

**BOARD OF TRUSTEES**  
**PUBLIC MEETING**

**Paramus Campus – Technology Building – Conference Rooms B and C  
400 Paramus Road, Paramus, New Jersey 07652**

**Tuesday, May 5, 2026 – 5:00 p.m.**

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Pledge of Allegiance
- V. Reports:
  - A. Vice Chairman
  - B. Secretary
  - C. Treasurer
  - D. President
  - E. Committees
    - 1. Audit, Finance, and Legal Affairs
    - 2. Education and Student Affairs
    - 3. Personnel
    - 4. Site and Facilities
    - 5. Strategic Planning and Issues
  - F. Chairperson
- VI. Unfinished Business / Board Members
- VII. New Business / Board Members
- VIII. Open to the Public
- XI. Actions
  - A. Approval of Board Minutes: Tuesday, April 7, 2026
  - B. Consent Agenda: Tuesday, May 5, 2026
- X. Executive Session, if required.
- XI. Adjournment



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## **CONSENT AGENDA**

**Tuesday, May 5, 2026**  
**Paramus Campus – Technology Building – Conference Rooms B and C**  
**5:00 p.m.**

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions listed herein may be removed from the Agenda by the Board prior to passage.

### **Approval of Board Minutes – Tuesday, April 7, 2026**

#### **AUDIT AND FINANCE (A/F)**

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. To authorize the annual renewal of the licensing for the College's ManageEngine ServiceDesk Plus and DataSecurity Plus systems through Zoho Corporation.
3. To authorize the renewal of the College's virtual Chief Information Security Officer (vCISO) services for one year through CyberSecOp.
4. To authorize the annual renewal of the College's Microsoft Campus agreement for volume licensing of various Microsoft software through SHI International Corporation.
5. To authorize the Division of Continuing Education to contract with BSM Consultants LLC to Provide STEM Enrichment Programs for Children in Fiscal Year 2027.
6. To authorize the Division of Continuing Education to contract with Mad Science Programs for Kids to provide STEM Enrichment Programs for Children in Fiscal Year 2027.
7. To authorize the Division of Continuing Education to contract with Super Science Programs for Kids to Provide STEM Enrichment Programs for children for Fiscal Year 2027.
8. To authorize the Division of Continuing Education to contract with Black Rocket Productions to Provide Digital Arts and Enrichment Programs for Children in Fiscal Year 2027.
9. To authorize the Division of Continuing Education to contract with JK Deluxe to deliver Advanced Manufacturing instruction for Fiscal Year 2027.
10. To authorize payment to the County of Bergen for Property Insurance Coverage, Excess Workers' Compensation Coverage, Liability Claim Fund, Workers' Compensation Fund, Educator's Legal Liability, and Third-Party Claim Administration Fee related to the College's participation in the Bergen County Insurance Fund.
11. To approve the new per credit tuition and fee schedule with a 4.5% increment for fiscal year 2027 (July 1, 2026, through June 30, 2027).



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## **CONSENT AGENDA**

**Tuesday, May 5, 2026**

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### **PERSONNEL (P)**

1. To approve the specified personnel separations.
2. To approve the appointments of the specified Support personnel.
3. To approve the reappointment of the specified Technical/Professional Assistants personnel.
4. To approve the promotion of the specified Faculty personnel.
5. To approve the promotion of specified personnel.
6. To approve the title change for the specified vacant position.
7. To approve adding the vacant positions to the organizational chart.
8. To approve the change from temporary Full-time (TFT) to Full-time Professional staff.
9. To approve a monthly stipend.
10. To approve the appointment of the specified personnel to a stipend position.
11. To deobligate the following vacant positions.

### **SITE AND FACILITIES (S/F)**

1. To authorize Change Order #1 to Public Bid P-2411 for Pitkin Education Center Emergency Generator. Trico Electric LLC is contracted to upgrade two emergency generators and related infrastructure from 150-amp to 400-amp capacity.



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**BOARD OF TRUSTEES ACTION A/F1**  
**Approval Date: May 5, 2026**

**Resolution**

Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Wilton Thomas-Hooke, Chief Financial Officer

**Action Requested**

Approval for payment of the following legal vouchers:

DeCotiis, FitzPatrick, Cole & Giblin. LLP.

