

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Minutes of the Thursday, October 13, 2022  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Thursday, October 13, 2022 in the Ciarco Learning Center in room 102/103 at Bergen Community College, 355 Main Street, Hackensack, New Jersey. Chairperson Dorothy Blakeslee called the meeting to order at 5:02 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the state of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and on the College's website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, November 24, 2021." A revised annual meeting notice including the locations, dates and times of the remaining regular meetings of the Board of Trustees for 2022, including this meeting, was posted in the first-floor main lobby in the Pitkin Education Center for Bergen Community College and was published in The Record and The Herald News on July 12, 2022, and filed with the Clerk of the County on July 20, 2022.

**ROLL CALL**

Present

Mr. Joseph Barreto  
Mrs. Dorothy Blakeslee  
Mr. Patrick J. Fletcher  
Mr. Mark Longo – participated by telephone.  
Mrs. Ritzy Moralez-Diaz  
Dr. Sheetal Ranjan - late  
Miss Alicia Guidolin-Hocman, Alumni Trustee

Also Present

Dr. Eric M. Friedman, President  
Ms. Arlene Perez, Esq.

Regrets

Mr. Louis DeLisio  
Mr. Adam Silverstein  
Mr. Stephen F. Pellino, Esq.

**PLEDGE OF ALLEGIANCE**

Chairperson Blakeslee led those present in the Pledge of Allegiance.

**REPORTS**

**SECRETARY**

Trustee Barreto shared his report during the Unfinished Business portion of the meeting.

**TREASURER**

No report from Treasurer Fletcher.

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## **PRESIDENT'S REPORT**

### Hispanic Heritage Month

President Friedman thanked Gloria Cevallos and the Hispanic Heritage Committee for their efforts creating a fun and educational series of events. Keynote speaker Dr. Ivonne Diaz Claisse, the Founder, President and CEO of HISPA (Hispanics Inspiring Students' Performance and Achievement) will visit next week. Dr. Friedman, Trustee Barreto, Luis De Abreu, and students, Justin Diaz and Richard Boada Maldonado, traveled to the Hispanic Association of Colleges and Universities (HACU) annual conference. He thanked Ron Miller and the Bergen Community College Foundation for sponsoring the students.

### Board-Approved Policies

Dr. Friedman stated that any policies that have gone into the record and have been Board-approved are the College's regnant operating policies, confirming that everyone is following them or utilizing either the All College Forum or the Cabinet meetings as the place to suggest review or revision which will be taken up by the Policy Council. Dr. Friedman will review any recommendations sent to him, prior to the trustees' review. He added they are working hard to provide opportunities for participatory governance, with events such as the All College Forum, Faculty Senate meetings, Student Government Association meetings, Pizza with the President, and Town Halls.

### Bergen Resource Network / Student Small Business Support Specialists

Dr. Friedman announced that there will be a ribbon-cutting ceremony on Oct. 20<sup>th</sup> dedicating a new office space for the student small business support specialists program, located in the main campus outside of the One Stop. County Executive Jim Tedesco will be attending the event. Last month, more than 300 local entrepreneurs attended an event that offered workshops, professional services, and consultations with small business resource specialists at Bergen Community College. The county recently awarded an additional \$235,000 in grant funds to support this initiative.

### Congratulations

President Friedman reported that the Commission on Accreditation for Respiratory Care recently reviewed the College's respiratory program, and based on the outcomes reported, the program met or exceeded all thresholds for success on each of the required outcome measures.

President Friedman congratulated Biology Professor Dr. Luis Jimenez and three biology graduates who had their research on clean energy published in the summer issues of the journal, BIOS, a quarterly journal of biology.

Dr. Friedman congratulated cross country runner Anthony Bertollo, who earned Region 19's Male Scholar-Athlete Award.

### Open House

On October 12<sup>th</sup> a successful open house was held on the main campus.

### Alpine Learning Group

President Friedman reported that the College will receive an honor on Oct. 29<sup>th</sup> from the Alpine Learning Group, a Paramus organization dedicated to serving the needs of intellectually disabled members of our region.

### Hero 5K

On Sunday, November 13<sup>th</sup> the seventh annual Hero 5K walk was held. Monies raised will be used to support student veterans.

