

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Wednesday, November 7, 2018
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on **Wednesday, November 7, 2018**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:01 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, January, 2018."

ROLL CALL

Present

Mr. Joseph A. Barreto
Ms. Dorothy Blakeslee
Mr. Gerard L. Carroll
Mr. James Demetrakis – participated by teleconference.
Mr. Mark Longo
Ms. Carol Otis
Ms. Sibora Peca, Alumni Trustee

Also Present

Dr. Michael D. Redmond, President
Ms. Judy Verrone, Esq.

Regrets

Mr. Patrick Fletcher
Ms. Irene Oujo
Dr. Sheetal Ranjan
Mr. Joseph Zarra

PLEDGE OF ALLEGIANCE

Chairperson Carol Otis led those present in the Pledge of Allegiance.

NOMINATING COMMITTEE REPORT

Trustee James Demetrakis, Chairman, Nominating Committee.

Trustee Demetrakis organized a teleconference call with the following committee members to discuss the slate of officers:

Trustee Mark Longo
Trustee Irene Oujo

The Nominating Committee recommended the following slate of officers to serve in 2019:

Carol D. Otis, Chairperson
Gerard L. Carroll, Vice-Chairman
Dorothy Blakeslee, Treasurer
Joseph Barreto, Secretary

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Chairperson Otis requested a motion on the 2019 slate of officers. A motion was made by Trustee Blakeslee and seconded by Trustee Longo.

Roll Call Vote for the 2019 Bergen Community College Officers

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. James Demetrakis – Yes
Mr. Patrick J. Fletcher - Absent
Mr. Mark Longo - Yes
Ms. Carol Otis - Yes
Ms. Irene Oujo - Absent
Dr. Sheetal Ranjan – Absent
Mr. Joseph Zarra – Absent
Ms. Sibora Peca - Yes

Motion passed – 7 – Yes, 5 – Absent.

Reorganization Resolutions:

Chairperson Otis requested a motion to open to the public for comments on Reorganization Resolutions 1 thru 6.

A motion was made by Vice-Chairman Carroll and seconded by Trustee Longo. All trustees were in favor.

1. Designation of Depositories – Authorized Signatures
2. Board Meeting Dates and Official Publications
3. Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College
4. Reaffirm Policies of the Board of Trustees
5. Exempt from Bidding: Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.
6. Exempt from Bidding: Appointment Labor Negotiator: Eric M. Bernstein & Associates, L.L.C.

Open to the Public:

During the open session, the public did not comment on resolutions R1 to R6.

Chairperson Otis requested a motion to close the open session. A motion was made by Trustee Longo and seconded by Vice-Chairman Carroll. All trustees were in favor.

Chairperson Otis requested a motion to approve the Reorganization resolutions 1 to 6.

Trustee Longo made a motion to approve resolutions 1 to 6, and this motion was seconded by Vice-Chairman Carroll. All members present were in agreement.

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Roll Call Vote for approval of Reorganization Resolutions – 1 thru 6:

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. James Demetrakis – Yes
Mr. Patrick J. Fletcher - Absent
Mr. Mark Longo - Yes
Ms. Carol Otis - Yes
Ms. Irene Oujo - Absent
Dr. Sheetal Ranjan – Absent
Mr. Joseph Zarra – Absent
Ms. Sibora Peca - Yes

Motion passed – 7 – Yes, 5 – Absent.

VICE-CHAIRMAN’S REPORT

Vice-Chairman Carroll attended the following Bergen Community College events:

- October 12, 2018 – IBM/BCC Hackathon – Master the Mainframe presentation.
- October 16, 2018 – Annual Fall Kick-Off
- The week of October 22nd, 2018 – the 2018 ACCT Leadership Congress along with Chairperson Otis, Trustee Ranjan and President Redmond.
- November 1, 2018 – BCC Open House along with Chairperson Otis.
- November 3, 2018 – Theatre production of “Barefoot in the Park”.

SECRETARY

On October 16, 2018, Secretary Barreto attended the Fall Kick-Off and on October 30, 2018, he attended the Hispanic Heritage Celebration.

TREASURER’S REPORT – AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met on October 18, 2018, and reviewed the financial position of the college and recommends resolutions A/F 1 to A/F 13.

