

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, November 21, 2023
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, November 21, 2023, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Dorothy Blakeslee called the meeting to order at 5:00 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the state of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and on the College's website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, December 4, 2022."

ROLL CALL

Present

Mrs. Dorothy Blakeslee
Mr. Louis DeLisio
Mr. Damon Englese
Mr. Patrick J. Fletcher
Mr. Howard Haughton
Mr. Mark Longo – participated by teleconference.
Mrs. Ritzy Moralez-Diaz
Dr. Sheetal Ranjan
Mr. Adam Silverstein
Alumni Trustee Marisa Person

Absent

Ms. Ana Marti

Also Present

Dr. Eric M. Friedman, President
Mrs. Arlene Q. Perez, Esq., DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P.

PLEDGE OF ALLEGIANCE

Chairperson Blakeslee led those present in the Pledge of Allegiance.

REPORT FROM THE NOMINATING COMMITTEE

Trustee Longo, Chairman of the Nominating Committee, with Trustees Englese and DeLisio, presented the following slate of candidates for the 2024 election of officers:

- Trustee Dorothy Blakeslee – Chairwoman
- Trustee Adam Silverstein – Vice Chairman
- Trustee Patrick Fletcher - Treasurer
- Trustee Ritzy Moralez-Diaz – Secretary

Chairman Longo made a motion to accept these officer nominations. The motion was seconded by Trustee Englese. All board members agreed.

COMMITTEE ASSIGNMENTS:

Audit, Finance and Legal Affairs Committee

Trustee Fletcher - Chairperson
Trustee Longo - Vice Chairperson
Trustee Englese
Trustee DeLisio

President Friedman
W. Thomas-Hooke
R. Spaide
Legal Counsel

Board of School Estimate Committee

Trustee Haughton - Chairperson
Trustee Morales-Diaz - Vice Chairperson
Trustee Fletcher
Trustee Marti

President Friedman
W. Thomas-Hooke

Education and Student Affairs Committee

Trustee DeLisio - Chairperson
Trustee Ranjan - Vice Chairperson
Trustee Englese
Alumni Trustee Person

President Friedman
A. Tomko
C. D'lorio
A. Trump
A. Thanawala

Foundation Committee

Trustee Longo - Chairperson
Trustee Fletcher - Vice Chairperson

President Friedman

**Board of Trustees Minutes
November 21, 2023**

Page | 3

Personnel Committee

Trustee Moralez-Diaz - Chairperson
Trustee Longo - Vice Chairperson
Trustee DeLisio
Trustee Englese

President Friedman
M. Gatzke
E. Gallardo
Legal Counsel

Site and Facilities Committee

Trustee Longo - Chairperson
Trustee Moralez-Diaz - Vice Chairperson
Trustee Haughton
Trustee Marti

President Friedman
N. Saviet
R. Coane
M. Hyjeck
J. Nicodemo
Legal Counsel

Strategic Planning Committee

Trustee Ranjan - Chairperson
Trustee Marti - Vice Chairperson
Trustee Haughton
Alumni Trustee Person

President Friedman
Dr. Tomko
Dr. Porter
Dr. McKoy

NJ Council of County Colleges

Trustee Sheetal Ranjan

REORGANIZATION RESOLUTIONS R1-R5

Chairwoman Blakeslee opened to the Public for comments on Reorganization Resolutions R1-R5. No members came forward. Public session was closed.

Chairwoman Blakeslee requested a motion to approve Resolutions R1-R5. A motion was made by Trustee Moralez-Diaz and seconded by Trustee Fletcher. All were in favor.

Chairwoman Blakeslee requested a motion to close the Reorganization portion of the meeting. A motion was made by Trustee Silverstein and seconded by Trustee Ranjan. All were in favor.

VICE-CHAIR REPORT

No report from Vice Chairman Silverstein.

SECRETARY REPORT

No report from Secretary Moralez-Diaz.

TREASURER REPORT

Treasurer Fletcher provided his report under the Committee Reports.

PRESIDENT'S REPORT

Community College Survey of Student Engagement (CCSSE)

President Friedman reported that in the spring the College will participate in a national survey called Community College Survey of Student Engagement (CCSSE). The survey focuses on student perceptions of teaching, learning, and retention.