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**Ender Dedication**

On October 20<sup>th</sup> the Bergen Community College Foundation officially dedicated the Professor R. Neil Ender Memorial Mathematics and Science Walk-in Center as part of the nationally recognized Cerullo Learning Assistance Center. Dr. Friedman thanked the Ender family for their continued support of the College.

**Voting**

The College's main campus served as an early voting site in Bergen County.

**STEM**

Mr. Luis De Abreu, Director of the STEM Program.

Mr. De Abreu reported on the summer research program and the STEM poster competition. There were 59 STEM students and 14 Faculty mentors that participated at this event.

Mr. DeAbreu introduced some members of the winning teams:

- Bergen Routes, a web-based, way-finding phone application – Ohad Farkash, Matthew Paccione, Petar Petroski
- Nanoparticles Project – Sulsik
- Brain Computer Interface – Melissa Baykus

**COMMITTEE REPORTS**

**AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS**

Trustee Fletcher, Treasurer of Audit and Finance Committee, informed the board members that the Audit and Finance Committee met on September 28, 2022, and will recommend resolutions A/F1 to A/F5.

**EDUCATION AND STUDENT AFFAIRS**

Trustee Barreto, Chairman, Education and Student Affairs Committee, informed the board members that the Education and Student Affairs Committee met on September 27, 2022 and will recommend resolutions E/SA1 to E/SA4, and I1 and I2.

**PERSONNEL**

Trustee Morales-Diaz, Chairwoman of Personnel Committee, reported that the Personnel Committee met on September 28, 2022 and will recommend resolutions P1 to P7.

**SITE AND FACILITIES**

Trustee Morales-Diaz, on behalf of Trustee Longo, informed the board members that Site and Facilities met on September 27, 2022, and will recommend resolutions S/F1 to S/F3.

**STRATEGIC PLANNING AND ISSUES**

Trustee Ranjan informed the board members that Strategic Planning and Issues had no resolutions to recommend at this time.

**ALUMNI TRUSTEE REPORT**

Alumni Trustee Guidolin-Hocman informed the board members that she has met with both the Student

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Government Association and the Phi Beta Kappa advisors to review upcoming student events.

**CHAIRWOMAN'S COMMENTS**

Chairwoman Blakeslee informed the board members that she joined the Vice President of Student Affairs at the NJ Council of Developmental Disabilities Awards Luncheon, where Tracy Rand, Managing Director of the OSS, received a well-deserved award in regards to her work with the Turning Points Program.

Chairwoman Blakeslee appointed the 2022 Nominating Committee for the 2023 Election of Officers:

Trustee Longo, Chairman  
Trustee Pellino  
Trustee DeLisio

The Nominating Committee will present the slate of officers at the November 22<sup>nd</sup> board meeting at which time a vote will take place to approve these appointments.

**UNFINISHED BUSINESS/BOARD MEMBERS**

Trustee Barreto thanked Gloria Cevallos for her work in organizing the event for Hispanic Heritage month. He also thanked Luis De Abreu and his team for their dedicated work, and Dr. Friedman for always putting students first.

Trustee Ranjan thanked Secretary Barreto for his work, engagement, and dedication to the College. She also thanked Dr. Friedman for his support of the College and our students.

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting. A motion was made by Trustee Morales-Diaz and seconded by Trustee Barreto. All were in favor.

**NEW BUSINESS/BOARD MEMBERS**

Trustee Ranjan reminded the board that the ACCT Conference is coming up, and that two spots are open on the Nominating Committee. She declared her candidacy for the ACCT Executive Committee Board.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Fletcher. All were in favor.

**OPEN TO THE PUBLIC**

Chairwoman Blakeslee requested a motion to open to the Public. A motion was made by Trustee Barreto and seconded by Trustee Ranjan. All were in favor.

Dr. Trump recognized BCC's men's soccer team, who are the #3 ranked team in the country and are currently undefeated.

Trustee Barreto thanked Dr. Trump and Dr. Reyes for their dedication and service to BCC's students.

Chairwoman Blakeslee requested a motion to close the Open to the Public portion of the meeting. A motion was made by Trustee Morales-Diaz and seconded by Trustee Barreto. All were in favor.

Chairwoman Blakeslee requested a motion to approve the September 7, 2022 board meeting minutes. A motion was made by Secretary Barreto and seconded by Trustee Morales-Diaz. All were in favor.

