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BOARD OF TRUSTEES
PUBLIC MEETING

Public Agenda

Paramus Campus – Technology Building – Conference Rooms B and C

Tuesday, October 5, 2021 – 5:00 p.m.

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Recognition to Krista Flinn and Gerard L. Carroll for Service to Bergen Community College and Board of Trustees by Chairwoman Blakeslee.
- V. Reports:
 - A. Vice Chairman
 - B. Secretary
 - C. Treasurer
 - D. President
 - E. Committees
 - 1. Audit, Finance and Legal Affairs
 - 2. Education and Student Affairs
 - 3. Personnel
 - 4. Site and Facilities
 - 5. Strategic Planning and Issues
 - F. Alumni Trustee
 - G. Chairwoman
- VI. Unfinished Business / Board Members
- VII. New Business / Board Members
- VIII. Open to the Public
- IX. Actions:
 - A. Approval of Board Minutes
 - B. Approval of Consent Agenda

Thursday, September 9, 2021
Tuesday, October 5, 2021
- X. Executive Session, if required
- XI. (New Business / Open to the Public)
- XII. Adjournment



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CONSENT AGENDA

Tuesday, October 5, 2021

**Paramus Campus – Technology Building – Conference Rooms B and C
5:00 p.m.**

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

Approval of Board Minutes – Thursday, September 9, 2021

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. To award Public Bid P-2347 Electrical Supplies and Lighting to Warshauer Electric Supply.
3. To award Public Bid P-2343 Supplies for Biology and Science to various vendors for miscellaneous supplies used in Biology, Chemistry, Physics and Earth Science laboratories for fiscal year 2021-2022.
4. To purchase new furniture for the New Student Advising Office, Career Services and Four-Year College Areas from Johnson Business Products and Interiors.
5. Authorization to continue purchasing gasoline for College vehicles on the County of Bergen Contract # 20-29 for the balance of the contract period.
6. Authorization to purchase maintenance and custodial supplies through discounted catalog pricing on NJ State Contract.

EDUCATION AND STUDENT AFFAIRS E/SA

1. Authorize submission of a grant application to the National Science Foundation Advanced Technological Education (ATE) program in the amount of \$650,000 and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.

PERSONNEL (P)

1.
 - A. Appointment: Executive Staff
 - B. Appointment: Confidential Staff
 - C. Appointment: Professional Staff
 - D. Stop Stipend
 - E. Appointment: Grant Funded Staff
 - F. Appointment: Lecturers, Fall 2021 Semester
 - G. Appointment: Support Staff
 - H. Appointment: Testing Coordinators
 - I. Appointment: Grant Funded Staff
 - J. Appointment: Grant Funded Staff

PERSONNEL (P)

2. A. Rescind Appointment: Coaching Staff
- B. Rescind Appointment: Lecturers
3. Approve stipends for Nursing Clinical Faculty for the Fall 2021 semester
4. A. Approve: Leave of Absence/Support Staff
- B. Approve: Leave of Absence/Support Staff
- C. Approve: Return from Leave of Absence/Support Staff
5. Resignation: Support Staff
6. Termination: Professional Staff
7. Approve: Title Change, vacant position (Confidential)

SITE AND FACILITIES (S/F)

1. To reject all bidders for Public Bid P-2345 Baseball Field improvements
2. Change Order: Frank Cyrwus, Inc. – Theatre Roof Replacement



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BOARD OF TRUSTEES ACTION A/F1
Approval Date: October 5, 2021

Resolution:

Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By

Dr. Eric M. Friedman, President

Mr. Wilton Thomas-Hooke, Managing Director of Finance

Action Requested

Approval for payment of the following legal vouchers:

DeCotiis, FitzPatrick, Cole & Giblin. LLP.

August 1, 2021 – August 31, 2021 \$ 16,497.00

Legal bills will be available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge to:	College Operating Funds
Account Number:	10-01-186100-607566
Amount:	\$ 16,497.00



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BOARD OF TRUSTEES ACTION A/F2
Approval Date: October 5, 2021

Resolution

To award Public Bid P- 2347 Electrical Supplies and Lighting to Warshauer Electric Supply.

