

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Tuesday, May 8, 2018  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **May 8, 2018**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:03 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, January, 2018.

**ROLL CALL**

Present

Mr. Joseph A. Barreto  
Ms. Dorothy Blakeslee  
Mr. Gerard L. Carroll  
Mr. Patrick J. Fletcher  
Mr. Mark Longo  
Ms. Carol Otis  
Ms. Irene Oujo  
Dr. Sheetal Ranjan  
Mr. Peter Zalokostas  
Mr. Joseph Zarra

Also Present

Dr. Michael D. Redmond, President  
Ms. Judy Verrone, Esq.

Regrets

Mr. James Demetrakis

**PLEDGE OF ALLEGIANCE**

Chairperson Carol Otis led those present in the Pledge of Allegiance.

**VICE-CHAIRMAN'S REPORT**

On April 12, 2018, Vice-Chairman Carroll attended the Asian Heritage luncheon and the STEMmatics event on April 13<sup>th</sup>, 2018.

**SECRETARY**

Secretary Joseph Barreto recommended approval of the minutes of April 10, 2018 and the consent agenda for Tuesday, May 8, 2018.

**TREASURER'S REPORT – AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS**

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met and reviewed the financial position of the college and recommends resolutions A/F1 to A/F20.

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**PRESIDENT'S REPORT**

President Redmond reminded everyone that Commencement will be held on Thursday, May 17, 2018, at MetLife Stadium. Members of the Board of Trustees will be receiving information from the board secretary regarding details of this event.

On Wednesday, May 9<sup>th</sup>, 2018, Dr. Redmond will be attending the Assembly Hearing on Higher Education budget in Trenton, N.J.

President Redmond attended the American Association of Community Colleges meeting (AACC) in Dallas, Texas, April 27, 2018 and gave a brief report on sessions attended.

Dr. Redmond highlighted the major events held in April, 2018:

- April 12, 2018 – Asian Heritage Committee presented Keynote Speaker, Attorney General of the State of New Jersey Gurbir Grewal from 11:00 a.m. to 12:15 p.m.
- Open House, a Community Day for Bergen Community College  
During that day, elected officials from the federal, state, county and municipal level attended “A Legislative Lunch” held on the campus.  
3:00 p.m. to 7:00 p.m. – Community Day and Open House  
There were numerous workshops and demonstrations throughout the college by academic and student affairs departments. The college also hosted the Bergen County High School guidance counselors as part of the day’s events.
- April 19, 2018 – 50<sup>th</sup> Anniversary Gala  
The Venetian, 546 River Drive, Garfield, New Jersey  
6:00 p.m. to 10:00 p.m.  
Presented by the Bergen Community College Board of Trustees, President Dr. Michael D. Redmond and the Bergen Community College Foundation. Proceeds provide student scholarships and educational support.
- April 25, 2018 “The Founding Father’s Dinner;” organized by Professors Fred Golub, Sidney Birnback and Dr. Steven Fischer. Employees from 1968 to 1978, the first ten years of the college’s existence, were invited to the dinner. They raised money for student scholarships.
- April 13, 2018 - STEMatics Summit – approximately 320 individuals attended this event.

Dr. Redmond introduced Mr. Hlavenka, Executive Director, Public Relations, Community and Cultural Affairs, Acting Managing Director, Foundation.

Larry expressed thanks to the collective effort of the college community; the faculty, staff and committees that all joined together to produce all the wonderful events held in April.

Mr. Hlavenka recognized and thanked members of the Open House Committee, led by Ms. Kate Plessing-Brunetto and members of the Admissions Department.

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The 50<sup>th</sup> Anniversary Gala had almost 400 attendees. It was as an outstanding event. Approximately \$ 83,000.00 was donated. Donations received from the 50 for 50 campaign and the gala totaled approximately \$ 200,000.00. These donations will be applied to student scholarships

Larry recognized and thanked the following individuals for their support and assistance at the gala: 50<sup>th</sup> Anniversary Committee, Chairperson Otis, Board of Trustees, Mr. Marc Schrieks, Mr. J. Baumgartner, theatre students, Ms. Kate Plessing-Brunetto, and Dean Rachel Lerner- Colucci. The many volunteers, Tracy Rand, Debbie Michels, Lisa DiGaetano, Shirley Pachon, Sonia Rose, Elaine Korinko, Jim Quimby, Sean Kane, Joan Cohen, Lynn Schott, who generously donated their time and talents to this wonderful event. Larry also recognized the Foundation staff, Bridget McLaughlin, Patti Cioce, and Gail Cannarozzi

President Redmond introduced Dr. William Mullaney, Vice-President, Academic Affairs.

