

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, May 3, 2022
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, May 3, 2022 in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Dorothy Blakeslee called the meeting to order at 5:04 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and on the College's website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, November 24, 2021."

ROLL CALL

Present

Mrs. Dorothy Blakeslee
Mr. Louis DeLisio
Mr. Patrick J. Fletcher
Mr. Mark Longo – participated by teleconference.
Mrs. Ritzy Morales-Diaz
Mr. Stephen F. Pellino, Esq.
Miss Crystal Yoo, Alumni Trustee

Also Present

Dr. Eric M. Friedman, President
Mrs. Judy Verrone, Esq.

Regrets

Mr. Joseph Barreto
Dr. Sheetal Ranjan
Mr. Adam Silverstein

PLEDGE OF ALLEGIANCE

Chairperson Blakeslee led those present in the Pledge of Allegiance.

REPORTS

TREASURER

Treasurer Fletcher thanked Wilton Thomas-Hooke, Chief Financial Officer, and his team for preparing the budget documents. The documents were reviewed and approved by the Audit, Finance, and Legal Affairs Committee.

PRESIDENT'S REPORT

Summer Back on Track

President Friedman announced at the April Board of Trustees meeting, the College will be dedicating \$4 million from our HEERF Funds to expand our tuition assistance program.

New Jersey Business Magazine

Dr. Friedman was pleased to announce the College has received recognition from another organization for its reinvention of the one-stop center. New Jersey Business Magazine has selected the College for the "Good Neighbor" award, which recognizes projects that enhance their communities, create jobs and represent best practice in construction in New Jersey.

The League for Innovation in the Community college, an association dedicated to informing, inspiring, and celebrating innovation in learning, teaching, staff development, and student success, recognizes outstanding faculty, staff, and leaders in the community college field who have made a significant difference in the lives of students and in the communities their colleges serve. Bergen's "Student Career Readiness: Getting Real-World Experience While Helping Small Businesses" has won the Innovation of the Year award, one of only 32 nationally selected from many hundreds of applications. Luis D'Abreu, Linda Caruso and Shirley Pachon, the coordinator of our business accelerator, are the applicants.

Bergen Community College will be featured on the League's website and in the League Awards Program at the annual Innovations Conference. At this event, recipients are included in an awards slideshow, which plays before and after the closing session, and commended at the League Awards Celebration. Each recipient receives a specially cast pewter medallion and an Excellence Award certificate. Our Economic Recovery Committee working with the Bergen County Office of Economic Development have collaborated on strategies to drive economic recovery and are earning national recognition.

Aspen Institute

On April 27th, President Friedman participated in the first of several intensives facilitated by the prestigious Aspen Institute. The focus is on improving transfer between us and our university partners to benefit students. Aspen is an international leader in innovative college practices and we are very proud to have made it through their selective application process for the intensive.

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Commencement

The Bergen Community College commencement will be held on Thursday, May 19 at 10 a.m. After two years of virtual ceremonies, it goes without saying that it will be incredibly exciting to return live to MetLife Stadium.

We expect more than over 2000 students to become eligible for graduation, with many of them in attendance with their families and friends.

The home of the New York Giants provides an appropriate venue for keynote speaker Gian Paul Gonzalez - a New Jersey history teacher who famously helped spur the Giants to a fourth Super Bowl championship. His motivational messages and "all-in" mantra are galvanizing.

Piscopo Spot

On April 27, 2022, Dr. Friedman had the opportunity to appear on Joe Piscopo's morning radio show. He spoke with Joe for a few minutes about our work in economic development and building back better from the pandemic. We are coming out stronger from the pandemic than we went into it. Piscopo, a former SNL star was on campus as part of the Salem Business Breakfast, hosted by the radio station he appears on. The event brought entrepreneurs to campus for networking, a panel discussion and conversations on the economy. Having local and regional businesses representatives here was a tangible sign of getting beyond COVID.