Submitted By

Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Managing Director of Finance
Mr. Michael Hyjeck, Managing Director, Physical Plant
Ms. Stephanie Weise, Interim Director, Purchasing and Services

Action Requested

Authorization to purchase various electrical supplies from Warshauer Electric Supply per Public Bid P- 2347 Electrical Supplies and Lighting, at an estimated cost of \$393,550.44 for a 2-year period beginning October 5, 2021 through October 4, 2023.

Justification

Electrical supplies are needed to support ongoing plant and facilities operations. These electrical supplies will be used for incidental repair and maintenance of buildings, outdoor lighting across the campuses, and minor renovation of offices and classrooms. A total of six companies registered for the bid, and one bid was received.

See below for bid received:

Warshauer Electric Supply	\$393,550.44
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Charge To:	College Operating Funds
Account:	10-06-610100-607552
Total:	\$393,550.44



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BOARD OF TRUSTEES ACTION A/F3
Approval Date: October 5, 2021

Resolution

To award Public Bid P- 2343 Supplies for Biology and Science to various vendors for miscellaneous supplies used in Biology, Chemistry, Physics and Earth Science laboratories for fiscal year 2021-2022.

Submitted By

Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Managing Director of Finance
Dr. Brock Fisher, Vice President, Academic Affairs
Ms. Stephanie Weise, Interim Director, Purchasing and Services

Action Requested

Authorization to award Public Bid P-2343 Supplies for Biology and Science to the vendors as listed below based on prices submitted in the bid, quantities are estimated.

Justification

The purchase of necessary bulk consumables is required to support over a hundred sections of Biology, Chemistry, Physics and Earth Science laboratories for Fiscal Year 2021-2022. This bid included 127 line items. The award is based on the lowest responsible bid for each line item. Eleven companies registered for the bid package and six bids were received.

VENDOR	# OF AWARDED ITEMS	ESTIMATED AMOUNT
Carolina Biological Supply Co	5, 12, 13, 15, 23	\$2,273.84
Fisher Scientific Company LLC	3,6,8,9,10,11,14,18,21,33,36, 38,39,46,48,50,54,57,59,62,65, 67,71,74,77,78,81,85,86,90,92, 94,95,100,106,117,118,121,12	\$10,408.49
J&H Berge Inc.	1,44,112,113,114,115,127	\$4,026.75

Parco Scientific Company	19,20,43,63,66,80,84,88,89,104	\$4,130.20
School Specialty	24,27,28,30,31,32,37,45,49,56,64, 69,70,72,73,109,120	\$4,702.86
VWR International LLC	4,7,16,17,22,25,26,29,34,35,40,41, 42,47,51,52,53,55,58,60,61,79,87, 91,93,96,97,98,99,101,102,103,105, 107,108,110,111,116,119,122	\$19,651.73
TOTAL		\$45,193.51

Charge To: College Operating Funds
Account: Various
Total: \$45,193.51



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BOARD OF TRUSTEES ACTION A/F 4
Approval Date: October 5, 2021

Resolution

To purchase new furniture for the New Student Advising Office, Career Services and Four-Year College Areas from Johnson Business Products and Interiors.

Submitted By

Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Dr. Ralph Choonoo, Interim Vice President, Student Affairs
Ms. Stephanie Weise, Interim Director, Purchasing and Services

Action Requested

Authorization to purchase new furniture for the New Student Advising Office, Career Services and Four-Year College Areas at a cost of \$115,053.22 from Johnson Business Products and Interiors. The New Student Advising Office and Four-Year College Area are from NJ State Contract #A81642 and Career Services from the Educational Services Commission of New Jersey (ESCNJ) cooperative contract # 20/21-01.

Justification

The current locations do not have furniture that adequately facilitate social distancing for students and staff. These areas will be frequently used by students and mentoring staff, and therefore require changes to improve safety. The new furniture will be similar to the design in the one stop creating an inviting aesthetic in the area.

Quotations were received from the companies below.

Johnson Business Products	\$115,053.22
Maco Office Source	\$115,458.35
Total Office Interiors	No response

Purchase through cooperatives is allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge To: HEERF II
Account Number: 20-06-596300-604201
Total: \$115,053.22



Around the Corner, Ahead of the Curve

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BOARD OF TRUSTEES ACTION A/F5
Approval Date: October 5, 2021

Resolution

Authorization to continue to purchase gasoline for College Vehicles on the County of Bergen Contract #20-29 for the balance of the contract period.