Dr. Mullaney recognized students from the Torch Newspaper who received awards from the New Jersey Press Foundation College Newspaper Contest 2017-2018:

Arts & Entertainment/Critical Writing – Jeremy Nifras – First Place  
Biography/Personality Profile – Mark Gucia – First Place  
Column/Opinion Writing – Leshay Jones – First Place  
Editorial Writing – Leshay Jones – Second Place  
Arts & Entertainment/Critical Writing – Trevor Gioia – Second Place  
Layout and Design – Charlie Leppert – Second Place  
New Writing – Adrianna Caraballo – Third Place

Professor L. Wheaton, Advisor of The Torch was recognized for his contributions to the student newspaper.

Dr. William Mullaney recognized the following PTK Students. These students either worked on projects that won awards or received an individual award for their contributions:

**(These students worked on a team for the awards listed below)**

- Caroline Sabsoul Moreno
- Isana Mizuma
- Tyler Kim
- Shivani Patel
- Marianna Maltsev
- Clarisa Punla
- Roida Cenomeri
- Massiel Erazo
- Remila Jasharllari
- Ekaterina Knyazeva
- Yoshi Stover
- Kushal Swami
- Stephanie Rim
- Amanda Karpinski
- Elda Pere
- Aamir Ali
- Won Joon Kang

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**Regional Awards:**

- Distinguished Chapter
- Gold Chapter
- Reach Award (for high membership acceptance rate)
- Distinguished College Project
- Distinguished Honors In Action
- Distinguished Honors In Action Theme Award
- Distinguished Member – Aamir Ali
- Member Hall of Honor – Aamir Ali
- Officer Hall of Honor – Caroline Sabsoul
- Officer Hall of Honor – Marianna Maltsev

Caroline Sabsoul was elected as the Phi Theta Kappa New Jersey State President. She is the third Bergen student in the past four years to be elected for Regional Office. She also received a \$500 scholarship for receiving the highest score on her campaign speech.

**International Awards:**

- Distinguished Chapter (top 30 in the world)
- Top 100 Chapters
- Reach Award (for high membership acceptance rate)
- Distinguished College Project
- Distinguished Honors in Action Theme Award
- Distinguished College Administrator – Dr. William Mullaney
- Distinguished Member – Aamir Ali

Elda Pere was elected as the Phi Theta Kappa International President and Won Joon Kang was elected as the Phi Theta Kappa Vice President of Division I. During the past three years, four Bergen students were elected for International Office.

Dr. Mullaney received the Distinguished College Administrator Award nominated by the Bergen Community College PTK students.

**COMMITTEES**

**AUDIT AND FINANCE AND LEGAL AFFAIRS**

Trustee Blakeslee, Chairperson of the Audit and Finance Committee recommended approval of Audit and Finance Resolutions A/F 1 to A/F 20.

**BOARD OF SCHOOL ESTIMATE**

No meeting scheduled with the Board of School Estimate.

**EDUCATION AND STUDENT AFFAIRS**

Secretary Barreto, Chairperson of Education and Student Affairs Committee recommended approval of E/SA 1.

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**PERSONNEL**

Trustee Fletcher, of Personnel committee recommends resolutions P1 thru P16, please note that P4 and P5 were removed from the consent agenda.

**SITE AND FACILITIES**

Trustee Blakeslee, of Site and Facilities recommends resolutions SF1 thru SF4 for approval by the board of trustees.

**STRATEGIC PLANNING AND ISSUES**

Trustee Irene Oujo, Chairperson of the Strategic Planning Committee, provided the following information:

The committee is currently reviewing a few final touches to the new strategic planning document.

- During the past two months the committee has been working with the Strategic Planning Committee along with the Board to further refine the strategic plan.
- Strategic Plan: 2018-2023 will be added to the June board meeting agenda for the Board's endorsement.
- The planning phase involved over 280 faculty, staff and students.
- Thirty-two, faculty and staff served on the Strategic Plan Working Group, and thirteen Working Group members served on the Writing Team.
- The drafted plan was shared with the community and open for comments during the fall 2017 semester.
- Notes from the Board's Summer Retreat significantly framed the new strategic plan.

**ALUMNI TRUSTEE**

No report from Mr. Zalokostas.

**CHAIRPERSON'S COMMENTS**

Chairperson Otis attended the following events:

"The Founding Father's Dinner;" organized by Professors Fred Golub, Sidney Birnback and Dr. Steven Fischer. Employees from 1968 to 1978, the first ten years of the college's existence, were invited to the dinner. They raised money for student scholarships and the Professor Emeritus luncheon, May 4, 2018.

**UNFINISHED BUSINESS/BOARD MEMBERS**

No unfinished business.