Student Awards

- Many members from the class of 2022 will proudly represent the colors of the College's Phi Theta Kappa chapter - including valedictorian Katie Conte, who, along with Kim Gastelu, were honored last week by the New Jersey Council of County Colleges as members of the 2022 All-State Academic Team!
- The International Center for Supplemental Instruction at the University of Missouri-Kansas City has recognized student and supplemental instruction leader Livia Fontana with the group's annual "International Outstanding New SI Leader Award." Fontana represents the only community college student to earn one of the organization's six major awards honoring supplemental instruction champions.
- Legal studies student Deborah Regan earned second place in the annual national essay scholarship contest held by the American Association for Paralegal Education national honor society, Lambda Epsilon Chi. Regan received a \$500 scholarship and publication in the peer reviewed journal, *The Legal Educator*. Regan is the first student from Bergen to receive this award.
- The Cultural Services of the French Embassy announced that two Bergen students will become part of the sixth annual Community College in France summer bootcamp program. Fifty-one students from 11 states, including Victoria Balkaran and Juan Rivera, will embark on two-week sustainability-focused summer programs across France.

EarthFest

An upcycle clothing exchange, food composter demonstration and discussion on beekeeping represented just some of the events that comprised our "EarthFest" celebration in recognition of Earth Day. New Jersey State Assemblywoman Lisa Swain, Bergen County Commissioners Mary Amoroso and Germaine Ortiz and Glen Rock Councilman – and Bergen professor – Robert Dill each spoke at an April 20 event that outlined state, county and local initiatives aimed at making communities more sustainable.

President Friedman announced that we have introduced a digital request/ticketing system for facilities that will allow us to become more efficient and organized as we fix things and become increasingly sustainable. Using this system will allow students, faculty and staff to enter and receive updates on their work as it progresses. This represents an important example of making sustained, continuous improvements to our processes.

Open House

The annual spring open house brought more than 500 potential students and their families to campus. Open houses represent major enrollment events for the College. Dr. Friedman thanked the entire student affairs team - especially the admissions department, led by Peter Vida, Kate Brunetto, and Lisa DiGaetano, - for their work in organizing another successful open house. Jennifer Reyes and her team were a key role as well at this open house.

PACDEI / Diversity Outreach

The President's Advisory Council on Diversity, Equity and Inclusion campus climate survey is nearing completion. Please fill out this survey, as it remains incredibly important for future DEI initiatives. To date, we have received survey feedback from 1,138 students and 579 employees, over 1700 responses. This will greatly benefit our DEI planning.

Innovation Center at the Meadowlands

President Friedman reported that important steps are moving forward in the work on the innovation center identity for the Lyndhurst Meadowlands Campus. Purchase requisitions are being prepared for the equipment and signage to designate a good portion of the second floor as a site for IT, Computer Science, Gaming, Cybersecurity and other programs and souped-up labs. The work is being done with support from Ellucian. This game-changing retrofitting at Lyndhurst, the conversion of classrooms in Paramus to broadcast hyflex classrooms, and the myriad projects to get the Center for Online Learning launched, are all collaborative work projects spearheaded by Ron Spaide and the team. As these projects come to completion, they will help serve our students and communities.

Faculty / Staff Recognitions

President Friedman recognized faculty and staff who have completed some special achievements this month:

Dr. Friedman recognized the Bergen faculty and staff who presented at the AACC Annual Conference in New York City this week.

- ❖ Dr. Friedman joined Christina Nemec presenting on Be Well Bergen;
 - ❖ Professor Melissa Krieger presented on creating pipelines for classroom teachers;
 - ❖ John Findura and Madhvi Shah presented on tutoring interventions;
 - ❖ Professor Dr. Mina Ahn and PTK Advisor Anna Gergen discussed our partnership with the Korean Community Center and Phi Theta Kappa's award-winning "identity" project; and
 - ❖ Luis De Abreu and Linda Caruso collaborated to present on student experiential learning supporting workforce development.
 - ❖ President Friedman thanked each of these faculty and staff for taking time to share, on a national stage, the incredible work taking place at this college. This visibility matters as it helps position Bergen as a national leader.
- Dr. Friedman recognized Vice President of Human Resources and Organizational Development Meredith Gatzke, who completed the Harvard University *Institutes for Higher Education* "organizational change in uncertain times" leadership intensive last month. These professional development programs remain vitally important as we adapt to changing environments in the higher education sector. Dr. Friedman thanked Meredith for being a lifelong learner and a role model for others. Her leadership in our Human Resources area is deeply appreciated.