Submitted By

Dr. Eric M. Friedman, President

Mr. Wilton Thomas-Hooke, Managing Director of Finance

Mr. Michael Hyjeck, Managing Director, Physical Plant

Ms. Stephanie Weise, Interim Director Purchasing and Services

Action Requested

Authorization for the purchase of gasoline for College vehicles from Rachles/Michele's Oil Company, Inc., through the County of Bergen Contract #20-29, through March 2, 2023 for an estimated amount of \$38,000.00.

Justification

The College requires gasoline to operate the College vehicles utilized by Public Safety, Buildings and Grounds, Athletics and other departments.

Cooperative purchases are allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge To: College Operating Funds

Account Number:

Total: \$38,000.00



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BOARD OF TRUSTEES ACTION A/F6
Approval Date: October 5, 2021

Resolution

Authorization to purchase maintenance and custodial supplies through discounted catalog pricing on NJ State Contract.

Submitted By

Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Managing Director of Finance
Mr. Michael Hyjeck, Managing Director, Physical Plant
Mr. Chris Talmo, Managing Director, Custodial Operations
Ms. Stephanie Weise, Interim Director, Purchasing and Services

Action Requested

Authorization to purchase various maintenance and custodial supplies as needed from the two authorized NJ State Contract vendors through competitive catalog pricing for Fiscal Year 2022, at an estimated cost of \$49,000.00. See the list below for the vendor names and numbers for the two authorized suppliers on the NJ State Contracts below:

W. W. Grainger: Contract # 19-Fleet-00566, 19-Fleet-00677
Fastenal: Contract # 19-Fleet-00565, 19-Fleet-00678

Justification

The College needs to purchase maintenance and custodial supplies for the repair of the buildings and equipment and for maintaining sanitization during the COVID-19 pandemic. The contract also provides direct shipping from the warehouse, and the option of local parts pickup for emergency repairs. The supply categories include HVAC, Electrical, Paint, Plumbing, Tools, PPEs, Fasteners, Bulbs, Air Filters, Safety and Custodial Products and specialty equipment.

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

Charge To: College Operating Funds, HEERF

Account Numbers: Various

Total: Estimated \$49,000



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BOARD OF TRUSTEES ACTION E/SA1
Approval Date: October 5, 2021

Resolution

Authorize submission of a grant application to the National Science Foundation Advanced Technological Education (ATE) program in the amount of \$650,000 and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.

Submitted By

Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Managing Director of Finance
Dr. Brock Fisher, Vice President of Academic Affairs
Dr. Emily Vandalovsky, Dean of Mathematics, Science, and Technology
Mr. Luis De Abreu, STEMatics Program Coordinator
Dr. William Yakowicz, Director of Grants Administration

Action Requested

Submit a grant proposal to the National Science Foundation ATE Program in the amount of \$650,000 for a collaborative project with The Coding School and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.

Justification

Industry use of Quantum Computing is rapidly growing. So too is the need for skilled technicians. Even so, few training or professional development opportunities currently exist. To address this pressing need, Bergen Community College and The Coding School (TCS) propose establishing a first-of-its-kind Quantum Computing Education and Training program for community college students and faculty. One of Bergen's key STEM partners, TCS is a 501(c)(3) technology education nonprofit that has provided computer science training and education to over 25,000 students and educators across 130 countries over the last decade. Together with TCS, Bergen will work with industry partners to help meet the increasing demand for skilled quantum computing technicians.

No college matching funds are required.

The project budget is in development.

A summary is attached.

Project Summary
Quantum Computing Education and Training
In the Community College

Bergen Community College (BCC) and The Coding School (TCS) propose a collaborative partnership to establish Quantum Computing Education and Training for community college students and faculty. This will be a first-of-its-kind program at the community college level.

Program Goals:

- Develop a BCC certificate program for quantum computing. This would include an online option to ensure flexible access. In addition to coursework, students would have opportunities to engage with industry leaders and access job shadowing, internships, and research opportunities.
- Design/deliver professional development for BCC faculty and partner secondary school educators to integrate quantum computing concepts into existing curriculum and courses so students gain exposure to quantum computing and promising career pathways.

