

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, May 4, 2021
Virtual WEBEX PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, May 4, 2021, as a Virtual WebEx Teleconference Meeting. Chairwoman Dorothy Blakeslee called the meeting to order at 5:06 p.m. and the following announcement was made:

The Bergen Community College Board of Trustees meeting scheduled for today Tuesday, May 4, 2021 at 5:00 p.m. will take place remotely. No physical meeting will take place. Rather, as a consequence of the COVID-19 pandemic, the meeting will take place electronically through WebEx.

Instructions for the public to participate have been posted on the homepage of the Bergen Community College website, and an email was distributed to all BCC personnel. Additionally, information was uploaded to the electronic sign as you enter the Paramus Campus.

All members of the public, whether accessing via the web or telephone, will have the opportunity to offer comments during the public comment portion of the meeting.

The public agenda is available on the BCC website home page.

Go to bergen.edu

Once on the home page:

Go to About Us

Next, Board of Trustees

Followed by Meeting Agendas and Resolutions

Thank you.

“The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted on the first floor at the L-wing lobby adjacent to the Public Safety Office in the Pitkin Education Center of Bergen Community College and on the College’s website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News, and filed with the Clerk of the County of Bergen, December 31, 2020.”

ROLL CALL

Present

Mr. Joseph Barreto

Mrs. Dorothy Blakeslee

Mr. Gerard L. Carroll

Mr. Louis DeLisio

Mr. Patrick J. Fletcher

Mr. Mark Longo

Mrs. Ritzy Morales-Diaz

Mr. Stephen F. Pellino, Esq.

Mr. Adam Silverstein

Mr. Robert Krasowski

Regrets

Mrs. Krista Flinn

Dr. Sheetal Ranjan

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Also Present

Dr. Eric M. Friedman, President

Mrs. Judy Verrone, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Mr. Tyler Beebe, Managing Director of Systems Integration/Information Technology Services

Mr. Timothy Burger, Technical Director, Information Technology Services

REPORTS

VICE CHAIRMAN'S REMARKS

Vice Chairman Silverstein reminded everyone that if you have not received your vaccine to please schedule your appointment. As health officials have noted, vaccination remains the most effective means toward achieving herd immunity and ending the pandemic. Everyone over the age of 16 is eligible to receive the vaccine.

Teacher Appreciation Week is May 2-8, 2021. Vice Chairman Silverstein thanked the Bergen Community College professors for their dedication to students and the College through all the challenges faced during the pandemic.

SECRETARY'S REMARKS

Secretary Carroll recommended the approval of the Tuesday, April 6, 2021, board meeting minutes and the consent agenda dated May 4, 2021.

TREASURER'S REMARKS

No report from Treasurer Barreto.

PRESIDENT'S REPORT

Dr. Friedman requested a moment of silence for Tom Pepe, Chair of the Board of Trustees at the County College of Morris, who passed away on April 21st.

Jack Kent Cooke Foundation

President Friedman announced the wonderful news that Bergen Community College has four 2021 Jack Kent Cooke Foundation Undergraduate Transfer Scholars. The following students were selected: Bekim Bruka, Genesis Capellan, Ignacio Leon, and Laila Metwaly.

The students will receive up to \$40,000 per year toward tuition, living expenses, books, and required fees to complete their bachelor's degree.

Nursing Program accreditation

Dr. Friedman congratulated Dr. Susan Barnard and her team in Health Professions on a mark of excellence accomplishment; they have received notice of the reaffirmation of their specialized accreditation from the Accreditation Commission for Education in Nursing.

Dr. Ilene Kleinman

Dr. Friedman congratulated Dr. Ilene Kleinman for being chosen as a Middle States Commission on Higher Education Peer Evaluator for Delaware County Community College.

State of the College

President Friedman has been at Bergen for four months and completed his 90-day listening tour, which became an extended 120-day listening tour. As a result of the information gathered during the listening tour, he stated that the College is at a real turning point. He recommended building on the college's successes while continuing to innovate in how we meet the needs of our communities. The business and industry sectors are ready to partner with Bergen; the students expect support and guidance and holistic services. This is an incredible moment of opportunity and he is proud to lead and move all of Bergen's community members up and forward.

Enrollment

The Summer 2 and Summer 3 enrollment numbers are ahead compared to last year, with a 4.5% increase in the number of students enrolled and a 9.9% increase in the number of credits registered to date. Summer 2 and 3 are the first semesters in the new fiscal year. Dr. Friedman reported that quarantines were managed well, the Bergen community was kept safe, and the fall semester will have additional in-person classes as the College transitions back.