PRESIDENT'S REPORT

President Redmond reported on the following topics:

- ❖ The Bergen Community College Holiday event will be held on Thursday, December 6, 2018. All trustees, foundation board members, faculty and staff are invited to attend.
- ❖ The Fall 2018 Open House went very well. Approximately 400 families attended this event and 41 new students registered for the spring semester. Dr. Redmond thanked Ms. Kate Plessing-Brunetto and the Admissions Staff for organizing a wonderful event.
- ❖ Digital media and ad campaigns for the Community College Opportunity Grant will begin November 12th. A new website has been developed, and a free tuition telephone line and email address have been created: 201-879-FREE, tuitionfree@bergen.edu. A point of contact has been hired, Jeanette Dones and Larry Hlavenka, Executive Director, Public Relations and Community and Cultural Affairs, are providing leadership at the executive staff level. Ms. K. Fazal, Tutoring and Learning Resource Center is developing special strategies to assist these students with a successful semester.

Dr. Victor Anaya, Executive Director, Finance, introduced the individuals who were instrumental in the completion of this competitive grant application.

President Redmond thanked Dr. Yakowicz for his expertise and leadership in the application of the Community College Opportunity Grant.

- ❖ On October 4, 2018, Bergen Community College hosted the first county wide Gay-Straight Alliance Summit. Approximately 200 students participated from various Bergen County School districts. This was sponsored by Freeholder Tracy Zur. Dr. Redmond was a guest speaker at the conference.
- ❖ President Redmond congratulated Trustee Sheetal Ranjan in her work in Criminal Justice. She held the first Congressional briefing for the Division of Women and Crime of the America Society for Criminology.
- ❖ Dr. Redmond attended the ACCT Conference, New York City, New York. President Redmond, Chairperson Otis, and Frank Reilly presented "Technology on Campus."

Ms. Elda Pere was a guest speaker at ACCT, a Bergen Community College and PTK honor student.

President Redmond introduced Dr. William Mullaney, Vice-President, Academic Affairs to introduce Dr. Lynn Tincher-Ladner, President and Chief Operating Officer, Phi Theta Kappa.

Dr. Lynn Tincher-Ladner congratulated President Redmond, Board of Trustees, Faculty, Staff and students for your support of Phi Theta Kappa.

COMMITTEES

AUDIT AND FINANCE AND LEGAL AFFAIRS

Treasurer Blakeslee of the Audit and Finance Committee recommended approval of Audit and Finance Resolutions A/F 1 to A/F 13.

BOARD OF SCHOOL ESTIMATE

No meeting scheduled with the Board of School Estimate.

EDUCATION AND STUDENT AFFAIRS

Secretary Barreto, Chairperson, Education and Student Affairs Committee recommended approval of E/SA 1 thru E/SA 5 and the board minutes dated October 2, 2018 and October 17, 2018 and the executive session minutes dated, October 2, 2018.

PERSONNEL

On behalf of Trustee Demetrakis, Vice-Chairman Carroll a member of the Personnel Committee, recommended resolutions P1 thru P7 for board approval.

SITE AND FACILITIES

Trustee Longo recommended resolutions SF1 and SF2 for board approval.

STRATEGIC PLANNING AND ISSUES

No report.

Alumni Trustee

Ms. Peca attended the Student Government fall retreat and the Fall Kick-Off event.

CHAIRPERSON'S COMMENTS

Chairperson Otis attended the ACCT Conference in New York City, New York.

UNFINISHED BUSINESS/BOARD MEMBERS

No unfinished business.

NEW BUSINESS/OPEN TO THE PUBLIC

President Redmond reported that commencement will be held on Thursday, May 23, 2019. The date that is usually scheduled is not available due to a concert.

OPEN TO THE PUBLIC

Chairperson Otis requested a motion to Open to the Public. Treasurer Longo made a motion to open to the public, seconded by Trustee Barreto. All trustees were in favor.

No one from public spoke at the board meeting.

Chairperson Otis requested a motion to close the open session of the board meeting. A motion was made by Trustee Barreto and seconded by Trustee Longo.

All trustees were in favor.