Katz Prize

Bergen has earned the New Jersey Council for the Humanities (NJCH) Stanley N. Katz Prize for Excellence in Public Humanities for the series of projects revolving around the “Faith Ringgold: Coming to Jones Road” Gallery Bergen art exhibition. Gallery Bergen Director Timothy Blunk led the initiative. The College received a \$5,000 award for earning first place. Dr. Friedman presented an award to Professor Blunk on behalf of the College.

East80West Project

The proceeds from the Katz Prize will help the College develop a new humanities-driven initiative called “East80West.” This project, conceived by faculty members Tim Blunk, Dr. Christine Eubank, and Dr. Leigh Jonaitis, features three elements: a community call for oral history testimonials on the experiences of Bergen County immigrants; a verbatim theater production that includes content derived from the testimonials; and the “Arrivals/Departures” art exhibition of work curated by the California-based Cece Carpio in Gallery Bergen. Dr. Friedman encouraged community members to submit their oral history testimonials through the “TheirStory” online video recording platform.

DEI Outreach

President Friedman reported that BCC is in the early stages of potential transfer articulation agreements with Morgan State University and Cheyney University of Pennsylvania, both historically black universities (HBCU's). The County of Bergen will host the annual LGBTQIA+ Youth Summit on campus December 1.

Innovation Center

The official ribbon cutting ceremony at the Innovation Center at Bergen Community College at the Meadowlands will take place November 29 at 10 a.m. The newly renovated second floor includes labs for cybersecurity, gaming, Bloomberg Finance, and an Innovation Lounge. Immediately following the ceremony, the Meadowlands location will sponsor an information session for prospective students and members of the community.

Hero 5K

The annual Hero 5K walk to support our veterans took place two weeks ago and raised nearly \$15,000 from 349 participants. Dr. Friedman thanked Julie Seda and the entire veterans committee for their efforts to support our student veterans. He also participated and enjoyed the event.

NCMPR Awards

The Office of Public Relations has won four National Council on Marketing and Public Relations Medallion Awards. These awards recognize excellence in communication among 650 colleges. Bergen secured awards in four categories: newsletter, interior displays for the history wall, communication success story for the NJ STARS testimonial campaign, and microsite for the Center for Online Learning webpage. In addition, Dr. Larry Hlavenka from the Public Relations Department has begun his three-year term on the American Association of Community Colleges Commission on Public Relations and Advancement.

Campus Improvements

An audit of the security lighting on campus found over 100 units in need of bulb replacement or repair. The College has replaced, fixed, or brought into operation a high percentage of these lights.

Bergen for Business

In Continuing Education and Workforce Development, Bergen for Business has successfully delivered 20 training sessions this fall for over 250 **NJ Transit** Employees in areas such as Project Management, Business Writing, and more. With a waitlist exceeding 300 students, and outstanding instructor reviews, NJT has expressed an interest in offering additional class sessions in 2024.

Giving Tuesday

President Friedman encouraged donations to Bergen Community College Foundation and its "Giving Tuesday" campaign. Bergen's Giving Tuesday initiative, recognized on November 28, spotlights the story of Darianny Bautista - one of the many students who have had their lives changed with help of donors. Her story can be found at bergen.edu/promos/darianny. Dr. Friedman thanked everyone for their generosity.

COMMITTEE REPORTS

AUDIT, FINANCE, AND LEGAL AFFAIRS COMMITTEE

Treasurer Fletcher, Chairman of the Audit and Finance Committee, informed the board members that the Audit and Finance Committee met on November 9, 2023, and will recommend resolutions A/F1 to A/F11. Trustee Fletcher advised that the committee reviewed the legal proposals under Reorganization 5 (R5) and unanimously recommended continuing with legal counsel DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P.

EDUCATION AND STUDENT AFFAIRS

Chairwoman Blakeslee, on behalf of Trustee Englese, Chairman of the Education and Student Affairs Committee, reported that the Education and Student Affairs Committee met on November 8, 2023, and will recommend resolutions E/SA1 to E/SA5.

PERSONNEL

Trustee Morales-Diaz, Chairwoman of the Personnel Committee, reported that the Personnel Committee met on November 9, 2023, and will recommend resolutions P1A to P9.

SITE AND FACILITIES

Trustee Longo, Chairman of the Site and Facilities Committee, informed the board members that Site and Facilities met on November 8, 2023, and will recommend resolutions S/F1 and S/F2.