**NEW BUSINESS/OPEN TO THE PUBLIC**

President Redmond recommended a June, 2018 board retreat and to identify board members to plan the agenda. Members of the Board of Trustees selected Friday, June 29, 2018. Chairperson Otis, Trustee Ranjan and Alumni Trustee Peter Zalokostas will assist President Redmond in planning the agenda.

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**OPEN TO THE PUBLIC**

Mr. Enzo A. Palau, PE, Chief Environmental Management Division, Premier Homes.

Mr. Palau said, "His attorney sent a letter of protest to the Bergen Community College Purchasing Department regarding On-Call General Contracting award made to MBT Contracting LLC last month for a two-year period."

Mr. Palau respectfully requested acknowledgement of the letter sent to B. Golden, Purchasing Department, May 1, 2018.

Ms. Verrone, Esq., responded that she did not specifically remember a letter from the attorney, but did recollect that Premier Homes raised an issue regarding the bid award.

She advised Mr. Palau that the College has a policy regarding how he can file a formal bid protest, and that she would instruct the Purchasing Director to send the policy for a bid protest to Mr. Palau.

Mr. Palau provided his contact information to the board assistant.

Richard Comerford, Professor Economics.

Professor Comerford suggested that the board retreat include faculty and staff and raised issues concerning staff salaries in the Foundation Office.

Mr. Luis DeAbreu, thanked President Redmond, Trustee Carroll, Trustee Fletcher and members of the board for attending the STEM event.

**ADOPTION OF MINUTES**

Chairperson Otis requested a motion to approve the minutes as submitted of April 10, 2018. Trustee Fletcher approved the minutes and the motion was seconded by Trustee Blakeslee.

**Roll Call Vote for Approval of the April 10, 2018 minutes.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Absent  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Yes

Motion passed 10-0

Chairperson Carol Otis stated, "The minutes have been approved."

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**CONSENT AGENDA**

Chairperson Otis requested approval of the May 8, 2018 Consent Agenda.

A motion was made by Trustee Carroll and seconded by Trustee Barreto.

Trustee Sheetal Ranjan requested the following resolutions be removed from the consent agenda for discussion at Executive Session:

P1, P2 and P3.

Trustee Ranjan would like to discuss I2 and I5 in public session.

Chairperson Otis reviewed the Consent Agenda for May 8, 2018:

Approve - Audit and Finance 1 to 20.

Approve - Education and Student Affairs 1.

Approve - Institutional 1, 3 and 4.

Remove - Institutional 2 and 5 – discuss in public session.

Approve - Personnel – P4 to P16.

Remove - P1, P2 and P3 - discuss in executive session.

Approve - Site and Facilities 1 to 4.

A motion was made by Trustee Blakeslee to approve the consent agenda and seconded by Trustee Fletcher.

***Trustee Mark Longo abstained from voting on Resolution A/F1  
Exempt from Bidding: Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin,  
L.L.P.***

**Roll Call Vote for Consent Agenda**

Mr. Joseph A. Barreto - Yes

Ms. Dorothy Blakeslee - Yes

Mr. Gerard L. Carroll - Yes

Mr. James Demetrakis - Absent

Mr. Patrick J. Fletcher - Yes

Mr. Mark Longo - Yes

Ms. Carol Otis - Yes

Ms. Irene Oujo - Yes

Dr. Sheetal Ranjan – Yes

Mr. Peter Zalokostas – Alumni Trustee – Yes

Mr. Joseph Zarra – Yes

Motion passed 10-0.

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Trustee Ranjan has requested clarification regarding Institutional resolutions 2 and 5:

Institutional 2:

Approval of the Bergen Community College Board of Trustees Minutes:  
Retention of Audio/Video Recordings, Board of Trustee Meetings.

Trustee Ranjan inquired as to what the prior policy or practice was regarding retention of audio, video recordings, and expressed some concern about the videos of board of trustee meetings that she has always been able to access on the website and whether they would now be removed and unavailable for viewing and, if so, what was the motivation for such a change.

Ms. Verrone, Esq., explained that the policy was only being amended to be consistent with law and the schedule for destruction of public records that is applicable to New Jersey community colleges.

Institutional 5:

Approval of the Bergen Community College Board of Trustees Procedure for Governor's Trustee Appointment.

Judy Verrone, Esq. explained that the policy existed since 1995. The only amendments that were made to this particular policy were some clarity of language. The policy is intended to describe how the board will go about making recommendations to the governor with respect to the two appointments that the governor has to the board of trustees. The governor can accept or reject those recommendations.

Chairperson Otis requested a motion to approve Institutional 2 and Institutional 5.

A motion was made by Trustee Blakeslee and seconded by Trustee Fletcher to approve I2 and I5.

**Roll Call Vote to approve I2 and I5:**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Absent  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Yes

Motion passed – 10-0.