March 1, 2026, to March 31, 2026, \$ 23,247.00

Charge to: College Operating Funds  
Account Number: 10-01-186100-607566  
Amount: \$ 23,247.00



**BOARD OF TRUSTEES ACTION A/F 2**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize the annual renewal of the licensing for the College's ManageEngine ServiceDesk Plus and DataSecurity Plus systems through Zoho Corporation.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Wilton Thomas-Hooke, Chief Financial Officer  
Mr. Tyler Beebe, Director of Technical Services  
Ms. Stephanie Weise, Director, Purchasing and Services

**Action Requested**

Authorization to renew the licensing for the College's ManageEngine ServiceDesk Plus and DataSecurity Plus systems for a one-year term (June 3, 2026, through June 2, 2027) through Zoho Corporation, at a cost of \$38,399.

**Justification**

ManageEngine ServiceDesk Plus is the ticket management system used by the College's Help Desk, Financial Aid, and One Stop departments. This system allows for ticket assignment, tracking, and monitoring of email requests, phone calls, and incidents. This system also manages the College's assets. DataSecurity Plus is a file auditing and reporting software that enhances visibility into activities occurring in the College's Windows file server environment.

Quotations were received from the companies listed below.

Zoho	\$38,399
Insight Public Sector, Inc.	\$38,567.49
CDW Government, LLC	\$39,279
SHI	\$39,886.67

Charge to: College Operating Funds  
Account Number: 10-01-165100-607526  
Amount: \$38,399



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**BOARD OF TRUSTEES ACTION A/F 3**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize the renewal of the College's virtual Chief Information Security Officer (vCISO) services for one year through CyberSecOp.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Wilton Thomas-Hooke, Chief Financial Officer  
Mr. Tyler Beebe, Director of Technical Services  
Ms. Stephanie Weise, Director, Purchasing and Services

**Action Requested**

Authorization to renew the College's virtual Chief Information Security Officer (vCISO) services through CyberSecOp for a one-year term (June 26, 2026, through June 25, 2027), at a cost of \$91,375 on Naspo ValuePoint Cooperative Master Blanket Purchase Order # 19-COMP-00601 (Master Agreement # AR2472).

**Justification**

The virtual Chief Information Security Officer (vCISO) services consist of conducting an Information Security Assessment and updating and managing the College's Information Security Program. These services are required to comply with the Gramm-Leach-Bliley Act (GLBA) new regulations. The assessment and services focus on prioritizing the College's business risks and associated threats to the College, and ensuring that the College leverages leading industry practices and frameworks, as well as peer benchmarking.

Cooperative procurement is allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge to:	College Operating Funds
Account Number:	10-01-165100-607550
Amount:	\$91,375



**BOARD OF TRUSTEES ACTION A/F 4**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize the annual renewal of the College's Microsoft Campus agreement for volume licensing of various Microsoft software through SHI International Corporation.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Wilton Thomas-Hooke, Chief Financial Officer  
Mr. Tyler Beebe, Director of Technical Services  
Ms. Stephanie Weise, Director, Purchasing and Services

**Action Requested**

Authorization to renew the College's annual Microsoft Campus Licensing agreement for a one-year term (June 1, 2026, through May 31, 2027), through SHI International Corporation on EdgeMarket Cooperative Contract 269EMCPS-19-001 for Microsoft Licensing at a cost of \$185,500.38.

**Justification**

Microsoft Campus Licensing Agreement entitles the College to use various Microsoft volume licensing products and Defender endpoint protection. Licensing includes Datacenter and Standard Edition Servers, SQL servers, Exchange online plan for students, Windows virtual desktop access, M365 subscription licenses for students and qualified users, and Azure.

Cooperative purchases are allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge to: College Operating Funds  
Account Number: 10-01-165100-607526  
Amount: \$185,500.38



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**BOARD OF TRUSTEES ACTION A/F 5**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize the Division of Continuing Education to contract with BSM Consultants LLC to Provide STEM Enrichment Programs for Children in Fiscal Year 2027.

**Submitted By**

Dr. Eric M. Friedman, President  
Ms. Cinzia D'lorio, Vice President, Continuing Education and Workforce Development  
Mr. Wilton Thomas-Hooke, Chief Financial Officer

**Action Requested**

Authorization to contract with BSM Consultants LLC to provide up to twenty (20) STEM enrichment courses for children on campus in Fiscal Year 2027 for an estimated amount of \$50,000.