Reopening

President Friedman and Dr. Hlavenka will present the revised reopening plan to the May board committee meetings for adoption at the June board meeting. The additional sections to the fall academic schedule will be split between remote, hybrid, and on-the-ground offerings. Dr. Fisher will not approve any additional asynchronous online course sections. The plan will be to focus on increasing our on-ground presence and phasing in additional services within the coming weeks.

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Presidential Goals

At the May Board committee meetings, President Friedman will present his 2021-2022 Presidential Goals for adoption at the June board meeting. The goals include, but aren't limited to, the following areas:

- strategic enrollment management
- renewed college-wide focus on student success
- clarifying the systems and processes of participatory and shared governance
- supporting efforts to clarify, and make increasingly visible, the College's fully online offerings (which is different from remote offerings) while promoting continuous improvement and growth in the portfolio of BCC's fully online offerings.
- to further define, strengthen and develop diversity, inclusion, and equity initiatives and policies.
- leading and supporting efforts to establish a vision and path forward for off-campus sites.
- leading and supporting efforts to position the College as a recognized hubsite for post-COVID economic recovery while leveraging the strengths of partners.
- leading and supporting the development and implementation of initiatives related to the College's visibility, its story-telling out in the community, and the public's awareness of its amazing programs and services.
- leading renewed emphasis on improvements in the aesthetic environment; evaluating current spaces for their effectiveness in realizing their intended purpose.

High School Partnerships

Bergen has a nationally distinctive, strategic partnership with The Applied Tech High School. Superintendent Lerner provided the following statistics:

"Our first program, Engineering Technology (Mechatronics) presently has 120 students, Health Professions has 90 students, and our newest program, Cyber Security has accepted 30 students into their first 9th grade class for September 2021. And 47 students out of 82 who graduated from the Engineering Technology high school program, at the same time, graduated with their associate's degree."

Dr. Friedman will continue to support success in these programs.

Industry partnerships

President Friedman visited BCC's partner, at Volvo Cars. This partnership is a best-practices example of a community college establishing a beneficial relationship with a corporate partner. Bergen's culinary grads are working for Volvo, a BCC adjunct instructor was selected by Volvo to be their Executive Chef, and Ronda Drakeford, faculty member and coordinator, is teaching her students in a live, business environment. Everyone Dr. Friedman interacted with during his visit was overjoyed about the partnership and loved what Bergen was doing to provide wholesome, nutritious, high-quality meals for Volvo's employees and guests.

These examples of strategic partnerships will be a key part of defining BCC in the years to come. The college will need to do everything it can do to work with industry partners at every opportunity. Dr. Hlavenka and Dr. Friedman are working with the County of Bergen's communications team, as well as the County Commissioners who have communications portals, to leverage the strengths of their communications departments. The goal is to show ALL of Bergen's communities the success stories, the partnerships, curricular innovations, and incredible value that this great community college represents.

Economic Recovery Committee

At the inaugural Economic Recovery Committee meeting, the committee's charges were defined and it heard a comprehensive overview of New Jersey's labor profile from BCC's partners at the New Jersey Business & Industry Association. The launch of that committee is a great step forward in positioning BCC at the center of the region's economic recovery efforts. A big thank you to Chairwoman Blakeslee for joining the first meeting and supporting the efforts.

Humanities Connections grant - Professors Eileen Fitzgerald and Richard Kuiters

President Friedman was inspired by Professors Eileen Fitzgerald and Richard Kuiters in relation to the Humanities Connections grant that they have been overseeing. Bergen was the only community college to be awarded this \$35,000 planning grant from the National Endowment on the Humanities. The goals of their efforts were to prepare criminal justice students to engage in the academic abilities required for bachelor degree programs; infuse future law enforcement professionals with a broader, humanistic and social justice perspective that will allow them to better serve the community; and foster collaborative conversations about the justice system among students, faculty, and community.

Beacon Conference - student Katie Conte

Bergen Community College student Katie Conte was chosen to present her paper, "The Crisis America's Youth is Facing as a Result of COVID-19," at the prestigious 29th Beacon Conference for Student Scholars. Bergen is so proud of Katie as she embraces many academic opportunities that come her way.

COMMITTEE REPORTS

AUDIT AND FINANCE

Chairman Fletcher informed trustees that the Audit and Finance Committee met on April 21, 2021. The committee is prepared to recommend resolutions AF1 to AF4 to be approved by the board members. The committee had a comprehensive conversation regarding the preliminary budget for the next school year.