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ADOPTION OF MINUTES

Secretary Barreto recommended approval of the following minutes:

Board Minutes:
October 2, 2018
October 17, 2018

Executive Session Minutes:
October 2, 2018

Chairperson Otis requested a motion to accept the following minutes:
October 2 and October 17, 2018 and executive session minutes, October 2, 2018.

A motion was made by Secretary Barreto and seconded by Trustee Longo.

Roll Call Vote for approval of the board minutes dated October 2 and October 17, 2018 and the executive session minutes dated, October 2, 2018.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. James Demetrakis – Yes
Mr. Patrick J. Fletcher - Absent
Mr. Mark Longo - Yes
Ms. Carol Otis - Yes
Ms. Irene Oujo - Absent
Dr. Sheetal Ranjan – Absent
Mr. Joseph Zarra – Absent
Ms. Sibora Peca - Abstained

Motion passed – 6 – Yes, 1 – Abstention and 5 Absent.

Chairperson Carol Otis stated, “The minutes have been approved.”

APPROVAL OF THE CONSENT AGENDA

Chairperson Otis requested a motion to approve the Consent Agenda, dated November 7, 2018.

Audit and Finance - A/F 1 to A/F 13.
Education and Student Affairs - E/SA 1 to E/SA 5
I-1 thru I-3.
Personnel – P 1 thru P 7.
Site and Facilities – S/F 1 and S/F 2.

A motion was made by Trustee Blakeslee and seconded by Trustee Longo.

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Roll Call Vote for approval of the consent agenda dated November 7, 2018.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. James Demetrakis – Yes
Mr. Patrick J. Fletcher - Absent
Mr. Mark Longo – Yes

***Trustee Mark Longo abstained from voting on Resolution A/F1
Exempt from Bidding: Appointment General Counsel –
DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.***

Ms. Carol Otis - Yes
Ms. Irene Oujo - Absent
Dr. Sheetal Ranjan – Absent
Mr. Joseph Zarra – Absent
Ms. Sibora Peca - Yes

Motion passed – 7 – Yes, 5 – Absent.

Chairperson Carol Otis stated, “The consent agenda has been approved.”

At 5:36 p.m. an Executive Session was held.

On behalf of Chairperson Otis, “Pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the following matters will be discussed by the Board in closed session
Contract negotiations.

The discussion will become public when the need for confidentiality no longer exists.”

Chairperson Otis requested a motion to enter into executive session.
A motion was made by Trustee Longo and seconded by Trustee Barreto.
All trustees were in favor.

At 6:21 p.m. the board meeting resumed.

Chairperson Otis requested a motion to open the board meeting. A motion was made by Trustee Blakeslee and seconded by Alumni Trustee Peca.
All trustees were in favor.

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Approval is hereby granted by the board of trustees for the following Audit and Finance Resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

September 1, 2018 to September 30, 2018 DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 36,615.51

A/F2 Approval of Labor Invoices – Eric M. Bernstein & Associates, L.L.C.

Approval for payment of the following labor invoice \$ 1,230.00
Invoice for September, 2018.

A/F3 - Authorization to award Public Bid P-2282 for On-Call General Contracting for a two-year period.

To award Public Bid P-2279 to Phillips Sport, LLC for the purchase of track and field equipment.

Award Public Bid P-2279 Track and Field Equipment which includes pole vault and high jump landing areas and related items, in the amount of \$50,146.00, to Phillips Sport, LLC.

A/F4 - To authorize a purchase from Aspire Technology Partners, LLC for a 3-year subscription to Cisco's Umbrella Cloud Security for Education Product.

Authorization to purchase a 3 year subscription to Cisco's Umbrella Cloud Security for Education at a cost not to exceed \$62,928.15 with Aspire Technology Partners, LLC on NJ State Contract 87720.

A/F5 - To renew CBORD software and hardware maintenance on electronic door locks for Pitkin, Meadowlands, Lyndhurst, Scoskie Hall and the Health Professions Building for a total of \$45,026.53 covering the period of 5/1/18 – 10/31/19.

To authorize the prorated 2nd year annual renewal of hardware maintenance on electronic door locks for Scoskie Hall and the Health Professions Building from 5/1/18 – 10/31/18 in the amount of \$7,620.50.