**Justification**

BSM Consultants LLC (BSMC) is the vendor that Bergen Community College's Division of Continuing Education and Workforce Development uses for children's STEM enrichment programs. There will be multiple weeks of classes, and BSM Consultants LLC provides the instructors, materials, and software for these courses.

See attached table for examples of courses to be offered.

The College has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. BSM Consultants LLC has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

Charge to: College Operating Funds  
Account Number: 10-03-391029-607550  
Amount: \$50,000 estimated

Resolution: A/F5

**Course Titles**

Amazing Animals

Architecture 101

Brick Ninjas Extreme

Bricks 4 Kidz Master Challenge

Coding Camp (NEW)

Energy Is Everywhere

Exploring the Evergreens

Galaxies Far Away

Game On: Mario Edition

Journey with Sharks

Pocket Brick Monsters

Stop Motion Animation Camp (NEW)

Superheroes

World of Wizards



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## **BOARD OF TRUSTEES ACTION A/F 6**

**Approval Date: May 5, 2026**

### **Resolution**

To authorize the Division of Continuing Education to contract with Mad Science Programs for Kids to provide STEM Enrichment Programs for Children in Fiscal Year 2027

### **Submitted By**

Dr. Eric M. Friedman, President

Ms. Cinzia D'lorio, Vice President, Continuing Education and Workforce Development

Mr. Wilton Thomas-Hooke, Chief Financial Officer

### **Action Requested**

Authorization to contract with Mad Science Programs for Kids to provide up to ten (10) STEM enrichment courses for children on in Fiscal Year 2027 for an estimated amount of \$80,000.

### **Justification**

Mad Science Programs for Kids (MSPK) is the vendor that Bergen Community College's Division of Continuing Education and Workforce Development uses for children's STEM enrichment programs. There will be multiple weeks of classes, and Mad Science Programs for Kids provides the instructors, materials and software for these courses.

See table below for examples of courses to be offered.

The College has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Mad Science Programs for Kids has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

Charge to: College Operating Funds  
Account Number: 10-03-391029-607550  
Amount: \$80,000 estimated

Resoluiton: A/F6

**Course Title**

Art Blazers

Artists Passport

Brixology: Lego Based Engineering

Building Wonder

Chemicals, Cells and Crime

Claws, Codes and Constellations

Code in Motion (requires tables + WIFI access)

Crazy Chem Works

Eureka! The Inventors Camp – Manic Machines

Jr. Reactors

Legends and Lore

Loco-Motion

Moving With Science Grades K-6

NASA: Academy of Future Space Explorers

Red Hot Robotics

Rockin' Rocketry

Secret Agent Lab

Underground Explorers

Wild World

World of Design



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**BOARD OF TRUSTEES ACTION A/F 7**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize the Division of Continuing Education to contract with Super Science Programs for Kids to Provide STEM Enrichment Programs for children for Fiscal Year 2027.

**Submitted By**

Dr. Eric M. Friedman, President

Ms. Cinzia D'lorio, Vice President, Continuing Education and Workforce Development

Mr. Wilton Thomas-Hooke, Chief Financial Officer

**Action Requested**

Authorization to contract with Super Science Programs for Kids to provide up to thirty (30) STEM enrichment courses in Fiscal Year 2027 for children on campus at an estimated cost of \$70,000.

**Justification**

Super Science Programs for Kids (SSPK) is the selected partner to help the Division of Continuing Education and Workforce Development deliver children's STEM enrichment programs. Super Science Programs for Kids provides the instructors, materials, and curriculum for the courses spanning multiple weeks of classes.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Super Science Programs for Kids has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

See table below for examples of courses to be offered.

Charge to:	College Operating Funds
Account Number:	10-03-391029-607550
Amount:	\$70,000 estimated

Resolution: A/F7

**Course Titles**

Architecture and Engineering Challenges

Art, Science, and 3-D Pen Design

Battle-Bots and Robotic Fun

Chemical Wizardry

Crime Scene Investigation

Diggin' for Dinosaurs, Rockin' Rocks, and Crystal Creations

Flight, Mini-Drones, and Rocketry

Jr. Physicians

Physics Fun

Science Explorers

STEAM Challenges

Super Science Make and Take



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**BOARD OF TRUSTEES ACTION A/F 8**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize the Division of Continuing Education to contract with Black Rocket Productions to Provide Digital Arts and Enrichment Programs for Children in Fiscal Year 2027.

