

BOARD OF TRUSTEES
PUBLIC MEETING

Virtual WebEx Meeting Event

Wednesday, November 4, 2020 – 5:00 p.m.

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Pledge of Allegiance
- V. Report from Nominating Committee on Slate of Officers
Action by Trustees on Slate of Officers
- VI. Reorganization
Open to Public – (Comments on Actions R1 through R5 only)
 - Action
 - 1. Designation of Depositories – Authorized Signatures
 - 2. Board Meeting Dates and Official Publications
 - 3. Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College
 - 4. Reaffirm Policies of the Board of Trustees
 - 5. Appointment of Legal Counsel: DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.
- VII. Action on Reorganization Resolutions R1 through R5
- VIII. Reports:
 - A. Vice Chairman
 - B. Secretary
 - C. Treasurer
 - D. President
 - E. Committees
 - 1. Audit, Finance and Legal Affairs
 - 2. Education and Student Affairs
 - 3. Personnel
 - 4. Site and Facilities
 - 5. Strategic Planning and Issues
 - F. Alumni Trustee
 - G. Chairman

BOARD OF TRUSTEES
PUBLIC MEETING

Wednesday, November 4, 2020

Page Two

- IX. Unfinished Business/Board Members
- X. New Business/Board Members
- XI. Open to the Public
- XII. Actions
 - A. Approval of Minutes: Tuesday, October 6, 2020
 - B. Approval of Executive Session Minutes: Tuesday, October 6, 2020
 - C. Consent Agenda: Wednesday, November 4, 2020
- XIII. Executive Session, if required
(New Business/Open to the Public)
- XIV. Adjournment



CONSENT AGENDA

**Wednesday, November 4, 2020
Virtual WebEx Event
5:00 p.m.**

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF BOARD MINUTES & EXECUTIVE SESSION MINUTES: Tuesday, October 6, 2020

REORGANIZATION (R)

1. Designation of Depositories – Authorized Signatures
2. Board Meeting Dates and Official Publications
3. Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College
4. Reaffirm Policies of the Board of Trustees
5. Appointment of Legal Counsel: DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. Authorization to award Public Bid P-2322 for the purchase of a Laparoscopic/Arthroscopic Equipment Cart for the Surgical Technology Department.
3. To notify the Board of Trustees of the emergency purchase of temperature scanners from Aspire.
4. Authorization to award Public Bid P-2323 for On-Call Locksmith Services to Parent Door Hardware Sales & Service Inc. for a two-year period.
5. To award Public Bid P-2324 for Digital Dental Equipment to Patterson Dental Supply for the purchase of additional Digital X-Ray Sensors.
6. To renew the second component of the college's Ellucian software license and maintenance agreement with Ellucian Inc. for a term of one year in the amount of \$283,556.33.
7. To authorize payment to Johnstone Supply for the emergency purchase of filters for the HVAC systems.
8. To authorize the College to continue to purchase office supply products from W.B. Mason through the Somerset County cooperative bid.
9. To authorize the purchase of floor cleaning equipment from Bio-Shine.
10. To authorize an Addendum to the Technology Management Services Agreement between Bergen Community College and Ellucian Company L.P.

EDUCATION AND STUDENT AFFAIRS (E/SA)

1. Accept a supplemental award of \$108,939.00 for the STEMatics Grant (Number P031C160154 - 20A) from the US Department of Education, and to authorize Interim President Anthony Ross, or his designee, to execute required documents.

PERSONNEL (P)

1. Appointment: Clinical Coordinators
2. A. Approve stipend for Nursing Clinical Faculty for Fall 2020 semester
B. Approve Stipend
3. A. Approve: Leave of Absence/Support Staff
B. Approve: Return from Leave of Absence/Support Staff
4. A. Retirement: Faculty
B. Retirement: Support Staff
C. Retirement: Confidential Staff



BOARD OF TRUSTEES ACTION Reorganization 1
Approval Date: November 4, 2020

Resolution

Designation of Depositories – Authorized Signatures

Submitted By

Dr. Anthony Ross, Interim President

Mr. Wilton Thomas-Hooke, Managing Director, Finance

Action Requested

To designate depositories and authorized signatures.

