

BOARD OF TRUSTEES
PUBLIC MEETING

Public Agenda

Virtual WebEx Meeting Event

Tuesday, October 6, 2020 – 5:00 p.m.

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Reports:
 - A. Vice Chairman
 - B. Secretary
 - C. Treasurer
 - D. President
 - E. Committees
 - 1. Audit, Finance and Legal Affairs
 - 2. Education and Student Affairs
 - 3. Personnel
 - 4. Site and Facilities
 - 5. Strategic Planning and Issues
 - F. Alumni Trustee
 - G. Chairman
- V. Unfinished Business/Board Members
- VI. New Business/Board Members
- VII. Open to the Public
- VIII. Actions:
 - A. Approval of Board Minutes Tuesday, September 1, 2020
 - B. Approval of Executive Session Minutes Tuesday, September 1, 2020
 - C. Approval of Board Minutes Tuesday, September 8, 2020
 - D. Approval of Executive Session Minutes Tuesday, September 8, 2020
 - E. Approval of Board Minutes Tuesday, September 15, 2020
 - F. Approval of Executive Session Minutes Tuesday, September 15, 2020
 - G. Approval of Consent Agenda Tuesday, October 6, 2020



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Public Agenda

October 6, 2020

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- IX. Executive Session, if required
(New Business/Open to the Public)
- X. Adjournment

CONSENT AGENDA

Tuesday, October 6, 2020

Virtual WebEx Event

5:00 p.m.

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF BOARD MINUTES & EXECUTIVE SESSION MINUTES:

Approval of Board Minutes	Tuesday, September 1, 2020
Approval of Executive Session Minutes	Tuesday, September 1, 2020
Approval of Board Minutes	Tuesday, September 8, 2020
Approval of Executive Session Minutes	Tuesday, September 8, 2020
Approval of Board Minutes	Tuesday, September 15, 2020
Approval of Executive Session Minutes	Tuesday, September 15, 2020

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. To renew the CBORD software and hardware maintenance agreement on all electronic door locks and card printers at all locations for the period of 11/1/20 – 10/31/21.
3. To renew our annual subscription with Turnitin for web-based plagiarism detection system through the New Jersey Council of County Colleges Joint Purchasing Consortium at a cost of \$32,566.00.
4. To reject bid received in response to Public Bid P-2316 for Solid Waste Collection, Disposal.
5. To award Public Bid P-2325, Dental Hygiene Supplies 2020-21, to various vendors. The equipment and supplies will be used in the Dental Hygiene laboratories.

EDUCATION AND STUDENT AFFAIRS (E/SA)

1. Authorize renewal of an award agreement for evaluation consulting services to Group i & i Consultancy, LLC for year 5 of the Hispanic Serving Institution (HSI) Science, Engineering, Mathematics, and Technology (STEM) STEMatics project, and to authorize Interim President Anthony Ross, or his designee, to execute required documents.
2. Authorize amendment of an existing agreement with Group i & i in connection with the evaluation services to be performed under year 4 of the Hispanic Serving Institution (HSI) Science, Engineering, Mathematics and Technology (STEM) STEMatics grant, and to authorize Interim President Anthony Ross, or his designee, to execute required documents.
3. Authorize renewal of an award agreement for evaluation consulting services to Educational Policy Institute for year 5 of the Hispanic Serving Institution (HSI) Title V Pathway Scholars Program grant awarded, and to authorize Interim President Anthony Ross, or his designee, to execute required documents.

CONSENT AGENDA

Tuesday, October 6, 2020

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EDUCATION AND STUDENT AFFAIRS (E/SA)

4. Accept a No-Cost-Extension for the Transition Program for Students with Intellectual Disabilities (TPSID) Grant (Award Number P407A150069) from the US Department of Education, and authorize Interim President Anthony Ross, or his designee, execute required documents.
5. Authorize amendment of an existing agreement with Group i & I for evaluation services to be performed under a No Cost Extension of the TPSID grant Award # P407A150069, and to authorize Interim President Anthony Ross, or his designee, execute required documents.