**Submitted By**

Dr. Eric M. Friedman, President

Ms. Cinzia D'lorio, Vice President, Continuing Education and Workforce Development

Mr. Wilton Thomas-Hooke, Chief Financial Officer

**Action Requested**

Authorization to contract with Black Rocket Productions for an estimated amount of \$150,000 to provide up to forty-eight (48) digital arts and enrichment courses for children on campus in Fiscal Year 2027.

**Justification**

Black Rocket Productions (BRP) is the selected vendor to provide children's digital arts and enrichment programs. Black Rocket Productions will provide several weeks of classes, including the instructors, materials, and software for these courses.

See table below for examples of courses to be offered.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Black Rocket Productions has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

Charge to: College Operating Funds  
Account Number: 10-03-391029-607550  
Amount: \$150,000 estimated

Resolution: A/F8

## Course Titles

3D Game Design with Unity

A.I. Designers and Developers

Advanced Robotics

App Attack: Cloud Game Creators

Chemical Concoctions and Potions

Code Breakers

Creative Design and Robotics Jr.

Drone Adventures

Inventor's League - Prototyping for the Future!

LEGO Films and Stop Action!

Make Your First 3D Video Game!

Medical Mysteries

Minecraft Designers

Minecraft Modders

Model United Nations

Python Programmers

Roblox Coders

Roblox Makers

Space Camp: Mission to Mars

Video Game Animation

Virtual Reality: The Future is Now

Young Coders

Young Investors and Entrepreneurs

YouTube Content Creators



**BOARD OF TRUSTEES ACTION A/F 9**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize the Division of Continuing Education to contract with JK Deluxe to deliver Advanced Manufacturing instruction for Fiscal Year 2027.

**Submitted By**

Dr. Eric M. Friedman, President  
Ms. Cinzia D'lorio, Vice President, Continuing Education and Workforce Development  
Mr. Wilton Thomas-Hooke, Chief Financial Officer

**Action Requested**

Authorization to contract with JK Deluxe to deliver four (4) cohorts of training courses in advanced manufacturing and automation to adult students in Fiscal Year 2027 on Bergen's campus for an estimated amount of \$90,000.00.

**Justification**

JK Deluxe is the selected training partner to deliver instruction in Computer Numerical Control (CNC) Advanced Manufacturing. This partner will provide experienced instructors, all necessary course materials, and software licenses to deliver training programs designed to upskill adult learners for employment in the advanced manufacturing sector. This program supports workforce development initiatives that prepare students for careers in advanced manufacturing in alignment with regional employer demand and economic development priorities.

In accordance with the New Jersey Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq.), this procurement will be awarded as a non-fair and open contract. JK Deluxe has submitted all required documentation, including:

- Political Contribution Disclosure Form
- Stockholder Disclosure Certification
- Business Entity Disclosure Certification

All documentation will be maintained on file at the College.

Charge to: College Operating Funds  
Account Number: 10-03-392019-607550  
Total Amount Not to Exceed: \$90,000



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**BOARD OF TRUSTEES ACTION A/F 10**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize payment to the County of Bergen for Property Insurance Coverage, Excess Workers' Compensation Coverage, Liability Claim Fund, Workers' Compensation Fund, Educator's Legal Liability, and Third-Party Claim Administration Fee related to the College's participation in the Bergen County Insurance Fund.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Wilton Thomas-Hooke, Chief Financial Officer

**Action Requested**

To authorize payment to the County of Bergen for Property Insurance Coverage; Excess Workers' Compensation Coverage; Liability Claim Fund; Workers' Compensation Fund; Educator's Legal Liability insurances for the coverage period July 1, 2026, through June 30, 2027, at an estimated cost of \$1,225,225.

**Justification**

The College participates in the County of Bergen's Insurance Fund for risk management and liability insurance coverage. The College is required to reimburse the County for its portion of the renewal cost for the insurance coverage each year. The total cost is distributed across two accounts for general liability and workers' compensation insurance.