EDUCATION AND STUDENT AFFAIRS

Chairman Barreto informed trustees that the Education and Student Affairs Committee met on April 20, 2021. The committee will recommend resolution E/SA1 to E/SA6 for approval by the trustees.

PERSONNEL

Chairwoman Morales-Diaz informed the board members that the Personnel Committee had a virtual meeting on April 21, 2021 and will be recommending the moving of resolutions P1 to P7 that appear on the agenda.

SITE AND FACILITIES

Trustee Longo, Chair, of the Site and Facilities Committee informed the board members that The Site and Facilities Committee had a virtual meeting on April 21, 2021 and recommending resolution S/F1 for approval by the trustees.

STRATEGIC PLANNING AND ISSUES

No report for the Strategic Planning and Issues Committee.

ALUMNI TRUSTEE

On April 9th, 2021, Mr. Krasowski attended the STEM student's scholar event which was a celebratory recognition of 26 students.

Alumni Trustee Krasowski congratulated Ms. Crystal Yoo who was elected Alumni Trustee for the 2021-2022 academic year.

CHAIRWOMAN'S REPORT

Chairwoman Blakeslee attended the Asian Heritage Community Celebration of events. She was particularly impressed by the session organized and hosted by the Student Government Association. A wonderful photo competition was held that reflected the unique perspective of our Bergen Community College Asian and Asian American students.

Chairwoman Blakeslee attended the inaugural Economic Recovery Committee meeting. An informative, comprehensive presentation was given by representatives from the New Jersey Business and Industry Association.

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UNFINISHED/BOARD MEMBERS

No member of the board raised any unfinished business.

Chairwoman Blakeslee requested a motion to close the unfinished business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Moralez-Diaz. All members were in favor.

NEW BUSINESS/BOARD MEMBERS

No member of the board raised any new business.

Chairwoman Blakeslee requested a motion to close the new business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Longo. All members were in favor.

OPEN TO THE PUBLIC

Chairwoman Blakeslee requested a motion to open to the public. A motion was made by Trustee Barreto seconded by Trustee Fletcher.

Mr. Luis DeAbreu, Director of the STEM Program

Mr. DeAbreu thanked Chairwoman Blakeslee, Secretary Carroll, Alumni Trustee Krasowski, and trustees for attending the STEM student event. He thanked President Friedman for attending and providing opening remarks.

In approximately two weeks, 54 interns will be participating virtually in a STEM event.

Chairwoman Blakeslee requested a motion to close the open portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Longo.

Chairwoman Blakeslee requested a motion to accept the April 6, 2021 board meeting minutes. A motion was made by Trustee Barreto and seconded by Trustee Moralez-Diaz.

Roll Call Vote for approval of the board meeting minutes dated Tuesday, April 6, 2021.

Mr. Joseph A. Barreto - Yes

Ms. Dorothy Blakeslee - Yes

Mr. Gerard L. Carroll – Yes

Mr. Louis DeLisio – Yes

Mr. Patrick J. Fletcher - Yes

Mrs. Krista J. Flinn – Absent

Mr. Mark Longo – Yes

Mrs. Ritzy Moralez-Diaz – Yes

Mr. Stephen F. Pellino, Esq. – Yes

Dr. Sheetal Ranjan – Absent

Mr. Adam Silverstein – Yes

Mr. Robert Krasowski - Yes

Votes – 19 – Yes and 2 – Absent.

Motion passed for approval of the April 6, 2021 board meeting minutes.

Roll Call Vote for approval of the Consent Agenda dated May 4, 2021.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll – Yes
Mr. Louis DeLisio – Yes
Mr. Patrick J. Fletcher – Yes
Ms. Krista J. Flinn – Absent
Mr. Mark Longo – Yes

Trustee Mark Longo abstained from voting on Resolution A/F1: Exempt from Bidding: Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. – Yes
Dr. Sheetal Ranjan – Absent
Mr. Adam Silverstein – Yes
Mr. Robert Krasowski - Yes

Chairwoman Blakeslee requested a motion to approve the May 4, 2021 Consent Agenda.

A motion was made by Trustee Morales-Diaz and seconded by Trustee Barreto.

Resolutions were not submitted for the Strategic Planning Committee.

Votes:

A/F1 – 9 Yes, 1 - Abstention and 2 – Absent.
A/F2 to A/F4 – 10 Yes and 2 – Absent.
E/SA1 to E/SA6 – 10 Yes and 2 Absent.
P1 to P7 – 10 Yes and 2 – Absent.
S/F1 – 10 Yes and 2 – Absent.