STRATEGIC PLANNING

Trustee Ranjan, Chairwoman of the Strategic Planning and Issues Committee, informed the board members that a meeting did not take place since the last Board of Trustees meeting.

ALUMNI TRUSTEE REPORT

Alumni Trustee Marisa Person introduced the Student Government Association officers for the new academic year. The officers informed the board of their new and existing initiatives for the upcoming year.

CHAIRWOMAN'S COMMENTS

Chairwoman Blakeslee reported that she was pleased to attend the College's Employee Recognition Ceremony on October 18.

UNFINISHED BUSINESS/BOARD MEMBERS

Chairwoman Blakeslee requested a motion to open the Unfinished Business portion of the meeting.

Trustee Ranjan informed the board that she was recently nominated to Chair of the New Jersey Council of Community Colleges. She commented on how important it is to have a council on Diversity, Equity, and Inclusion, and appreciated the newly published PACDEI book outlining its initiatives.

Trustee Haughton commented on how he enjoyed the SGA's report.

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting. A motion was made by Trustee Fletcher and seconded by Trustee Morales-Diaz. All were in favor.

NEW BUSINESS/BOARD MEMBERS

Chairwoman Blakeslee requested a motion to open the New Business portion of the meeting.

No members raised any New Business.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee Silverstein and seconded by Trustee Englese. All were in favor.

OPEN TO THE PUBLIC

Chairwoman Blakeslee requested a motion to open to the Public.

Dr. Jeffery Hering, President of the American Federation of Teachers at BCC, spoke on behalf of the adjunct professors regarding contract negotiations.

Chairwoman Blakeslee requested a motion to close the public portion of this meeting. A motion was made by Trustee Haughton and seconded by Trustee Englese. All were in favor.

ADOPTION OF MINUTES

Chairwoman Blakeslee requested a motion to approve the board meeting minutes dated October 3, 2023. A motion was made by Trustee Englese and seconded by Trustee Longo.

Roll Call Vote for approval of the board meeting minutes dated October 3, 2023.

Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Damon Englese - Yes
Mr. Patrick J. Fletcher –Yes
Mr. Howard Haughton - Yes
Mr. Mark Longo – Yes
Ms. Ana Marti - Absent
Ms. Ritzy Morales-Diaz – Yes
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein – Abstain
Ms. Marissa Person - Yes

9 Yes, 1 Absence, 1 Abstention

Motion passed for approval of the October 3, 2023, board meeting minutes.

Chairwoman Blakeslee requested a motion to approve the board meeting minutes dated October 31, 2023. A motion was made by Trustee Haughton and seconded by Trustee Ranjan.

Roll Call Vote for approval of the board meeting minutes dated October 31, 2023.

Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Damon Englese - Yes
Mr. Patrick J. Fletcher –Yes
Mr. Howard Haughton - Yes
Mr. Mark Longo – Yes
Ms. Ana Marti - Absent
Ms. Ritzy Morales-Diaz – Yes
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein – Abstain
Ms. Marissa Person - Yes

9 Yes, 1 Absence, 1 Abstention

Motion passed for approval of the October 31, 2023, board meeting minutes.

CONSENT AGENDA

Chairwoman Blakeslee requested a motion to approve the Consent Agenda for Tuesday November 21, 2023. A motion was made by Trustee Fletcher and seconded by Trustee Ranjan. Motion passed for Consent Agenda.

R1-R5
AF1 to AF11
ESA1 to ESA5
I1
P1A to P9
SF1 and SF2

No resolutions for Strategic Planning.

Roll Call Vote for approval of the Consent Agenda dated November 21, 2023

**Board of Trustees Minutes
November 21, 2023**

Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Damon Englese - Yes
Mr. Patrick J. Fletcher –Yes
Mr. Howard Haughton - Yes
Mr. Mark Longo – Abstained on A/F1, yes to all other resolutions.
Ms. Ana Marti - Absent
Ms. Ritzy Morales-Diaz - Yes
Dr. Sheetal Ranjan - Yes
Mr. Adam Silverstein – Abstained on SF1 and SF2, yes to all other resolutions.
Ms. Marissa Person – Yes

9 Yes on A/F1
10 Yes on A/F2-A/F7
10 Yes on E/SA1 to E/SA3
10 Yes on P1A to P9
9 Yes on SF1 and SF2

An executive meeting was not held.

Approved resolutions:

R1 - Designation of Depositories – Authorized Signatures

Approval is hereby granted to designate depositories and authorized signatures.