At 5:58 p.m. Chairperson Otis requested a brief recess.

Due to a previous commitment, Trustee Blakeslee excused herself from the board meeting.



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At 6:12 p.m. Chairperson Otis returned from recess.

At 6:13 p.m., the board assistant stated, "On behalf of Chairperson Otis, pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., the following matters will be discussed by the Board in closed session, Personnel Matters, Collective Bargaining Agreement Negotiations and Anticipated Litigation. The discussion will become public when the need for confidentiality no longer exists."

Chairperson Otis requested a motion to hold an executive session.

A motion was made by Trustee Barreto and seconded by Trustee Oujo

**Roll Call Vote for Executive Session**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee – Left the board meeting at 6:12 p.m.  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Absent  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Yes

Motion passed – 9-0.

Executive session concluded and the board meeting resumed at 6:39 p.m.

A motion was made by Trustee Fletcher to reconvene the board meeting, seconded by Trustee Longo.  
All were in favor.

On behalf of Trustee James Demetrakis, Chairman, Personnel Committee, Trustee Fletcher made a motion to approve P1. This motion was seconded by Vice-Chairman Carroll.

**Roll Call Vote for Resolution P1**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Absent  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Absent  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – No  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Yes

Motion passed – 8 votes – yes, 1 vote no and 2 absences.

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On behalf of Trustee James Demetrakis, Chairman, Personnel Committee, Trustee Fletcher made a motion to approve P2. This motion was seconded by Vice-Chairman Carroll.

**Roll Call Vote for Resolution P2**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Absent  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Absent  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – No  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Yes

Motion passed – 8 votes – yes, 1 vote no and 2 absences.

On behalf of Trustee James Demetrakis, Chairman, Personnel Committee, Trustee Fletcher made a motion to approve P3. This motion was seconded by Vice-Chairman Carroll.

**Roll Call Vote for Resolution P3**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Absent  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Absent  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Abstain  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Yes

Motion passed – 8 votes – yes, 1 abstention and 2 absences.

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**A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.**

Approval is hereby granted for payment of the following legal vouchers:

March 1, 2018 to March 31, 2018      DeCotiis, FitzPatrick, Cole & Giblin. LLP.      \$ 26,758.19

**A/F2 - Authorization to renew Shared Services Agreement between Bergen Community College and Bergen County Technical Schools for a period of ten years effective September 1, 2018 through August 31, 2028.**

Approval is hereby granted for the renewal of Shared Services Agreement for Health and Engineering Programs collectively referred to as “Applied Technology High School” (ATHS).

**A/F3 - Approval of Labor Invoices – Eric M. Bernstein & Associates, L.L.C.**

Approval is hereby granted for payment of the following labor invoices:

Invoice: 52561	March 6, 2018 and March 23, 2018	
	Emails and meeting	\$ 270.00
March 23, 2018:		
Invoice: 52562		
	Attendance at Negotiation Session with College Support Staff Association	\$ 150.00
Invoice: 52563		
	Attendance at Negotiation Session with College Professional Staff Association	\$ 150.00
Invoice: 52564		
	Attendance at Negotiation Session with College Administrators Association	\$ 120.00
Invoice: 52565		
	Attendance at Negotiation Session with College Faculty Association	\$ 150.00
	Total	\$ 840.00

**A/F4 - Adopt 2018 - 2019 Budget**

Approval is hereby granted that the Board of Trustees of Bergen Community College adopt the 2018 – 2019 College Budget, effective July 1, 2018.

**A/F 5 - Exempt from Bidding: Authorization to renew Flood Insurance Policy for 1280 Wall Street, Lyndhurst, NJ. Insurance, is exempt from bidding pursuant to N.J.S.A. 18A:64A-25.5(11), which exemption shall be in accordance with the requirements for extraordinary unspecifiable services.**

Approval is hereby granted to renew Flood Insurance coverage for property located in 1280 Wall Street, Lyndhurst, NJ, from Otterstedt Insurance Agency, Inc. for the coverage period:

*June 5, 2018 through June 5, 2019 - Flood Policy at a cost of \$25,184.00*

**A/F6 - To authorize the renewal of Manage Engine Service Desk Plus license, help desk management software, from May 11, 2018 through May 10, 2019, from Insight Public Sector, Inc.**

Approval is hereby granted to renew Manage Engine Service Desk Plus software licensing at a cost of \$22,221.43 from Insight Public Sector, Inc. on NJ State Contract 89853.

**A/F7 - To authorize the purchase of a twelve-month subscription for Lecture Capture software from Aspire Technology Partners, LLC.**

Approval is hereby granted to purchase a twelve-month subscription for Cisco SPARK and Cirqlive from Aspire Technology Partners, LLC at a cost of \$9,568.75.

