

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, November 26, 2024
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Thursday, November 26, 2024, in the Technology Building Conference Rooms B and C at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Dorothy Blakeslee called the meeting to order at 5:00 p.m. and the following announcement was made:

The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College, e-mailed, and published in The Record and The Herald News on December 8, 2023, and filed with the Clerk of the County of Bergen.

Oath of Office

Arlene Q. Perez, Esq., DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P. administered the oath of office to the following trustees:

Trustee Fletcher

Trustee DeLisio

ROLL CALL

Present

Mrs. Dorothy Blakeslee

Mr. Louis DeLisio – participated via phone

Mr. Damon Englese – participated via phone

Mr. Patrick Fletcher

Mr. Mark Longo – participated via phone

Mrs. Ritzy Morales-Diaz

Dr. Sheetal Ranjan

Mr. Adam Silverstein

Alumni Trustee Kaylie Quezada

Absent

Mr. Howard Haughton

Ms. Ana Marti

Also Present

Dr. Eric M. Friedman

Ms. Arlene Q. Perez, Esq., DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P.

PLEDGE OF ALLEGIANCE

Chairwoman Blakeslee led those present in the Pledge of Allegiance.

COMMITTEE REPORTS

NOMINATING COMMITTEE

Trustee Longo reported that the Nominating Committee members recommended the below Board of Trustee Officer appointments:

Mrs. Dorothy Blakeslee – Chairwoman

Mr. Adam Silverstein – Vice-Chair

Ms. Ritzy Moralez-Diaz – Secretary
Mr. Patrick Fletcher – Treasurer

A motion was made by Trustee Longo to accept these nominations; seconded by Trustee Ranjan. All approved.

Committee Assignments:

Audit, Finance, and Legal Affairs Committee:

Trustee Fletcher - Chairperson
Trustee Longo - Vice Chairperson
Trustee Englese
Trustee DeLisio

Legal Counsel

President Friedman
Wilton Thomas-Hooke
Ron Spaide

Board of School Estimate Committee

Trustee Haughton - Chairperson
Trustee Moralez-Diaz - Vice Chairperson
Trustee Fletcher
Trustee Marti

President Friedman
Wilton Thomas-Hooke

Education and Student Affairs Committee

Trustee DeLisio - Chairperson
Trustee Ranjan - Vice Chairperson
Trustee Englese
Alumni Trustee Quezada

President Friedman
Andrew Tomko
Cinzia D'Iorio
Anthony Trump
Anjali Thanawala

Foundation Committee

Trustee Longo - Chairperson
Trustee Fletcher - Vice Chairperson
Chairwoman Blakeslee

President Friedman

New Jersey Council of County Colleges

Trustee Ranjan – Chair, Council Executive Committee

Personnel Committee

Trustee Moralez-Diaz - Chairperson
Trustee Longo - Vice Chairperson
Trustee DeLisio
Trustee Englese

Legal Counsel

President Friedman
Ellianne Gallardo

Site and Facilities Committee

Trustee Longo – Chairperson
Trustee Moralez-Diaz – Vice Chairperson
Trustee Haughton
Trustee Marti

Legal Counsel

President Friedman
Nathaniel Saviet
Robert Coane
Michael Hyjeck
Jennifer Nicodemo

Strategic Planning Committee

Trustee Ranjan – Chairperson
Trustee Marti – Vice Chairperson
Trustee Haughton
Alumni Trustee Quezada

President Friedman
Andrew Tomko

REORGANIZATION RESOLUTIONS R1-R5

Chairwoman Blakeslee opened to the Public for comments on Reorganization Resolutions R1-R5. No members came forward. Public session was closed.

Chairwoman Blakeslee requested a motion to approve Resolutions R1-R5. A motion was made by Trustee Moralez-Diaz and seconded by Trustee Fletcher. All were in favor.

VICE CHAIR'S REPORT

Vice Chair Silverstein wished everyone a happy holiday.