COMMITTEE REPORTS

AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS

Trustee Fletcher, Chairman, Audit and Finance Committee informed the board members that the Audit and Finance Committee met on April 20, 2022, and is prepared to recommend resolutions A/F1 to A/F12.

EDUCATION AND STUDENT AFFAIRS

On behalf of Chairman Barreto, Trustee DeLisio informed the board members that the Education and Student Affairs Committee met on April 18, 2022 and will recommend resolutions E/SA1 to E/SA4.

PERSONNEL

Trustee Morales-Diaz, Chairwoman, Personnel Committee informed the board members that the Personnel Committee met on April 19, 2022 and will recommend resolutions P1A to P13.

SITE AND FACILITIES

Trustee Longo, Chairman, Site and Facilities Committee, informed the board members that Site and Facilities met on April 20, 2022. At this time, the committee is recommending approval for S/F1.

CHAIRWOMAN'S COMMENTS

During the month of April, Chairwoman Blakeslee attended the following events:

- Asian Heritage luncheon
- PTK Honors Society Reception
- Special Recognition luncheon for contributions as part of the visit by First Lady Dr. Jill Biden and U.S. Department Secretary Dr. Miguel Cardona
- Junior Chef Competition
- New Jersey Council of County Colleges - Scholars Celebration

UNFINISHED BUSINESS/BOARD MEMBERS

No member of the board raised any unfinished business.

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting. A motion was made by Trustee Fletcher and seconded by Trustee Moralez-Diaz. All were in favor.

NEW BUSINESS/BOARD MEMBERS

No member of the board raised any new business.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee Fletcher and seconded by Alumni Trustee Yoo. All were in favor.

OPEN TO THE PUBLIC

Chairwoman Blakeslee requested a motion to open to the Public. A motion was made by Trustee Pellino seconded by Trustee DeLisio. All were in favor.

Dr. Alan Kaufman, Chairperson, Faculty Association

Professor Kaufman invited the trustees to the Faculty Senate luncheon on May 10, 2022 at 12:30 p.m.

Professor Ronda Drakeford, Program Coordinator / Assistant Professor
Hotel Restaurant Management

Professor Drakeford thanked Dr. Manning for her contributions to the President's Advisory Council on Diversity, Equity and Inclusion (PACDEI).

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Mr. Luis DeAbreu, Director of the STEM Program.

Victoria Balkaran and Juan Rivera will attend a two-week sustainability-focused summer program in France. STEM students will attend the Community College Innovative Challenge (CCIC) at Washington, D.C.

They will participate in a boot camp, workshop, and competition.

On May 23, 2022, approximately 54 new students will participate as summer interns.

Dr. Deborah Manning, Dean, Adjunct Administration

On June 9th, 2022 an Adjunct Faculty Job Fair will be held in the Technology Building.

Chairwoman Blakeslee requested a motion to close the public portion of the meeting. A motion was made by Trustee Morales-Diaz and seconded by Trustee Fletcher.

Chairwoman Blakeslee requested a motion to approve the April 5, 2022 board meeting minutes. A motion was made by Trustee Fletcher and seconded by Alumni Trustee Yoo.

Roll Call Vote for approval of the board meeting minutes dated April 5, 2022.

Mr. Joseph A. Barreto - Absent

Ms. Dorothy Blakeslee - Yes

Mr. Louis DeLisio – Abstained

Mr. Patrick J. Fletcher – Abstained

Mr. Mark Longo – Yes

Ms. Ritzy Morales-Diaz - Yes

Mr. Stephen F. Pellino, Esq. - Yes

Dr. Sheetal Ranjan – Absent

Mr. Adam Silverstein – Absent

Miss Crystal Yoo - Yes

5 Yes, 2 Abstention and 3 Absent.

Motion passed for approval of the April 5, 2022 board meeting minutes.

Chairwoman Blakeslee requested a motion to approve the Consent Agenda for Tuesday, May 3, 2022.

A motion was made by Trustee Morales-Diaz and seconded by Trustee DeLisio.

Motion passed for Consent Agenda.

AF1 to AF12

ESA1 to ESA4

P1A to P13

SF1

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Roll Call Vote for approval of the Consent Agenda dated May 3, 2022.