PERSONNEL (P)

1. Appointment: Program Coordinator/Director
2. Appointment: Testing Coordinators
3. Appointment: Grant Funded Staff
4. Reappointment: Grant
5. Approve stipends for Nursing Clinical Faculty for Fall 2020 semester
6. Approve Stipend
7. Amend Sabbatical Leaves of Absence
8. Approve: Leave of Absence/Support Staff
9. Approve: Return from Leave of Absence/Grant Staff
10. Amend Retirement: Support Staff
11. Retirement: Support Staff
12. Resignation: Grant Funded Staff
13. Resignation: Professional Staff
14. Termination – Technical Assistant/Faculty

SITE AND FACILITIES (S/F)

1. To award professional services to RSC Architects for the preparation of plans and specifications for the ionization systems for all rooftop units at the Paramus Campus.



BOARD OF TRUSTEES ACTION A/F1
Approval Date: October 6, 2020

Resolution:

Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas-Hooke, Managing Director, Finance

Action Requested

Approval for payment of the following legal vouchers:

Invoices: July 1, 2020 – July 31, 2020 DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 38,718.19

Legal bills will be available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge to:	College Operating Funds
Account Number:	10-01-186100-607566
Amount:	\$ 38,718.19



BOARD OF TRUSTEES ACTION A/F2
Approval Date: October 6, 2020

Resolution

To renew the CBORD software and hardware maintenance agreement on all electronic door locks and card printers at all locations for the period of 11/1/20 – 10/31/21.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas Hooke, Managing Director, Finance
Mr. Ron Spaide, Chief Information Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

To authorize the annual renewal of CBORD software and hardware maintenance on electronic door lock systems located at all locations for a total of \$20,343.91.

Justification

This is our annual renewal of CBORD software and hardware maintenance on electronic door lock system for the term 11/1/20 – 10/31/21.

The college has a need to procure these services through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. The CBORD Group, Inc. has complete and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the college.

Software and hardware maintenance are exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (19) and this purchase is below the bid threshold and is not required to be bid.

Charge To:	College Operating Funds
Account Number:	10-01-116100-607511 & 10-01-165100-607526
Amount:	\$20,343.91



BOARD OF TRUSTEES ACTION A/F3
Approval Date: October 6, 2020

Resolution

To renew our annual subscription with Turnitin for web-based plagiarism detection system through the New Jersey Council of County Colleges Joint Purchasing Consortium at a cost of \$32,566.00.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas Hooke, Managing Director, Finance
Mr. Ron Spaide, Chief Information Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to renew Turnitin plagiarism detection subscription for the period of 10/1/20 through 9/30/21 at a cost of \$32,566.00 in accordance with the Request for Proposals issued by Ocean County College on behalf of the New Jersey Council of County College Joint Purchasing Consortium.

Justification

This is our web-based plagiarism detection service used to improve student writing, originality checking and formative feedback with or without our Learning Management System.

The lead college, Ocean County, has advertised a Request for Proposals on behalf of the Consortium. This Consortium purchase renewal was approved by the Ocean County College Board of trustees at its July 23, 2020 meeting.

Consortium purchases are allowed in accordance with County College Contracts Law 18A:64A:-25.10.

Charge to: College Operating Funds
Account: 10-01-165100-607526
Amount: \$32,566.00



BOARD OF TRUSTEES ACTION A/F4
Approval Date: October 6, 2020

Resolution

To reject bid received in response to Public Bid P-2316 for Solid Waste Collection, Disposal.

Submitted By

Dr. Anthony Ross, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations, and Public Safety

Mr. Wilton Thomas-Hooke, Managing Director of Finance

Ms. Barbara Golden, Director Purchasing and Services

Action Requested

Authorization to reject the only bid received for Public Bid P-2316 which was from Gaeta Recycling, Inc, and to rebid.

Justification

In order to obtain the most cost-effective services and a larger pool of bidders, the College needs to substantially revise the bid specifications.



BOARD OF TRUSTEES ACTION A/F5
Approval Date: October 6, 2020

Resolution

To award Public Bid P-2325, Dental Hygiene Supplies 2020-21, to various vendors. The equipment and supplies will be used in the Dental Hygiene laboratories.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President, Academic Affairs
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to award the purchase dental hygiene supplies for 2020-21, in accordance with Public Bid P-2325 to the vendors listed below, quantities are estimated. The award is based on the lowest responsible bid for each line item.

