

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, November 6, 2019
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Wednesday, **November 6, 2019**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Acting Chair Gerard L. Carroll called the meeting to order at 5:01 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, November 26, 2018."

Ms. Judy Verrone, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P. administered the Oath of Office to the following trustees:

- ❖ Mr. Gerard L. Carroll
- ❖ Ms. Krista J. Flinn
- ❖ Ms. Ritzy Moralez-Diaz
- ❖ Mr. Stephen F. Pellino, Esq.
- ❖ Mr. Adam Silverstein

ROLL CALL

Present

Ms. Dorothy Blakeslee
Mr. Gerard L. Carroll
Mr. Patrick J. Fletcher
Ms. Krista J. Flinn
Mr. Mark Longo
Ms. Ritzy Moralez-Diaz
Mr. Stephen F. Pellino, Esq.
Dr. Sheetal Ranjan – arrived at 5:20 p.m.
Mr. Adam Silverstein
Mr. Bryant Gomez, Alumni Trustee

Also Present

Dr. Michael D. Redmond, President
Mr. Andres Acebo, Esq.
Mr. Joseph DeCotiis, Esq.
Ms. Arlene Q. Perez, Esq.
Ms. Judy Verrone, Esq.

Regrets

Mr. Joseph Barreto

PLEDGE OF ALLEGIANCE

Vice Chair Carroll led those present in the Pledge of Allegiance.

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Reorganization Resolutions:

Acting Chair Carroll requested a motion to open to the public for comments on Reorganization Resolutions 1 thru 5.

A motion was made by Trustee Fletcher and seconded by Trustee Longo. All trustees were in favor.

1. Designation of Depositories – Authorized Signatures
2. Board Meeting Dates and Official Publications
3. Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College
4. Reaffirm Policies of the Board of Trustees
5. Exempt from Bidding: Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Gibling, L.L.P.

Open to the Public:

During the open session, the public did not comment on resolutions R1 to R5.

Acting Chair Carroll requested a motion to close the open session. A motion was made by Trustee Moralez-Diaz and seconded by Trustee Blakeslee. All trustees were in favor.

Acting Chair Carroll requested a motion to approve the Reorganization resolutions 1 to 5. Trustee Flinn made a motion to approve resolutions 1 to 5, and this motion was seconded by Trustee Fletcher. All members present were in agreement.

Roll Call Vote to approve Reorganization Resolutions 1 thru 5:

Mr. Joseph A. Barreto - Absent
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. Patrick J. Fletcher - Yes
Ms. Krista J. Flinn - Yes
Mr. Mark Longo - Yes
Ms. Ritzy Moralez-Diaz - Yes
Mr. Stephen F. Pellino, Esq. - Yes
Dr. Sheetal Ranjan – Absent – arrived at 5:20 p.m. Not present for vote on resolutions 1-5.
Mr. Adam Silverstein - Yes
Mr. Bryant Gomez, Alumni Trustee - Yes

Motion passed – 9 – Yes, 2 – Absent

At 5:10 p.m. Acting Chair Carroll requested a motion to enter into executive session.

On behalf of Vice Chair Carroll, "Pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the following matters will be discussed by the Board in closed session they are: personnel matters. The discussion will become public when the need for confidentiality no longer exists."

A motion was made by Trustee Longo and seconded by Alumni Trustee Gomez. All trustees were in favor.

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The board meeting resumed at 6:10 p.m.

Acting Chair Carroll requested a motion to return to open session. A motion was made by Trustee Longo and seconded by Trustee Blakeslee. All were in agreement.

SECRETARY

In the absence of Secretary Barreto, Acting Chair Carroll requested approval of the board and executive session minutes dated October 1, 2019 and the Consent Agenda dated November 6, 2019.

TREASURER'S REPORT – AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS

Treasurer Blakeslee informed the board members that the Audit and Finance Committee met and reviewed the financial position of the college and recommends resolutions A/F 1 to A/F 5.

PRESIDENT'S REPORT

President Redmond welcomed the new trustees to the Bergen Community College Board.