Mr. Joseph A. Barreto - Absent

Ms. Dorothy Blakeslee - Yes

Mr. Louis DeLisio – Yes

Mr. Patrick J. Fletcher - Yes

Mr. Mark Longo – Yes

Trustee Longo abstained from voting on the resolution A/F1:

Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Ms. Ritzy Morales-Diaz - Yes

Mr. Stephen F. Pellino, Esq. - Yes

Dr. Sheetal Ranjan – Absent

Mr. Adam Silverstein – Absent

Miss Crystal Yoo - Yes

6 Yes on A/F1, 1 Abstention and 3 Absent

7 Yes on A/F2 to A/F12 and 3 Absent

7 Yes on E/SA1 to E/SA4 and 3 Absent

7 Yes on P1A to 13 and 3 Absent

7 Yes on S/F1 and 3 Absent

An executive session was not held.

Approved resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Approval is hereby granted to approve the following invoices:
March 1, 2022 to March 31, 2022 \$ 16,577.32

A/F2 – To authorize the lease of one Canon C810 G color copier for the Copy Center, as a lifecycle replacement.

Approval is hereby granted to lease a Canon C810 G color copier for 60 months from Canon Solutions America, on NJ State Contract A40462_G-2075, at a monthly cost of \$1,150.00. This is a lifecycle replacement for the outdated Canon C800 color copier whose lease expired in June 2021. Black and white copies will be billed at \$0.0073 each, and color copies at \$0.0352 each. Cost includes delivery, installation, training, maintenance, and supplies. See list below for comparative pricing from three copier manufacturers on NJ State Contract.

MODEL	MONTHLY LEASE
Canon C810G	\$1,150.00
Ricoh C5310s	\$1,214.22
Konica C4080	\$1,267.00

A/F3 – To authorize the purchase of (58) Dell computers and (58) Dell monitors from SHI International Corporation to support the new synchronous hyflex learning rooms.

Approval is hereby granted to purchase (58) Dell computers and (58) Dell monitors through SHI International Corporation in the amount of \$74,901.24.

A/F4 – To authorize the purchase of support and subscription on 700 VMWare Horizon 7 Standard Customer Configuration Updating (CCU) licenses for a three-year term from Aspire Technology Partners, LLC.

Approval is hereby granted to purchase support and subscription on 700 VMware Horizon 7 standard CCU licenses for a three-year term June 8, 2022 – June 7, 2025 at a cost of \$120,978.06 from Aspire Technology Partners, LLC.

A/F5 – To authorize the purchase of the College’s annual Microsoft Campus agreement for volume licensing of various Microsoft software through SHI International Corporation.

Approval is hereby granted to purchase an annual Microsoft Campus Licensing agreement, for the period 6/1/22 – 5/31/23, from SHI International Corporation through NJEdge-Microsoft Licensing # 269EMCPS-19-001, at a cost of \$157,096.31.

A/F6 – To authorize the award of the chiller maintenance and repair to Trane US, Inc. through OMNIA Partners.

Approval is hereby granted to award Chiller maintenance and repairs to Trane US Inc. through OMNIA Partners Cooperative Contract # USC 15-JLP-023 for a two-year period beginning May 4, 2022 – May 3, 2024 for the estimated amount of \$87,170.00, which includes preventative maintenance and miscellaneous repairs.

A/F7 – To purchase new lounge/workspace furniture for students in the Public Safety Lobby from W.B. Mason to improve the aesthetic and built environment.

Approval is hereby granted to purchase new furniture for the Public Safety Lobby at a cost of \$37,371.71 from W.B. Mason on Bergen County Cooperative Contract # 19-41.

A/F8 – To reject the sole bid received from Innovative Network Solutions for Public Bid P-2360 for the purchase of 12 blocks Nutanix Nodes.

Approval is granted to reject the sole bid received from Innovative Network Solutions due to submission of an incomplete bid packet. The college will rebid this item.

A/F9 – Continuing Education: Authorization to Approve Payment to Black Rocket Productions to Provide Summer Digital Arts Programs for Children.

Approval is hereby granted to pay Black Rocket Productions an amount not to exceed \$75,200 for providing up to 32 digital arts courses for children on campus at Bergen Community College (BCC).

A/F10 – To authorize the service through ADP for the college's HR and updated Time and Attendance "Workforce Now" modules.