SECRETARY'S REPORT

Secretary Moralez-Diaz had no report.

PRESIDENT'S REPORT

Public Funding Acquisitions

The College continues to seek out and acquire alternative sources of funding. This work, which includes the acquisition of public and private grants, has paid major dividends in the last few months. BCC has secured three recent grants that will fund workforce development projects, holistic support services, and degree completion initiatives.

Middle States

Dr. Gary Porter, Accreditation Liaison Officer

Team chair DeAnna Burt-Nanna, president of Monroe Community College, visited our campus in October and provided detailed feedback after her visit. Members of the BCC Self-Study writing team are now working to further refine the document and incorporate Dr. Burt-Nanna's recommendations. Once completed, the College will share the Self-Study draft for review by the BCC community on either December 2nd or 3rd. Two open sessions will occur on Monday, December 16 at 1 p.m. and on Wednesday, December 18 at 9:30 a.m. for faculty, students, and staff to provide their feedback or ask questions. A QR code was created for anyone who believes they found omissions or mistakes in the document. The deadline to submit the Self-Study narrative to the Middle States visiting team is February 7, 2025.

U.K. Exchange

The Association of Community College Trustees and U.K. Association of Colleges have selected Bergen as an inaugural partner for a collaborative student exchange program with colleges in the United Kingdom. The College will partner with Southport College in England on a cross-cultural learning program that will create new workforce and learning pathways. The ACCT and AoC selected only two U.S. colleges - Bergen and Linn-Benton Community College in Oregon - from the pool. Members of the BCC team will visit Southport in June to finalize the launch of the student programs later this year.

Bergen Banter

BCC launched the first official podcast last week. The series premiere of Bergen Banter went live on all major podcast platforms, including Spotify, iHeartRadio and Apple Podcast. Listeners will have the opportunity to dive into topics of global, civic and community interest. In the series premiere - "Girl Power? Women as Heads of State" - history and women's studies professor Dr. Christine Eubank provides a historical context on the complexities of gender and state leadership. Visit banter.bergen.edu to subscribe.

Salute to Champions

Congratulations to the Turning Point Program and the Office of Specialized Services, which earned the Bergen County Department of Human Services "Salute to Champions" award earlier this month. The honor recognizes organizations and people that have made a commitment to belongingness and inclusivity.

HACU Ambassador

Student Maria Frometa Lora has earned one of 50 spots in the Hispanic Association of Colleges and Universities (HACU) Leader-in-Residence Program for the 2024-25 academic year. Frometa Lora will serve as a HACU ambassador on the Bergen campus while also receiving a full sponsorship to participate in HACU's "¡Adelante! Leadership Institute," the student track at the group's annual conference this month in Colorado.

PTK Grant

The Alpha Epsilon Phi chapter of Phi Theta Kappa has secured a grant from the Mellon Foundation for a fourth consecutive year. They will use the funds to produce a documentary investigating agricultural innovations happening in New Jersey. The documentary will premiere at the end of this semester.

Rutgers Partnership

As part of the \$4.5 million USDA National Institute of Food and Agriculture grant, the College has partnered with

the Rutgers School of Environment and Biological Sciences. Rutgers is offering BCC students a residential Experiential Learning Program to conduct research in plant biology faculty laboratories.

Final Meeting of 2024

Dr. Friedman wished everyone a joyful holiday season and will see everyone at the first meeting of 2025 on January 7.

COMMITTEE REPORTS

AUDIT, FINANCE, AND LEGAL AFFAIRS COMMITTEE

Trustee Fletcher, Chairperson of the Audit, Finance and Legal Affairs Committee, reported that the Audit and Finance Committee met on November 13, 2024, and will recommend resolutions A/F1 to A/F11.

Chairperson Fletcher informed the board that the Audit and Finance Committee also reviewed seven legal proposals regarding the reorganization resolutions. Trustee Fletcher recognized Executive Board Secretary, Maria Ferrara, for winning the NJCCC *Professional Board Staff Member Northeast Region Award*.

