



Business Incubation Program Application

The Bergen Community College Business Incubation Program is a college-driven community partnership created to help grow successful business ventures. Our mission is to support companies who have the potential to create jobs within the New Jersey economy. Companies seeking to become clients of the Business Incubation Program will be evaluated based on the eligibility requirements below.

If you feel your company qualifies, please complete this application. Applications are reviewed on a space-available, first-come, first-serve basis. We have two types of members. Resident clients have dedicated office space and unlimited use of our conference center. Virtual Clients have use of office space 5 days a month and use the conference center 1 time per month. Both types of members include up to 5 Continuing Education classes per year.

Contact Information

Date _____ Resident _____ Virtual _____

Name of applicant _____

Company name _____ Website _____

Address _____

Phone _____ Email _____

How did you hear about FUSE?



FUSE
Collaborative workspace
for entrepreneurs

The Institute for Business Innovation and Entrepreneurship

We provide co-working space for entrepreneurs, startups and small businesses wanting to create and collaborate in a professional, fun environment.

Here's what you get with every membership:

- A community of creative entrepreneurs
- Conference Rooms with projection screens and video conferencing capability
- Event space for up to 200 people
- High Speed Internet and wireless access.
- Mailing address
- Networked office equipment including printer, copier, scanner and fax.
- Office furniture

Memberships

Affiliate Membership

- \$99 per month
- 2 co-working days per week

Resident Membership

- Starting at \$150 for workstation in a shared office and \$250 for private office.
- Unlimited working days

Contact Shirley for more information
or to schedule a tour.
spachon@bergen.edu
Bergen Community College
1280 Wall Street West
Lyndhurst, New Jersey
(201) 612-5360

www. <http://bergen.edu/about-us/locations/bergen-at-the-meadowlands/fuse/>



Tell Us About the Company

Describe your company in one or two sentences

How is your product/service unique? _____

Is this a new or existing business? If existing, how long has the business been in existence? _____

Why did you start the business? _____

Are you a minority business enterprise? Or women owned enterprise? _____

Are you a Sole Proprietorship, Partnership or Corporation? _____

Does the company have a patent? _____

Is the company already profitable? _____

Has the company received prior funding? _____

Requested date of occupancy _____

Financial Status

How much money do you have invested into the business? _____

How do you plan to finance this business? _____

Last year's total sales _____

Last year's total profit _____

Tell Us About the People

Name and Address and Phone number of all principals _____

Number of Employees today _____ Projected number in 12 months _____

Does your business or any of the principals have pending lawsuits? _____

Have you ever declared bankruptcy? _____

Have you ever been charged with or arrested for a criminal offense? _____

Show Us What You Got

You are not required to submit the following with your application, but if you have any of the following, it will help us evaluate your business. Attach with your application.

Resumes of Management Team

Business Plan

Pitch Deck for Sales

Pitch Deck for Investors

Marketing Materials

Financial Statements

The Process

An appointment will be scheduled for a site visit and to discuss your application. You will need to then submit a copy of your business plan (if you have one), including financial statements.

The Incubator Management team will review your application and all supporting documentation and you will be notified of their decision within two weeks. If your application is approved and you do not have a formal business plan, you will be expected to create one within 6 months of starting the incubation program.

I acknowledge the information provided in this application is accurate.

Signature

Date