Year 1 will concentrate on certificate curriculum development led by TCS and advised by BCC faculty and industry partners. Year 2 will focus on professional development for BCC faculty and partner secondary school educators. Year 3 will extend professional development, curriculum, and resources to other community colleges, in a virtual format or in-person hosted at BCC or another facility.

Roles and Responsibilities:

BCC's responsibilities include providing faculty and institutional support, serving as the lead institution on the ATE grant; providing guidance on program design and execution; providing student and faculty participation in the program; and providing space for the program (in the case that it is not virtual). TCS will be responsible for curriculum development, instructor recruitment and training, program development and execution, and securing corporate partnerships.

About The Coding School and its Qubit by Qubit initiative:

TCS is a 501(c)(3) tech education nonprofit that has provided computer science training and education to over 25,000 students and educators across 130 countries over the last decade. One of TCS' main initiatives is their Qubit by Qubit (QxQ) program, which focuses on training the future diverse quantum workforce. To date, QxQ has reached over 10,000 students, including K-12 students, university students, and members of the workforce, and has partnered with leading corporations, including IBM and Google.



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BOARD OF TRUSTEES ACTION P1A
Approval Date: October 5, 2021

Resolution

Appointment: Executive Staff

Submitted By

Dr. Eric M. Friedman, President

Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Wilton Thomas- Hooke	Chief Financial Officer / Finance and Accounting	\$150,000.00	10/01/21

Justification

To appoint this individual to the new position and title as part of the changing scope and level of confidentiality and responsibilities. This position is at-will.

Charge to: College Operating Funds
Account Number:



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BOARD OF TRUSTEES ACTION P1B
Approval Date: October 5, 2021

Resolution

Appointment: Confidential Staff

Submitted By

Dr. Eric M. Friedman, President

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Yvette Aviles	Associate Director / Human Resources	\$95,000.00	10/01/21

Justification

To appoint this individual to the new position and title as part of the changing scope and level of confidentiality and responsibilities. This position is at-will.

Charge to: College Operating Funds
Account Number:



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BOARD OF TRUSTEES ACTION P1C
Approval Date: October 5, 2021

Resolution

Appointment: Professional Staff

Submitted By

Dr. Eric M. Friedman, President
Dr. Ralph Choonoo, Interim Vice President, Student Affairs
Mr. Wilton Thomas-Hooke, Managing Director of Finance and Accounting
Mr. David Borzotta, Associate Vice President of Safety and Security
Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Dania Huie-Pasigan	Associate Director of Health Services / Student Support / Student Affairs	\$95,000.00	10/01/21
Marie Jardine	Associate Director of Public Safety / Public Safety	\$90,000.00	10/01/21
Nilda Pardo	Accountant / Finance and Accounting	\$72,000.00	10/01/21

Justification

To promote these individuals to new positions and titles as part of the changing scope and level of confidentiality and responsibilities. These positions are at-will.

Charge to: College Operating Funds
Account Number:



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BOARD OF TRUSTEES ACTION P1D
Approval Date: October 5, 2021

Resolution

Stop Stipend

Submitted By

Dr. Eric M. Friedman, President

Mr. David Borzotta, Associate Vice President of Safety and Security

Action Requested

To stop the monthly stipend for the following individuals as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Amount</u>	<u>Effective Date</u>
Yvette Aviles	Assistant Director of Human Resources / Human Resources	\$850.00	10/01/21
Marie Jardine	Assistant Director of Public Safety / Public Safety	\$750.00	10/01/21

Justification

To stop the monthly stipend for additional day-to-day operational responsibilities within their respective departments.

Charge to:

Account Number:



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BOARD OF TRUSTEES ACTION P1E
Approval Date: October 5, 2021

Resolution

Appointment: Grant Funded Staff

Submitted By

Dr. Eric M. Friedman, President
Dr. Brock Fisher, Vice President, Academic Affairs
Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To appoint the following individual to the indicated position at the annual rate, title and effective date as noted:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Kriselle Dabai	Supplemental Instruction Coordinator / STEM / Academic Affairs	\$50,000 (pro-rated)	October 7, 2021

Justification

To fill a budgeted position through a successful search process pending successful completion of background checks and references. This position is at-will.

