

Bergen Community College
Division of Arts, Humanities, and Wellness
Department of ESL Speech
Student Guide

SPE-001 Speaking/Listening II for International Students

Semester and year:

Course and section number:

Meeting times and locations:

Instructor:

Office Location:

Phone:

Departmental Secretary:

Office hours:

Email Address:

Course Description: SPE-001 is designed for beginning students whose native language is not English. The course aims at developing comprehension of the spoken language, greater fluency, and intelligibility in speaking American English.

Prerequisite: SPE-009 or Placement Test

Required Textbook: *NorthStar 2 Listening/Speaking, Third Edition with MyNorthStarLab (included with text), Frazier and Mills*

Strongly suggested: *Longman Dictionary of American English for English Language Learners*

MyNorthStarLab (online lab)

This course will use an online lab for much of the homework, including listening practice and voice recordings, if required. You will need access to a computer and microphone to make voice recordings. This can be done at home or in the ELRC (E156), in E132, or in any open lab on campus.

Please buy your book and access code (found inside the text) **ONLY** at the BCC bookstore. You will not be able to use the online lab if you purchase the text elsewhere. After you purchase your text, wait until you are given the COURSE ID **BEFORE** you register your personal access code found in the book. Registering your access code before you are given the COURSE ID will cause you to have unnecessary access problems later on. You will need both your access code and course ID code before you can register in the online lab.

TO JOIN MY ONLINE CLASS, USE THIS COURSE ID: (*write the COURSE ID in this space when it is given to you*_____).

Student Learning Goals: At the end of the semester, if you have met all the requirements of this course, you will:

- Use level-appropriate spoken language to communicate appropriately
- Increase your communicative confidence
- Practice paraphrasing and summarizing
- Demonstrate level-appropriate listening comprehension
- Identify main ideas and details in listening contexts
- Practice and develop an awareness of the sounds of American English
- Use and English-English dictionary
- Identify and pronounce “-s” and “-ed” endings
- Identify and pronounce syllables and syllable stress in words
- Make oral presentations using notes
- Conduct Internet research on a given topic

Means of Assessment: Assessment for the purpose of grading and of student learning may include tests, quizzes, presentations, class discussions, homework, voice recordings, and class participation.

Course Content (*If instructors want to describe more specifically what content will be covered in class, they can further elaborate on some of the content listed for level 1 under each program learning goal; for example, see the syllabus for level 3.*) In this course students will: . . .

Special Features of the Course: (*if any*), [*to be designated by the instructor*]

Grading Policy: (*to be designated by the instructor*)

Your grading policy must be included in the student guide you distribute to students. The policy below is an example of one approach among many. It is provided here as an example. It should not be interpreted as the ALP Speech Department’s policy on grading. Instructors may use the approach below or devise a fair grading policy of their own.

Sample Grading Policy:

Homework: 25%

Class Participation: 25%

Tests and Speeches: 50%

Grade Breakdown:	A	91-100
	B+	86-90
	B	81-85
	C+	76-80
	C	70-75
	F	69-below

Attendance Policy: *(to be designated by the instructor)* **SAMPLE:**

Students are expected to attend class regularly and punctually. Attendance will be taken at each class session. If students occasionally arrive late, they should enter quietly, and not disturb the class. If students miss class, they should find out what they missed. It is probably a good idea for students to exchange telephone numbers with other students as a way to find out about missed classes.

Poor attendance will affect a student's grade. If a student's absence exceeds one and a half times the number of weekly meetings, the student's grade will be lowered by one full letter grade. If a student is absent excessively, the student can expect to fail the course. Lateness counts, too. Two late arrivals will equal one absence.

Student and Faculty Support Services

ELRC (English Language Resource Center)	Room E-156	201- 612-5292 http://www.bergen.edu/pages/2182.asp
The Office of Specialized Services (for students with disabilities)	Room S-131	201-612-5270 www.bergen.edu/oss
The Sidney Silverman Library – Reference Desk	Room L-226	201-447-7436 http://www.bergen.edu/pages/683.asp

Sample Course Outline & Calendar

Note to Students: The following Course Outline and Calendar is tentative and subject to change, depending upon the progress of the class.

Week(s)	Topic/Activity/Assignments
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