**Roll Call Vote for approval of the board meeting minutes dated September 7, 2022.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Louis DeLisio – Absent  
Mr. Patrick J. Fletcher –Yes  
Mr. Mark Longo – Yes  
Ms. Ritzy Moralez-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Absent  
Miss Alicia Guidolin-Hocman - Yes

7 Yes, 3 Absent

Motion passed for approval of the September 7, 2022 board meeting minutes.

Chairwoman Blakeslee requested a motion to approve the Consent Agenda for Thursday, October 13, 2022. A motion was made by Secretary Barreto and seconded by Trustee Fletcher. Motion passed for Consent Agenda.

AF1 to AF5  
ESA1 to ESA4  
I1 and I2  
P1A to P7C  
SF1 to SF3  
No resolutions for Strategic Planning.

**Roll Call Vote for approval of the Consent Agenda dated October 13, 2022.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Louis DeLisio – Absent  
Mr. Patrick J. Fletcher - Yes

Mr. Mark Longo – Yes  
Trustee Longo abstained from voting on the resolution A/F1:  
Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Ms. Ritzy Moralez-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Absent  
Miss Alicia Guidolin-Hocman – Yes

6 Yes on A/F1, 1 Abstention, 3 absent  
7 Yes on A/F2 to A/F5, 3 Absent  
7 Yes on E/SA1 to E/SA4, 3 Absent  
7 Yes on I1 and I2, 3 Absent

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7 Yes on P1A to P7C, 3 Absent  
7 Yes on SF1 to SF3, 3 Absent

An executive session was not held.

**Approved resolutions:**

**A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.**

Approval is hereby granted for payment of the following legal vouchers: DeCotiis, FitzPatrick, Cole & Giblin, LLP.

August 1, 2022 to August 31, 2022                      \$24,863.28

**A/F2 – To authorize an extension of the Gourmet Dining contract through December 31, 2022 to facilitate uninterrupted campus dining services pending completing of the active food service RFP in process.**

Approval is hereby granted for authorization to spend an amount not to exceed \$250,000 with Gourmet Dining Services, to provide uninterrupted campus dining services for the period of August 1, 2022 thru December 31, 2022.

**A/F3 - To authorize renewal of membership in Education Advisory Board's (E.A.B.) Community College Executive Forum research and advisory services.**

Approval is hereby granted for authorization to enter into an agreement to renew the College's membership with Education Advisory Board for an additional three (3) years in the Strategic Advisory Services for Community Colleges from, October 2022 to October 2025. The cost of membership is \$33,810 for the first year, \$33,810 for the second year and third year. In addition, an invoice of \$1,500 in each Year of the Extended Term to offset travel and other administrative expenses.

**A/F4 – To reject all bids for Public Bid # P-2368.**

Approval is hereby granted to reject all bids received for Public Bid P-2368 Moving Partition Door Resurfacing and Refinishing.

**A/F5 – To authorize the purchase of furniture and installation as needed through discounted catalog pricing on various co-operative, county, and state purchasing agreements and contracts.**

Approval is hereby granted to authorize the purchase, delivery and installation of lounge, cafeteria, and office furniture, as needed, from the following co-operative, county, and state purchasing agreements and contracts:

E&I EI00140, CNR01354, CNR01448  
ESCNJ.AEPA-22A  
ESCNJ 22/23-08  
BC-NOI-21-001  
NJ State Contract # G-2004 Furniture  
HUNCCP Furniture, School & Office #202

**E/SA1 – Introduction of College Policy: College Readmission Policy.**

Approval is hereby granted to introduce the College Policy: College Readmission Policy.

**E/SA2 – To authorize submission of a grant application in the amount of \$300,000 to the National Science Foundation and authorize Dr. Eric M. Friedman, President, or his designee, to execute required documents.**

Approval is hereby granted to authorize an Advanced Technological Education grant application submission to the National Science Foundation and authorize President Eric M. Friedman, Ph.D. or his designee to execute required documents.

**ESA3 – To authorize submission of a grant application to the United States Department of Labor Strengthening Community College Training grant program and authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.**

Approval is hereby granted for submission of a grant application to the US Department of Labor SCCT program for approximately \$1.6 million and authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

**ESA4 - To authorize submission of a grant application in the amount of \$4,170,304.00 to the New Jersey Office of the Secretary of Higher Education and authorize Dr. Eric M. Friedman, President, or his designee, to execute required documents.**

Approval is hereby granted to authorize *The Enhancing a Safe and Inclusive Student Learning Environment* Project grant application submission to the New Jersey Office of the Secretary of Higher Education and authorize President Eric M. Friedman, Ph.D. or his designee, to execute the required documents.