To authorize the annual renewal of CBORD software and hardware maintenance on electronic door locks from 11/1/18 – 10/31/19 for Pitkin building, Meadowlands, Lyndhurst, Scoskie Hall & Health Professions Building from 11/1/17 – 10/31/19 for a total of \$37,406.03.

A/F6 - To reject all bids received for Public Bid P-2286 Electric Deck Bread Oven.

A/F7 - Authorization to award Public Bid P-2285 for Snow Plowing Services for the Paramus, Hackensack and Meadowlands Campuses

Authorization to award Public Bid P-2285 for Snow Plowing Services to Downes Tree Service Co., Inc., for the estimated amount of \$1,672,200.00, for the period November 15, 2018 through April 30, 2021.

A/F8 - To award Public Bid P-2283 for Elevator Maintenance Service to Standard Elevator Corporation.

Authorization to award Public Bid P-2283 for Elevator Maintenance Service to Standard Elevator Corporation for the period November 15, 2018 through November 14, 2020, for an estimated amount of \$320,992.00.

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A/F9 - To authorize the purchase of two portable cardiac monitor/defibrillators from Zoll Medical Corporation for the Paramedic Science program. This is funded by Perkins Grant.

Authorization to purchase two X Series portable cardiac monitor/defibrillators, and related accessories, from Zoll Medical Corporation, at a cost of \$49,945.92, plus estimated shipping of \$125.00.

A/F10 - To authorize the annual renewal of support services of our Blackboard Analytics perpetual licensing as well as the annual managed hosting and maintenance services to support Blackboard Intelligence customizations for the Student Management Suit with Blackboard Inc. at a cost of \$58,949.42.

Authorization to renew our annual support of Blackboard Analytics licensing and managed hosting and maintenance services with Blackboard Inc at a cost of \$58,949.42.

A/F11 - To authorize the life cycle replacement of the large high-speed copier in the Copy Center.

Authorization to lease a Canon VarioPRINT DP 130 Digital Press from Canon USA as per NJ State Contract A40462, at a monthly lease cost of \$602.00 for the term of 60 months. In addition, each copy is charged at the rate of \$0.0033 each. Cost includes installation, delivery, training, toner supplies, and all parts and labor required for repairs and regular maintenance. See list below for total monthly cost from several authorized NJ State Contract vendors with comparable high speed copiers:

A/F12 - Authorization to purchase maintenance and custodial supplies as needed through discounted catalog pricing on NJ State Contract M-0002.

Authorization to purchase various maintenance and custodial supplies as needed from the two authorized NJ State Contract vendors through competitive catalog pricing for the period October 15, 2018 through June 30, 2019, at an estimated cost of \$55,000.00. See list below for the vendor names and numbers for the two authorized suppliers on the NJ State Contract:

A/F13 – To authorize services provided by Ajilon and Accounting Principals which are Divisions of Adecco, for the provision of temporary staffing for the Financial Aid and Payroll departments.

Authorization to spend an amount not to exceed \$40,000.00 with Ajilon and Accounting Principals, Divisions of Adecco, for the provision of temporary employees.

Approval is hereby granted by the board of trustees for the following Education and Student Affairs Resolutions:

E/SA1 - Authorize submission of an application for the Humanities Connections Planning Grant in the amount of \$35,000.00 from the National Endowment for the Humanities, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Authorize submission of Humanities Connections Planning Grant in the amount of \$35,000.00. The purpose of this project is to support innovative curricular approaches that foster productive partnerships among humanities faculty and their counterparts in Criminal Justice in order to encourage and develop new integrative learning opportunities for students. This award will give Bergen the opportunity to create a firm foundation for implementing the program. Through the creation of learning communities and contextualized courses integrating the humanities and criminal justice requirements and themes, this project will foster future law enforcement personnel with greater understanding of the narratives of the

communities they will serve and with stronger critical thinking, communication, and problem-solving skills.