Charge to: College Operating Funds
Account Number:



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BOARD OF TRUSTEES ACTION P1F
Approval Date: October 5, 2021

Resolution

Appointment: Lecturers, Fall 2021 Semester

Submitted By

Dr. Eric M. Friedman, President
Dr. Brock Fisher, Vice President, Academic Affairs
Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve the appointment of the following individuals as Lecturers for the Fall 2021 semester at the salary indicated.

<u>Name</u>	<u>Discipline/Division</u>	<u>Salary</u>
Myung Hee Yoojin	Mathematics / Math, Science and Technology	\$22,285.00
Steven Porzl	Business and Accounting / Business, Arts and Social Sciences	\$22,285.00
David Kalter	English / Humanities	\$22,285.00
Lorraine Derwin	Communications / Humanities	\$22,285.00
Harry Maisch	Biology / Math, Science and Technology	\$22,285.00
Jamila Haramuniz	Mathematics / Math, Science and Technology	\$21,224.00
Andrea Da Conturbia	Mathematics / Math, Science and Technology	\$22,285.00
George Chudyk	Computer Science / Math, Science and Technology	\$22,285.00
Derek Levin	Social Sciences / Business, Arts and Social Sciences	\$22,285.00

(All salaries are retroactive to September 1, 2021)

Justification

Lecturer appointments to cover full time class loads due to recent leaves, faculty retirements and enrollment trends.



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BOARD OF TRUSTEES ACTION P1G
Approval Date: October 5, 2021

Resolution

Appointment: Support Staff

Submitted By

Dr. Eric M. Friedman, President

Mr. Michael Hyjeck, Managing Director, Physical Plants and Grounds

Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Juan Palau	Senior Maintenance Repairperson / Physical Plants and Grounds / Facilities	\$55,000.00	10/18/21

Justification

To fill a budgeted position through a successful search process pending successful completion of background checks and references. This position is at-will.

Charge to: College Funds

Account Number:



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BOARD OF TRUSTEES ACTION P1H
Approval Date: October 5, 2021

Resolution

Appointment: Testing Coordinators

Submitted By

Dr. Eric M. Friedman, President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To appoint the individuals listed below to the position of Testing Coordinators at the stipends shown for the period September 1, 2021 – June 30, 2022

<u>Name</u>	<u>Department/Discipline</u>	<u>Annual Stipend</u>
Peter A. Helff	EBS/English	\$1,000.00
Leah Carmona	ALP Level One/English	\$1,000.00
Olga Weston	ALP Level Two/English	\$1,000.00
Maria Kasparova	ALP Level Three/English	\$1,000.00
Susana Lansangan	ALP Foundations/English	\$1,000.00
Heidi Lieb	ALP Speech/English	\$ 500.00

(All stipends are retroactive to September 1, 2021)

Justification

In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association.



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BOARD OF TRUSTEES ACTION P11
Approval Date: October 5th, 2021

Resolution

Appointment: Grant Funded Staff

Submitted By

Dr. Eric M. Friedman, President
Dr. Brock Fisher, Vice President, Academic Affairs
Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To appoint the following individual to the indicated position at the annual rate, title and effective date as noted:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Kimberly Gallagher	EOF Secretary/ Educational Opportunity Fund/ Student Affairs	\$30,000 (pro-rated)	10/07/21

Justification

To fill a budgeted position through a successful search process pending successful completion of background checks and references. This position is at-will.

Charge to: College Operating Funds
Account Number:



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BOARD OF TRUSTEES P1J
Approval Date: October 5, 2021

Resolution

Appointment: Grant Funded Staff

Submitted By

Dr. Eric M. Friedman, President
Dr. Ralph Choonoo, Interim Vice President, Student Affairs
Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Randy Dodd	Success Coach / Student Support / Student Affairs	\$54,000.00	10/6/21

Justification

To fill a budgeted position through a successful search process pending successful completion of background checks and references. This position is at-will.

Charge to: Perkins Grant
Account Number:



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BOARD OF TRUSTEES ACTION P2A
Approval Date: October 5, 2021

Resolution

Rescind Appointment: Coaching Staff

Submitted By

Dr. Eric M. Friedman, President

Dr. Ralph Choonoo, Interim Vice President, Student Affairs

Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To rescind the appointment of the following individuals from the positions indicated.