Dr. Redmond attended the ACCT National Legislative Conference with Acting Chair Carroll, Trustee Ranjan and Alumni Trustee Gomez. Dr. Redmond attended the following sessions:

- Pre-Congress Workshop – Policy Guidelines for Fiscal Health and Management
- Courage and Vision, Performance Excellence, Alamo Colleges District.
- Riverside Community Colleges District Uses Algorithm Based Student Planning to Improve Completion Metrics
- Conducting an Effective CEO Search

On October 30, 2019, President Redmond attended the PTK Induction Ceremony. Approximately 600 individuals attended in the newly refurbished gym. Alumni Trustee Gomez was the speaker.

Update on Presidential Search

There are two resolutions included in the board agenda for the Presidential Policy and Profile.

Dr. Hlavenka organized and facilitated sessions on campus to gather feedback on the profile. Two panel discussions and two student focus groups were held. Trustee Blakeslee represented the board at both panel sessions.

AUDIT AND FINANCE AND LEGAL AFFAIRS

Treasurer Blakeslee, Chair, Audit and Finance Committee recommended approval of Audit and Finance Resolutions A/F 1 to A/F 5.

BOARD OF SCHOOL ESTIMATE

No meeting scheduled with the Board of School Estimate.

EDUCATION AND STUDENT AFFAIRS

Acting Chair Carroll recommended approval of Education and Student Affairs Resolutions E/SA 1 to E/SA 5.

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PERSONNEL

Trustee Fletcher, Chair, Personnel Committee informed the board members that the Personnel Committee met on October 22, 2019 and would like to recommend P 1 to P 12 for approval.

SITE AND FACILITIES

Trustee Longo, Chair, Site and Facilities Committee informed the board members that Site and Facilities met on October 23, 2019. At this time, the committee recommending SF 1, 2 and 3.

Alumni Trustee

Report from Alumni Trustee Gomez:

Alumni Trustee Gomez attended the 2019 Student Government Retreat on Saturday, October 12th. During the retreat, he organized a 1-hour workshop session that focuses on core leadership skills and redefining what SGA stands for. He also helped senators create SMART semester goals for the organization and for themselves. He had the opportunity to eat dinner with the executive board and with the newly sworn-in senators, discussing further initiatives and perspectives regarding the college's future.

Bryant also had the opportunity to attend the 2019 ACCT Leadership Congress alongside Trustee Carroll, Trustee Ranjan, and President Redmond. The trip to San Francisco was great and he learned so much from the sessions organized by ACCT. He is also currently serving as a member of the ACCT Student Trustee Advisory Committee. This committee focuses on providing insight concerning issues from the student's perspective to the ACCT Board and the ACCT Management regarding policy issues and trends that affect students, ACCT programs, advocacy goals, and how to best educate student trustees about their role and responsibilities.

Lastly, Bryant had the opportunity to be the Alumni speaker for the 2019 Phi Theta Kappa Induction Ceremony on October 30th, 2019. One of the biggest joys he had was seeing the new faces of students as they were getting inducted into PTK and having the chance to speak with them one on one. The board officer did an amazing job and I am super glad I had the chance to share my story to the top students in the college.

VICE-CHAIRMAN'S REPORT

Acting Chair Carroll attended the following events:

October 2, 2019 – BCC Latino Heritage event.

October 3, 2019 – The Suzanne M. Helff Hall.

October 10, 2019 – Fall Kick-Off

October 14 thru October 19, 2019 – ACCT Leadership Conference

November 2, 2019 – The play "Picnic."

UNFINISHED BUSINESS/BOARD MEMBERS

Treasurer Blakeslee recognized Dr. Hlavenka for organizing and facilitating the sessions to gather feedback regarding the Presidential Profile.

Trustee Ranjan welcomed new trustees to the board. She provided the following report regarding the Presidential Search. The comments that were received through the on-line survey and panel discussions were all taken into account in developing the Presidential Profile.

Trustee Ranjan is a candidate for a three-year term position for the next election cycle which is a regional nomination committee appointment.

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Trustee Morales-Diaz thanked the members of the board and looks forward to her service to the college.

Acting Chair Carroll appointed a reconstituted nominating committee for election of officers:
They are:

Trustee Patrick Fletcher, Chair
Trustee Pellino
Trustee Longo

The Nominating Committee will present their report on Tuesday, December 3, 2019.