EDUCATION AND STUDENT AFFAIRS

Trustee DeLisio, Chairperson of the Education and Student Affairs Committee, reported that the Education and Student Affairs Committee met on November 13, 2024, and will recommend resolutions E/SA1 to E/SA8. He noted the date on ESA Resolution 6 should read 6/1/23-5/31/28.

PERSONNEL

Trustee Moralez-Diaz, Chairwoman of the Personnel Committee, reported that the Personnel Committee met on November 21, 2024, and will recommend resolutions P1 to P14.

STRATEGIC PLANNING

Trustee Ranjan, Chairwoman of the Strategic Planning and Issues Committee, had no report.

SITE AND FACILITIES

Trustee Longo, Chairperson of the Site and Facilities Committee, informed the board members that Site and Facilities met on November 14, 2024, and will recommend resolution SF1.

ALUMNI TRUSTEE REPORT

Alumni Trustee Quezada had no report.

CHAIRWOMAN'S REPORT

Chairwoman Blakeslee reported it was nice to be a part of the award ceremony recognizing Maria Ferrara at the ACCT Conference. The informative workshops focused on AI education.

UNFINISHED BUSINESS/BOARD MEMBERS

Chairwoman Blakeslee requested a motion to open the Unfinished Business portion of the meeting.

Trustee Ranjan reported that the NJCCC Council held a productive meeting regarding student support.

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting.

A motion was made by Trustee Silverstein and seconded by Trustee Ranjan. All were in favor.

NEW BUSINESS/BOARD MEMBERS

Chairwoman Blakeslee requested a motion to open the New Business portion of the meeting.

No board members came forward.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee Morales-Diaz and seconded by Trustee Ranjan. All were in favor.

OPEN TO THE PUBLIC

Chairwoman Blakeslee requested a motion to open to the Public. A motion was made by Trustee Ranjan and seconded by Trustee Silverstein.

No members of the public came forward.

Chairwoman Blakeslee requested a motion to close the public portion of this meeting. A motion was made by Trustee Morales-Diaz and seconded by Trustee Ranjan. All were in favor.

ADOPTION OF MINUTES

Chairwoman Blakeslee requested a motion to approve the board meeting minutes dated October 8, 2024. A motion was made by Trustee Silverstein and seconded by Trustee Ranjan.

Roll Call Vote for approval of the board meeting minutes dated October 8, 2024.

Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio - Yes
Mr. Damon Englese – Yes
Mr. Patrick Fletcher - Yes
Mr. Howard Haughton - Absent
Mr. Mark Longo – Yes
Ms. Ana Marti - Absent
Ms. Ritzy Morales-Diaz – Yes
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein – Yes
Ms. Kaylie Quezada - Yes

9 Yes, 2 Absences

Motion passed for approval of the October 8, 2024, board meeting minutes.

CONSENT AGENDA

Chairwoman Blakeslee requested a motion to approve the Consent Agenda for Tuesday, November 26, 2024. A motion was made by Trustee Ranjan and seconded by Trustee Morales-Diaz. Motion passed for Consent Agenda.

R1-R5
A/F1 to A/F11
E/SA1 to E/SA8
P1 to P14
SF1

Roll Call Vote for approval of the Consent Agenda dated November 26, 2024

Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio – Yes
Mr. Damon Englese – Yes
Mr. Patrick Fletcher - Yes
Mr. Howard Haughton - Absent
Mr. Mark Longo – Abstain on AF1, yes to A/F2-A/F11
Ms. Ana Marti - Absent
Ms. Ritzy Moralez-Diaz - Yes
Dr. Sheetal Ranjan - Yes
Mr. Adam Silverstein – Abstain on SF1, yes to everything else.
Ms. Kaylie Quezada - Yes

8 Yes on A/F1
9 Yes on A/F2 to A/F11
9 Yes on E/SA1 to E/SA8
9 Yes on P1 to P14
8 Yes on SF1

An executive meeting was not held.