**A/F8 - To authorize a change order to Aspire Technology Partners, LLC to provide coverage for a Nexus 7010 switch bundle under the existing Cisco SmartNet maintenance agreement.**

Approval is hereby granted to issue a change order in the amount of \$10,280.49 for maintenance on a Nexus 7010 switch bundle to be added to the existing Cisco SmartNet maintenance agreement with Aspire Technology Partners, LLC on NJ State Contract # 87720.

Original contract amount: \$129,796.89

Change order amount: \$10,280.49

New contract amount: \$140,077.48

**A/F9 - To authorize the purchase of a mechanical ventilator from Covidien Medtronic for the Respiratory Care Laboratory. This is funded by GO Bond.**

Approval is hereby granted to purchase a 980 Puritan Bennett universal ventilator at a cost of \$30,000.50, plus estimated shipping of \$350.00 from Covidien Medtronic.

**A/F10 - To authorize a Shared Services Agreement with the County of Bergen for the provision of Shuttle Bus Services for inter-campus transportation of students.**

Approval is hereby granted to continue shuttle bus services by entering into a Shared Services Agreement with the County of Bergen for the period January 2018 through June 2020. The County will provide one (1) bus at a cost of \$33,750.00 per quarter for inter-campus transportation between Paramus and Lyndhurst.

In addition, Bergen County shall fuel the bus daily, provide maintenance for the bus, store the bus overnight at the County New Public Works Complex in Paramus, provide licensed, qualified driver and pay their compensation, and operate the bus as set forth in the agreement and in accordance with all applicable laws.

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The Shuttle Bus Service will operate twelve (12) hours per day Monday through Friday, excluding College holidays, during the College's spring and fall semesters.

**A/F11 - Authorization to award Public Bid P-2269 for On-Call Locksmith, Automatic and Fire Door Repairs to Parent Door Hardware for a two-year period.**

Approval is hereby granted to award Public Bid P-2269 for On-Call Locksmith, Automatic and Fire Door Repairs to Parent Door Hardware for an estimated amount of \$338,666.86 for the period May 15, 2018 through May 14, 2020. The bid amount also includes a fixed cost for four-bathroom automatic door units at a cost of \$1,145.19 each for a total of \$3,334.36.

**A/F12 - Authorization to Award Public Bid #P-2270 for On-Call Network Cabling to Technotime Business Solutions for a two-year period.**

Approval is hereby granted to award Public Bid #P-2270 for On-Call Network Cabling to Technotime Business Solutions for an estimated amount of \$99,000.00, for the period May 15, 2018 through May 14, 2020.

**A/F13 - To authorize the sale of 1 lot (223 items) of used Apple Computers to Dynamic Recycling, Inc. in accordance with Public Bid P-2266.**

Approval is hereby granted to award Public Bid P-2266 to Dynamic Recycling, Inc. in the amount of \$50,294.63 **payable to the College**, for the sale of Apple laptop and desktop computer equipment and hard drive wiping services.

**A/F14 - To authorize Bergen Community College to join the EdgeMarket Cooperative pricing system through the NJEdge.Net technology consortium and to execute a Cooperative Pricing System Participation Agreement.**

WHEREAS, N.J.S.A. 18A:64A-25.10 pursuant to N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc., hereinafter referred to as the "Lead Agency" has offered voluntary participation in the EdgeMarket Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 8, 2018 the Board of Trustees of Bergen Community College, situated in the County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the EdgeMarket Cooperative Pricing Resolution of Bergen Community College.

On behalf of Bergen Community College, the President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency, NJEdge.Net, Inc.

**A/F15 - To award Public Bid #P-2264 to Laerdal Medical Corporation to purchase a breathing simulation system for Laerdal Sim Manikin funded by GO Bond.**

Approval is hereby granted to award Public Bid #P-2264 for one (1) ASL 5000 Lung Solution and Lung Adaptor Installation from Laerdal Medical Corporation in the amount of \$39,518.18.

**A/F16 - Authorization to award Public Bid P-2272 for On-Call General Contracting to MBT Contracting LLC for a two-year period.**

Approval is hereby granted to award Public Bid P-2272 for On-Call General Contracting to MBT Contracting LLC for the estimated amount of \$435,418.00, for the period May 15, 2018 through May 14, 2020.

**A/F17 - To authorize the award of Public Bid P-2262 for LED Lighting Supplies to Graybar Electric Company, Inc. for a two-year period.**

Approval is hereby granted to award Public Bid P-2262 for LED Lighting Supplies to Graybar Electric Company, Inc. for an estimated amount of \$97,518.60, for the period May 15, 2018 through May 14, 2020.