Acting Chair Carroll requested a motion to close the Unfinished Business/Board Members portion of the meeting. A motion was made by Trustee Longo and seconded by Trustee Morales-Diaz.
All were in agreement.

NEW BUSINESS/BOARD MEMBERS

No new business was discussed.

OPEN TO THE PUBLIC

Professor Sheehan, Chair, Academic Department Chairs Organization (ADCO), distributed a resolution to the board members regarding Academic Department Chairs Organization regarding release time for Academic Department Chairs.

Acting Chair Carroll requested a motion to close the public portion of the meeting. A motion was made by Trustee Fletcher and seconded by Trustee Longo.

ADOPTION OF BOARD MINUTES

Acting Chair Carroll requested a motion to accept the following minutes:
Approval of the board minutes dated October 1, 2019.
A motion was made by Trustee Longo and seconded by Trustee Flinn.

Roll Call Vote to approve the October 1, 2019 board meeting minutes:

Mr. Joseph A. Barreto - Absent
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. Patrick J. Fletcher - Yes
Ms. Krista J. Flinn - Yes
Mr. Mark Longo - Yes
Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. - Abstain
Dr. Sheetal Ranjan - Yes
Mr. Adam Silverstein - Abstain
Mr. Bryant Gomez, Alumni Trustee - Yes

Motion passed – 8 – Yes, 2 – Abstentions and 1 Absent.

Roll Call Vote to approve the October 1, 2019 executive session meeting minutes:

Acting Chair Carroll requested a motion to accept the following minutes:

Approval of the executive session minutes dated October 1, 2019.

A motion was made by Trustee Longo and seconded by Trustee Blakeslee.

Mr. Joseph A. Barreto - Absent
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. Patrick J. Fletcher - Yes
Ms. Krista J. Flinn - Yes
Mr. Mark Longo - Yes
Ms. Ritzy Morales-Diaz - Abstain
Mr. Stephen F. Pellino, Esq. - Abstain
Dr. Sheetal Ranjan - Yes
Mr. Adam Silverstein - Abstain
Mr. Bryant Gomez, Alumni Trustee - Yes

Motion passed – 7 – Yes, 3 Abstentions and 1 – Absent.

APPROVAL OF THE CONSENT AGENDA

Vice Chair Carroll requested a motion to approve the Consent Agenda, dated November 6, 2019.

Audit and Finance - A/F 1 to A/F 5.

Education and Student Affairs – E/SA 1 to E/SA 5.

Personnel – P 1 to P 12.

Site and Facilities – S/F1 to S/F3.

A motion was made by Trustee Blakeslee and seconded by Trustee Flinn.

Roll Call Vote for approval of the consent agenda dated November 6, 2019.

Mr. Joseph A. Barreto - Absent
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. Patrick J. Fletcher - Yes
Ms. Krista J. Flinn – Yes
Mr. Mark Longo – Yes

Trustee Mark Longo abstained from voting on Resolution A/F1:

***Exempt from Bidding: Appointment General Counsel –
DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.***

Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. - Yes
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein – Yes

Trustee Silverstein abstained from voting on Resolution S/F2:

To authorize a Change Order #1 to RSC Architects to provide additional scope of work for the preparation of plans and specifications for three separate bids over next three years for the Baseball/Softball Fields Dugouts and Bleachers, and Soccer Fields Bleachers at Paramus Campus.

Mr. Bryant Gomez, Alumni Trustee - Yes

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9 Yes on A/F1, 1 Abstention, 1 Absent
10 Yes on A/F2 to A/F5, 1 Absent
10 Yes on E/SA1 to E/SA5, 1 Absent
10 Yes on P1 to P12, 1 Absent
10 Yes on S/F1 and S/F3, 1 Absent
9 Yes on S/F2, 1 Abstention, 1 Absent

Motion passed – 10 – Yes, 1 – Absent

Approved Resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted to approve the following invoice:

September 1, 2019 to September 30, 2019 DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 46,595.89.

A/F2 – Authorization to continue to purchase gasoline for College Vehicles on the County of Bergen Contract #17-41 for the balance of the contract period.

