future earnings, tax revenue, private savings</p> <p>\$312.3 million Cost: Student and all college costs</p>
<p>2.7 BENEFIT/COST RATIO</p>	<p>5.6 BENEFIT/COST RATIO</p>	<p>7.9 BENEFIT/COST RATIO</p>
<p>11.5% RATE OF RETURN</p>	<p>23.0% RATE OF RETURN</p>	<p>N/A RATE OF RETURN</p>

Future benefits are discounted to the present.

The results of this study were prepared by



FOR A COPY OF THE REPORT, PLEASE CONTACT THE COLLEGE.

COMMITTEES

AUDIT AND FINANCE

Treasurer Dorothy Blakeslee recommended approval of Audit and Finance resolutions A/F 1 to A/F 16.

BOARD OF SCHOOL ESTIMATE

The Board of School Estimate will meet on April 19th, 2017, at the County Administration Building.

EDUCATION AND STUDENT AFFAIRS

Trustee Gerard L. Carroll recommended approval of Education and Student Affairs Resolutions E/SA 1 thru E/SA 5.

PERSONNEL

Trustee Carroll reported that the Personnel Committee met and recommends resolutions P1A thru P8.

SITE AND FACILITIES

Trustee Blakeslee informed the board members that Site and Facilities Committee met on April 20, 2017.

Alumni Trustee

Mr. Alejo-Reyes attended the Phi Theta Kappa Induction Ceremony which included approximately 300 Bergen Community College students.

Regional Awards:

- Distinguished Chapter
- Distinguished College Project
- Distinguished Honors In Action Theme Award
- Distinguished Member – Nikita Gyawali
- Distinguished Officer – Amanda Karpinski
- Gold Chapter Award
- Five Star Chapter Award
- Elda Pere was elected as New Jersey State President

International Awards:

- Distinguished College Project
- Distinguished Chapter Officer – Amanda Karpinski
- Shirley B. Gordon Award of Distinction – President B. Kaye Walter, Ph.D.
- Top 100 Chapters
- Reach Award
- Continued Excellence Regional Award
- Amanda Karpinski was elected as Phi Theta Kappa's International President

Distinguished Scholars:

Jack Kent Cooke Scholars:

- Egatia Vaso
- Daniela Liberato

The Jack Kent Cooke Scholarship provides up to \$40,000/yr. They are two of only 55 students selected in the nation to receive this award.

Coca-Cola Leaders of Promise Scholars:

- Allan Chapman
- Joseph Mattia
- Maycie Schmidt

These three students are among only 200 students selected nationally.

Coca-Cola Community College Academic Team

Bronze Scholars:

- *Nikita Gyawali*
- *Sara Hwang*
- *Daniela Liberato*

Silver Scholar:

- *Dimitri Papavasiliou*

They are among only 150 students selected nationally.

Hites Scholar

- Rachel Coakley

She is one of only 10 students selected nationally.

UNFINISHED BUSINESS

None.

NEW BUSINESS/OPEN TO THE PUBLIC

Mr. Bernard Fuersich, Academic Chair for Wellness and Exercise Science provided an overview of his department and distributed a handout "*Dynamics of Health and Fitness – WEX.*"

The assistant for WEX was shared with the Dental Hygiene Department and she has moved to a different building. Professor Fuersich requested administrative support to successfully support the Wellness and Exercise Science Department to achieve their goals.

Professor Tobyn DeMarco, President of the Bergen Community College Faculty Association

On April 4, 2017, a general membership meeting was held with the following elections:

President – Tobyn DeMarco
Vice-President – Mike Echols
Secretary – Alan Kaufman
Treasurer – Lynn Richardson

President DeMarco announced that two motions were unanimously approved by present BCC members at their last meeting.

1. The BCC requests more faculty input into the process of the renovation of lecture halls S132, S134 and S138.
2. BCC FA would like greater faculty input prior in the repurposing of college facilities, including Ender Hall, the Athletic Facility and college facilities in general, classrooms and labs etc.

Board of Trustees Minutes
May 2, 2017
Page 8

President DeMarco supported the request from Bernard Fuersich regarding required administrative support for the Wellness and Exercise Science Department.

Trustee Blakeslee, a member of the Site and Facilities Committee stated "That the record for the lecture halls renovation project shows that we did have very open meetings with the faculty; however, our goal is to create an environment where faculty can teach effectively and students are happy in those classes. We will continue this conversation."