Twelve companies registered for the bid package and three bids were received.

VENDOR ITEMS AWARDED TOTAL ESTIMATED AMOUNT

<u>Benco</u>	See attached <u>spreadsheet \$18,823.61</u> See attached
<u>Newark Dental Corp. J&H Berge</u>	<u>spreadsheet \$20,476.58</u> See attached
<u>Justification</u>	<u>spreadsheet \$7,044.13</u>

Institutional estimated need for Dental Hygiene supplies for the Fall 2020 and Spring 2021 semesters.

Charge To: College Operating Funds

Account Number: 10 03 3540 02 607509
Total: \$46,344.42 (Estimated)



BOARD OF TRUSTEES ACTION E/SA 1
Approval Date: October 6, 2020

Resolution

Authorize renewal of an award agreement for evaluation consulting services to Group i & i Consultancy, LLC for year 5 of the Hispanic Serving Institution (HSI) Science, Engineering, Mathematics, and Technology (STEM) STEMatics project, and to authorize Interim President Anthony Ross, or his designee, to execute required documents.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President of Academic Affairs
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Dr. Emily Vandalovsky, Dean of Mathematics, Science, and Technology
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested

Authorize renewal of an award agreement to Group i & i Consultancy, LLC for year 5 of the HSI STEMatics grant project. The performance period of this award shall be from October 1, 2020 through September 30, 2021. The award amount is \$128,700.00.

Justification

The College, as authorized by Board action on February 7, 2017, entered into an initial agreement with Group i & i to provide evaluation consulting services in response to RFP 077 for the period ending September 30, 2020. To ensure continuity and consistently high quality of required external evaluation services, this renewal agreement extends obligations and responsibilities established in the original agreement through September 30, 2021.

No College Funds are required

Charge to: HSI STEM – STEMatics Grant
Account #: 50-03-590700-607777



BOARD OF TRUSTEES ACTION E/SA2
Approval Date: October 6, 2020

Resolution

Authorize amendment of an existing agreement with Group i & i in connection with the evaluation services to be performed under year 4 of the Hispanic Serving Institution (HSI) Science, Engineering, Mathematics and Technology (STEM) STEMatics grant, and to authorize Interim President Anthony Ross, or his designee, to execute required documents.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President of Academic Affairs
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Dr. Emily Vandalovsky, Dean of Mathematics, Science, and Technology
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested

Approval by the Board of Trustees of an amendment to the existing agreement approved October 1, 2019 under BOT action E/SA 4 between Bergen Community College and Group I & I. The additional funding amounts to \$7,500.00.

Justification

The amendment increases funding for the evaluation performed by Group i & i to better accommodate the STEMatics Team's data gathering needs thereby enabling Group i & i to deliver a more meaningful analysis of project outcomes. This additional evaluation requires Group i & i to invest an additional four months or 56 additional hours by principals and associates involved in the data gathering and analysis. The additional costs are grant funded from the U.S. Department of Education Award # P031C160154.

No College funds are required.

Charge to: HSI STEM – STEMatics Grant
Account #: 50-03-590700-607777



BOARD OF TRUSTEES ACTION E/SA3
Approval Date: October 6, 2020

Resolution:

Authorize renewal of an award agreement for evaluation consulting services to Educational Policy Institute for year 5 of the Hispanic Serving Institution (HSI) Title V Pathway Scholars Program grant awarded, and to authorize Interim President Anthony Ross, or his designee, to execute required documents.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President of Academic Affairs
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested

Authorize renewal of an award agreement to Educational Policy Institute (EPI) for year 5 of the Title V Pathway Scholars Program grant project. The performance period of this award shall be from October 1, 2020 through September 30, 2021. The award amount to EPI is \$52,500.00 with grant funds from the U.S. Department of Education Award # P031S160134.

Justification

The College, as authorized by Board action on February 7, 2017, entered into an initial agreement with the Educational Policy Institute to provide evaluation consulting services in response to RFP R-078 for the period ending September 30, 2017, with an option for renewal. The agreement was renewed and extended to September 30, 2020. To ensure continuity and consistently high quality of required external evaluation services, this renewal agreement extends obligations and responsibilities established in the original agreement through September 30, 2021.