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E/SA2 - Authorize submission of an application for the *Baked in Bergen*, Bergen County History and Culture Grant program in the amount of \$2,000 from Bergen County, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Authorize submission of Baked in Bergen, Bergen County History and Culture Grant program in the amount of \$2,000. The purpose of this project is to explore generational baking traditions and family-owned bakeries in Bergen County and the surrounding area through historical and ethnographic documentation, research and public programming. This pilot project would showcase biographies of bakers, stories, and recipes drawn from interviews, paired with large-format color portraits of the bakers, their stores and their products.

E/SA3 - Authorize submission of an application for Metallica's Scholars Initiative in the amount of \$100,000 from the American Association of Community Colleges and Metallica's All Within My Hands Foundation, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Authorize submission of Metallica's Scholars Initiative in the amount of \$100,000. Bergen Community College will maximize these funds to expand current strategic offerings in welding and soldering skills. A recent EMSI report commissioned by the College as well as documented inquiries from employers, identify specific welding skills as a potential program growth area based on projected regional employer needs. Through the purchase of updated and additional training equipment and materials, and continued recognition through the American Welding Society (AWS) as a certified testing center, Bergen students will have access to work-place-like equipment in industry-relevant raw materials with the opportunity to earn valued stackable credentials.

E/SA4 - Appointment: Advisory Committee Members

To appoint of Advisory Committee members for a three-year term (unless otherwise specified), effective November 7, 2018.

E/SA5 - To accept Community College Opportunity Planning Grant in an amount of \$250,000, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Authorize acceptance of the Community College Opportunity Pilot Program planning grant in the amount of \$250,000.00. Bergen Community College was one of the colleges selected to receive approximately \$2 Million in funds to support the Community College Opportunity Grant program, the state's free community college initiative that will provide last dollar awards to New Jersey community college students with adjusted gross income (AGI) under \$45,000. This \$250,000 planning grant will enable Bergen to build capacity for implementing the "last dollar" pilot. A brief summary is attached.

Approval is hereby granted by the board of trustees for the following Institutional Resolutions:

I-1 - Abolishment of Policy and Procedure

To abolish the following policy:

1. Section: B:BL – Human Resources - Support Staff (Reserved)

I-2 - Approval of the Bergen Community College Policy: Student Organization Guest Speaker.

To approve the Bergen Community College Board of Trustees Policy for Student Organization Guest Speaker.

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Approval is hereby granted by the board of trustees for the following Personnel Resolutions:

P1 - Appointment: Dean, Continuing Education & Workforce Development/Confidential

Approval is hereby granted for the appointment of the following individual to the position and salary indicated.

<u>Name</u>	<u>Rank/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Cinzia D'Iorio	Dean, Continuing Education & Workforce Development/Continuing Education Corporate & Public Sector Training	\$95,000	11/8/18

P2 - Appointment – Professional Staff

To approve the appointment of the following individual to the position and salary listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Hilda Castillo	New Student Enrollment Specialist/ Enrollment Services/Student Affairs	\$42,000.00 (pro-rated)	10/22/18 (retroactive)

P3 - Appointment: Student Affairs Athletic Program (Coaching Staff)

To approve the appointment of the following individuals to part-time Assistant Coach positions at the stipends indicated:

<u>Name</u>	<u>Assistant Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Kenya Carruthers	Basketball (M)	\$3,500.00	10/01/18 – 03/31/19 (retroactive)
Jaden Pinkett	Basketball (M)	\$3,500.00	10/01/18 – 03/31/19 (retroactive)

P4 – Resignation: Professional Staff

To accept the resignation of the following individual:

Annette Riser	Manager of Payroll/Finance	11/02/18 (retroactive)
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P5 - Resignation: Support Staff

To accept the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Marissa Drukker	Sr. Library Associate/Library Services/ Academic Affairs	10/19/18 (retroactive)

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P6 - Retirement: Administrators

To approve the amended retirement (P16 – September 4, 2018) of the following individual to change the retirement date:

Name	Position/Department/Division	Effective Date
Norman Shapiro	Director of Environmental Health and Safety	01/01/19

P7 - Termination: Support Staff

To terminate the following individual from the position indicated:

Name	Position/Division	Effective Date
Bernice McNeill	Custodian/Buildings and Grounds	10/09/18 (retroactive)

Approval is hereby granted by the board of trustees for the following Reorganization Resolutions:

R-1 - Designation of Depositories – Authorized Signatures

To designate depositories and authorized signatures.