<u>Name</u>	<u>Position/Sport</u>	<u>Effective Date</u>
Tajuan Torres	Assistant Coach/Men's Baseball (P1B – 9/9/21)	09/01/19 (retroactive)
Ernie Thuring	Assistant Coach/Men's Basketball (P1B – 9/9/21)	09/07/21 (retroactive)

Justification

Rescind appointment



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BOARD OF TRUSTEES ACTION P2B
Approval Date: October 5, 2021

Resolution

Rescind Appointment: Lecturers

Submitted By

Dr. Eric M. Friedman, President
Dr. Brock Fisher, Vice President, Academic Affairs
Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To rescind the appointment of the following individuals as Lecturers (P1, August 3, 2021):

<u>Name</u>	<u>Department/Division</u>	<u>Effective Date</u>	<u>Salary</u>
Lorraine Lago	Accounting / Business, Arts, and Social Sciences	09/01/21	\$21,420.00
Charles Njogu	Information Technology / Math, Science and Technology	09/01/21	\$21,240.00

Justification

Rescind the appointment as Lecturers due to them remaining an adjunct faculty members.



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BOARD OF TRUSTEES ACTION P3
Approval Date: October 5, 2021

Resolution

Approve stipends for Nursing Clinical Faculty for the Fall 2021 semester

Submitted By

Dr. Eric M. Friedman, President
Dr. Brock Fisher, Vice President, Academic Affairs
Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve payment of stipends for the following individuals in the Nursing Clinical Faculty in the amounts indicated for the Fall 2021 semester.

<u>Name</u>	<u>Semester stipend amount</u>
<u>Full time</u>	
Claire Cyriax	\$2,400.00
Joanne Diamantidis**	\$3,600.00
Carrie Polnyj	\$2,400.00
Carmen Torres	\$1,200.00
Toni Tortorella-Genova	\$2,400.00
Diana Constantino	\$2,400.00
<u>Lecturers</u>	
Marites Alconis**	\$3,600.00
Joana Constantino	\$2,400.00
Sharon Mancini	\$1,200.00
Lilleth Okossi	\$2,400.00
<u>Adjuncts</u>	
Barbara (Schweiger) Albanese	\$2,400.00
Karen Antequera	\$2,400.00
Christina Bancroft**	\$1,200.00
Jessica Brown**	\$1,200.00
Cyndi Chiulli	\$2,400.00
Nicole Cofini	\$2,400.00
Anja Deitmer	\$2,400.00
Peggy Ensslin**	\$1,200.00
Giuseppina Finnerty	\$2,400.00
Maureen Imbrogno	\$2,400.00
Rena Jaffe	\$1,200.00

Board of Trustees Action P3
October 5, 2021
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<u>Name</u>	<u>Stipend amount</u>
Rommel Jimenez	\$2,400.00
Christine Judge**	\$1,200.00
Jim Keogh	\$2,400.00
Tenzin Lama-Tamang	\$2,400.00
Michael Lang	\$2,400.00
Easter Grace Mana-ay Rio	\$2,400.00
Teresa Meyer	\$2,400.00
Desiree Morgan	\$2,400.00
Pam Pascarelli**	\$1,200.00
Eli Portnoy**	\$1,200.00
Kristina Rioux**	\$1,200.00
Kristi Schmidt	\$2,400.00
Athena Serrano Torres	\$2,400.00
T. Dolma Siphyr**	\$2,400.00
Robelisa Sistoso**	\$1,200.00
Heather Uccello**	\$2,400.00

* for additional ½ semester clinical

** for ½ semester clinical only

***for additional full semester clinical

Justification

Payment of Nursing Clinical Faculty stipends for the hiring and retention of skilled clinical instructors as per the negotiated agreement with the BCCFA.

Charge To: Nursing: Stipends

Account Number: 10-03-352000-601153



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BOARD OF TRUSTEES ACTION P4A
Approval Date: October 5, 2021

Resolution

Approve: Leave of Absence/Support Staff

Submitted By

Dr. Eric M. Friedman, President

Mr. Christopher Talmo, Managing Director, Custodial Operations

Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve an unpaid leave of absence per NJ FMLA guidelines, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Charles Ranne	Custodian/Buildings and Grounds	05/17/21 (retroactive)

Justification

Medical Leave



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BOARD OF TRUSTEES ACTION P4B
Approval Date: October 5, 2021