R2 - Board Meeting Dates and Official Publications – 2024

Approval is hereby granted for regular meetings of the Board of Trustees for 2024.

2024 Meeting Dates

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday	January 9	5:00 p.m.	Paramus Campus
Thursday	February 8	5:00 p.m.	Paramus Campus
Thursday	March 7	5:00 p.m.	Meadowlands Campus
Tuesday	April 9	5:00 p.m.	Paramus Campus
Tuesday	May 7	5:00 p.m.	Paramus Campus
Tuesday	June 4	5:00 p.m.	Paramus Campus
Tuesday	August 6	5:00 p.m.	Paramus Campus
Thursday	September 5	5:00 p.m.	Paramus Campus
Tuesday	October 1	5:00 p.m.	Ciarco Campus
Tuesday	November 26	5:00 p.m.	Paramus Campus Reorganization Meeting

R3 - Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College

Approval is hereby granted to reaffirm the credit programs, curricula, and courses as published in the 2023 - 2024 Bergen Community College Catalog as the official curricula of the College and until such time as they are revised, amended, rescinded, or new programs are adopted through the appropriate College policies and processes.

R4 - Reaffirm Policies of the Board of Trustees

Approval is hereby granted to reaffirm the policies of the Board of Trustees, as published on the college website:

<https://bergen.edu/about-us/college-policies/>

R5 - Appointment of Legal Counsel: DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P.

Approval is hereby granted for the appointment of the law firm of DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P., as general counsel for Bergen Community College for the year commencing January 1, 2024 and ending December 31, 2024, in accordance with their proposal which was submitted in response to the Request for Qualifications for Legal Services, issued by the College on September 19, 2023.

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted for payment of the following legal vouchers: DeCotiis, FitzPatrick, Cole & Giblin, LLP.

September 1, 2023, to September 30, 2023, \$ 22,708.14

A/F2 – To authorize the renewal of the College’s annual Laserfiche electronic form software subscription from Accelerated Information Systems, Inc.

Approval is hereby granted to renew the College’s annual Laserfiche electronic form software subscription from Accelerated Information Systems, Inc. for the term of December 22, 2023, through December 21, 2024, at a cost of \$64,260.21.

A/F3 - To authorize the lease of a Canon black and white copier for the Copy Center whose lease is expiring in January 2024.

Approval is hereby granted to lease one (1) Canon black and white copier for 60 months from Cannon Financial Services, on NASPO Valuepoint #M2075, at a monthly cost of \$1,075.69. Black and white copies will be billed at \$0.0045 each. Cost includes delivery, installation, training, maintenance and supplies.

Quotations were requested from the companies listed below.

<u>Vendor</u>	<u>Monthly Lease</u>
Canon	\$1,075.89
Ricoh	\$1,294.83

A/F4 – To authorize the purchase of a Cleveland Convection Steamer Model 36-CGM-300 to replace an end-of-life steamer located in the main cafeteria kitchen.

Approval is hereby granted to purchase a Cleveland Convection Steamer Model 36-CGM-300, for the cafeteria kitchen from Jay-Hill Repairs through Hunterdon County Educational School Commission at a cost of \$44,130.00.

Quotations were requested from the companies listed below.

Jay-Hill Repairs	\$44,130.00
Trimark USA	\$55,000.00
Elite Restaurant Equipment (does not install)	\$42,528.55

A/F5 – To authorize the purchase of student and faculty support resources from Assessment Technologies Institute (ATI) nursing education to increase retention and student outcomes on the National Council Licensure Examination-Registered Nurse (NCLEX-RN).

Approval is hereby granted to spend an amount not to exceed \$108,071.68 during the Fall 2023 semester for the Assessment Technologies Institute Program (ATI).

A/F6 – To authorize the renewal of the College’s hardware maintenance and license support agreement with Insight Public Sector for our Nutanix hardware platforms.

Approval is hereby granted to renew the College’s Nutanix hardware license and maintenance support agreement for one year with Insight Public Sector through NJ State Contract #T3121 Software (20-TELE-01511) in the amount of \$125,313.83.

A/F7 – To authorize awards to various vendors based on Request for Quote (RFQ) for miscellaneous supplies used in our Biology, Chemistry, Physics and Earth Science Laboratories for fiscal years 2024 and 2025.