The College is authorized to participate in the County Insurance Fund pursuant to N.J.S.A. 18A:64A-25.40. Further, the College is authorized, pursuant to N.J.S.A 18A:64A-25.10., to enter into a joint purchasing agreement with the County for, among other things, the purchase of insurance and insurance consulting services, which are exempt from bidding in accordance with the County Colleges Contract Law, specifically N.J.S.A. 18A:64A-25.5(a)(11).

Charge To: College Operating Funds  
Account Numbers: 10-01-188100-607590  
10-01-188100-607591  
Amount: \$1,201,200



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**BOARD OF TRUSTEES ACTION A/F 11**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the new per credit tuition and fee schedule with a 4.5% increment for fiscal year 2027 (July 1, 2026, through June 30, 2027).

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Wilton Thomas-Hooke, Chief Financial Officer

**Action Requested**

To approve the new tuition and fee schedule of rates for fiscal year 2027.

<b>Category</b>	<b>Current Rate</b> (Per Credit)	<b>New Rate</b> (Per Credit)
Tuition-in-County	\$162.15	\$169.45
Out-of-County	\$333.05	\$348.05
Out-of-State	\$350.35	\$366.10
Registration Fee	\$16.80	\$17.55
Technology Fee	\$15.75	\$16.45
Security Fee	\$2.20	\$2.30
General Fee	\$29.30	\$30.60

**Justification**

To address increases in non-discretionary operating costs and produce a balanced budget, the College needs to implement an average 4.5% tuition increase beginning fiscal year 2027 (July 1, 2026, through June 30, 2027). The tuition and fee rates are rounded to the nearest \$0.05.



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**BOARD OF TRUSTEES ACTION P1**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the specified personnel separations.

**Submitted By**

- Dr. Eric M. Friedman, President
- Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
- Mr. Nathaniel Saviet, Vice President of Facilities
- Mr. Wilton Thomas-Hooke, Chief Financial Officer
- Ms. Sarah Riker, Associate Director of Human Resources

**Justification:**

To accept the separation of the following individuals:

	<b><u>Name</u></b>	<b><u>Reason</u></b>	<b><u>Position/Department/Division/Unit</u></b>	<b><u>Effective Date</u></b>
1.	Victor Castronova	Retirement	Coordinator, Printing and Copying Services/Purchasing and Services/Professional	08/01/2026
2.	Michael Hyjeck	Termination	Managing Director, Physical Plant and Grounds/Facilities/Confidential	04/06/2026 (retroactive)
3.	Steve Fischer	Retirement	Professor/Academic Affairs/Faculty	07/01/2026
4.	Kathleen Pignatelli	Retirement	Professor/Academic Affairs/Faculty	07/01/2026



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**BOARD OF TRUSTEES ACTION P2**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the appointments of the specified Support personnel.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. David Borzotta, Vice President of Safety and Security/Special Assistant to the President  
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

To approve the appointment of the following individuals to the vacant position and annual salaries indicated below:

	<b><u>Name</u></b>	<b><u>Position/Division</u></b>	<b><u>Unit</u></b>	<b><u>Salary (pro-rated)</u></b>	<b><u>Effective Date</u></b>
1.	Jennifer Kerr	Cataloging Assistant/Library/ Academic Affairs	Support	\$48,000.00	05/18/2026
2.	Christine Locarno	Senior Library Assistant/Library Academic Affairs	Support	\$45,000.00	05/18/2026
3.	Joan Kalisch	Secretary/Office of Specialized Services/Academic Affairs	Support	\$42,500.00	06/01/2026
4.	Mario Mata	Public Safety Officer/ Safety and Security	Support	\$42,500.00	05/18/2026
5.	Mark Sawyer, Jr.	Public Safety Officer/ Safety and Security	Support	\$42,500.00	05/18/2026

**Justification**

1.-5. To fill budgeted vacant positions through successful search processes pending completion of background checks and references.

**Charge to:**

College Operating Funds in accordance with the list below:

1. 10-04-490000-601130
2. 10-04-490000-601130
3. 10-02-230200-601130
- 4.-5. 10-01-192100-601138

**BOARD OF TRUSTEES ACTION P3**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the reappointment of the specified Technical/Professional Assistants personnel.