Approval is hereby granted to contract services for Workforce Now HCM Solutions for the period of 6/1/22 – 5/31/27, from ADP through Omnia Partners, Human Capital Management Systems and Managed Business Solutions, contract #R200701 at a cost of \$318,429.00 annually.

A/F11 – To approve the new tuition and fee schedule for the fiscal year 2023 (July 1, 2022 through June 30, 2023).

Approval is hereby granted to approve the new the tuition and fee schedule of rates for fiscal year 2023.

<u>Category</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
Tuition-in-County	\$146.50	\$149.50
Out-of-County	\$301.00	\$307.00
Out-of-State	\$316.75	\$323.00
Registration Fee	\$15.25	\$15.50
Technology Fee	\$14.25	\$14.50
Security Fee	\$2.00	\$2.05
General Fee	\$26.50	\$27.00

A/F12 – To adopt the Fiscal Year 2023 Revenue/Expense Budget.

Approval is hereby granted to adopt the FY 2023 Revenue and Expense Budget, effective July 1, 2022, through June 30, 2023.

E/SA1 – Submit a grant application to the United States Department of Education and authorize President Eric M. Friedman, Ph.D., or his designee, to execute the required documents.

Approval is hereby granted to submit a grant to the US Education Department Developing Hispanic-Serving Institutions (DHSI) Program for approximately \$2.5 million and authorize President Eric M. Friedman, Ph.D., or his designee, to execute the required documents.

E/SA2 – Submit a grant application to the United States Department of Labor Strengthening Community College Training (SCCT2) grant program and authorize President Eric M. Friedman, Ph.D., or his designee, to execute the required documents.

Approval is hereby granted to submit a grant to the US Department of Labor SCCT2 grant program for approximately \$1.6 million and authorize President Eric M. Friedman, Ph.D., or his designee, to execute the required documents.

E/SA3 – Authorize submission of proposals to multiple funding agencies to support Gallery Bergen's Faith Ringgold: Coming to Jones Road Series and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.

Approval is hereby granted to authorize submission of proposals to multiple funding sources, including the New Jersey Council for Humanities for \$20,000 and the National Endowment for the Arts for a \$10,000, and to authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.

E/SA4 – Accept a grant from the New Jersey Office of the Secretary of Higher Education and authorize President Eric M. Friedman, Ph.D., or his designee, to execute the required documents.

Approval is hereby granted to accept a grant of \$13,613.64 from the New Jersey Office of the Secretary of Higher Education and authorize President Eric M. Friedman, Ph.D., or his designee, to execute the required documents.

P1A – Appointment: Professional

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
John Cichowski	Supervisor, Vocational Development and Career Placement / Office of Specialized Services / Student Affairs	\$63,124.54	04/18/22

P1B – Appointment: Support Staff

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Esther Mejias	Sergeant / Public Safety	\$65,039.12	05/04/22

P1C – Appointment: Support Staff

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Bessie DeJesus	Secretary / Health Professions / Academic Affairs	\$50,495.71	05/16/22

P1D – Appointment: Professional

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Anna Rolando	Resource Accommodation Specialist Office of Specialized Services/ Student Affairs	\$50,000 (pro-rated)	05/04/22

P1E – Appointment: Support Staff

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Daniel Diaz	Maintenance Repairperson / Facilities	\$47,000 (pro-rated)	05/09/22

P1F – Appointment: Support Staff

Approval is hereby granted to approve the appointment of the following individuals to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Austin Coiro	Officer / Safety and Security	\$35,000	05/09/22
Fernando Leonor	Officer / Safety and Security	\$35,000	05/09/22

P1G – Appointment: Professional

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Matthew Calamari	Technical Support Specialist II / Information Technology	\$48,221.30 (pro-rated)	05/04/22

P2 – Reappointment – Technical/Professional Assistants

Approval is hereby granted that the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2022 through June 30, 2023 (One-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Patrice DeVincentis	Professional Assistant	Performing Arts/Business, Arts and Social Sciences
Julie Field	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs
Melissa Flores	Professional Assistant	Transfer Evaluator/Records and Registration/ Student Affairs
Patricia Giannini	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs
Michele Kenyon	Technical Assistant I	Dental Hygiene/Health Professions
Juan Leon	Technical Assistant II	Visual Arts/ Business, Arts and Social Sciences
Yumi Pak	Technical Assistant II	Library Services/Academic Affairs
Richard Tran	Technical Assistant II	Biology & Horticulture / Math, Science, and Technology
Mine Ugurlu	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs

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Approval is hereby granted that the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2022 through June 30, 2024 (Two-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Samantha Ekizian	Professional Assistant	Records and Registration/Enrollment Services/ Student Affairs
Joshua Gordon	Technical Assistant I	Media Technology/Information Technology
Shawn Kane	Professional Assistant	Media Technology/Information Technology
Elaine Korinko	Professional Assistant	Athletics/Student Life and Conduct/Student Affairs
Catherine Malone	Professional Assistant	College and High School Partnerships/ Academic Affairs
Marilyn Pongracz	Professional Assistant	Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Patrick Simms	Professional Assistant	CITL/Academic Affairs
Sherry Wilson	Professional	Hotel Restaurant Management/Business, Arts and Social Sciences

P3 – Promotion: Faculty

Approval is hereby granted for the individuals listed below to be promoted effective September 1, 2022 (or July 1, 2022 for those with an asterisk below) to the ranks indicated in accordance with the Collective Bargaining Agreement between the Board of Trustees and the BCCFA.

<u>Full Professor</u>	<u>Discipline</u>	<u>Division</u>
Claire McConaughy	Visual Arts	Business, Arts and Social Sciences
Dr. Katherine McGivern*	Library	Library Services
Dr. Susanna Lansangan-Sabangan	ESL and ALP	Humanities
<u>Associate Professor</u>	<u>Discipline</u>	<u>Division</u>
Mary Crosby	Composition and Literature	Humanities
Robert Fusco	Developmental Mathematics	Math, Science and Technology
Dr. Diana O'Connor*	Career and College Partnerships	Student Affairs

P4 – Approve stipends for Nursing Clinical Faculty for Spring 2022 semester

Approval is hereby granted to approve payment of stipends for the following individual in the Nursing Clinical Faculty in the amounts indicated for the Spring 2022 semester.

<u>Name</u>	<u>Semester stipend amount</u>
<u>Adjuncts</u> Natalie Hanikeh	\$1,200.00

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P5 – Rescind Stipend: Clinical Faculty

Approval is hereby granted to rescind the stipend of the following individuals (P3, October 5, 2021):

<u>Name</u>	<u>Department/Division</u>	<u>Effective Date</u>	<u>Annual Stipend</u>
Karen Antequera	Health Professions	03/21/22	\$1,200.00
Eli Portnoy	Health Professions	03/21/22	\$1,200.00

P6 – Approve: New Position – Confidential

Approval is hereby granted to approve the following position to be added to the organizational chart:
Assistant Director of Public Safety

P7 – Approve: Revised Job Description

Approval is hereby granted to approve the revised job description for the Associate Director of Public Safety and Security,
(incumbent: Marie Jardine)

P8 – Retirement: Faculty

Approval is hereby granted to approve the retirement of the following individual:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Lenore Lerer	Associate Professor / Academic Affairs Mathematics, Science and Technology	05/23/90	07/01/22

P9 – Retirement: Confidential

Approval is hereby granted to approve the amended retirement (P6C – April 5, 2022) of the following individual to change the retirement date:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Laura Frazer	Senior Manager Grants / Grants Administration	11/04/16	05/01/22

P10 – Resignation: Support

To accept the resignation of the following individuals:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Michael Kavanagh	Officer / Public Safety	07/07/14	04/15/22

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P11 – To accept the resignation of the following individuals:

Approval is hereby granted to accept the resignation of the following individuals:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Kierra Plummer	Officer / Public Safety	06/12/17	04/29/22

P12 – Resignation: Confidential

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Stephanie Force	Database and Office Coordinator / Foundation	05/04/21	05/20/22

S/F1 – Authorization for the Board of Trustees to adopt an institutional Emergency Operations Plan (EOP) guided by PL 2011 c.214.

Approval is hereby granted for the updated Emergency Operations Plan (EOP) guided by the PL 2011 c.214 legislation.

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee DeLisio made a motion to adjourn the meeting, seconded by Trustee Pellino.

All trustees were in favor.

The board meeting adjourned at 5:36 p.m.

Thank you,

Dorothy Blakeslee, Chairwoman, Board of Trustees
Bergen Community College