No College Funds are required

Charge to: Title V Pathway Scholars Grant
Account #: 50-03-590600-607777



BOARD OF TRUSTEES ACTION E/SA 4
Approval Date: October 6, 2020

Resolution

Accept a No-Cost-Extension for the Transition Program for Students with Intellectual Disabilities (TPSID) Grant (Award Number P407A150069) from the US Department of Education, and authorize Interim President Anthony Ross, or his designee, execute required documents.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President of Academic Affairs
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested

Accept a No-Cost-Extension in the amount of \$48,286.34 for Grant Award Number P407A150069 Transition Program for Students with Intellectual Disabilities in order to complete goals that were not yet attained.

Justification

The US Department of Education approved a No-Cost-Extension in the amount of \$48,286.34 to support attainment of incomplete goals using unexpended funds from the grant. The No-Cost-Extension period begins October 1, 2020 and concludes on September 30, 2021.

No College funds are required.

Charge to: TPSID Transition Project
Account #: 50-03-589100



BOARD OF TRUSTEES ACTION E/SA 5
Approval Date: October 6, 2020

Resolution

Authorize amendment of an existing agreement with Group i & I for evaluation services to be performed under a No Cost Extension of the TPSID grant Award # P407A150069, and to authorize Interim President Anthony Ross, or his designee, execute required documents.

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President of Academic Affairs
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested

Approval by the Board of Trustees of an amendment to the existing agreement of October 1, 2019 under BOT action E/SA 6 between Bergen Community College and Group I & I. The additional funding amounts to \$7,500.00.

Justification

The amendment increases funding for an evaluation to be conducted by Group I & I to assess outcomes of the TPSID project extension. Costs are grant funded by the U.S. Department of Education Award # P407A150069.

No College funds are required.

Charge to: TPSID Transition Project
Account #: 50-03-589100-607777



BOARD OF TRUSTEES ACTION P1
Approval Date: October 6, 2020

Resolution

Appointment: Program Coordinator/Director

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To extend the current appointment of the individual listed below to the position of Program Coordinator/Director at the pro-rated release time shown for the period July 1, 2020 - December 31, 2020.

<u>Name</u>	<u>Department/Division</u>	<u>Annual Release Time</u>
Amy Diaz	Radiation Therapy Technology/ Health Professions	10 credit hours

Justification

To extend the existing appointment of the Program Coordinator/Director through the Fall 2020 semester for continuity and scheduling purposes per the agreement with the BCCFA.



BOARD OF TRUSTEES ACTION P2
Approval Date: October 6, 2020

Resolution

Appointment: Testing Coordinators

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Mr. Adam Goodell, Dean of Humanities

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To appoint the individuals listed below to the position of Testing Coordinators at the stipends shown for the period September 1, 2020 – June 30, 2021

<u>Name</u>	<u>Department/Discipline</u>	<u>Annual Stipend</u>
Peter A. Helff	EBS/English	\$1,000.00
Leah Carmona	ALP Level One/English	\$1,000.00
Olga Weston	ALP Level Two/English	\$1,000.00
Maria Kasparova	ALP Level Three/English	\$1,000.00
Susana Lansangan	ALP Foundations/English	\$1,000.00
Heidi Lieb	ALP Speech/English	\$ 500.00

Justification

In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association.



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BOARD OF TRUSTEES ACTION P3
Approval Date: October 6, 2020

Resolution

Appointment: Grant Funded Staff

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Executive Director, Human Resources and Employee Relations

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Sadeja Jones	Success Coach/Title V/Counseling/ Student Affairs	\$50,000.00 (pro-rated)	10/12/20 – 06/30/21

Justification

To fill a grant-funded position through a successful search process pending successful completion of background checks and references.