**Submitted By**

Dr. Eric M. Friedman, President  
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost  
Dr. Anthony Trump, Vice President of Student Affairs  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2026, through June 30, 2027 (One-year contract):

<b><u>Name</u></b>	<b><u>Title</u></b>	<b><u>Discipline/Division</u></b>
Laura Baron	Technical Assistant I	STEM Tutorial Supervisor/Cerullo Learning Assistance Center
Melissa Flores	Professional Assistant	Transfer Evaluator/Enrollment Services
Tia Garrison	Technical Assistant III	Hotel, Restaurant Management/Business and Social Sciences
Yumi Pak	Technical Assistant II	Library Services/Academic Affairs
Lynette Quinones	Professional Assistant	Nursing/Health Professions

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2026 through June 30, 2028 (Two-year contract):

<b><u>Name</u></b>	<b><u>Title</u></b>	<b><u>Discipline/Division</u></b>
Cliff Cargill	Technical Assistant I	Physical Sciences/Science, Math and Technology
Christopher Cioppa	Professional Assistant	Wellness and Exercise Science/Health Professions
Barbara DeStefano	Technical Assistant I	Biology and Horticulture/Science, Math and Technology
John Findura	Professional Assistant	Writing Tutorial Supervisor/Cerullo Learning Assistance Center
Michele Kenyon	Technical Assistant I	Dental Hygiene/Health Professions
Mary Ann Kho	Professional Assistant	Media Technology/Information Technology
Peter Kolankowski	Professional Assistant	Media Technology/Information Technology
Juan Leon	Technical Assistant II	Visual Arts/Arts and Humanities
Mike Martinez	Professional Assistant	Enrollment Services/Student Affairs
Robert Papp	Professional Assistant	Media Technology/Information Technology
Sharon Sawey	Professional Assistant	Biology and Horticulture/Science, Math and Technology
Madhvi Shah	Professional Assistant	Mathematics Tutorial Supervisor/Cerullo Learning Assistance Center
Yolanda Sheppard	Professional Assistant	Library Services/Academic Affairs
Sherry Wilson	Professional Assistant	Hotel Restaurant Management/Business and Social Sciences

**Justification**

In accordance with Article XIII of the BCCFA contract.



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**BOARD OF TRUSTEES ACTION P4**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the promotion of the specified Faculty personnel.

**Submitted By**

Dr. Eric M. Friedman, President

Dr. Andrew Tomko, Vice President of Academic Affairs and Provost

Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

That the individuals listed below be promoted effective September 1, 2026, to the ranks indicated in accordance with the Collective Bargaining Agreement between the Board of Trustees and the BCCFA.

**Full Professor**

**Name**

Lisa Mayer

Tomira Rozar

**Department-Division/Discipline**

Business and Social Sciences/Criminal Justice/Legal Studies

Health Professions/ Dental Hygiene

**Associate Professor**

**Name**

Daniel Salerno

Leah Carmona

Joanne Piccininni

John Bandman

**Department-Division/Discipline**

Humanities/English/Composition and Literature

Humanities/English/ESL

Health Professions/Paramedic Science

Business and Social Sciences/ Hotel & Restaurant Management

**Justification**

In accordance with Article XIII of the BCCFA contract.



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**BOARD OF TRUSTEES ACTION P5**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the promotion of specified personnel.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Nathaniel Saviet, Vice President of Facilities  
Dr. Anthony Trump, Vice President of Student Affairs  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

To approve the promotion of the following individuals to the position and annual salaries indicated below:

	<b><u>Name</u></b>	<b><u>Position/Division</u></b>	<b><u>Unit</u></b>	<b><u>Salary</u></b> <b><u>(prorated)</u></b>	<b><u>Effective</u></b> <b><u>Date</u></b>
1.	Jennifer Nicodemo	Assistant Vice President of Capital Projects/Facilities	Executive	\$135,000.00	05/06/2026
2.	Joanna Camino	Senior Financial Aid Specialist/ Student Affairs	Professional	\$63,557.78	06/01/2026

**Justification**

1. To appoint the individual to the position and title as the Assistant Vice President (AVP) of Facilities and Operations. This is a senior leadership role within the facilities division responsible for aspects of the strategic planning, development, operation, and maintenance of the institution's physical assets and campus infrastructure. This position ensures a safe, efficient, sustainable, and high-performing campus environment that supports academic excellence and student success.