RESOLVED, that the attached list of banks (Exhibit R 1) shall be the official depositories of Bergen Community College funds; and further

RESOLVED, that the signature of one of the below listed College Officers or Trustees be placed on all College checks up to \$5,000.00, two signatures shall be required for checks in excess of \$5,000.00, and one signature for wire transfers:

Board of Trustees

1. Chairperson
2. Vice Chairperson
3. Treasurer

Administration

4. College President *
5. Managing Director of Finance

* Facsimile signature plate authorized

**Exhibit 1
Page Two
November 4, 2020**

**Bank of America
252 Rock Road
Glen Rock, NJ 07452**

**Bogota Savings Bank
819 Teaneck Road
Teaneck, NJ 07666**

**Columbia Savings Bank
14-01 River Road
Fair Lawn, NJ 07410**

**Connect One Bank
301 Sylvan Avenue
Englewood Cliffs, NJ 07632**

**Freedom Bank
99 West Essex St.
Maywood, NJ 07607**

**Lakeland Bank
Administrative Center
1 Passaic Street
Rochelle Park, NJ 07662**

**Oritani Bank
370 Pascack Road
Township of Washington, NJ 07676**

**Peapack-Gladstone Bank
500 Hills Drive, Suite 300
Bedminster, NJ 07921**

**PNC Bank
710 Turnpike Road
East Brunswick, NJ 08816**

**Provident Bank
464 Eagle Rock Avenue
West Orange, NJ 07052**

**Sterling National Bank
61 South Paramus Road, Suite 116
Paramus, NJ 07652**

**TD Bank
1000 MacArthur Boulevard
Mahwah, NJ 07430**

**Valley National Bank
1460 Valley Road
Wayne, NJ 07470**



BOARD OF TRUSTEES ACTION Reorganization 2
Approval Date: November 4, 2020

Resolution

Board Meeting Dates and Official Publications

Submitted By

Office of the President/Board of Trustees Office

Action Requested

The following dates are to be approved for regular meetings of the Board of Trustees for 2021.

2021 Meeting Dates

<u>Day</u>	<u>Date</u>	<u>Time</u>	
Tuesday	January 5	5:00 p.m.	
Tuesday	February 2	5:00 p.m.	
Tuesday	March 2	5:00 p.m.	
Tuesday	April 6	5:00 p.m.	
Tuesday	May 4	5:00 p.m.	
Tuesday	June 1	5:00 p.m.	
Tuesday	July 6	5:00 p.m.	
Tuesday	August 3	5:00 p.m.	
Tuesday	September 7	5:00 p.m.	
Tuesday	October 5	5:00 p.m.	
Wednesday	November 3	5:00 p.m.	Reorganization Meeting
Tuesday	December 7	5:00 p.m.	

Formal action may be taken at any of the meetings listed above. Portions of all meetings may be held in executive session to the extent allowed by law.

Justification

To establish dates of the Board of Trustees Meetings in conformance with Policy 004-002:2018 Board Meetings with Official Publications. These dates will be published in the following newspapers: The Record and The Herald News.

In accordance with Governor Murphy's Executive Order 186 extending the Public Health Emergency first declared in Executive Order 103, and pursuant to the indoor gathering limits imposed by Executive Order 173 and as authorized by N.J.S.A. 10:4-9.3, unless and until the 2021 Annual Meeting Notice is revised by resolution of the Board of Trustees and published in accordance with law, the meetings set forth below shall be conducted electronically. Members of the public shall have access to the meetings as follows:

The meetings will be held virtually via WebEx. The meetings shall provide for public comment, and instruction for members of the public to access the meetings which will be posted on the Bergen Community College website at www.bergen.edu prior to the meetings.



BOARD OF TRUSTEES ACTION Reorganization 3
Approval Date: November 4, 2020

Resolution

Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President, Academic Affairs

Action Requested

Reaffirm the credit programs, curricula, and courses as published in the 2020 -2021 Bergen Community College Catalog as the official curricula of the College and until such time as they are revised, amended, rescinded, or new programs are adopted through the appropriate College policies and processes.

Justification

Under the Higher Education Restructuring Act, Boards of Trustees have increased responsibility for curricula and programs. It has been recommended that the College Catalog listings of credit programs be reaffirmed at the annual reorganization meeting, as published on the college website:

bergen.edu/catalog



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION Reorganization 4
Approval Date: November 4, 2020

Resolution

Reaffirm Policies of the Board of Trustees

Submitted By

Dr. Anthony Ross, Interim President

Action Requested

Reaffirm the policies of the Board of Trustees, as published on the college website:

<https://bergen.edu/about-us/college-policies/>



BOARD OF TRUSTEES ACTION Reorganization 5
Approval Date: November 4, 2020

Resolution

Appointment of Legal Counsel: DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Submitted By

The Personnel Committee

Action Requested

Appointment of the law firm of DeCotiis, FitzPatrick, Cole and Giblin, L.L.P., as general counsel for Bergen Community College for the year commencing January 1, 2021 and ending December 31, 2021, in accordance with their proposal which was submitted in response to the Request for Qualifications for Legal Services, issued by the College on September 23, 2020.