Motion passed for Consent Agenda.

At 5:40 p.m. Chairwoman Blakeslee requested a motion to enter into executive session to discuss Tactics and Techniques for Public Safety and pending litigation regarding Esther McMillan vs. Bergen Community College, et als, Civil Action No. 2:19-cv-21051.

On behalf of Chairwoman Blakeslee, "Pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the following matters will be discussed by the Board in closed session regarding Tactics and Techniques for Public Safety and pending litigation regarding Esther McMillan vs. Bergen Community College, et als, Civil Action No. 2:19-cv-21051."

A motion was made by Vice Chairman Silverstein and seconded by Trustee Fletcher.
All trustees were in favor. Motion passed.
Upon conclusion of the executive session the board will reconvene.

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At 6:15 p.m., Chairwoman Blakeslee requested a motion to reconvene the board meeting. A motion was made by Trustee Barreto and seconded by Trustee Longo. Motion passed.

Mrs. Judy Verrone, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P. read resolution A/F5.

BOARD OF TRUSTEES ACTION A/F5

Approval Date: May 4, 2021

Resolution

Authorization to approve settlement of litigation entitled Esther McMillan vs. Bergen Community College, et als, Civil Action No. 2:19-cv-21051.

Submitted By:

Eric M. Friedman, Ph.D., President

Action Requested

Approve settlement of litigation entitled, Esther McMillan vs. Bergen Community College, et als, Civil Action No. 2:19-cv-21051, authorizing the President to enter into a settlement agreement and release for the amount of \$62,500. The settlement agreement and release shall be on file in the President's office. Additionally, approve payment of mediation fee in the amount of \$1,800.

Justification

Resolve pending litigation against all defendants to avoid additional costs of litigation.

Chairwoman Blakeslee requested a motion to approved resolution A/F7. A motion was made by Trustee Barreto and seconded by Trustee Longo. Motion passed.

Roll Call Vote for approval of resolution A/F5.

Mr. Joseph A. Barreto - Yes

Mrs. Dorothy Blakeslee - Yes

Mr. Gerard L. Carroll – Yes

Mr. Louis DeLisio – Yes

Mr. Patrick J. Fletcher - Yes

Mrs. Krista J. Flinn – Absent

Mr. Mark Longo – Yes

Mrs. Ritzy Morales-Diaz – Yes

Mr. Stephen F. Pellino, Esq. - Yes

Dr. Sheetal Ranjan – Absent

Mr. Adam Silverstein – Yes

Mr. Robert Krasowski - Yes

Votes – 10 – Yes and 2 - Absent

Motion passed for approval of A/F5.

Approved resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted to approve the following invoices:

Invoices: March 1, 2021 to March 31, 2021 \$ 30,385.38

A/F2 – To renew support and subscription on 700 VMWare Horizon 7 Standard CCU licenses for a one-year term from Aspire Technology Partners, LLC.

Approval is hereby granted to renew support and subscription on 700 VMware Horizon 7 standard CCU licenses for a one-year term from June 8, 2021 through June 7, 2022 at a cost of \$43,642.83 from Aspire Technology Partners, LLC.

A/F3 - To authorize the annual renewal of the College's broadband internet services through the Edge (formerly NJEdge).

Approval is hereby granted to renew broadband internet services for fiscal year 2022 through Edge at a cost of \$201,852.00.

A/F4 - Authorization to renew the College's flood insurance policy for 1280 Wall Street, Lyndhurst, NJ, 07071.

Approval is hereby granted to renew the College's flood insurance policy for the property located at 1280 Wall Street, Lyndhurst, NJ, 07071 through Otterstedt Insurance Agency, Inc. for a one-year term, from June 5, 2021 through June 5, 2022 at a cost of \$48,977.00.

A/F5 – Authorization to approve settlement of litigation entitled Esther McMillan vs. Bergen Community College, et als, Civil Action No. 2:19-cv-21051

Approval is hereby granted for the settlement of litigation entitled, Esther McMillan vs. Bergen Community College, et als, Civil Action No. 2:19-cv-21051, authorizing the President to enter into a settlement agreement and release for the amount of \$62,500. The settlement agreement and release shall be on file in the President's office. Additionally, approve payment of mediation fee in the amount of \$1,800.

E/SA1 - Continuing Education: Authorization to Approve Payment to Super Science Programs for Kids to Provide Science/STEM Programs for Kids and Teens Summer Programming.