Reporting to the Vice President of Facilities, the AVP provides vision, leadership, and oversight for aspects of facilities management, capital planning, construction, environmental health and safety, and campus operations. The AVP aligns facilities strategy with institutional priorities to enhance the campus experience and ensure operational excellence through data-driven decision-making, innovation, and accountability.

This role combines strategic vision, technical expertise, and operational execution, requiring a leader capable of translating institutional goals into high-performing, resilient, and future-ready campus environments.

**P5**

**May 5, 2026**

2. To appoint the individuals to the position and title indicated as part of the changing scope and level of responsibilities. This position is at-will.

**Charge to:**

College Operating Funds in accordance with the list below:

1. 10-01-193100-601110
2. 10-02-243100-601110



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**BOARD OF TRUSTEES ACTION P6**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the title change for the specified vacant position.

**Submitted By**

Dr. Eric M. Friedman, President  
Dr. Anthony Trump, Vice President of Student Affairs  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested:**

To approve the title change on the organizational chart for the vacant positions listed:

<b><u>Title</u></b>	<b><u>Action</u></b>	<b><u>Unit</u></b>
1. Associate Director of Financial Aid	Title Change	Confidential

**Justification**

1. To approve the title change for the following vacant position: from Assistant Director of Financial Aid to Associate Director of Financial Aid. The title better reflects the scope and responsibilities of the position. This position is at will.



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**BOARD OF TRUSTEES ACTION P7**  
**Approval Date: May 5, 2026**

**Resolution**

To approve adding the vacant positions to the organizational chart.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Nathaniel Saviet, Vice President of Facilities  
Dr. Anthony Trump, Vice President of Student Affairs  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

To approve the following vacant positions to be added to the College's organizational chart:

<b><u>Title</u></b>	<b><u>Department/Division</u></b>	<b><u>Unit</u></b>
1. Assistant Vice President of Capital Projects	Facilities Planning and Operations/Facilities	Executive
2. Mental Health Support Specialist	Student Support Services/ Student Affairs	Professional
3. Success Coordinator	Center for Student Success/ Student Affairs	Confidential

**Justification**

1. To approve adding a full-time position and job description which better represents the changing scope of work and additional responsibilities of the department. This position is at-will.
2. To approve adding a full-time position which better represents the changing scope of work and additional responsibilities of the department.
3. To approve adding a full-time position which better represents the changing scope of work and additional responsibilities of the department. This position is at-will.



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**BOARD OF TRUSTEES ACTION P8**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the change from temporary Full-time (TFT) to Full-Time, Professional staff.

**Submitted By**

Dr. Eric M. Friedman, President  
Dr. Anthony Trump, Vice President of Student Affairs  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

To approve the following change for the specified individual:

<b><u>Name</u></b>	<b><u>Position/Division</u></b>	<b><u>Unit</u></b>	<b><u>Effective Date</u></b>
Donna Puleo	College Nurse/Health Services/ Student Affairs	Professional	05/18/2026

**Justification**

The position is being moved from temporary Full-time (TFT) to Full-Time Professional staff.  
Salary remains the same.

**Charge to:**

College Operating Funds  
Account Number: 10-02-240100-601128

**BOARD OF TRUSTEES ACTION P9**  
**Approval Date: May 5, 2026**

**Resolution**

To approve a monthly stipend.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Wilton Thomas-Hooke, Chief Financial Officer  
Dr. Anjali Thanawala, Director, Grants Administration  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

To approve stipends for the following individual for assuming additional grant responsibilities.

	<b><u>Name</u></b>	<b><u>Position/Division</u></b>	<b><u>Unit</u></b>	<b><u>Monthly Amount</u></b>	<b><u>Effective Date (retroactive)</u></b>
1.	Edward Sanchez	Project Manager, NJ Pathways Microbusiness and Hydroponics/ Grant Administration	Grant	\$500.00	05/01/2026 -04/30/2027
2.	Edward Sanchez	Project Manager, NextGen/ Grant Administration	Grant	\$1,000.00	07/01/2026 -06/30/2027

**Justification**

1. This stipend is for additional responsibilities taken on to effectively administer the NEXTGen Grant. Responsibilities include, but are not limited to, managing activities with two partner organizations and ensuring the successful execution of all grant-related tasks. This payment is contingent upon the continued availability of funds.
2. Bergen is leading activities related to this pathway in Microbusiness and Hydroponics. This additional stipend is for project management of this pathway.