Justification

The Request for Qualifications was advertised on September 23, 2020 on the College website, in accordance with New Jersey P.L. 2004 Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process." Legal services are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (1).

Charge to: College Operating Funds
Account Number: 10-01-186100-607566



BOARD OF TRUSTEES ACTION A/F1
Approval Date: November 4, 2020

Resolution:

Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas-Hooke, Managing Director, Finance

Action Requested

Approval for payment of the following legal vouchers:

Invoices: August 1, 2020 – August 31, 2020 DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 33,750.04

Legal bills will be available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge to:	College Operating Funds
Account Number:	10-01-186100-607566
Amount:	\$ 33,750.04



BOARD OF TRUSTEES ACTION A/F2
Approval Date: November 4, 2020

Resolution

Authorization to award Public Bid P-2322 for the purchase of a Laparoscopic/Arthroscopic Equipment Cart for the Surgical Technology Department.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President, Academic Affairs
Dr. Susan Barnard, Dean, Health Professions
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Ms. Barbara Golden, Director Purchasing and Services

Action Requested

Authorization to award Public Bid P-2322 for the purchase of a Laparoscopic/Arthroscopic Equipment Cart in the amount of \$44,283.50.

Justification

The Surgical Technology Department requires this purchase because this will give the students a hands-on opportunity to experience how this equipment works prior to entering the clinical sites. This type of instrumentation and equipment covers all surgical procedures. This equipment is used in some capacity in all Surgical specialties.

Six (6) bidders registered and three (3) bids were received for Public Bid P-2322.
Fuji Film Medical Systems USA was the lowest bidder. See the list of bidders below.

Fuji Film Medical Systems USA Inc.	\$44,283.50
Karl Storz Endoscopy America	\$45,805.88
Richard Wolf Medical Instruments	\$66,851.00

Charge To: Go Bond Funding
Account Number: 20-00-115300-604212
Amount: \$44,283.50



BOARD OF TRUSTEES ACTION A/F3
Approval Date: November 4, 2020

Resolution Amendment

To notify the Board of Trustees of the emergency purchase of temperature scanners from Aspire.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Ron Spaide, Chief Information Officer
Mr. Wilton Thomas Hooke, Managing Director, Finance
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Notification of emergency purchase of eight (8) temperature scanners, floor stands, software and one-day orientation, in the amount of \$32,848.00.

Justification

Consistent with the college's reopening plan and CDC guidelines for temperature scanning, the College needed to set up temperature scanning stations at building entrances. The need became especially urgent as the opening of the fall semester quickly approached. As many other businesses and institutions were attempting to procure the same equipment, the available inventory of the scanning technology was low and rendered them difficult to secure. This scarcity of equipment placed the College at risk of not having the necessary requirements in place for the fall re-opening. When a limited number of temperature scanning devices became available, the Chief Information Officer and the Managing Director of Finance determined and certified that it was necessary to procure the equipment on an emergency basis to ensure that it would be shipped, configured, tested, and in place for the start of the semester. In doing so, the College took the responsible course of action necessary to assist plans for a safe re-opening of campus buildings.

Pay-to-Play law allows the award of a contract when public exigency requires the immediate delivery of goods or performance of emergency services in accordance with N.J.S.A. 19:44A-20.12.

This purchase is below the county college bid threshold and is not required to be bid.

Charge to: CARES Act

Account: 20-01-595000-604217

Amount: \$32,848.00



BOARD OF TRUSTEES ACTION A/F4
Approval Date: November 4, 2020

Resolution

Authorization to award Public Bid P-2323 for On-Call Locksmith Services to Parent Door Hardware Sales & Service Inc. for a two year period.

Submitted By

Dr. Anthony Ross, Interim President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Mr. Michael Hyjeck, Managing Director, Physical Plant
Ms. Barbara Golden, Director Purchasing and Services

Action Requested

Authorization to award Public Bid P-2323 for On-Call Locksmith Services to Parent Door Hardware Sales & Service Inc. for an estimated amount of \$354,729.56 for the period November 4, 2020 through November 4, 2022. The bid amount also includes a fixed cost for four-bathroom automatic door units at a cost of \$3,334.56.