**A/F18 - Authorization to Award Public Bid P-2274 for Lawn Maintenance to Greenleaf Landscape Systems & Services, Inc. for a two-year period.**

Approval is hereby granted to award Public Bid #P-2274 for On-Call Mowing and Landscaping Services to Greenleaf Landscape Systems & Services, Inc. for an estimated amount of \$416,510.00, for the period May 15, 2018 through November 30, 2019.

**A/F19 - Authorization to purchase gasoline for College Vehicles on the County of Bergen Contract #17-41 for the balance of the two-year contract period.**

Approval is hereby granted for the purchase of gasoline for College vehicles from Rachles/Michele's Oil Company, Inc., through the County of Bergen Contract #17-41, for the period May 15, 2018 through September 6, 2019 for an estimated amount of \$30,000.00.

**A/F20 - To authorize repair of two cooling units in the data center by Stillwell-Hansen Company (SH Technical Services, Inc.)**

Approval is hereby granted to repair two Liebert cooling units in the data center by Stillwell-Hansen Company at a cost not to exceed \$14,950.00.

**E/SA1 - Authorize submission of a grant application to the US Department of Health and Human Services Health Resources & Services Administration Health Careers Opportunity / HCOP National Academies Program for \$3,200,000 over five years, and to authorize President Michael D. Redmond or his designee to execute required documents.**

Approval is hereby granted for the purpose of the National HCOP Academies grant program is to:

- promote the recruitment of qualified individuals from disadvantaged backgrounds into the health professions, including allied health programs;
- improve retention, matriculation and graduation rates by implementing tailored enrichment programs designed to address the academic and social needs of disadvantaged students; and
- provide opportunities for community-based health profession training in primary care, emphasizing experiences in underserved communities.

Grant activities must focus on:

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- 1) high school graduation, and matriculation into a two or four-year college/university (including allied health professions);
- 2) graduation from a two-year or four-year college/university (including allied health professions programs); and
- 3) matriculation into graduate-level health professions programs, retention and completion of a graduate-level health professions or allied health professions program (e.g., post baccalaureate programs).

The estimated Award Amount is \$640,000 for each of five years, from September 1, 2018 through August 31, 2023. Programs must designate 5 Full-Time Equivalent (FTE) Case Managers and .5 FTE data manager positions. Bergen proposes to collaborate and develop articulation agreements with local secondary education institutions (including the new Health Professions Academy opening on campus), institutions of higher education (e.g., Ramapo College, Montclair State, NJ City University), and industry partners to provide an effective 2+2+2 educational/career pathway for eligible students.

No college match is required.

**I-1 - Approval of the Bergen Community College Board of Trustees Policy for Alumni Trustee**

Approval is hereby granted to establish eligibility, responsibilities, and procedures for election of the Alumni Trustee.

**I-2 - Approval of the Bergen Community College Board of Trustees Minutes: Retention of Audio/Video Recordings, Board of Trustee Meetings.**

Approval is hereby granted to clearly state the Board policy for retaining audio and video recordings of Board of Trustee meetings.

**I-3 - Approval of the Bergen Community College Board of Trustees Bylaws.**

Approval is hereby granted to approve the revised Board of Trustees Bylaws

**I-4 - Approval of the Bergen Community College Board of Trustees Board Meetings and Official Publications Policy.**

Approval is hereby granted for the revised Board of Trustees Board Meetings and Official Publications Policy.

**I-5 - Approval of the Bergen Community College Board of Trustees Procedure for Governor's Trustee Appointment.**

Approval is hereby granted for the revised Board policy for Procedure of Governor's Trustee Appointment.

**P1 - Approval of New Position/Title and job description: Executive Director, Public Relations and Community and Cultural Affairs (Confidential)**

Approval is hereby granted to approve the following position/title.  
Executive Director, Public Relations and Community and Cultural Affairs

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**P2 – Appointment: Confidential**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Larry Hlavenka	Executive Director, Public Relations and Community and Cultural Affairs/	\$125,000.00 (pro-rated)	05/09/18

**P3 – Elimination of Position/Title**

Approval is hereby granted to eliminate the following position title effective May 9, 2018.  
Managing Director of Public Relations

**P4 – Was withdrawn from the board packet.**

**P5 – Was withdrawn from the board packet.**

**P6 – Faculty**

Approval is hereby granted for the appointment of the following individual to the rank and annual salary indicated.