**I-1 – Adoption of the mission statement for the President’s Advisory Council on Diversity, Equity, and Inclusion (PACDEI).**

Approval is hereby granted to formally adopt the mission statement of the President’s Advisory Council on Diversity, Equity, and Inclusion (PACDEI).

To memorialize a standing council related to diversity, equity, and inclusion at Bergen Community College.

**I-2 - Introduction of College Policy: IT Account Lifecycle.**

Approval is hereby granted to introduce the College Policy: IT Account Lifecycle.

**P1A – Appointment: Support Staff**

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Tammy Sullivan	Secretary/Facilities	\$36,000 (pro-rated)	10/17/2022

**P1B – Appointment: Clinical Coordinator**

Approval is hereby granted to appointment the individual listed below to the position of Clinical Coordinator at the stipends shown for the period September 1, 2022 - June 30, 2023.

<u>Name</u>	<u>Department/Division</u>	<u>Annual Stipend</u>
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Lisa Duddy	Dental Hygiene / Health Professions	\$4,750.00
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**P1C – Appointment: Support**

Approval is hereby granted to approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Keira Eichenlaub	Officer / Public Safety	\$35,000 (pro-rated)	10/17/2022
Colin Bleasdel	Officer / Public Safety	\$35,000 (pro-rated)	10/17/2022

**P1D – Appointment: Student Affairs Athletic Program (Coaching Staff)**

Approval is hereby granted to approve the appointment of the following individual to part-time Head Coach position at the stipend indicated:

<u>Name</u>	<u>Asst. Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Pablo Carasco	Men's Basketball	\$6,630	10/01/22 – 03/31/23

**P1E – Appointment/Transfer: Support Staff**

Approval is hereby granted to approve the transfer of the following individual to the position and salary indicated

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Dolores Piro	Sr. Secretary/ Business/ Academic Affairs	\$45,265.44 (remains the same)	10/14/2022

**P1F Appointment: Confidential**

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Maureen Rotker	Assistant Director/ HRIS and Compliance	\$76,000 (pro-rated)	10/17/2022

**P1G –Appointment: Confidential**

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Yessika Garcia-Guzman	Assistant Vice President/Financial Aid and Compliance/Student Affairs	\$120,000 (pro-rated)	10/17/2022

**P1H –Appointment: Confidential**



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Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Ellianne Gallardo	Associate Director/ Employee Relations and Organizational Development	\$87,000 (pro-rated)	12/14/22

**P1I - Appointment: Support Staff**

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Arben Spirollari	Custodian/Facilities	\$31,124 (pro-rated)	10/17/2022

**P1J - Appointment: Support Staff**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Tiana Vega	Secretary/ OSS/ Student Affairs	\$40,000 (pro-rated)	10/17/2022

**P1K - Appointment: Professional**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Jared Farra	Student Life Coordinator, Student Leadership and Technology/ Student Affairs/Student Life	\$54,000 (pro-rated)	10/17/22

**P1L - Appointment: Lecturers, Fall 2022 Semester**

Approval is hereby granted for the appointment of the following individuals as Lecturers for the Fall 2022 semester at the salary indicated.

<u>Name</u>	<u>Discipline/Division</u>	<u>Salary</u>
Aneta Braczyk	American Language /ESL /Humanities	\$22,285
Jamie Keller	Communication / Humanities	\$22,285
Alison Matika	English / Humanities	\$22,285

**P2A – Promotion: Professional**

Approval is hereby granted for the promotion of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
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Jack Miller	Group Teacher / Child Development Center / Academic Affairs	\$51,069.68	9/1/22
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**P2B - Promotion: Professional**

Approval is hereby granted for the promotion of the following individual from Senior Accounting Assistant to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Vladimir Gonel	Assistant Manager, Accounts Payable/ Finance	\$75,000 (pro-rated)	10/17/2022

**P2C - Promotion: Support**

Approval is hereby granted for the promotion of the following individual from custodian to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Minir Toska	Maintenance Repair Person /Maintenance/ Facilities	\$45,000 (pro-rated)	10/17/2022

**P2D - Promotion: Confidential**

Approval is hereby granted for the promotion of the following individual from Dean of Arts, Humanities & Wellness to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Adam Goodell	Senior Dean, Humanities Academic Affairs	\$134,000 (pro-rated)	10/17/2022

**P2D - Approve: Confidential - Title Change and Revised Job Description**

Approval is hereby granted for the title change and revised job description for the Senior Dean of Humanities.