Justification

The College requires routine and emergency repair service to replace locking hardware as needed, and to repair the automatic sliding doors and fire doors in all college buildings. Seven bidders registered, and one bid was received.

Parent Door Hardware Sales & Service Inc.	\$354,729.56
---	--------------

Charge To: College Operating Funds
Account Number: 10-06-610100-607550
Total: \$354,729.56



BOARD OF TRUSTEES ACTION A/F5
Approval Date: November 4, 2020

Resolution

To award Public Bid P-2324 for Digital Dental Equipment to Patterson Dental Supply for the purchase of additional Digital X-Ray Sensors.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Academic Vice President
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Award Public Bid P-2324 Digital Dental Equipment to Patterson Dental Supply at a cost of \$59,580.00.

Justification

At present, the Dental Hygiene Program utilizes Eaglesoft Version 20 software. This software contains and is used for patient demographics, appointment scheduling, all dental and periodontal charting, treatment records, and intraoral camera use.

The Schick Sirona 33, size one, two, and zero, are the only sensors that will work with our current Eaglesoft Version 20 software, and these sensors will be in addition to the sensors currently utilized in the Dental Clinic. In addition, the Schick 33 is the only sensor that allows you to replace the sensor cable in the field, this reduces replacement costs, and down time.

A total of 5 companies registered for bid packages and 3 bids were received.

See table below for bids received.

Patterson Dental	\$59,580.00
Benco Dental Supply Co.	\$69,230.76
Henry Schein, Inc.	\$73,522.00

Charge to: Go Bond
Account: 20-00-115300-604212
Amount: \$59,580.00



BOARD OF TRUSTEES ACTION A/F6
Approval Date: November 4, 2020

Resolution Amendment

To renew the second component of the college's Ellucian software license and maintenance agreement with Ellucian Inc. for a term of one year in the amount of \$283,556.33.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Ron Spaide, Chief Information Officer
Mr. Wilton Thomas Hooke, Managing Director, Finance
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to renew licensing and maintenance for the finance, HR, reporting, app development environment and partner maintenance modules with Ellucian in the amount of \$283,556.33 for the term of 7/1/20 – 6/30/21.

Justification

This is our annual renewal for Ellucian software license and maintenance for everything other than our Core and Student modules.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Ellucian Inc. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the college.

This purchase is exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (19) (software)

Charge to: College Operating Funds
Account: 10-01-165100-607656
Amount: \$283,556.33



BOARD OF TRUSTEES ACTION A/F7
Approval Date: November 4, 2020

Resolution

To authorize payment to Johnstone Supply for the emergency purchase of filters for the HVAC systems.

Submitted By

Dr. Anthony Ross, Interim President
Mr. William Cororan, Vice President Facilities Planning, Operations and Public Safety
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Mr. Michael Hyjeck, Managing Director, Physical Plant
Ms. Barbara Golden, Director Purchasing and Services

Action Requested

To authorize payment to Johnstone Supply in the amount of \$13,416.08 for the emergency purchase of replacement filters needed for the HVAC systems in all Bergen Community College campus buildings.

Justification

Once it was determined that Covid-19 was an airborne virus, and to protect building occupants, the college did a system-wide filter change to remove any contaminants that could be spread through the HVAC systems.

In order to mitigate the emergency, the Vice President of Facilities, Planning, Operations and Public Safety authorized the immediate purchase of these filters, and has certified in writing the nature of the emergency, and the need for the emergency purchase.

Pay-to-Play law allows the award of a contract when public exigency requires the immediate delivery of goods or performance of emergency services in accordance with N.J.S.A. 19:44A-20.12.

This purchase is below the county college bid threshold and is not required to be bid.

Charge To: College Operating Funds
Account Number: 10-06-610100-607552
Amount: 13,416.08



BOARD OF TRUSTEES ACTION A/F8
Approval Date: November 4, 2020

Resolution

To authorize the College to continue to purchase office supply products from W.B. Mason through the Somerset County cooperative bid.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase office supplies and equipment, printer toner and ink, and other miscellaneous items from W.B. Mason, through the Somerset County Cooperative Pricing System, Bid # CC-0001-20, until November 5, 2021.

Justification

The College has spent approximately \$200,000.00 per year on these items. Purchasing through the Cooperative's public bid provides greater discounts to the College based on the joint buying power of the Cooperative's member entities. For daily use office supplies the discount off of catalog price is 63.7%. Toner and ink are discounted at 42.2%. Desktop delivery is included.