Approved resolutions:

R1 - Designation of Depositories – Authorized Signatories

Approval is hereby granted to designate depositories and authorized signatories.

R2 - Board Meeting Dates and Official Publications – 2025

Approval is hereby granted for regular meetings of the Board of Trustees for 2025.

2025 Meeting Dates

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday	January 7	5:00 p.m.	Paramus Campus
Tuesday	February 4	5:00 p.m.	Paramus Campus
Tuesday	March 4	5:00 p.m.	Meadowlands Campus
Tuesday	April 8	5:00 p.m.	Paramus Campus
Tuesday	May 6	5:00 p.m.	Paramus Campus
Tuesday	June 10	5:00 p.m.	Paramus Campus
Tuesday	August 5	5:00 p.m.	Paramus Campus
Thursday	September 4	5:00 p.m.	Paramus Campus
Tuesday	October 7	5:00 p.m.	Ciarco Campus
Tuesday	November 25	5:00 p.m.	Paramus Campus Reorganization Meeting

R3 - Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College

Approval is hereby granted to reaffirm the credit programs, curricula, and courses as published in the 2024 - 2025 Bergen Community College Catalog as the official curricula of the College and until such time as they are revised, amended, rescinded, or new programs are adopted through the appropriate College policies and

processes.

R4 - Reaffirm Policies of the Board of Trustees

Approval is hereby granted to Reaffirm the policies of the Board of Trustees, as published on the college website: <https://bergen.edu/about-us/college-policies/>

R5 - Appointment of Legal Counsel: DeCotiis, FitzPatrick, Cole, & Giblin, L.L.P.

Approval is hereby granted for the appointment of the law firm of DeCotiis, FitzPatrick, Cole, & Giblin, L.L.P., as general counsel for Bergen Community College for the year commencing January 1, 2025, and ending December 31, 2025, in accordance with their proposal, which was submitted in response to the Request for Qualifications for Legal Services, issued by the College on October 1, 2024.

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted for payment of the following legal vouchers: DeCotiis, FitzPatrick, Cole & Giblin. LLP.

October 1, 2024 to October 31, 2024 \$ 15,213.88

A/F2 - To authorize the award of Public Bid P-2401 for On-Call Network Cabling to Technotime Business Solutions LLC.

Approval is hereby granted to award Public Bid P-2401 for On-Call Network Cabling to Technotime Business Solutions LLC for an estimated amount of \$135,500.00 for the period of December 15, 2024, through December 14, 2026.

A/F3 - To authorize renewal of the College's agreement with Follett Higher Education Group, Inc. for management and operation of the college bookstore for (1) one year.

Approval is hereby granted to renew the College's agreement with Follett Higher Education Group's for an additional one (1) year for management and operation of the college bookstore for the period January 1, 2025, through December 31, 2025.

A/F4 - To authorize the award of RFP # R-103 to Karasch and Associates for the provision of remote captioning services for deaf and hard of hearing students.

Approval is hereby granted to award Remote ASL interpreting, Cart and TypeWell speech to text services to Karasch and Associates for a period of two years at hourly costs of \$93.00 for CART services and \$59.00 for TypeWell services for an estimated total cost of \$75,000 per year.

A/F5 - To authorize renewal of the College's annual Laserfiche electronic form software subscription from Accelerated Information Systems, Inc.

Approval is hereby granted to renew the College's annual Laserfiche electronic form software subscription through Accelerated Information Systems, Inc. for the term covering December 22, 2024, through December 21, 2025, at a cost of \$65,834.93.

A/F6 - To authorize the purchase of student and faculty support resources from Assessment Technologies Institute (ATI) for an amount not to exceed \$90,660.48.

Authorization to purchase nursing education support services for the Fall 2024 semester from Assessment Technologies Institute Program (ATI) for an amount not to exceed \$90,660.48.