<u>Name</u>	<u>Rank/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Dianna O'Connor (Dr.)	Assistant Professor (Coordinator of The Center for Advising and Career Development)/ Student Support Services/ Academic Affairs	\$88,394.00 (pro-rated)	05/09/18 – 06/30/19



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**P7 - Reappointment – Technical/Professional Assistants**

Approval is hereby granted that the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2018 through June 30, 2019 (One-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Mark Balzarette	Professional Assistant	Manufacturing Technology/Math, Science, and Technology
John Cichowski	Technical Assistant I	Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Patrice Devinentis	Technical Assistant I	Performing Arts/Business, Arts and Social Sciences
Julie Field	Technical Assistant I	Enrollment Specialist/Admissions and International Programs/Student Affairs
John Findura	Professional Assistant	Writing Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Melissa Flores	Professional Assistant	Transfer Evaluator/Records and Registration/Student Affairs
Patricia Giannini	Technical Assistant I	Enrollment Specialist/Admissions and International Programs/Student Affairs
Joshua Gordon	Technical Assistant I	Media Technology/Information Technology
Candice Kaup Scioscia	Technical Assistant I	Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Michele Kenyon	Technical Assistant I	Dental Hygiene/Health Professions
Mary Ann Kho	Technical Assistant I	Media Technology/Information Technology
Juan Leon	Technical Assistant II	Visual Arts/ Business, Arts and Social Sciences
Todd Garrett Planten	Technical Assistant II	Biology & Horticulture/Math, Science, and Technology
Madhvi Shah	Technical Assistant I	Mathematics Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Richard Tran	Technical Assistant II	Biology & Horticulture / Math, Science, and Technology
Mine Ugurlu	Technical Assistant I	Enrollment Specialist/Admissions and International Programs/Student Affairs
Sherry Wilson	Technical Assistant I	Hotel Restaurant Management/Business, Arts and Social Sciences

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That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2018 through June 30, 2020 (Two-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Cliff Cargill	Technical Assistant I	Physical Sciences/Math, Science, and Technology
Dominic Ciaccio	Professional Assistant	Information Technology
Christopher Cioppa	Professional Assistant	Wellness and Exercise Science/Humanities
Barbara DeStefano	Technical Assistant I	Biology and Horticulture/Mathematics, Sciences, and Technology
Howard Dreispan	Professional Assistant	Media Technology/Information Technology
Peter Kolankowski	Technical Assistant I	Media Technology/Information Technology
Mike Martinez	Professional Assistant	Student Affairs
Robert Papp	Professional Assistant	Media Technology/Information Technology
Lynne Richardson	Professional Assistant	Student Affairs
Sharon Sawey	Professional Assistant	Biology & Horticulture/Mathematics, Science, and Technology/Academic Affairs
Yolanda Sheppard	Professional Assistant	Library Services/Academic Affairs
Mary Singletary	Professional Assistant	Nursing/Health Professions
Elsa Valcarcel	Professional Assistant	Student Affairs

**Justification**

In accordance with Article XIII of the BCCFA contract.

**P8 - Reclassification/Reappointment – Technical/Professional Assistants**

Approval is hereby granted for the reclassification of the following Technical Assistants to the positions indicated, effective July 1, 2018 and reappointed for the period July 1, 2018 to June 30, 2019:

<u>Name</u>	<u>Division</u>	<u>From</u>	<u>To</u>
Patrice Devinentis	Academic Affairs	Technical Assistant I	Professional Assistant
Julie Field	Student Affairs	Technical Assistant I	Professional Assistant
Patricia Giannini	Student Affairs	Technical Assistant I	Professional Assistant
Candice Kaup Scioscia	Academic Affairs	Technical Assistant I	Professional Assistant
Madhvi Shah	Academic Affairs	Technical Assistant I	Professional Assistant
Mine Ugurlu	Student Affairs	Technical Assistant I	Professional Assistant

**Justification**

In accordance with Article XIII of the BCCFA contract.

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**P9 – Promotion: Faculty**

That the individuals listed below be promoted effective September 1, 2018 to the ranks indicated with salary adjustments in accordance with the Agreement between the Board of Trustees and the BCCFA.

<b><u>Full Professor</u></b>	<b><u>Discipline</u></b>	<b><u>Division</u></b>
Ellen Feig	Composition/Literature	Humanities
Michael Feder*	Counseling	Student Support Services
Paula Williams (Dr.)*	Library Services	Library
Pierre LaGuerre (Dr.)	Business	Business, Arts and Social Sciences
Robert Highley	Biology	Math, Science and Technology
Vanda Bozicevic (Dr.)	Philosophy & Religion	Humanities

<b><u>Associate Professor</u></b>	<b><u>Discipline</u></b>	<b><u>Division</u></b>
Charles Sontag (Dr.)	Biology	Math, Science and Technology
Ilan Ehrlich (Dr.)	History	Humanities
Joan Liu-Devizio*	Library Services	Library
Lisa Mayer	Legal Studies	Business, Arts and Social Sciences
Sara Mastellone	Mathematics	Math, Science and Technology