Cooperative purchases are allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge To: College Funds and miscellaneous
Account Number: Multiple Departmental Accounts



BOARD OF TRUSTEES ACTION A/F9
Approval Date: November 4, 2020

Resolution

To authorize the purchase of floor cleaning equipment from Bio-Shine.

Submitted By

Dr. Anthony Ross, Interim President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Mr. Chris Talmo, Director, Custodial Operations
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase Tennant floor cleaning equipment including, burnishers, scrubbers, floor machines, vacuums and related accessories, from Bio-Shine, at a cost of \$239,636.55, through the ESCNJ Cooperative, Bid #18/19-35.

Justification

This purchase will replace old and outdated machines with modernized cleaning equipment. It will also add some new machines which the College does not currently have in its inventory. This equipment will increase the productivity of custodial staff and will also serve to maintain the cleanliness, hygiene and appearance of College facilities on all campuses which is critical to operations at this time.

Tennant Sales & Service Company is a global leader in sustainable cleaning technologies. This equipment is well-built, durable and easy to maintain and service. Tennant offers onsite preventive maintenance and service repairs.

Cooperative purchases are allowed in accordance with County College Contracts Law 18A:64A-25.10.

Quotations were requested from the companies listed below:

Bio-Shine	\$239,636.55
American Paper & Supply	\$42,702.50 (did not quote all items)
Imperial Bag and Paper, Co.	Declined to quote

Charge To: CARES Act

Account Number: 20-06-595000-604217

Total: \$239,636.55

LIST OF EQUIPMENT

Quantity		Description	Unit Cost	Total
6	Each	Tennant T300 20" Walk Behind Scrubber	\$10,136.50	\$60,819.00
2	Each	Tennant T500 26" Walk Behind Scrubber	\$14,911.20	\$29,822.40
5	Each	Tennant T2 17" Walk Behind Scrubber	\$5,790.25	\$28,951.25
5	Each	Tennant B5 20" Walk Behind Battery Burnisher	\$8,529.10	\$42,645.50
2	Each	Tennant B7 24" Walk Behind Battery Burnisher	\$11,604.25	\$23,208.50
2	Each	Tennant Wet Vac with Pump Out 24 Gallon w/FMS, Wand, Tools	\$1,746.10	\$3,492.20
6	Each	Tennant Wet Vac 24 Gallon w/FMS and Wand/Tools	\$1,049.75	\$6,298.50
6	Each	Tennant BR2000DC Corded Burnisher	\$2,673.30	\$16,039.80
6	Each	Tennant FM-20-SS Single Speed Floor Machine	\$1,235.00	\$7,410.00
15	Each	Tennant V-DMU-14 Upright Vacuum	\$630.80	\$9,462.00
6	Each	Tennant V-CAN-16 Canister Vacuum w/Wand and Tools	\$409.45	\$2,456.70
4	Each	Tennant V-BP-10 Back Pack Vacuum with Telescopic Wand	\$690.65	\$2,762.60
4	Each	Tennant V-BP-10 Back Pack Vacuum with Side Winder Tool	\$781.85	\$3,127.40
2	Each	Tennant V-BP-6 Battery Back Pack Vacuum with Telescopic Wand	\$1,570.35	\$3,140.70



BOARD OF TRUSTEES ACTION A/F10
Approval Date: November 4, 2020

Resolution

To authorize an Addendum to the Technology Management Services Agreement between Bergen Community College and Ellucian Company L.P.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas Hooke, Managing Director, Finance
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Execute an Addendum to the Technology Management Services Agreement with Ellucian Company L.P. to restructure the College's payment schedule for the remainder of the Agreement and retroactive to September 1, 2020.

Justification

The Technology Management Services Agreement with Ellucian is a 5-year Agreement which was affective on April 1, 2018. This Addendum will restructure the remaining monthly payment schedule ending in March 2023, allowing it to be better aligned with the College's financial budgeting plan.

A copy of the Addendum will be maintained on file in the President's office.



BOARD OF TRUSTEES ACTION E/SA 1
Approval Date: November 4, 2020

Resolution

Accept a supplemental award of \$108,939.00 for the STEMatics Grant (Number P031C160154 - 20A) from the US Department of Education, and to authorize Interim President Anthony Ross, or his designee, to execute required documents.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President of Academic Affairs
Professor P.J. Ricatto, Project Director
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested

Accept a supplemental award of \$108,939.00 for the STEMatics Grant (Number P031C160154 - 20A) from the US Department of Education to increase total funding to \$5,440,993.00.