A/F7 - To authorize awarding a contract for elevator maintenance and on-call services to Kone Inc. for a two-year period with an option to extend for one (1) additional year through Omnia Partners, Contract # 2019001564.

Approval is hereby granted to award a contract for elevator maintenance and on-call services to Kone Inc. Through Omnia Partners Contract # 2019001564 for a two-year period from January 12, 2025, through January 11, 2027, for an estimated amount of \$328,400.00.

A/F8 - To authorize renewal of the College's hardware maintenance and license support agreement with CDW-G for our Nutanix hardware platforms.

Approval is hereby granted to renew the College's Nutanix hardware license and maintenance support agreement for one year with CDW-G through NJ State Contract #T3121 Software (20-TELE-01511) in the amount of \$116,951.28.

A/F9 - To authorize the purchase of services and support to upgrade the College's Ad Astra Scheduling solution for a three-year term at a total cost of \$199,332.

Approval is hereby granted to purchase services and support to upgrade the College's Ad Astra Schedule v8 system to the newest version, Essential Scheduling v9, for a three-year period spanning December 31, 2024, through December 31, 2027, at a total cost of \$199,332.

A/F10 - To increase the College's asset capitalization threshold amount from \$300 to \$2,000 effective January 1, 2025.

Approval is hereby granted to increase the College's asset capitalization threshold to align with other New Jersey Community Colleges.

A/F11 - To authorize entering into an agreement with the New Jersey School Boards Association on behalf of the Alliance for Competitive Energy Services (ACES).

Approval is hereby granted to join the Alliance for Competitive Energy Services (ACES) program through the New Jersey School Board Association (NJSBA) to facilitate consortium purchases of electricity, natural gas, and energy related services.

E/SA 1 - To accept a grant award from the New Jersey Economic Development Authority (NJEDA) for Child Care Facilities Improvement Program and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to accept a grant award for \$185,150.50 from the New Jersey Economic Development Authority (NJEDA) under the **Child Care Facilities Improvement Program** for structural improvements of the Child Development Center (CDC) located in Ender Hall, and authorize to Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA 2 – To accept a grant award for the Hunger-Free Campus Grant from the Office of the Secretary of Higher Education's (OSHE), and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to accept an award of \$37,000 for **The Hunger-Free Campus** grant for the budget period 07/01/2024- 06/30/2025, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA 3 – To authorize submission of a grant application to the New Jersey Department of Labor and workforce development under the New Jersey Builders’ Utilization Initiative for Labor Diversity (NJBUILD) Women and Minorities in Construction Trades Program, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to submit a grant application to the New Jersey Department of Labor and workforce development under the **New Jersey Builders’ Utilization Initiative for Labor Diversity (NJBUILD) Women and Minorities in Construction Trades Program**, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute required documents.

E/SA 4 - To authorize accepting a 5-year National Science Foundation (NSF) Sub-Award contract for \$135,000 in partnership with Ramapo College (Ramapo) to support the Robert Noyce Teacher Scholarship Program, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to accept an NSF grant award in partnership with Ramapo for the performance period 09/01/2024 through 08/31/2029, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA 5 - To authorize accepting a \$100,000 grant award for FY 2025 from the New Jersey Office of the Secretary of Higher Education’s (NJ OSHE) for the Some College, No Degree (SCND), Institutional Grant and Evaluation Program, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to accept a FY 2025 grant award in the amount of \$100,000 in partnership with Ramapo College from the NJ OSHE for the **SCND** program, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA6 - To authorize the payment of \$81,922.46 to Rutgers, the State University of New Jersey for participation as a sub awardee in the USDA NEXTGEN Grant for the period of 6/1/23 - 5/31/28 for the Rutgers 2024 Summer Residential Program.

Approval is hereby granted to pay \$81,922.46 to Rutgers, The State University of New Jersey for participation as a sub awardee in the USDA NEXTGEN Grant during the period 06/01/2023 - 05/31/2028 for the Rutgers 2024 Summer Residential Program.