Approval is hereby granted to award contracts for Biology and Science Supplies to the vendors as listed below based on NJ State Contract #TOLL5 and Joint Purchasing Consortium pricing. Quantities are estimated.

A/F8 – To authorize the renewal of the Bergen CC App and Campus Groups platforms through Ready Education at a one-year cost of \$60,025 for January 1, 2024, through December 31, 2024.

Approval is hereby granted to renew of the Bergen CC App and Campus Groups platforms through Ready Education for a one-year term (January 1, 2024 – December 31, 2024) in the amount of \$60,025.00.

A/F9 – Authorization to secure the services of qualified vendors and to purchase and install equipment and supplies to improve bathrooms and locker rooms across the College.

Approval is hereby granted to procure the services of qualified vendors and to purchase and install equipment and supplies to improve the College’s restrooms and locker rooms at an estimated cost of \$400,000.00 through approved New Jersey State Contract Vendors on ESCNJ, Hunterdon County, and E&I Cooperative contracts, OMNIA Partners, Sourcwell, and National Cooperative Purchasing Alliance.

A/F10 – Authorization to award Sal Electric Co., Inc. a contract to provide electrical equipment, materials, and labor to support the installation of emergency radio equipment at the Pitkin Education Center.

Approval is hereby granted to award a contract at an estimated amount of \$719,800 to Sal Electric Co., Inc. to provide electrical equipment, materials, and labor to support the installation of emergency radio equipment at the Pitkin Education Center.

A/F11 – Authorization to award the installation of radio equipment and materials to support emergency radio communications at the Pitkin Education Center to Goosetown Communications.

Approval is hereby granted to award a contract at an estimated amount of \$496,338.13 to Goosetown Communications to complete the installation of radio equipment and materials to support emergency radio communications at the Pitkin Education Center.

E/SA1 – To approve the curriculum for the Associate in Applied Science (AAS) Degree, Surgical Technology (AAS.HP.SUR)

Approval is hereby granted to approve the curriculum for the AAS in Surgical Technology.

E/SA2 - To authorize submission of a grant application to the United States Department of Labor (USDOL) Strengthening Community College Training Round 4 (SCCT4) program, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to submit an application for the SCCT4 grant to US Department of Labor, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA3 - To accept a one-year Special Equal Opportunity Funds (EOF) Project grant award for \$90,016 from the New Jersey Office of the Secretary of Higher Education (NJ OSHE), and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to accept a \$90,016 award from the NJ OSHE, FY2024 Special Project – EOF Aiming Higher program grant program to Bergen Community College to be expended before June 30,2024, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA4 - To accept a grant award of \$250,000 from the NJ Department of Environmental Protection (NJDEP), and authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to accept the grant award from the NJDEP for the **Trees for school: Tree - Planting Grant for New Jersey Public Schools, Colleges, and Universities** in the amount of \$250,000.00, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute required documents.

E/SA5 - Appointment: Advisory Committee Members

Approval is hereby granted to appoint Advisory Committee members for a three-year term (unless otherwise specified), effective November 2023.

I-1 - Adoption of a revised participatory and shared governance structure at Bergen Community College that includes sunseting of the College Council as well as the Staff Senate and formally recognizes the All College Forum.

Approval is hereby granted to formally adopt the revised participatory and shared governance structure at Bergen Community College, adding the All College Forum and retiring the College Council and Staff Senate.

P1 – Separations

Approval is hereby granted to accept the separation of the following individuals:

	<u>Name</u>	<u>Reason</u>	<u>Position/Department/Division/Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
1.	Julie Field	Retirement	Professional Assistant/Enrollment Services/Student Affairs/Faculty	11/11/2013	01/01/2024
2.	Dakim Lyons	Resignation	Custodian/Facilities/Support	04/16/2023	10/13/2023 (retroactive)

**Board of Trustees Minutes
November 21, 2023**

3.	Ronald Miller	Retirement	Executive Director, BCC Foundation/External Affairs/Executive	01/14/2019	01/01/2024
4.	Peter O'Grady	Retirement	Custodian/Facilities/Support	01/22/2008	11/01/2023 (retroactive)
5.	Mary Singletary	Retirement	Professional Assistant/Health Professions/Academic Affairs/Faculty	01/14/2008	02/01/2024
6.	Catherine Krostek	Retirement	Enrollment Services Coordinator/ Enrollment Services/Student Affairs/Professional	01/22/2008	02/01/2024
7.	Tina Coleman	Resignation	Custodian/Facilities/Support	02/09/2015	11/01/2023 (retroactive)