R-2 - Board Meeting Dates and Official Publications

The following dates are to be approved for regular meetings of the Board of Trustees for 2019.

Day	Date	Time	Location/Campus
Tuesday	February 5	5:00 p.m.	TEC-128 BC●
Tuesday	March 5	5:00 p.m.	Ciarco Learning Center +
Tuesday	April 2	5:00 p.m.	TEC-128 BC●
Tuesday	May 7	5:00 p.m.	TEC-128 BC●
Tuesday	June 4	5:00 p.m.	TEC-128 BC●
Tuesday	July 9	5:00 p.m.	TEC-128 BC●
Tuesday	August 6	5:00 p.m.	TEC-128-BC●
Tuesday	September 3	5:00 p.m.	TEC-128 BC●
Tuesday	October 1	5:00 p.m.	BCC at the Meadowlands Δ
** Wednesday	November 6	5:00 p.m.	TEC-128 BC●
	(Reorganization Meeting)		
Tuesday	December 3	5:00 p.m.	TEC-128 BC●

**Reorganization Meeting

No meeting will be held in January.

Formal action may be taken at any of the meetings listed above. Portions of all meetings may be held in executive session to the extent allowed by law.

- 400 Paramus Road, Paramus, New Jersey
- + 355 Main Street, Hackensack, New Jersey
- Δ 1280 Wall Street West, Lyndhurst, New Jersey

Justification

To establish dates of the Board of Trustees Meetings in conformance with Policy 004-002:2018 Board Meetings with Official Publications.

These dates will be published in the following newspapers:
The Record and The Herald News.

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R-3 - Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College

Reaffirm the credit programs, curricula, and courses as published in the 2018-2019 Bergen Community College Catalog as the official curricula of the College and until such time as they are revised, amended, rescinded, or new programs are adopted through the appropriate College policies and processes.

R-4 - Reaffirm Policies of the Board of Trustees

Reaffirm the policies of the Board of Trustees, as published on the college website:

<https://bergen.edu/about-us/college-policies/>

R-5 - Exempt from Bidding: Appointment General Counsel DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Subject to contract negotiations, the Board of Trustees will appoint the law firm of DeCotiis, FitzPatrick, Cole and Giblin, L.L.P., as general counsel for Bergen Community College for the year commencing January 1, 2019 and ending December 31, 2019, in accordance with the proposal dated October 15, 2018, which was submitted in response to the Request for Qualifications for Legal Services, issued by the College on September 28, 2018.

R-6 - Exempt from Bidding: Appointment Labor Negotiator Eric M. Bernstein & Associates, L.L.C.

Subject to contract negotiations, the Board of Trustees will appoint the law firm of Eric M. Bernstein & Associates, L.L.C., as labor counsel for Bergen Community College for the year commencing January 1, 2019 and ending December 31, 2019, in accordance with the proposal dated October 9, 2018, which was submitted in response to the Request for Qualifications for Legal Services, issued by the College on September 28, 2018.

Approval is hereby granted by the board of trustees for the following Site and Facilities Resolution:

S/F1 – To authorize professional services with RSC Architects for the preparation of plans and specifications for the construction of a Culinary Building and Parking Deck in Hackensack.

Authorization to pay \$789,999.00, plus Alternate 1 in the amount of \$77,000.00, to RSC Architects for the preparation of plans and specifications for the Culinary Building and Parking Deck project located at the Ciarco Learning Center in Hackensack.

S/F2 - Exempt From Bidding: Authorization to Award Environmental Consulting Services to Hillmann Environmental Group, LLC.

Authorization to award environmental consulting services to Hillmann Environmental Group, LLC. to provide air monitoring for the asbestos abatement portion of Stem Student Research Center Project. The fee for these services will not exceed \$ 17,671.00.

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairperson Carol Otis asked for a motion to adjourn the board meeting.

Trustee Longo made a motion to adjourn the meeting, seconded by Trustee Barreto.
All trustees were in favor.

The board meeting adjourned at 6:22 p.m.

Thank you,
Trustee, Joseph A. Barreto
Secretary, Board of Trustees