E/SA7 - To authorize payment of \$90,000 to Greens do Good for participation as a sub-awardee in the USDA NEXTGEN Grant for the period of 6/1/23 - 5/31/28.

Approval is hereby granted to authorize payment of \$90,000 to Greens Do Good for participation as a sub-awardee in the USDA NEXTGEN Grant for the period 06/01/2023 - 05/31/2028.

P1 – To approve the specified personnel separations.

Approval is hereby granted to accept the separation of the following individuals:

	<u>Name</u>	<u>Reason</u>	<u>Position/Department/Division/Unit</u>	<u>Effective Date</u>
1.	Kyle Carter	Resignation	Senior Buyer/Purchasing and Services/Finance/Support	10/04/2024 (retroactive)
2.	Hamin Shabazz	Resignation	Dean of Business and Social Sciences/Academic Affairs/Executive	10/11/2024 (retroactive)
3.	Maria Vargas	Resignation	Success Coordinator/Student Support Services/Student Affairs/Professional	10/21/2024 (retroactive)
4.	Robert Patino	Resignation	Custodian/Facilities/Support	10/25/2024 (retroactive)
5.	Joseph Piselli	Resignation	Plumber/Facilities/Support	10/29/2024 (retroactive)
6.	Neyyir Karadeniz	Resignation	Process Automation Specialist/ Information Technology/Professional	11/22/2024 (retroactive)
7.	Ross Billings	Resignation	Academic Advisor/Student Affairs/ Professional	12/06/2024
8.	Linda Hall	Retirement	Associate Professor/Health Professions/Academic Affairs/ Faculty	02/01/2025
9.	Russie Allen	Termination	Associate Director of Financial Aid and Compliance/Financial Aid/Student Affairs/Confidential	09/24/2024 (retroactive)

P2- To approve the appointments of the specified Confidential and Grant-funded personnel.

Approval is hereby granted for the appointments of the following individuals to the vacant position and annual salary indicated below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
1.	Peter Kirk	Director/Chief Development Officer/ BCC Foundation	Executive	\$128,000.00	12/16/2024
2.	Krystal Carbajal	Talent and Development Manager/ Human Resources	Confidential	\$68,000.00	12/02/2024
3.	Elisha Phillips	Student Success Mentor/ CCOG Grant/Academic Affairs	Grant	\$48,000.00	12/02/2024
4.	Hilda Buitriago	Project Director, Bergen Rebounds/ Student Affairs	Grant	\$70,000.00	12/02/2024
5.	Danny Ramos	Research Analyst/Research and Institutional Effectiveness	Grant	\$60,000.00	12/02/2024

P3 - To approve the appointment of the Interim Dean of Business and Social Sciences

Approval is hereby granted for the following individual to perform interim responsibilities related to the position of Dean of Business and Social Science

<u>Name</u>	<u>Position/Division</u>	<u>Salary (pro-rated)</u>	<u>Unit</u>	<u>Effective Date</u>
Mi Na Ahn	Interim Dean of Business and Social Sciences/Academic Affairs	\$115,000.00	Executive	01/01/2025-06/30/2025

P4 – To approve the appointment of the specified Clinical Coordinator.

Approval is hereby granted for the individual listed below to the position of Clinical Coordinator at the stipend shown for the period July 1, 2024 – June 30, 2025.

CLINICAL COORDINATOR

<u>Name</u>	<u>Department/Division</u>	<u>Annual Stipend (retroactive)</u>
Jiyoun Park	Diagnostic Medical Sonography/ Health Professions	\$4,750.00

P5 – To approve the appointment of the specified Professional personnel.

Approval is hereby granted for the appointment of the following individual to the vacant position and annual salary indicated below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
1.	Julia Gibson	NJ Stars Coordinator/ Student Affairs	Professional	\$84,980.40	11/27/2024

P/6 - To approve the appointments of the specified Support personnel.