Richard Comerford, Professor of Economics and Modern Asian History

Professor Comerford requested that the board members review the Inter-Collegiate sports policy at BCC. He also requested the board to examine the search process at BCC.

Professor Comerford expressed some concerns about the presentation given by EMSI.

ADOPTION OF MINUTES

Chairperson Otis requested a motion to approve the minutes as submitted of March 4, 2017. Secretary Gerard L. Carroll approved the minutes and the motion was seconded by Trustee Blakeslee. All were in agreement.

CONSENT AGENDA

Chairperson Otis recommended the Tuesday, May 2, 2017, Consent Agenda for approval.

Trustee Mark Longo will abstain voting on Resolution A/F 1
Approval of Legal Voucher – DeCotiis, FitzPatrick, Cole, and Giblin, LLP.

Alumni Trustee Isaac Alejo-Reyes will abstain voting on Resolution A/F 14
AF14 - Adopt 2017 - 2018 Budget

Audit and Finance 1 to 16
Education and Student Affairs 1 to 5.
Personnel 1 to 17 with the exception of P1A to P8.
No Site and Facilities Resolutions were included in the consent agenda.

A motion for approval of the consent agenda was made by Trustee Peck and seconded by Trustee Longo. No one opposed. All were in favor.

No executive session was held.

A/F1 - Approval of Legal Voucher – DeCotiis, FitzPatrick, Cole & Giblin, LLP

Approval is hereby granted for payment of the following legal voucher:

March 1, 2017 to March 31, 2017 DeCotiis, FitzPatrick, Cole & Giblin, LLP. \$ 20,940.90

A/F2 – Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs

Approval is hereby granted for payment of the following Labor Consulting services:

March 1, 2017 to March 31, 2017 Invoice number: 50246

Cleary Giacobbe Alfieri Jacobs \$ 2,310.00

A/F3 To authorize a renewed agreement between Bergen Community College and Parisian Beauty Academy for Parisian to use classroom space for educational purposes.

Approval is hereby granted for a license agreement between Bergen Community College and Parisian Beauty Academy for use of a classroom and common facilities at the Ciarco Learning Center. The classroom will be used on a daily basis consistent with the Ciarco Learning center schedule for a twelve month period. The classroom will be used for educational instruction. The college will maintain the right to use this classroom whenever Parisian Beauty Academy is not in session.

The base fee for this License Agreement is \$26,125.92.

A/F4 – To authorize the renewal of Vyopta vPublish recording software for use in Cisco Show and Share classrooms for one year from Promedia New Era.

Approval is hereby granted to renew Vyopta vPublish recording software for one year from May 21, 2017 - May 20, 2018 at a cost of \$20,115.83 from Promedia New Era on NJ State Contract 87720.

A/F5 – To authorize the purchase of Cisco IP Phones from Promedia New Era to replace aging models currently not supported by our Call Manager System.

Approval is hereby granted Authorization to purchase 280 Desk phones and 8 conference phones at a cost of \$104,705.28 from Promedia New Era on NJ State Contract 87720.

A/F6 – To authorize the purchase of two Cisco 3850-X switches from Continental Resources, Inc. for the build-out of a new IDF (Intermediate Data Frame) on the second floor of the Technology building.

Approval is hereby granted to purchase two Cisco 3850-X switches at a cost of \$14,558.00 from Continental Resources, Inc. on NJ State Contract 87720.

A/F7 - To award Public Bid P-2239 to Technotime Business Solutions for installation of smart classroom technology in twelve (12) classrooms in the Pitkin Education Center S, L, B and C-wings.

Approval is hereby granted to award Public Bid P-2239 Smart Classrooms in Pitkin Building to Technotime Business Solutions at a cost of \$37,644.00.

A/F8 - To authorize renewal of tuition payment plan administration services with Nelnet Business Solutions

Approval is hereby granted to continue tuition payment plan administration services with Nelnet Business Solutions by entering into a 2-year agreement, with an option to extend for an additional year.

A/F9 - To award Public Bid P-2232 to Edart Global Trade International, Inc. dba Edart GTI, Inc., for audio and video equipment upgrades in Room A-104, the small theatre located in the Student Center.

Approval is hereby granted to award Public Bid P-2232 Audio and Video Equipment Upgrades to Room A-104, to Edart Global Trade International, Inc. dba Edart GTI, Inc., at a cost of \$32,602.00.

AF10 - To authorize Integrated Systems & Services to provide a security camera system in the Health Professions Building. This is funded by the Go Bond.