Justification

STEMatics addresses the need to improve student success in STEM gateway courses with the highest failure rates through an increase in support services and an increase in access to those support services. Supplemental funding will strengthen support services in particular for students who balance responsibilities both in and out of college.

No College funds are required.

Charge to: STEMatics Project

Account #: 50-03-590700-60-7777



BOARD OF TRUSTEES ACTION P1
Approval Date: November 4, 2020

Resolution

Appointment: Clinical Coordinators

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To appoint the individuals listed below to the position of Clinical Coordinators at the stipends shown for the period July 1, 2020 – June 30, 2021.

<u>Name</u>	<u>Department/Division</u>	<u>Annual Stipend</u>
<u>CLINICAL COORDINATORS</u>		
Irene Figliolina	Medical Office Assistant/Health Professions	\$4,750.00
Daniel Brancato	Radiation Therapy/Health Professions	\$2,375.00
Mary Chmielewski	Surgical Technology/Health Professions	\$4,750.00
Kelly Horgan	Respiratory Therapy/Health Professions	\$4,750.00
Nicole Humphreys	Veterinary Technology/Health Professions	\$4,750.00
Stephanie Niemiec	Paramedic Science/Health Professions	\$4,750.00
Elizabeth Romano	Radiography/Health Professions	\$4,750.00
Jaclyn Rose	Diagnostic Medical Sonography/Health Professions	\$4,750.00
Tomira Rozar	Dental Hygiene/Health Professions	\$4,750.00
James Zuzzolo	Radiation Therapy/Health Professions	\$2,375.00

Justification

In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association.



BOARD OF TRUSTEES ACTION P2A
Approval Date: November 4, 2020

Resolution

Approve stipend for Nursing Clinical Faculty for Fall 2020 semester

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock L. Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve payment of stipends for the following individual in the Nursing Clinical Faculty in the amount indicated for the Fall 2020 semester.

<u>Name</u>	<u>Semester stipend amount</u>
<u>Adjunct</u>	
Mireille Juste**	\$1,200.00

** for ½ semester clinical only

Justification

Payment of Nursing Clinical Faculty stipends for the hiring and retention of skilled clinical instructors as per the negotiated agreement with the BCCFA.

Charge To: Nursing: Stipends

Account Number: 10-03-352000-601153



BOARD OF TRUSTEES ACTION P2B
Approval Date: November 4, 2020

Resolution

Approve Stipend

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Amount</u>	<u>Effective Dates</u>
Monica Rodriguez	Grant Writer/Grants Administration	\$500.00	09/01/20 – 12/31/20

Justification

To provide a monthly stipend for assuming additional responsibilities to extract and organize data needed for analysis and reporting by our external evaluators on several US Department of Education projects to ensure data is available for the annual reports. These responsibilities were previously handled by the Research Assistant who resigned. The stipend is paid through grant funds.

Charge to: Grant Funds

Account Number:



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P3A
Approval Date: November 4, 2020

Resolution

Approve: Leave of Absence/Support Staff

Submitted By

Dr. Anthony Ross, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations, and Public Safety

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
John Onderdonk	Custodian/Buildings and Grounds	09/28/20 (retroactive)

Justification

Medical Leave



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P3B
Approval Date: November 4, 2020

Resolution

Approve: Return from Leave of Absence/Support Staff

Submitted By

Dr. Anthony Ross, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Minir Toska	Custodian/Buildings and Grounds	\$31,124.00 (pro-rated)	10/14/20 (retroactive)

Justification

Return from Non-Medical Leave



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P4A
Approval Date: November 4, 2020

Resolution

Retirement: Faculty

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the retirement of the following individual:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Effective Date</u>
Lillian Ostrander	Professor/Nursing/Health Professions/ Academic Affairs	02/01/21

Justification

Retirement



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P4B
Approval Date: November 4, 2020

Resolution

Retirement: Support Staff

Submitted By

Dr. Anthony Ross, Interim President

Dr. Lawrence Hlavenka, Executive Director, Public Relations & Community and Cultural Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Susan Williams	Executive Secretary/Community and Cultural Affairs/ Public Relations & Community and Cultural Affairs	01/01/21

Justification

Retirement



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P4C
Approval Date: November 4, 2020

Resolution

Retirement: Confidential Staff

Submitted By

Dr. Anthony Ross, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations & Public Safety

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Christopher Talmo	Director of Custodial Services/Buildings and Grounds	01/01/21

Justification

Retirement