Approval is hereby granted for the appointment of the following individuals to the vacant position and annual salary indicated below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
1.	James Sorrentino	Head Working Electrician/ Facilities	Support	\$80,000.00	12/02/2024
2.	Iyad Boxtan	Custodian/Facilities	Support	\$33,999.00	12/02/2024
3.	Christopher Colon	Custodian/Facilities	Support	\$33,999.00	12/02/2024
4.	Elizabeth Martinez Reyes	Custodian/Facilities	Support	\$33,999.00	12/02/2024
5.	Manuel Vazquez	Custodian/Facilities	Support	\$33,999.00	12/02/2024
6.	Richard Wallace	Custodian/Facilities	Support	\$33,999.00	12/02/2024

7 .	Diana Yubi Ochoa	Custodian/Facilities	Support	\$33,999.00	12/02/2024
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P7 – To extend the appointments of the specified temporary full-time (TFT) personnel.

Approval is hereby granted for the following individuals for the temporary full-time positions and annual salaries indicated below:

	<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Dates (retroactive)</u>
1.	Rey Miller	Athletic Supervisor/ (TFT) Student Affairs	N/A	\$45,000.00	12/02/2024 - 02/28/2025
2.	Yanara Burgos	Enrollment Generalist/ (TFT) Student Affairs	N/A	\$38,220.00	01/01/2025 - 06/30/2025
3.	Serina May	Enrollment Generalist/ (TFT) Student Affairs	N/A	\$40,040.00	01/01/2025 - 06/30/2025
4.	Lisa Sarracino	Enrollment Generalist/ (TFT) Student Affairs	N/A	\$41,860.00	01/01/2025 - 06/30/2025

P8 - Approve: Contractual Salary Increase for Dr. Eric M. Friedman, President, Bergen Community College.

Approval is hereby granted for a merit increase, based on the President's performance, of 3.5% to President Eric M. Friedman per his employment contract.

P/9 - To approve title changes on the organizational chart for the specified Confidential positions.

Approval is hereby granted to approve the title changes for the following positions:

1. Associate Director of Employee Relations and Organizational Development to
Associate Director of Human Resources
2. Administrative Assistant, President's Office to Program Coordinator

P/10 - To approve the promotion of the specified Confidential personnel and the associated job description.

Approval is hereby granted to approve the promotion and job description of the following individual to the position and annual salary indicated below:

<u>Name</u>	<u>Position/Division</u>	<u>Unit</u>	<u>Salary (pro-rated)</u>	<u>Effective Date</u>
Christine Hill	Program Coordinator/ President's Office	Confidential	\$67,500.00	12/02/2024

P/11 - Appointment: To approve the appointment of the specified personnel to stipend-funded positions.

Approval is hereby granted for the appointment of the following individuals to a budgeted, stipend-funded,

position at the amount indicated:

Name	Position/Division	Unit	Stipend (pro-rated)	Effective Dates (retroactive)
1. Lawrence Luke Gomez	Head Men's Basketball Coach/Student Affairs	NA	\$9,000.00	10/01/2024 - 06/30/2025
2. Jason Smith	Assistant Men's Basketball Coach/Student Affairs	NA	\$5,000.00	10/01/2024 - 06/30/2025
3. Steve Chartoff	Head Esports Coach/Student Affairs	NA	\$2,800.00	07/01/2024 - 10/15/2024

P/12 - To authorize stipends to College personnel providing services for BergenStages theatre productions.