Approval is hereby granted for Integrated Systems and Services to install a security camera system in the Health Professions Building at a cost of \$23,780.00.

AF11 - To purchase a Pitney Bowes Digital Mail Processor, which is a lifecycle replacement for the existing mail machine which will no longer be supported for maintenance and repairs by Pitney Bowes.

Approval is hereby granted to purchase a Pitney Bowes SendPro P3000 Digital Mail Processor from Pitney Bowes, Inc. with Interfaced Scale and Power Stacker, as per NJ State Contract 75237, at a cost of \$24,434.15. Service contract cost will be \$2,522.36 per year, and cover both on-site hardware repairs and software updates. USPS approved meter rental will cost \$1,020.00 per year.

AF12 - To purchase electronic musical instruments from Full Compass Systems Ltd. To be used in the Music Business Programs. This is funded by Perkins Grant.

Approval is hereby granted to purchase electronic musical instruments, including twenty-four (24) Yamaha Synthesizer/Controllers, nineteen (19) Korg Synthesizer Workstations, and nineteen (19) Akai Pad Controllers, from Full Compass Systems Ltd at a cost of \$25,529.00.

AF13 - To award the System Center Configuration Manager (SCCM) Windows 10 upgrade project to SHI International Corporation. The college is upgrading to Windows 10 across all campuses.

Approval is hereby granted to award the SCCM project to SHI International Corporation in the amount of \$12,825.00.

AF14 - Adopt 2017 - 2018 Budget

Approval is hereby granted that the Board of Trustees of Bergen Community College adopt the 2017 - 2018 College Budget, effective July 1, 2017, the budget is attached. Budget Summary is also available on the Board of Trustees' web page.

AF15 - To reject the only bid received for P-2235 Veterinary Technology Equipment from IDEXX Distribution, Inc., due to the absence of the required Bid Bond and other required bid documents.

Approval is hereby granted to reject the only bid received for Public Bid P-2235, which consisted of one Blood Analyzer, one Chemistry Analyzer and one VetLab Station PC for Veterinary Technology. One bid was received from IDEXX Distribution, Inc. The College will re-bid.

AF16 - Exempt from Bidding: Authorization to renew Property and Flood Insurance Policy for 1280 Wall Street, Lyndhurst, NJ. Insurance, is exempt from bidding pursuant to N.J.S.A. 18A:64A-25.5(11), which exemption shall be in accordance with the requirements for extraordinary unspecifiable services.

Approval is hereby granted to renew property and flood insurance coverage for property located in 1280 Wall Street, Lyndhurst, NJ, from Otterstedt Insurance Agency, Inc. for the coverage period:

- March 31, 2017 through March 31, 2018
Property Policy at a cost of \$19,516.00
- June 5, 2017 through June 5, 2018
Flood Policy at a cost of \$20,200.00

E/SA1 – Authorize acceptance of a contract with the Bergen County Division of Cultural and Historic Affairs for the Bergen Community College *Special Projects* in the amount of \$1950.00, and to authorize President B. Kaye Walter or her designee to execute required documents.

Approval is hereby granted that the proposed project, Main Ingredients: A Series of Community Public Programs on Food,

Food Culture & Foodways in Hackensack & Beyond. This project supports archival and oral history documentation highlighting historical and contemporary aspects of Hackensack's multicultural "culinary corridor" on Main Street. Approximately 100 local chefs, home cooks, food purveyors and restaurant owners will be interviewed initially. Of these, approximately twelve would be selected to participate in a series of "*Friday Night Foodways*" lecture-demonstrations focusing on food traditions that cross cultures. The program will culminate in a *Taste of Main Street Food Tour*. Plans include collaboration with the Upper Main Alliance. The project team will create a foodways and material culture exhibit and recipe book with stories, to be available at the Center and online.

No college funds are required, however, the NJCH grant requires a match that will be comprised of in-kind costs to include project director / researcher time and hospitality and food costs provided by participating food purveyors and restaurant owners. The Project Team will also seek additional support from the Upper Main Alliance and from other restaurateurs and merchants.

E/SA2 – Authorize acceptance of a contract with the Bergen County Division of Cultural and Historic Affairs for the Café Bergen project in the amount of \$1,694.00, and to authorize President B. Kaye Walter or her designee to execute required documents.