Charge to: Title V Grant
Account Number:



BOARD OF TRUSTEES ACTION P4
Approval Date: October 6, 2020

Resolution

Reappointment: Grant

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the reappointment of the following individuals:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Randy Dodd	Mentoring Coordinator (TPSID 2)	\$56,100.00 (pro-rated)	10/01/20 (retroactive)
Erin Meccia	Professional Success Coach (TPSID 2)	\$54,366.00 (pro-rated)	10/01/20 (retroactive)
Colleen Tedesco	Success Coach (TPSID 2)	\$50,000.00 (pro-rated)	10/01/20 (retroactive)

Justification

To reappoint these individuals in the grant-funded positions due to the extension of the TPSID2 grant.

Charge To: Grant Funds (TPSID2)

Account Number:



BOARD OF TRUSTEES ACTION P5
Approval Date: October 6, 2020

Resolution

Approve stipends for Nursing Clinical Faculty for Fall 2020 semester

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock L. Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve payment of stipends for the following individuals in the Nursing Clinical Faculty in the amounts indicated for the Fall 2020 semester.

<u>Name</u>	<u>Semester stipend amount</u>
<u>Full time</u>	
Claire Cyriax	\$2,400.00
Joanne Diamantidis*	\$3,600.00
Lillian Ostrander	\$2,400.00
Carrie Polnyj	\$2,400.00
Carmen Torres**	\$1,200.00
Toni Tortorella-Genova	\$2,400.00
<u>Lecturers</u>	
Diana Constantino*	\$3,600.00
Sharon Mancini**	\$1,200.00
Lilleth Okossi	\$2,400.00
<u>Adjuncts</u>	
Barbara (Schweiger) Albanese	\$2,400.00
Marites Alonis**	\$1,200.00
Karen Antequera	\$2,400.00
Christina Bancroft**	\$1,200.00
Rhonda Boggi	\$2,400.00
Jessica Brown**	\$1,200.00
Nicole Cofini	\$2,400.00
Eun Choi**	\$1,200.00
Gilbert DeSotto**	\$1,200.00
Peggy Enslin**	\$1,200.00
Giuseppina Finnerty	\$2,400.00

Board of Trustees Action P5
October 6, 2020
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<u>Name</u>	<u>Stipend amount</u>
Christopher Garcia	\$2,400.00
Rayda Garcia**	\$1,200.00
Natay Grajales**	\$1,200.00
Maureen Imbrogno	\$2,400.00
Jim Keogh	\$2,400.00
Tenzin Lama-Tamang	\$2,400.00
Michael Lang	\$2,400.00
Easter Grace Mana-ay Rio	\$2,400.00
Teresa Meyer	\$2,400.00
Desiree Morgan	\$2,400.00
Pam Pascarelli**	\$1,200.00
Kristina Rioux**	\$1,200.00
Athena Serrano Torres**	\$1,200.00
Mary Santorelli	\$2,400.00
Cheryl Sfikas	\$2,400.00
T. Dolma Siphur**	\$1,200.00
Tara Spruill	\$2,400.00
Elizabeth Vaccarino	\$2,400.00

* for additional ½ semester clinical

** for ½ semester clinical only

Justification

Payment of Nursing Clinical Faculty stipends for the hiring and retention of skilled clinical instructors as per the negotiated agreement with the BCCFA.

Charge To: Nursing: Stipends

Account Number: 10-03-352000-601153



BOARD OF TRUSTEES ACTION P6
Approval Date: October 6, 2020

Resolution

Approve Stipend

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve a monthly stipend in the amount of \$500.00, effective July 1, 2020, to Dania Huie-Pasigan, Head Nurse of Bergen Community College, for assuming additional, day-to-day operational responsibilities related to the COVID-19 pandemic situation.

Justification

Since moving to a remote learning and work environment, this individual has been tasked with providing instrumental guidance and support to Administration, students, faculty and staff on all COVID-19 related matters to ensure the health and safety of all faculty, staff and students.

Charge to:

Account Number:



BOARD OF TRUSTEES ACTION P7
Approval Date: October 6, 2020

Resolution

Amend Sabbatical Leaves of Absence

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President of Academic Affairs

Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To amend the Board Resolution P4, dated February 4, 2020, Approve Sabbatical Leaves of Absence, as follows for the individual listed below:

<u>Name</u>	<u>Rank</u>	<u>Discipline</u>	<u>Period</u>
Ethan Greenbaum	Assistant Professor	Visual Arts	Spring 2021

Purpose:

The instructor will attend an Artist's Residency at The American Academy in Rome, pending clearance of travel restrictions. This institution supports innovative individuals working in the arts and humanities, and will enable the production of a new series of photographs, drawings and related pieces to be displayed in upcoming exhibitions.