P2 – Rescind Appointments

Approval is hereby granted to rescind the appointment of the following individuals:

	<u>Name</u>	<u>Board motion information</u>	<u>Unit</u>	<u>Position</u>	<u>Effective Date (retroactive)</u>
1.	Hector David Mejia	P1I, 10/03/2023	Support	Sr. Custodian/Facilities	10/9/2023
2.	Jonathan Monterosso	P1A, 09/06/2023	NA – Coach	Head Women’s Soccer Coach/Athletics/Student Affairs	09/29/2023

P3 - Appointments - Professional

Approval is hereby granted to approve the appointment of the following individuals to the vacant positions and annual salaries indicated below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
1.	Maria Vargas	Success Coordinator/Student Affairs	Professional	\$55,000.00	11/27/2023
2.	Alexander Evans	Public Information Assistant/External Affairs	Professional	\$49,500.00	12/04/2023

P4 - Appointments – Confidential and Grant Funded

Approval is hereby granted to approve the appointment of the following individuals to the vacant positions and annual salaries indicated below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
1.	Andrew Tomko	Interim Vice President of Academic Affairs/Academic Affairs	Confidential-Executive	\$145,000.00	01/01/2024
2.	Kristy Italiano	Director of Marketing/External Affairs	Confidential-Executive	\$99,500.00	12/01/2023

**Board of Trustees Minutes
November 21, 2023**

Page | 13

3.	Chryrel Eason	CCAMPIS Teacher/Child Development Center/Academic Affairs	Grant – NA	\$32,760.00	11/27/2023
4.	Morgan Mulhall	NJBIA Program Supervisor/ Continuing Education and Workforce Development	Grant - NA	\$50,000.00	12/01/2023

P5 - Appointments - Support

Approval is hereby granted to approve the appointment of the following individuals to the vacant positions and annual salaries indicated below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
1.	Matthew Kassai	Public Safety Officer/Safety and Security	Support	\$36,000.00	11/27/2003
2.	Calandra Matthews	Executive Secretary/Business, Arts and Social Sciences/Academic Affairs	Support	\$47,000.00	12/01/2023
3.	Joseph Piselli	Plumber/Facilities	Support	\$62,000.00	12/06/2023
4.	Jerome Jones	Custodian/Facilities	Support	\$33,999.00	12/01/2023
5.	Joselyn Jimenez DeRodriguez	Custodian/Facilities	Support	\$33,999.00	12/05/2023
6.	Aisling McCaffrey	Custodian/Facilities	Support	\$33,999.00	12/06/2023
7.	Adrian Batista	Custodian/Facilities	Support	\$33,999.00	12/08/2023
8.	Lorenza Mann	Custodian/Facilities	Support	\$33,999.00	12/12/2023
9.	Wayne Marshall	Custodian/Facilities	Support	\$33,999.00	12/07/2023
10.	Kevin Morales	Custodian/Facilities	Support	\$33,999.00	12/11/2023
11.	Fitz-Ritson Harrison	Sr. Custodian/Facilities	Support	\$38,080.00	12/01/2023

P6- Appointments - Faculty

Approval is hereby granted to approve the appointment of the following individuals to the vacant positions and annual salaries indicated below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
1.	Tyrone DeLeon	Instructor/Radiography/Health Professions/Academic Affairs	Faculty	\$67,710.00	10/16/2023
2.	Tia Garrison	Technical Assistant III/Hotel,	Faculty	\$50,822.64	11/22/2023

Restaurant and
Management/Academic Affairs

P7 – Appointment: Stipends

Approval is hereby granted to approve the appointment of the following individuals to a vacant, budgeted stipend position at the amount indicated:

	<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Unit</u>	<u>Effective Dates</u>
1.	Christopher Caban	Assistant Wrestling Coach/Winter	\$4,500.00	NA	07/01/2023-06/30/2024
2.	Dolores Piro	Senior Secretary/Business, Arts and Social Sciences/Academic Affairs	\$400 per month	Support	07/17/2023-11/30/2023
3.	Lisa Albarino	Nursing Clinical Faculty/Health Professions	\$1,200.00	Adjunct Faculty	Fall 2023 Semester
4.	Reny Joseph	Nursing Clinical Faculty/Health Professions	\$1,200.00	Adjunct Faculty	Fall 2023 Semester
5.	Esteban Ramirez-Orta	Nursing Clinical Faculty/Health Professions	\$1,200.00	Adjunct Faculty	Fall 2023 Semester