**P2E - Promotion: Professional**

Approval is hereby granted for the promotion of the following individual from Coordinator of Enrollment Management to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Hilda Buitriago	Coordinator of Educational Outreach/ Student Affairs/Admissions & Recruitment	\$59,000 (pro-rated)	10/17/2022

**P2F - Approve: Confidential - Title Change and Revised Job Description**

Approval is hereby granted for the title change and revised job description for the Dean of Learning Support.

**P3 - Correction: Faculty**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

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<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Valeria Correa	Technical Assistant II / Tutoring Center / Academic Affairs (P1H - 8/2/22)	\$55,000	08/08/22 (retroactive)

**P4– Non-Renewal – Support Staff**

Approval is hereby granted for the non-renewal of the following individual prior to their ninety (90) probationary period expiring:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Gregory Khan	Maintenance Repairperson / Facilities	08/19/22 (retroactive)

**P5A - Rescind Appointment: Support Staff**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Paul Hemmendinger	Officer / Public Safety	\$35,000.00 (pro-rated)	09/16/22

**P5B - Rescind Appointment: Coaching Staff**

Approval is hereby granted to rescind the appointment of the following individual from the position indicated.

<u>Name</u>	<u>Position/Sport</u>	<u>Effective Date</u>
Paul Nganansou	Head Coach / Women's Soccer (P1C – 8/2/22)	9/7/22 (retroactive)

**P6A – Retirement: Administration**

Approval is hereby granted for the resignation for the purpose of retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Peter LeDonne	Director of Community and Cultural Affairs / Public Relations, Communications Cultural Affairs	7/1/2010	11/1/2022

**P6B - Retirement: Support Staff**

Approval is hereby granted for the retirement of the following individual:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Susan DiSanto	Secretary / Health Professions / Academic Affairs	01/06/03	10/01/22 (retroactive)

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**P7A - Resignation: Confidential**

Approval is hereby granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Taraiya Dodd	Senior Payroll Generalist / Human Resources	05/25/2021	09/05/22 (retroactive)

**P7B - Resignation: Grant Funded**

Approval is hereby granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Lark Lo	Project Coordinator CCAMPIS / Child Development Center / Academic Affairs	03/30/20	09/02/22 (retroactive)

**P7C - Resignation: Support**

Approval is hereby granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Dylan Rizer	Public Safety Officer/ Campus Safety and Security	5/9/2016	10/10/2022

**S/F1 - To award professional services to RSC Architects for the preparation of plans and specifications for the removal and replacement of the Ender Hall existing Mammoth Roof Top Unit. This work must be done immediately to provide adequate heating and cooling to the building.**

Authorization to pay \$38,000.00 including Direct Costs to RSC Architects for the preparation of plans and specifications for the removal and replacement of the Ender Hall existing Mammoth Roof Top Unit.

**S/F2 - To award professional services to RSC Architects for the irrigation systems and pump serving the Paramus campus.**

Authorization to pay \$13,300.00 including Direct Costs to RSC Architects to assess the existing underground irrigation well pumping system, and provide recommendations to the College to address the current reliability/maintenance issues with the existing underground setup.

**S/F3 - To award professional services to RSC Architects for the investigation of Heating, Ventilation, and Air Conditioning (HVAC) system in West Hall and provide recommendations to the College to improve the comfort and condition of the facility.**

Authorization to pay \$24,200.00 including Direct Costs, and allowance for HVAC balancing report to RSC Architects to investigate current issues in West Hall and provide recommendations to the College to improve the comfort and condition of the facility.

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

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Trustee Morales-Diaz made a motion to adjourn the meeting, seconded by Secretary Barreto. All trustees were in favor.

The board meeting adjourned at 5:45 p.m.

Thank you,

Trustee Joseph Barreto, Secretary, Board of Trustees  
Bergen Community College