Resolution

Approve: Leave of Absence/Support Staff

Submitted By

Dr. Eric M. Friedman, President

Mr. David Borzotta, Associate Vice President, Safety and Security

Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve an unpaid leave of absence per NJ FMLA guidelines, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Santo Fusco	Officer / Public Safety	06/23/21 (retroactive)

Justification

Medical Leave



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BOARD OF TRUSTEES ACTION P4C
Approval Date: October 5, 2021

Resolution

Approve: Return from Leave of Absence/Support Staff

Submitted By

Dr. Eric M. Friedman, President

Mr. David Borzotta, Associate Vice President, Safety and Security

Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Parnell Watson	Officer / Public Safety	\$42,326.59 (pro-rated)	09/02/2021 (retroactive)

Justification

Return from Medical Leave



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BOARD OF TRUSTEES ACTION P5
Approval Date: October 5, 2021

Resolution

Resignation: Support Staff

Submitted By

Dr. Eric M. Friedman, President

Mr. David Borzotta, Associate Vice President of Safety and Security

Ms. Yvette Aviles, Assistant Director, Human Resources

Action Requested

To accept the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Parnell Watson	Officer / Public Safety	01/27/14	09/30/21

Justification

Resignation



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BOARD OF TRUSTEES ACTION P6
Approval Date: October 5, 2021

Resolution

Termination – Professional Staff

Submitted By

Dr. Eric M. Friedman, President

Mr. Ronald Spaide, Chief Information Officer

Ms. Yvette Aviles, Assistant Director of Human Resources

Action Requested

To approve the termination of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Marlon Blair	Technical Support Specialist II / Information Technology	08/04/21 (retroactive)

Justification

Termination



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BOARD OF TRUSTEES ACTION P7
Approval Date: October 5, 2021

Resolution

Approve: Title Change, vacant position (Confidential)

Submitted By

Dr. Eric M. Friedman, President
Ms. Yvette Aviles, Assistant Director of Human Resources
Mr. Ron Spaide, Chief Information Officer

Action Requested

To approve the following title change on the organizational chart: from Managing Director, Systems Integration to Associate Director of Technical Services.

Justification

This is a title adjustment to reflect a current organizational structure at the college. This position is at-will.



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BOARD OF TRUSTEES ACTION S/F1
Approval Date: October 5, 2021

Resolution

To reject all bidders for Public Bid P-2345 Baseball Field Improvements.

Submitted By

Dr. Eric Friedman, President
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Ms. Stephanie Weise, Interim Director, Purchasing and Services
Mr. Robert P. Coane, Director, Campus Planning

Action Requested

To reject all bidders for Public Bid P-2345 Baseball Field Improvements due to all bids being significantly over the budget for the project.

Justification

The five (5) bids we received were all significantly over the budget. We will re-bid this project at a later time. This project will replace the existing bleachers, dugouts, fencing, concrete pads and walkways which are currently beyond their useful life and have a number of maintenances, safety and accessibility issues.

Bids received were:

Bello Grande Contracting LLC	\$625,000.00
Zenith Construction Services, Inc.	\$672,000.00
Green Valley Group, Inc.	\$674,000.00
Adamo Brothers Construction	\$679,500.00
The LandTek Group, Inc.	\$885,000.00

Charge To: TBD

Account Number: TBD



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BOARD OF TRUSTEES ACTION S/F 2
Approval Date: October 5, 2021

Resolution

Change Order: Frank Cyrwus, Inc. – Theatre Roof Replacement

Submitted By

Dr. Eric Friedman, President
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Mr. Michael Hyjeck, Managing Director, Physical Plant
Ms. Stephanie Weise, Interim Director, Purchasing and Services

Action Requested

Authorization to issue Change Order #1, \$103,500.00 to Frank Cyrwus, Inc. – Theatre Roof Replacement

Original Contract Amount	-	\$ 569,210.00+
Change Order #1	-	\$ 103,500.00

Revised Contract Amount	-	\$ 672,710.00
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Percentage Increase over Original Contract Amount	18%
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Justification

To be able to replace Theatre Roof – Level 4, which has developed number of water leaks located over the Theatre Stage area that creates a safety issue for Theatre performances, and can only be addressed with a complete roof replacement.

Item #1 - Not-to Exceed \$103,500.00 for additional Theatre Roof – Level 4.

Charge To: Chapter 12

Account Number: TBD

Total: \$103,500.00