Approval is hereby granted for the purchase of gasoline for College vehicles from Rachles/Michele's Oil Company, Inc., through the County of Bergen Contract #17-41, through September 20, 2020 for an estimated amount of \$38,000.00.

A/F3 - Authorization to purchase maintenance and custodial supplies as needed through discounted catalog pricing on NJ State Contract M-0002.

Approval is hereby granted to purchase various maintenance and custodial supplies as needed from the two authorized NJ State Contract vendors through competitive catalog pricing for the period October 15, 2019 through June 30, 2020, at an estimated cost of \$55,000.00. See list below for the vendor names and numbers for the two authorized suppliers on the NJ State Contract:

A/F4 - Continuing Education: Authorization to Approve Payment to Super Science Programs for Kids for providing Science/STEM Programs for children.

Approval is hereby granted to pay Super Science Programs for Kids an amount not to exceed \$23,655 for providing 12 science courses for children on campus at BCC Kids & Teens Programs during Summer 2019.

A/F5 - Replacement of Policy and Procedure.

Approval is hereby granted to replace the following Policies with Fee Change Policy:

FIN: 001-001:2018 Child Development Center

FIN: 003-001:2018 Locker Fee

FIN: 005-001:2018 Membership for the Institute for Learning in Retirement

FIN: 010-001:2018 Dental Clinic Fee

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E/SA1 - To accept award P335A190359 funded at \$205,750.00 for Year One of a Childcare Access Means Parents in School (CCAMPIS) Program grant from the U.S. Department of Education, and to authorize President Michael D. Redmond or his designee to execute required documents.

Approval is hereby granted for acceptance of award P335A190359 in the amount of \$205,750.00 for Year One of a CCAMPIS Program grant from the U.S. Department of Education. CCAMPIS is a four-year project with each of the subsequent three years separately funded at the same or slightly increased levels, contingent on the availability of federal funds and the successful attainment of goals and outcomes. Total funding over the four-year project is expected to be at least \$823,000.00.

The purpose of Bergen's CCAMPIS grant is to expand accredited childcare services for student parents and to support the center's infrastructure development needs. The CDC team will create parent workshops for early childhood students, re-open a third classroom, and expand center hours for families on Saturdays and evenings. CDC will also seek technology improvements, including the use of I-pad applications and program support materials.

E/SA2 – To authorize execution of a renewal agreement with The College of New Jersey (Partnering College) to provide post-secondary education to students with intellectual disabilities in accordance with a grant received from the U.S. Department of Education (Grant Award #P407A150069), and to authorize President Michael D. Redmond or his designee to execute required documents.

Approval is hereby granted for renewal an agreement with The College of New Jersey (TCNJ) for year 5 of the Transition Program for Students with Intellectual Disabilities (TPSID) grant consistent with the agreed upon scope of work and budget. The period of this agreement is October 1, 2019 through September 30, 2020, with an award amount of \$132,038.60.

E/SA3 - To authorize submission of a GROWING APPRENTICESHIP IN NONTRADITIONAL SECTORS (GAINS) grant proposal in the preliminary amount of \$600,000.00 to the NJ Department of Labor and Workforce Development, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted for submission of a GROWING APPRENTICESHIP IN NONTRADITIONAL SECTORS (GAINS) grant proposal in the preliminary amount of \$600,000.00 to the NJ Department of Labor and Workforce Development.

E/SA4 - To authorize acceptance of a subcontract from County College of Morris (CCM) as a subrecipient partner in their Scaling Apprenticeship Advance Manufacturing grant awarded by the US Department of Labor, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted for participation in a partnership with lead agency County College of Morris along with Raritan Valley, Hudson, Mercer, and Rowan Community Colleges. The proposed project funding was awarded (award number HG-33031-19-60-A-34) on July 15, 2019 in the four-year amount of \$3,999,823.00. Bergen's subcontract is approximately \$157,500.00 over the four-year grant period (\$39,375.00 annually).

E/SA5 - Appointment: Advisory Committee Members.

Approval is hereby granted to appoint Advisory Committee members for a three-year term (unless otherwise specified), effective November 6, 2019.

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P1A - Approve: Memorandum of Understanding for a salary adjustment.