P8 - Promotions

Approval is hereby granted to approve the promotion of the following individuals to the position and annual salary indicated in the list below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
1.	Ivanna Amell	Division Coordinator, Finance/ Finance	Confidential	\$70,000.00	11/27/2023
2.	Aida Castro-Henix	Assistant Director of EOF/ Student Affairs	Grant	\$75,000.00	11/22/2023
3.	Christopher Maccarrone	System Administrator II/ Information Technology	Professional	\$78,182.00	12/01/2023
4.	Kirsten Perino	Assistant Director of IT Business Operations/ Information Technology	Professional	\$78,009.00	12/01/2023
5.	Ted Jaronsinski	Manager, Media Technologies/ Information Technology	Professional	\$69,430.00	12/01/2023
6.	Johanna Reyes	Senior Financial Aid Specialist/Student Affairs	Professional	\$60,567.48	11/27/2023
7.	Joseph Cecere	Sr. Custodian/Facilities	Support	\$38,080.00	12/01/2023

8.	Rafael Del Rosario	Sr. Custodian/Facilities	Support	\$38,520.58	12/01/2023
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P9 - Job Descriptions

Approval is hereby granted for the following job descriptions of vacant positions:

	<u>Position/Division</u>	<u>Unit</u>	<u>Effective Date</u>
1.	Assistant Director of Grants	Professional	11/22/2023
2.	Technical Assistant III/Hotel, Restaurant and Management/Academic Affairs	Faculty	11/22/2023
3.	Division Coordinator, Finance	Confidential	11/27/2023
4.	Assistant Director of IT Business Operations	Professional	11/23/2023

S/F1 - Authorization to approve the attached list of Architects and Engineers that submitted the required documents for the 2024 Request for Qualifications for these professional services.

Approval is hereby granted for the below list of Professional Architects and Engineers for 2024 that submitted all the required documents in response to a Request for Qualifications.

S/F2 - To award a professional services contract to RSC Architects for the preparation of plans and specifications for the removal and replacement of the Paramus Road Digital Sign.

Approval is hereby granted to engage the services of RSC Architects to prepare plans and specifications for the removal and replacement of the Paramus Road Digital Sign at a cost of \$20,900.00, including direct costs.

**Board of Trustees Minutes
November 21, 2023**

	<u>ARCHITECTURAL FIRMS</u>		<u>ENGINEERING FIRMS</u>
1	Arcari + Iovino Architects PC	1	Becht Engineering
2	Clarke Caton Hintz	2	Boswell Engineering
3	di cara rubino architects	3	Bright View Engineering
4	Di Domenico + Partners LLP	4	Colliers Engineering & Design
5	DMR Architects	5	Concord Engineering
6	H2M Architects & Engineers	6	Consulting & Municipal Engineers
7	JRS Architect, PC	7	CP Engineers, LLC
8	LAN Associates	8	Dynamic Traffic
9	Lothrop Associates Architects Inc.	9	EI Associates
10	Mancini Duffy Architects LLC	10	Gilsanz Murray Steficek LLP
11	Musical Group PA	11	H2M Architects & Engineers
12	Netta Architects	12	KS Engineers PC
13	NK Architects, PA	13	LAN Associates
14	Parette Somjen Architects LLC	14	MATRIXNEWORLD
15	Poskanzer Skott Architects	15	Neglia Engineering Associates
16	PS&S	16	O & S Associates, Inc.
17	Purcell Everett Architects	17	PS&S
18	PZS Architects, LLC	18	Remington & Vernick Engineers
19	RSC Architects	19	SNS Architects & Engineers PC
20	Settembrino Architects	20	Suburban Consulting Engineers, Inc.
21	SNS Architects & Engineers PC	21	T&M Associates
22	Studio Hillier, LLC	22	Van Cleef Engineering With Focus
23	USA Architects	23	YU & Associates, Inc
24	WRNS Studio		

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Haughton made a motion to adjourn the meeting, seconded by Trustee Ranjan. All trustees were in favor.

The board meeting adjourned at 5:38 p.m.

Thank you,

Trustee Ritzy Moralez-Diaz, Secretary, Board of Trustees
Bergen Community College