

BOARD OF TRUSTEES
SPECIAL PUBLIC MEETING

Public Agenda

Wednesday, October 17, 2018 – 5:00 p.m.

Paramus Campus – Technology Building – Conference rooms B/C

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Pledge of Allegiance
- V. Institutional Resolution

Approve Institutional 1 Resolution:

To amend professional services agreement, awarded on October 2, 2018, to Cooley, L.L.P. to increase the contract to an amount not to exceed \$100,000.

- VI. Open to the Public
- VII. Close to the Public
- VIII. Adjournment



400 Paramus Road, Paramus, New Jersey 07652
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BOARD OF TRUSTEES ACTION: Institutional 1
Approval Date: October 17, 2018

Resolution

To amend professional services agreement, awarded on October 2, 2018, to Cooley, L.L.P. to increase the contract to an amount not to exceed \$100,000.

Submitted By

Victor Anaya, Executive Director, Finance

Action Requested

Authorizing an additional amount not to exceed \$100,000, for professional services with the Cooley Law Firm for continued assistance to the College in responding to a U. S. Department of Education's Federal Program Review.

Justification

The College requires the assistance of the Cooley Law Firm, who is experienced in assisting institutions of higher education in responding to financial aid program reviews conducted by the U. S. Department of Education.

The college has a need to procure these services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Cooley LLP has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the college.

These are professional services that are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5a(1).

Charge to: College Funds
Account Number: 10-02-243100-607566