Approval is hereby granted for **Café Bergen** is a multicultural music and performance series highlighting the cultural diversity of Hackensack, Southern Bergen County, and the Bergen Community College community. Each of five coffeehouse events between February and October 2017 will showcase a different world vocal, instrumental and dramatic performance style, potentially including Korean dance, Dominican merengue, hip-hop poetry, Celtic song, and Filipino martial arts. To be presented in intimate performance spaces at BCC Hackensack's Ciarco Learning Center and the CyberCafe at BCC Paramus, these events will feature internationally recognized music and dance styles together with genres that Bergen County's ethnic and immigrant communities value as part of their cultural traditions. A panel of BCC faculty and staff will select artists and groups based on their authenticity and the quality of their live performances and/or audio and video recordings. Artists will present a pre-concert hands-on activity or workshop or participate in a Talk-Back, as audience interaction is central to our vision for a dynamic and engaging performance series. In addition, a guest visual artist will be featured at most performances, and BCC music students will assist in preparing presentations, writing program notes, and sound engineering and recording. The series will culminate in a multicultural music mini-festival featuring most or all of the acts in a larger stage venue at BCC Paramus.

Café Bergen ran in 2004, 2006 and 2007, with all events garnering much acclaim. Performers included students, faculty, and well-known artists. This new series builds on the previous success and promises to generate increased participation as well as external financial support.

No college funds are required, however, the NJCH grant requires a match that will be comprised of in-kind costs to include project director / administrative time, facilities rental, promotion, and media/technical support.

E/SA3– Authorize submission of a collaborative grant application to the United States Agency for International Development (USAID), and to authorize President B. Kaye Walter or her designee to execute required documents.

Approval is hereby granted in preparing competent and knowledgeable professionals in the field of Hospitality/Restaurant Management (HRM), Bergen seeks to assist Caribbean countries, such as the Dominican Republic, Jamaica, and Haiti, to prepare a 21st century Hospitality Restaurant Management workforce for their outstanding tourism industry. The intent is to collaboratively provide students with a pathway for completing degree programs in HRM. Prospective students would be dually enrolled at Bergen where the opportunity exists for them to take college credits towards the general education requirements for the HRM program. The dually enrolled students will be afforded the option of taking courses towards their general education requirements completely online through Bergen or at any institution of higher learning in Jamaica. To do so, Bergen will develop symbiotic partnerships with the Ministries of Tourism and Education, the Heart Trust/NTA, the Jamaica Hotels and Tourist Association (JHT A), and academic institutions including high schools, the University of the West Indies and the University of Technology.

ESA4 - Approve the plan for a Dual Enrollment Program for North Arlington High School to be offered at Bergen Community College at the Meadowlands

Approval is hereby granted for the attached Memorandum of Understanding between Bergen Community College and North Arlington High School.

ESA5 - To delete the curriculum for the Certificate in Computer Science (CERT.COMP.SCI)

Approval is granted to delete the curriculum for the Certificate in Computer Science.

P1A – Appointment: Academic Chairs and Program Coordinators/Faculty

Approval is hereby granted to appoint the individuals listed below to the position of Academic Chairs, and Program Coordinators/Directors at the stipends and release time shown for the period July 1, 2017 – June 30, 2018.

<u>Name</u>	<u>Departments//Division</u>	<u>Annual Stipend</u>	<u>Annual Release Time</u>
<u>ACADEMIC CHAIRS</u>			
Jacqueline Behn [Dr.]	Social Sciences//Business, Arts and Social Sciences	\$6,000.00	22 credit hours
Linda Box [Dr.]	Physical Sciences//Mathematics, Science and Technology	\$6,000.00	20 credit hours
Keith Chu	History//Humanities	\$3,000.00	11 credit hours
Deborah Cook	Dental Hygiene//Health Professions	\$3,000.00	11 credit hours
Peter Dlugos [Dr.]	Philosophy & Religion//Humanities	\$3,000.00	11 credit hours
Randolph Forsstrom [Dr.]	Mathematics//Mathematics, Science and Technology	\$6,400.00	23 credit hours
Bernard Fuersich	Wellness and Exercise Science//Health Professions	\$3,000.00	11 credit hours
Robert Highley	Biology and Horticulture//Mathematics, Science and Technology	\$6,000.00	20 credit hours
William Jiang [Dr.]	English as a Second Language and World Languages//Humanities	\$6,400.00	22 credit hours
Richard Kuiters	Criminal Justice and Legal Studies//Business, Arts and Social Sciences	\$3,000.00	13 credit hours
Pierre Laguerre	Business and Hotel and Restaurant Management//Business, Arts and Social Sciences	\$6,000.00	22 credit hours
Joseph Mamatz	Health Professions/Health Professions	\$3000.00	11 credit hours
Lou Ethel Roliston [Dr.]	Composition, Literature and English Basic Skills//Humanities	\$6,400.00	23 credit hours
Elin Schikler	Communications//Humanities	\$3,000.00	11 credit hours
Daniel Sheehan	Visual and Performing Arts/ Business, Arts and Social Sciences	\$6,000.00	20 credit hours
Emily Vandalovsky	Technology//Mathematics, Science and Technology	\$3,000.00	11 credit hours