Approval is hereby granted to pay Super Science Programs for Kids an amount not to exceed \$25,000 for providing up to 24 science courses for children with both online and on campus options at Bergen Community College.

E/SA2 - To approve the curriculum for the Associate in Applied Science (AAS) Degree, Information Technology, Cybersecurity option (AAS.IT.CYBER).

Approval is hereby granted to approve the curriculum for the AAS in Cybersecurity.

E/SA3 - To authorize submission of the Perkins FY 2022 grant application in the approximate amount of \$658,680 from the State of New Jersey Department of Education, and to authorize President Eric M. Friedman, Ph.D., or his designee to execute required activities and documents.

Approval is hereby granted that The State of New Jersey Department of Education expects to allocate Perkins Funds to Bergen Community College in the amount of \$658,680 for Fiscal Year 2022 (July 1, 2021 through June 30, 2022). The application builds on the Comprehensive Local Needs Assessment conducted for the approved FY 2021 Perkins funding plan.

The application for 2022 Perkins funding requires Board approval of its submission. The following items are being considered for inclusion in the application:

Equipment and instructional supplies for Cybersecurity, Fashion, and Health Professions programs;
CTE Counseling staff and student support services staff;
Conference, seminar, and workshop attendance for professional development and training especially in areas of nontraditional student recruitment, enrollment, retention, and completion for Career and Technical Education program faculty and staff;
Industry/employer guest speakers to enhance instruction; and
Additional instrumentation, supply, staff, and resource options are also expected to be included.

E/SA4 - Authorize submission of an American Rescue Plan: Humanities Organizations grant proposal in the amount of \$500,000 to the National Endowment for the Humanities, and to authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.

Approval is hereby granted for submission of a grant proposal to the National Endowment for the Humanities (NEH) in the amount of \$500,000 to support expanded Writing Center tutoring services through the Cerullo Learning Assistance Center (CLAC) to address learning assistance needs heightened by the Covid-19 pandemic.

E/SA5 – To authorize continued participation in a consortium partnership with the Board of Education of the Bergen County Technical Schools District (Lead Agency) and Greater Bergen Community Action to apply for the FY 2022, 2023, 2024, 2025 Bergen County Consolidated Adult Basic Education and Integrated English Literacy and Civics Education (ABE & IELCE) Grant Program funded through the New Jersey Department of Labor and Workforce Development, and to authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.

Approval is hereby granted for a continuation in a consortium partnership with the Board of Education of the Bergen County Technical Schools District (Lead Agency) and Greater Bergen Community Action to apply for the FY 2022, 2023, 2024, 2025 Bergen County Consolidated Adult Basic Education and Integrated English Literacy and Civics Education (ABE & IELCE) Grant Program.

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E/SA6 - To authorize partnering with the New Jersey Division of Vocational Rehabilitation and the New Jersey Council of County Colleges on a grant proposal, and to authorize President Eric M. Friedman, Ph.D., or his designee to execute required activities and documents.

Approval is hereby granted to authorize participation in a partnership with the New Jersey Department of Vocational Rehabilitation (lead agency) and the New Jersey Council of County Colleges to pursue a grant project that will pilot and rigorously evaluate community college-centered career pathway programs for people with intellectual and developmental disabilities (IDD).

P1 - Appointment: Confidential

Approval is hereby granted to appoint the following individual to the indicated position at the annual rate, title and effective date as noted:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Stephanie Force BCC Foundation	Database and Office Coordinator / (pro-rated)	\$54,000.00	05/24/2021

P2 - Appointment: HVAC Mechanic (Support Staff) (This appointment is being made in accordance with the Bergen Community College Support Staff Association (BCCSSA) contract, Article XV, pending successful completion of the probationary period.)

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
John Seoane	HVAC Mechanic A (pro-rated)	\$60,000	05/24/21

P3 - Reappointment – Technical/Professional Assistants

Approval is hereby granted that the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2021 through June 30, 2022 (One-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
John Cichowski Center/Academic Affairs	Technical Assistant I	Tutorial Supervisor/Cerullo Learning Assistance
Patrice Devinentis	Professional Assistant	Performing Arts/Business, Arts and Social Sciences
Julie Field	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs
Melissa Flores	Professional Assistant	Transfer Evaluator/Records and Registration/ Student Affairs
Patricia Giannini	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs
Michele Kenyon	Technical Assistant I	Dental Hygiene/Health Professions