**Charge to:**

Grant Funds in accordance with the list below:

1. 50-04-570700-601153
2. 50-04-531100-601153

**BOARD OF TRUSTEES ACTION P10**  
**Approval Date: May 5, 2026**

**Resolution**

To approve the appointment of the specified personnel to a stipend position.

**Submitted By**

Dr. Eric M. Friedman, President  
Dr. Anthony Trump, Vice President of Student Affairs  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

To approve the appointment of the following individual to a budgeted stipend position at the amount indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>	<b><u>Effective Dates</u></b> <b><u>(pro-rated)</u></b>
1. Thomas Derr	Head Coach	\$5,000	05/16/2026

**Justification**

1.To fill vacant assistant coach and head coach positions, the above-mentioned stipend is seasonal. The hiring of the coaches is contingent on Bergen Community College approving a fall, winter or spring athletic season.

**Charge to:**

College Operating Funds Account Numbers in accordance with the list below:  
1. 60-09-910000-601161



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**BOARD OF TRUSTEES ACTION P11**  
**Approval Date: May 5, 2026**

**Resolution**

To deobligate the following vacant positions.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Wilton Thomas-Hooke, Chief Financial Officer  
Mr. Nathaniel Saviet, Vice President of Facilities  
Ms. Cinzia D'lorio, Vice President of Continuing Education and Workforce Development  
Ms. Sarah Riker, Associate Director of Human Resources

**Action Requested**

To remove the following vacant, non-funded positions from the organizational chart.

<b><u>Position Title</u></b>	<b><u>Department/Division</u></b>	<b><u>Unit</u></b>	<b><u>Effective Date</u></b>
Director of Bergen for Business	Continuing Education and Workforce Development	Executive	05/06/2026
Director of Capital Projects	Facilities	Executive	05/06/2026
Coordinator, Printing and Copying Services	Purchasing and Services	Professional	08/02/2026
Managing Director, Physical Plant and Grounds	Facilities	Executive	05/06/2026

**Justification**

To deobligate the vacant, non-funded positions from the organizational chart.



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**BOARD OF TRUSTEES ACTION S/F 1**  
**Approval Date: May 5, 2026**

**Resolution**

To authorize Change Order #1 to Public Bid P-2411 for Pitkin Education Center Emergency Generator. Trico Electric LLC contract scope of work to upgrade two emergency generators and related infrastructure from 150-amp capacity to 400-amp capacity.

**Submitted By**

Dr. Eric M. Friedman, President  
Mr. Nathaniel Saviet, Vice President of Facilities  
Mr. Wilton Thomas-Hooke, Chief Financial Officer

**Action Requested**

To authorize issuing a Change Order #1 to Public Bid P-2411 in an amount not to exceed \$170,774.00 to Trico Electric LLC to upgrade two emergency generators and related infrastructure from 150-amp capacity to 400-amp capacity.

Original Contract Amount	-	\$ 1,552,270.00
Change Order #1	-	\$ 170,774.00
Revised Contract Amount	-	\$ 1,723,044.00

Percentage Increase over Original Contract Amount            11.0%

**Justification**

Components of the underlying electrical system must be upgraded to support the installation of new emergency generators in the Pitkin Education Center. These upgrades are necessary to support the load capacity, code compliance, and operational integration of the new emergency generators. See the schedule below for detailed descriptions of the approved change order.

- Item #1 - \$118,913.00 for upgrading two generators and related infrastructure from 150-amp capacity to 400-amp capacity.
- Item #2 - \$48,361.00 for upgrading the electrical feed from 100-amp to 225-amp to align with the increased capacity of the emergency generator in Item #1.
- Item #3 - \$3,500.00 for removal and replacement of the existing step-down transformer to improve the reliability of the existing electrical infrastructure.

Change Order Classification: COC-3 & COC-4

Charge To: Chapter 12  
Account Number: 20-00-180913-604218  
                          20-00-182300-604218  
Amount: \$170,774.00