<b><u>Assistant Professor</u></b>	<b><u>Discipline</u></b>	<b><u>Division</u></b>
Lisa Picht	Veterinary Technology	Health Professions

\*Effective July 1, 2018

**Justification**

As per the BCCFA contract

**P10 - Rescind: Termination – Professional Staff**

Approval is hereby granted to rescind the termination of the following individual (Board of Trustees Action P12, March 6, 2018):

<b><u>Name</u></b>	<b><u>Position/Division</u></b>	<b><u>Effective Date</u></b>
Kimberly Ritchie	Service Desk Manager/Information Technology	Rescind P7, 02/06/18

**P11 - Approve: Leave of Absence/Support Staff**

Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<b><u>Name</u></b>	<b><u>Position/Division</u></b>	<b><u>Effective Dates</u></b>
Michael Zullo	Public Safety Officer/Public Safety	06/02/18 – 06/24/18

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**P12 - Approve: Special Purpose Leave of Absence/Faculty**

Approval is hereby granted for the extension of a Special Purpose Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Rank/Discipline/Division</u>	<u>Period</u>
Stacey Balkan	Assistant Professor/Composition & Literature/English/ Humanities/Academic Affairs	09/01/18 – 06/30/19

In accordance with Article XII, Item 4, of the BCCFA Contract

**P13 – Resignation: Professional**

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Monica Postle	Coordinator, Student Success/ Student Affairs	03/27/18 (retroactive)

**P14 –Retirement: Faculty**

Approval is hereby granted for the retirement of the following individuals:

<u>Name</u>	<u>Rank/Department/Division</u>	<u>Effective Date</u>
Lynn Gold	Associate Professor/English Basic Skills/ Humanities/Academic Affairs	07/01/18
Compton Jenkins	Professor/Wellness and Exercise Science/ Health Professions/Academic Affairs	07/01/18
Elaine Mostow	Professor/Wellness and Exercise Science/ Health Professions/Academic Affairs	07/01/18
Edith Sirianni	Associate Professor/Library Services/ Academic Affairs”	08/01/18

**P15 - Retirement: Faculty (Faculty Transition to Retirement Program)**

Approval is hereby granted for the retirement of the following individuals:

<u>Name</u>	<u>Rank/Department/Division</u>	<u>Effective Date</u>
Elin Schikler	Associate Professor/ Communication/ Humanities/Academic Affairs	07/01/18
Lew Wheaton	Associate Professor/Communication/ Humanities/Academic Affairs	07/01/18

**Justification**

Retirement under the provisions of the Faculty Transition to Retirement Program

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**P16 - Rescind: Termination Date – Confidential Staff**

Approval is hereby granted to rescind the termination date of the following individual (Board of Trustees Action P13, March 6, 2018) from June 3, 2018 and extend current appointment until July 11, 2018.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Lisa DiGaetano	Managing Director of User Support Services	Rescind P13, 03/06/18

Rescind termination date of June 3, 2018, and extend assignment until July 11, 2018, due to transition with the Ellucian initiative.

**S/F1 - To award professional services to RSC Architects for the preparation of plans and specifications for the renovation of the Dental Hygiene Lab located in the Pitkin Education Center into a STEM Student Research Center.**

Approval is hereby granted to award professional services to RSC Architects in the amount of \$45,100.00, plus direct costs of \$700.00 for the preparation of plans and specifications to renovate the former Dental Hygiene Lab and convert it to a STEM Student Research Center.

**S/F2 - 140/E-142) required to accommodate the Bergen County Technical High Schools collaborative program.**

Approval is hereby granted to award public bid P-2275 Ender Hall Restroom Alterations - Phase IV to Molba Construction in the amount of \$458,900.00.

**S/F3 - To award services to RSC Architects for the development of initial and final project programming, preparation of schematic floor plans, development of schematic site plan, schematic level budget and project schedule for proposed Culinary Program building and parking deck at Ciarco Learning Center.**

Approval is hereby granted for RSC Architects to provide professional services at a cost not to exceed \$35,000.00 for the development of initial and final project programming, preparation of schematic floor plans, development of a schematic site plan, schematic level budget and project schedule for proposed Culinary Program building and parking deck at Ciarco Learning Center.

**S/F4 - To approve payment for emergency repairs to the Gymnasium suspended ceiling system**

Approval is hereby granted for payment to Fine Wall Corporation in the amount of \$21,700.50 for emergency repairs to the Gymnasium ceiling.

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairperson Carol Otis asked for a motion to adjourn the board meeting.

Secretary Barreto made a motion to adjourn the meeting, seconded by Vice-Chairman Carroll.

All were in favor. No abstentions.

The board meeting adjourned at 6:42 p.m.

Thank you,

Trustee, Joseph A. Barreto, Secretary, Board of Trustees