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Juan Leon	Technical Assistant II	Visual Arts/ Business, Arts and Social Sciences
Yumi Pak	Technical Assistant II	Library Services/Academic Affairs
Richard Tran	Technical Assistant II	Biology & Horticulture / Math, Science, and Technology
Mine Ugurlu	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs
Sherry Wilson	Professional	Hotel Restaurant Management/Business, Arts and Social Sciences

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2021 through June 30, 2023 (Two-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Samantha Ekizian Student Affairs	Professional Assistant	Records and Registration/Enrollment Services/
Joshua Gordon	Technical Assistant I	Media Technology/Information Technology
Shawn Kane	Professional Assistant	Media Technology/Information Technology
Elaine Korinko	Professional Assistant	Athletics/Student Life and Conduct/Student Affairs
Catherine Malone Academic Affairs	Professional Assistant	College and High School Partnerships/
Marilyn Pongracz Center/Academic Affairs	Professional Assistant	Tutorial Supervisor/Cerullo Learning Assistance
Patrick Simms	Professional Assistant	CITL/Academic Affairs

P4 - Reclassification/Reappointment – Technical/Professional Assistants

Approval is hereby granted for the reclassification of the following Technical Assistant to the position indicated, effective July 1, 2021 and reappointed for the period July 1, 2021 to June 30, 2022:

<u>Name</u>	<u>Discipline/Division</u>	<u>From</u>	<u>To</u>
John Cichowski	Cerullo Learning Assistance Center/ Academic Affairs	Technical Assistant I	Professional Assistant

P5 - Approve Professional Staff Merit Award Program recipients as per the agreement in the Professional Staff Memorandum of Agreement, Article XXXI, approved by the Board of Trustees on February 2, 2016.

Approval is hereby granted for the merit award increases for the following individuals with the contractual increase of 6.75% pursuant to the contract, retroactive to 7/1/19.

<u>Name</u>	<u>Position/Department/Division</u>	<u>New Salary</u>
Bonnie Rodriguez	Financial Aid Specialist / Financial Aid / Student Affairs	\$79,438.36
Kristen Ko	Manager, Access Services / Library / Academic Affairs	\$75,038.36
Ian Wolf	Coordinator, Student Conduct / Student Government / Student Affairs	\$53,571.00

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P6 - Approve Job Description

Approval is hereby granted for the job description for a Medical/Surgical Nursing faculty position with a specific nursing skillset.

P7 - Retirement: Faculty

Approval is hereby granted for the retirement of the following individuals:

<u>Name</u>	<u>Position / Rank / Department / Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Carlo Annese Affairs	Professor / English / Humanities / Academic	09/01/71	07/01/21
Sidney Birnback	Professor / Social Sciences / Business, Arts and Social Sciences/Academic Affairs	09/01/69	07/01/21
Kenneth Bonnaffons	Professor / World Languages / Business, Arts and Social Sciences / Academic Affairs	09/04/85	07/01/21
Lynda Box	Professor / Physical Sciences / Math, Science and Technology / Academic Affairs	09/01/89	07/01/21
Bernard Fuersich	Professor / Wellness and Exercise / Health Professions / Academic Affairs	09/01/73	07/01/21
Mark Kassop	Professor / Social Sciences / Business, Arts and Social Sciences / Academic Affairs	09/01/72	07/01/21

S/F1 - Authorizing the President to execute a short-term Lease Agreement with Public Service Electric & Gas (PSEG), for use of a portion of the Southeast Parking Lot at the Paramus Campus for the parking of PSEG and employee vehicles to facilitate PSEG's Gas Modernization Project throughout Paramus.

Approval is hereby granted for the President to execute a Lease Agreement with PSEG for use of a portion of the Southeast Parking Lot on the Paramus Campus, specifically 110 designated parking spaces, to permit PSEG to park company vehicles overnight and employee vehicles during work hours to facilitate PSEG's Gas Modernization Project throughout Paramus. The pertinent terms of the Lease Agreement will be: (i) a one-year term, at a monthly rate of not less than \$10,000 per month, with a month to month term thereafter, at a monthly rate of not less than \$10,500; (ii) PSEG and its employees shall not be permitted to enter any College buildings or facilities; (iii) PSEG shall provide appropriate insurance coverage and limits, and shall indemnify the College; and (iv) all other usual and standard lease terms will be included to protect the College's interests.

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As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Barreto made a motion to adjourn the meeting, seconded by Trustee Longo.
All trustees were in favor.

The board meeting adjourned at 6:17 p.m.

Thank you,

Trustee Gerard L. Carroll, Secretary, Board of Trustees
Bergen Community College