PROGRAM COORDINATORS/DIRECTORS

<u>Name</u>	<u>Department/Division</u>	<u>Annual Release Time</u>
Kelly Alexis Birdsall Griffiths	World Languages//ESL and World Languages	11 credit hours
Amy Ceconi [Dr.]	Respiratory Therapy//Health Professions	10 credit hours
Carol Chovanec	Radiation Therapy Technology//Health Professions	10 credit hours
Gerilyn Collins-Eisler	Diagnostic Medical Sonography//Health Professions	10 credit hours
Robert Fusco	Developmental Math// Mathematics, Science and Technology	12 credit hours
Seamus Gibbons	Composition & Literature//Humanities	12 credit hours
Lawrence Joel [Dr.]	Legal Studies//Business, Arts and Social Sciences	11 credit hours
Leigh Jonaitis [Dr.]	English Basic Skills//Humanities	12 credit hours
Lenore Lerer	College Math// Mathematics, Science and Technology	12 credit hours
Joseph Mamatz	Radiography//Health Professions	10 credit hours
Jennifer McCarthy	Paramedic Science//Health Professions	10 credit hours
Francis Schmidt	Visual and Performing Arts//Business, Arts and Social Sciences	11 credit hours
Mary Senior	Surgical Technology//Health Professions	10 credit hours
Harriet Terodemos	Veterinary Technology//Health Professions	10 credit hours
Art Tolve	Hotel and Restaurant Management//Business, Arts and Social Sciences	11 credit hours
Steven Toth	Medical Office Assistant//Health Professions	10 credit hours

PROGRAM LIAISON

<u>Name</u>	<u>Department/Division</u>	<u>Annual Release Time</u>
David Wang	Computer Science// Science, Math and Technology	4 credit hours

Justification

To appoint Academic Department Chairs, Program Coordinators/Directors and Program Liaison.

P1B - Appointment: Support Staff (These appointments are being made in accordance with the Bergen Community College Support Staff Association (BCCSSA) contract, Article XV, after successful completion of their probationary period.)

Approval is hereby granted to approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Pamela Coles	Senior Secretary/Nursing/ Health Professions/Academic Affairs	\$36,000.00 (pro-rated)	02/13/17 (retroactive)
Rashid Darrisaw	Custodian/Buildings and Grounds	\$28,633.00 (pro-rated)	01/17/17 (retroactive)
Dolores Piro	Senior Secretary/Honors & PTK/ Academic Affairs	\$36,000.00 (pro-rated)	01/30/17 (retroactive)

Justification

To fill budgeted positions through a successful search process and completion of probationary period.

Board of Trustees Minutes
May 2, 2017
Page 15

P1C - Appointment: Professional Staff

Approval is hereby granted to approve the appointment of the following individuals to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Edwin Lopez-Rodriguez	Custodial Supervisor/ Buildings and Grounds	\$60,000.00 (pro-rated)	05/03/17 – 06/30/18
Kenny Xheraj	Custodial Supervisor/ Buildings and Grounds	\$60,000.00 (pro-rated)	05/03/17 – 06/30/18

P1D - Appointment: Coach/Peer Mentor Coordinator - Grants

Approval is hereby granted to approve the appointment of the following individual to the position and salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Laura Madera	Coach/Peer Mentor Coordinator// Counseling Center/ Academic Affairs	\$50,000.00 (pro-rated)	05/22/17 – 06/30/18

P1E - Appointment: Vice President, Student Affairs/Executive

Approval is hereby granted to approve the appointment of the following individual to the position and salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Waldon Hagan	Vice President/Student Affairs	\$135,000.00 (pro-rated)	06/15/17 – 06/30/18

P2 - That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2017 through June 30, 2018 (One-year contract):

Approval is hereby granted to approve the following positions and titles:

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Mark Balzarette	Professional Assistant	Manufacturing Technology/Math, Science, and Technology
John Cichowski	Technical Assistant I	Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Patrice Devinentis	Technical Assistant I	Performing Arts/Business, Arts and Social Sciences
Julie Field	Technical Assistant I	Enrollment Specialist/Admissions and International Programs/Student Affairs
Patricia Giannini	Technical Assistant I	Enrollment Specialist/Admissions and International Programs/Student Affairs
Candice Kaup Scioscia	Technical Assistant I	Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Michele Kenyon	Technical Assistant I	Dental Hygiene/Health Professions
Juan Leon	Technical Assistant II	Visual Arts/ Business, Arts and Social Sciences
Richard Tran	Technical Assistant II	Biology & Horticulture / Math, Science, and Technology
Mine Ugurlu	Technical Assistant I	Enrollment Specialist/Admissions and International Programs/Student Affairs
Sherry Wilson	Technical Assistant II	Hotel Restaurant Management/Business, Arts and Social Sciences

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2017 through June 30, 2019 (Two-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Samantha Ekizian	Professional Assistant	Records and Registration/Enrollment Services/ Student Affairs
Shawn Kane	Professional Assistant	Media Technology/Information Technology
Elaine Korinko	Professional Assistant	Athletics/Student Life and Conduct/Student Affairs

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2017 through June 30, 2019 (Two-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Catherine Malone	Professional Assistant	College/High School Partnerships/Academic Affairs
Dianna O'Connor	Professional Assistant	Student Support Services/Academic Affairs
Marilyn Pongracz	Professional Assistant	Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Stuart Rosengarten	Professional Assistant	Media Technology/Information Technology
Patrick Simms	Professional Assistant	CITL/Academic Affairs

Justification

In accordance with Article XIII of the BCCFA contract.

P3- Reclassification/Reappointment: Technical/Professional Assistants

Approval is hereby granted to approve the reclassification of the following Technical Assistant to the position indicated, effective July 1, 2017 and reappointed for the period July 1, 2017 to June 30, 2018:

Name	Division	From	To
Sherry Wilson	Academic Affairs	Technical Assistant II	Technical Assistant I

P4 – Approve: Special Purpose Leave of Absence/Faculty

Approval is hereby granted to approve a Special Purpose Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Rank/Discipline/Division</u>	<u>Period</u>
Suzaan Boettger	Professor/Performing & Visual Arts/ Business, Arts and Social Sciences/ Academic Affairs	Fall 2017 semester

Justification

In accordance with Article XII, Item 4, of the BCCFA Contract

P5 – Approve: Leave of Absence/Support Staff

Approval is hereby granted for a Leave of Absence, without pay, for the following individuals from the positions listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Esther McMillan	Custodian/Buildings and Grounds	04/25/17 (retroactive)
William McPherson	Custodian/Buildings and Grounds	03/23/17 (retroactive)

P6 – Retirement: Faculty

Approval is hereby granted for the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Bonnie MacDougall	Professor/ ESL/Humanities/Academic Affairs	07/01/17
Jane Phelps	Associate Professor/Communication/Humanities/ Academic Affairs	07/01/17
Beth Pincus	Associate Professor/Counseling/Academic Affairs	07/01/17

P7 – Equity Adjustment: Support Staff Personnel

Approval is hereby granted that the salaries for the personnel listed below be adjusted effective 05/03/17.

<u>Name</u>	<u>Position</u>	<u>Current</u> <u>Salary</u>	<u>New</u> <u>Salary</u>
Gean Chin	Executive Secretary	\$ 43,019.00	\$ 52,000.00
Cynthia Rivera	Public Safety Sergeant	\$ 44,558.00	\$ 56,859.00

Justification

Based on the results of an equity study to increase salaries to be consistent with salaries earned by other employees in the same position.

P8 – Resignation: Support Staff

Approval is granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Elizabeth Jennifer Santos	Public Safety Officer/Public Safety	04/28/17

S/F1 - To award Public Bid P-2238 to H&S Construction & Mechanical for construction of a nurse's office in Ender Hall that houses the collaborative program between Bergen Community College and Bergen County Technical High School.

Approval is hereby granted to award public bid P-2238 Ender Hall Renovation of Nurse's Office in the amount of \$198,000.00 to H&S Construction & Mechanical.

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairperson Carol Otis adjourned the meeting at 6:00 p.m.

Thank you,

Trustee, Gerard L. Carroll,
Secretary, Board of Trustees