Approval is hereby granted for stipends to the following individuals for their work on the BergenStages productions of *Harvey* and *The Mystery of Edwin Drood*:

HARVEY - July 1 - Nov. 2 2024 - Smaller Venue/Smaller Shows

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Eireann Ingersoll	Production Designer	\$ 1,900.00
2. Miru Kim	Lighting Designer	\$ 1,200.00

THE MYSTERY OF EDWIN DROOD - August 1 - Dec. 14, 2024- Large Scale Production

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Thomas O'Neill	Set Designer/Scenic Artist	\$ 2,100.00
2. Jessica Abrams	Musical Director	\$ 2,400.00
3. Dimitri Mokarakorn	Projections Designer	\$ 900.00
4. Miru Kim	Co-Lighting Designer	\$ 675.00
5. Jared Saltzman	Co-Lighting Designer	\$ 675.00
6. Steve Schwartz	Sound Designer	\$ 900.00
7. Ray Parente	Props Coordinator	\$ 900.00
<u>Pit Musician:</u>		
8. Jess Abrams	Keyboards, Trumpet	\$ 1,300.00

P13 - To amend stipends for the Fall 2024 semester.

Approval is hereby granted to amend the stipends for the following individuals in the amounts indicated for the Fall 2024 semester.

<u>Name</u>	<u>Department</u>	<u>Reason</u>	<u>Stipend</u>
<u>Full-Time</u>			
Susanna Lansangan*	ALP Foundations/English	Adjustment	\$500.00
<u>Adjuncts</u>			
Tara Spruill**	Nursing/Health Professions	Rescind	\$1,200.00

P14 - Approve: To approve return from Leave of Absence

Approval is hereby granted to approve the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division/Bargaining Unit</u>	<u>Effective Dates</u>
Jessica Peacock	Assistant Professor, Counseling Center/Student Affairs/Faculty	06/12/2024 – 09/16/2024

S/F1 - To approve the attached list of Architects and Engineers that submitted the required documents for the FY 2025 Request for Qualifications for these professional services.

Approval is hereby granted for the following list of Professional Architects and Engineers for FY 2025 that submitted all the required documents in response to a Request for Qualifications.

	<u>ARCHITECTURAL FIRMS</u>		<u>ENGINEERING FIRMS</u>
1	Arcari & Iovino Architects PC	1	Becht Engineering BT Inc
2	Clarke Caton Hintz	2	Bowman Consulting Group Ltd
3	Colliers Engineering & Design	3	Bright View Engineering LLC
4	Di Cara Rubino Architects	4	CME Associates
5	DMR Architects	5	Colliers Engineering & Design INC DBA Maser Consulting
6	FKA Architects	6	Concord Engineering Group Inc
7	H2M Architects + Engineers	7	CP Engineers Architecture & Environmental Services LLC
8	JRS Architect, PC	8	Dynamic Traffic LLC
9	LAN Associates	9	Entech Engineering Inc
10	Netta Architects	10	Greenman – Pedersen Inc
11	NK Architects	11	GZA Geo Environmental Inc
12	O&S Associates Engineers & Architects	12	H2M Associates Inc
13	Parette Somjen Architects	13	Harbor Consultants Inc
14	PS&S-Paulus Sokolowski and Sartor Architecture & Engineering, PC	14	IMEG Consultants Corp
15	Purcell Averett Architects	15	KPFF Inc
16	PZS Architects	16	LAN Associates Engineering Planning Surveying Inc
17	RSC Architects	17	Neglia Engineering Associates DBA Neglia Group
18	Settembrino Architects	18	Paulus Sokolowski & Sartor LLC
19	SNS Architects & Engineers, PC	19	Remington & Vernick Engineers II Inc
20	Studio Hillier	20	Shenoy Engineering PC
21	USA Architects	21	SNS Architects & Engineers PC
		22	Stahl Sheaffer Engineering Inc
		23	Suburban Consulting Engineers Inc
		24	T & M Associates Inc
		25	Victor Holdings Inc DBA Whitman
		26	YU & Associates Inc.

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

A motion was made by Trustee Moralez-Diaz, seconded by Trustee Ranjan. All trustees were in favor.

The board meeting adjourned at 5:28 p.m.

Thank you,

Trustee Ritzy Moralez-Diaz, Secretary, Board of Trustees
Bergen Community College