Justification

In accordance with Article XII, Item 5, BCCFA Contract. Due to the COVID-19 travel restrictions, this amendment revises the period of the Sabbatical Leave of Absence from a full-year to one semester effective Spring 2021.



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BOARD OF TRUSTEES ACTION P8
Approval Date: October 6, 2020

Resolution

Approve: Leave of Absence/Support Staff

Submitted By

Dr. Anthony Ross, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations, and Public Safety

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Dates</u>
John Busam	Custodian/Buildings and Grounds	09/18/20 – 09/30/20 (retroactive)

Justification

Medical Leave



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BOARD OF TRUSTEES ACTION P9
Approval Date: October 6, 2020

Resolution

Approve: Return from Leave of Absence/Grant Staff

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Erin Meccia	Success Coach/Turning Point/Office of Specialized Services/Academic Affairs	\$54,366.00 (pro-rated)	09/23/20 (retroactive)

Justification

Return from Family Leave



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BOARD OF TRUSTEES ACTION P10
Approval Date: October 6, 2020

Resolution

Amend Retirement: Support Staff

Submitted By

Dr. Anthony Ross, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations & Public Safety

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To amend the retirement (Board Resolution P4, August 10, 2020) to a resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
William Kuiphoff	HVAC Mechanic A/Buildings and Grounds	08/01/20 (retroactive)

Justification

Change retirement to resignation



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BOARD OF TRUSTEES ACTION P11
Approval Date: October 6, 2020

Resolution

Retirement: Support Staff

Submitted By

Dr. Anthony Ross, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations & Public Safety

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
John Busam	Sr. Custodian/Buildings and Grounds	10/01/20 (retroactive)

Justification

Retirement



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BOARD OF TRUSTEES ACTION P12
Approval Date: October 6, 2020

Resolution

Resignation: Grant Funded Staff

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director, Human Resources and Employee Relations

Action Requested

To accept the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Alan Manzueta	Professional Success Coach/Title V/Counseling Center/Student Affairs	09/24/20 (retroactive)

Justification

Resignation

BOARD OF TRUSTEES ACTION P13
Approval Date: October 6, 2020

Resolution

Resignation – Professional Staff

Submitted By

Dr. Anthony Ross, Interim President

Mr. Ronald Spaide, Chief Information Officer

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Moises DeLeon	Technical Support Specialist II / Information Technology	09/03/20 (retroactive)

Justification

Resignation



BOARD OF TRUSTEES ACTION P14
Approval Date: October 6, 2020

Resolution

Termination – Technical Assistant/Faculty

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the termination of the following individual:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Todd Garrett Planten	Technical Assistant II/Horticulture/ Math, Science and Technology/ Academic Affairs	09/09/20 (retroactive)

Justification

Termination – Job Abandonment



BOARD OF TRUSTEES ACTION S/F1
Approval Date: October 6, 2020

Resolution

To award professional services to RSC Architects for the preparation of plans and specifications for the ionization systems for all rooftop units at the Paramus Campus.

Submitted By

Dr. Anthony Ross, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Wilton Thomas-Hooke, Managing Director of Finance
Ms. Barbara Golden, Director, Purchasing & Services
Mr. Michael Hyjeck, Managing Director, Physical Plant
Mr. Robert P. Coane, Director of Campus Planning and Improvements

Action Requested

Authorization to pay \$33,500.00 including Direct Costs to RSC Architects for the preparation of plans and specifications for the ionization systems for all RTU's at the Paramus Campus.

Justification

To insure the safety of the existing HVAC system and to prevent potential viruses from entering and being passed through the existing HVAC into the existing facilities, an ionization system will to be installed in all of the existing rooftop units.

Professional services are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (1). The Request for Qualifications for Architecture Services was advertised, in accordance with the New Jersey P.L. 2004, Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process".

Charge To: Cares Act
Account Number: TBD