Approval is hereby granted for the Memorandum of Understanding between Bergen Community College and the Professional Staff Association for a salary adjustment for the following individual.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Giselle Pacheco	Senior Financial Aid Specialist/ Financial Aid/Student Affairs	\$62,454.39	7/1/2018 (retroactive)

P1B - Approve: Memorandum of Understanding for a salary adjustment.

Approval is hereby granted for the Memorandum of Understanding between Bergen Community College and the Professional Staff Association for a salary adjustment for the following individual.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Jeanette Dones	Senior Financial Aid Specialist/ Financial Aid/Student Affairs	\$61,158.78	07/01/18 (retroactive)

P2 – Approve: Grant Staff

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Vittoria Fronte	Research Assistant/Institutional Effectiveness	\$45,000.00	11/18/19 (pro-rated)

P3 – Approve: Grant Funded Staff

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Faith Kallert	Business Liaison – Southern Region (New Jersey Healthworks Grant)/ Continuing Education and Workforce Development	\$68,500.00	11/25/19 (pro-rated)

P4 – Approve: Student Affairs Athletic Program (Coaching Staff)

Approve is hereby granted for the appointment of the following individuals to part-time Assistant Coach positions at the stipends indicated:

<u>Name</u>	<u>Assistant Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Leslie Castro	Cross Country	\$3,500.00	08/01/19 – 11/30/19 (retroactive)
James Fitzgerald	Men’s Baseball	\$3,500.00	08/01/19 – 05/31/20 (retroactive)
Ernie Thuring	Men’s Basketball	\$3,500.00	10/01/19 – 03/31/20 (retroactive)
Tajuan Torres	Men’s Basketball	\$3,500.00	10/01/19 – 03/31/20 (retroactive)

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P5A - Approve Positions/Titles and job descriptions (Confidential)

Approval hereby granted for the following positions, titles and job descriptions:

Annual Fund Coordinator
Database and Office Coordinator
Finance and Scholarship Manager

P5B - Approve Position/Title and job description (Confidential Staff)

Approval hereby granted for the following position and title:

Managing Director of Systems Integrations

P5C - Approve Position/Title and job description (Confidential)

Approval is hereby granted for the following position and title:

Managing Director of Records and Information Management (Confidential Staff)

P6A - Resignation: Coaching Staff

Approval is hereby granted to accept the resignation of the following individuals:

<u>Name</u>	<u>Position/Sport</u>	<u>Effective Date</u>
Kenya Carruthers	Assistant Coach/Men's Basketball	09/20/19 (retroactive)
Jaden Pinkett	Assistant Coach/Men's Basketball	10/01/19 (retroactive)

P6B - Resignation – Support Staff

Approval is hereby granted to accept the resignations of the following individuals:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Keron Best	Custodian/Buildings & Grounds	10/18/19 (retroactive)
Jaakan Massac	Custodian/Buildings and Grounds	10/23/19 (retroactive)

P6C - Resignation: Confidential Staff

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Brandie Bookhart	Benefits Administrator /Human Resources and Employee Relations	11/01/19 (retroactive)

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P6D - Resignation: Professional Staff

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Sport</u>	<u>Effective Date</u>
Saiming Wong	System Administrator II/Information Technology	10/24/19 (retroactive)

P7A - Retirement: Professional Staff

Approval is hereby granted to accept the retirement for the following individual:

<u>Name</u>	<u>Title/Division</u>	<u>Retirement Date</u>
Hugh Knowlton	Supervisor – Grounds/ Buildings and Grounds	01/01/20

P7B - Retirement: Faculty

Approval is hereby granted to accept the retirement of the following individual:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Effective Date</u>
Martha Lowe	Professor/Biology and Horticulture/ Math, Science and Technology	02/01/20

P8 - Leave of Absence/Support Staff

Approval is hereby granted to accept a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Dates</u>
Minir Toska	Custodian/Buildings and Grounds	10/20/19 (retroactive)

P9 - Abolishment of Policy and Procedure

Approval is hereby granted to abolish the following Policy:

1. Section B: BH: BHE Bargaining Unit-Directors.

P10 - To adopt the following Presidential Profile

Approval is hereby granted to accept the adoption of the updated Presidential Policy for the Selection of a President for Bergen Community College.

P11 - To adopt the following Presidential Search Policy

Approval is hereby granted to accept the adoption of the updated Presidential Search Policy for the Selection of a President for Bergen Community College.

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R1 - Designation of Depositories – Authorized Signatures

Approval is hereby granted to designate depositories and authorized signatures.

R2 - Board Meeting Dates and Official Publications

Approval is hereby granted for the following schedule of regular meetings of the Board of Trustees for 2020.

2020 Meeting Dates

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location/Campus</u>
Tuesday	January 7	5:00 p.m.	TEC-128 BC●
Tuesday	February 4	5:00 p.m.	TEC-128 BC●
Tuesday	March 3	5:00 p.m.	Ciarco Learning Center +
Tuesday	April 7	5:00 p.m.	TEC-128 BC●
Tuesday	May 5	5:00 p.m.	TEC-128 BC●
Tuesday	June 2	5:00 p.m.	TEC-128 BC●
Tuesday	July 7	5:00 p.m.	TEC-128 BC●
Tuesday	August 4	5:00 p.m.	TEC-128-BC●
Tuesday	September 1	5:00 p.m.	TEC-128 BC●
Tuesday	October 6	5:00 p.m.	BCC at the Meadowlands Δ
** Wednesday	November 4	5:00 p.m.	TEC-128 BC●
	(Reorganization Meeting)		
Tuesday	December 1	5:00 p.m.	TEC-128 BC●

**Reorganization Meeting

R3 - Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College

Approval is hereby granted that the credit programs, curricula, and courses as published in the 2019 -2020 Bergen Community College Catalog as the official curricula of the College and until such time as they are revised, amended, rescinded, or new programs are adopted through the appropriate College policies and processes.

R4 - Reaffirm Policies of the Board of Trustees

Approval is hereby granted to reaffirm the policies of the Board of Trustees, as published on the college website:

R5 - Exempt from Bidding: Appointment General Counsel DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Approval is hereby granted for the appointment of the law firm of DeCotiis, FitzPatrick, Cole and Giblin, L.L.P., as general counsel for Bergen Community College for the year commencing January 1, 2020 and ending December 31, 2020, in accordance with their proposal which was submitted in response to the Request for Qualifications for Legal Services, issued by the College on September 23, 2019.

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S/F1 - To award professional services to Arcari & Iovino Architects for the preparation of plans and specifications for the replacement of the Ciccone Theatre existing roof (Levels 1 thru 3).

Approval is hereby granted to pay \$26,290.00 including Direct Costs to Arcari & Iovino Architects for the preparation of plans and specifications for the replacement of the Ciccone Theatre existing roof (Levels 1 thru 3).

S/F2 - To authorize a Change Order #1 to RSC Architects to provide additional scope of work for the preparation of plans and specifications for three separate bids over next three years for the Baseball/Softball Fields Dugouts and Bleachers, and Soccer Fields Bleachers at Paramus Campus.

Approval is hereby granted to issue Change Order #1, not to exceed \$9,000.00, to RSC Architects to provide additional scope of work for the preparation of plans and specifications for three separate bids over next three years for the Baseball/Softball Fields Dugouts and Bleachers, and Soccer Fields Bleachers at Paramus Campus.

S/F3 - Authorizing Execution of Memorandum of Agreement with Bergen County Utilities Authority (BCUA) memorializing BCUA's indemnification of Bergen Community College regarding the BCUA's Household Hazardous Waste (HHW) Program.

Approval is hereby granted to execute Memorandum of Agreement for indemnification of Bergen Community College by BCUA related to BCUA's (HHW) Program.

Vice Chair Carroll requested a motion to close the open session of the board meeting.
A motion was made by Trustee Blakeslee and seconded by Trustee Longo.

ADJOURNMENT

As no further business was brought before the Board of Trustees, Acting Chair Carroll asked for a motion to adjourn the board meeting.

Trustee Morales-Diaz made a motion to adjourn the meeting, seconded by Trustee Ranjan.
All trustees were in favor.

The board meeting adjourned at 6:45 p.m.

Thank you,

Trustee, Joseph A. Barreto
Secretary, Board of Trustees