

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Minutes of the Tuesday, September 1, 2020  
Virtual WEBEX PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **September 1, 2020**, as a Virtual WebEx Teleconference Meeting. Chairman Gerard L. Carroll called the meeting to order at 5:10 p.m. and the following announcement was made:

The Bergen Community College Board of Trustees meeting scheduled for today Tuesday, September 1, 2020 at 5:10 p.m. will take place remotely. No physical meeting will take place. Rather, and in light of the COVID-19 pandemic, the meeting will take place electronically through WebEx.

Instructions for the public to participate have been posted on the homepage of the Bergen Community College website, and in addition to the notice being posted on the website, an email was distributed to all BCC personnel and the information was uploaded to the electronic sign as you enter the Paramus Campus.

All members of the public, whether accessing via the web or telephone, will have the opportunity to offer comments during the public comment portion of the meeting.

The public agenda is available on the BCC website home page.

Go to [bergen.edu](http://bergen.edu)

Once on the home page:

Go to About Us

Next, Board of Trustees

Followed by Meeting Agendas and Resolutions

Thank you.

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, November 25, 2019."

**ROLL CALL**

Present

Mr. Joseph Barreto

Ms. Dorothy Blakeslee

Mr. Gerard L. Carroll

Mr. Louis DeLisio

Mr. Patrick J. Fletcher

Mrs. Krista Flinn

Mr. Mark Longo

Mr. Stephen F. Pellino, Esq.

Dr. Sheetal Ranjan

Mr. Adam Silverstein

Mr. Robert Krasowski

Also Present

Dr. Anthony Ross, Interim President

Mrs. Judy Verrone, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Mrs. Arlene Q. Perez, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Mr. Thomas Abbate, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Mr. Timothy Burger, Technical Director, Information Technology Services

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Regrets

Ms. Ritzy Moralez-Diaz

**REPORTS**

**VICE CHAIRMAN'S REMARKS**

No report from Vice Chairman Silverstein. Thank you.

**SECRETARY'S REMARKS**

Secretary Barreto thanked Dr. Ranjan for leading the Education and Student Affairs Committee Meetings in his absence and thanked board members for their kind wishes, cards and refreshment to him and his family.

**TREASURER'S REMARKS**

Treasurer Blakeslee informed trustees that the Audit and Finance Committee had a virtual meeting on August 19, 2020. The committee reviewed the documents, resolutions and upcoming budget and recommends resolutions A/F1 to A/F4.

**PRESIDENT'S REPORT**

Dr. Anthony Ross provided the following update:

**CARES Act Emergency Fund for Students:**

3,008 students were awarded for the Spring CARES Act money. This amounts to three million eight thousand dollars. At this point in time, we will begin awarding funds for the Fall semester which amounts to 1.2 million dollars. This will go a long way for students who were impacted by COVID-19,

**Enrollment numbers:**

Enrollment is down 13% for headcount and 12% for credit hours.

**Awards to two Bergen Community College Students:**

Ms. L. Peto received the 2020 PTK Global Leader of Promise Scholarship receiving \$1,000.00.

Mr. J. Tolis received the 2020 PTK New Century Workforce Pathways Scholar.

**Surgical Technology Program**

In August I received notification that all twelve Surgical Technology students passed their certification exam. This gives the students the opportunity to enter the workforce for this opportunity.

## **COMMITTEE REPORTS**

### **TREASURER'S REPORT – AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS**

Treasurer Blakeslee, Chair of the Audit and Finance Committee informed the board members that the Audit and Finance Committee had a virtual meeting on August 19, 2020 and reviewed the financial repercussions of COVID-19. The committee is recommending resolutions A/F1 to A/F4.

### **EDUCATION AND STUDENT AFFAIRS**

On behalf of Chairman Barreto, Vice Chairman Ranjan convened the virtual Education and Student Affairs Committee meeting on August 18, 2020. The committee will recommend E/SA Resolutions 1 and 2 for approval by the trustees.

### **PERSONNEL**

Trustee Fletcher, Chair, of the Personnel Committee informed the board members that the Personnel Committee had a virtual meeting on August 18, 2020 and will be recommending the moving of resolutions P1 through P9 that appear on the agenda.

### **SITE AND FACILITIES**

Trustee Longo, Chair, of the Site and Facilities Committee informed the board members that Site and Facilities Committee had a virtual meeting on August 19, 2020. At this time, the committee will not be recommending resolutions for board approval.

### **STRATEGIC PLANNING AND ISSUES**

Chairman Ranjan reported that the Strategic Planning and Issues Committee met on July 30<sup>th</sup> and have been requested to research the tasks that were assigned to the BCC representative.

Dr. Ranjan requested that Dr. Ross and Chairman Carroll organize a committee that Dr. Ranjan can assist and work with the team.

### **CHAIRMAN'S COMMENT**

Chairman Carroll attended a walkthrough of the Paramus Campus with Dr. Ross and Legal Counsel.

### **UNFINISHED BUSINESS/BOARD MEMBERS**

No unfinished business was raised by the trustees. Chairman Carroll requested a motion to close the Unfinished Business portion for Board Members. A motion was made by Trustee Barreto and seconded by Vice Chairman Silverstein. All were in favor. The Unfinished Business portion of the meeting was closed.

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**NEW BUSINESS/BOARD MEMBERS**

Trustee Ranjan welcomed the new class of Fall 2020, faculty and staff.

**OPEN TO THE PUBLIC**

Mr. Luis De Abreu, Director of the STEM Program.

On August 13, 2020, the wrap up session for internships was held for the students who worked during the Summer. The session was held virtually, lived stream and well attended event. Approximately nineteen projects were submitted. The STEM Running Star Program is a program that is a prep for students that will begin in the Fall semester. Three hundred three students registered for this program and highly attended

Chairman Carroll requested a motion to close the Open to the Public Session. A motion was made by Trustee Barreto and seconded by Trutee Ranjan. All were in favor. The Public Session was closed.

Chairman Carroll requested a motion to approve the August 10, 2020 board meeting minutes. A motion was made by Trustee Barreto and seconded by Vice Chairman Silverstein.

**Roll Call Vote for approval of the board meeting minutes dated Tuesday, August 10, 2020.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Mrs. Krista J. Flinn – Yes  
Mr. Mark Longo – Yes  
Mrs. Ritzy Moralez-Diaz – Absent  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Robert Krasowski - Yes

Votes – 11 Yes and 1 Absent.

Motion passed for approval of the August 10, 2020 board meeting minutes.

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Chairman Carroll requested a motion to approve the August 10, 2020 executive session minutes. A motion was made by Trustee Longo and seconded by Trustee Longo.

**Roll Call Vote for approval of the executive session minutes dated Tuesday, August 10, 2020.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Mrs. Krista J. Flinn – Yes  
Mr. Mark Longo – Yes  
Mrs. Ritzy Morales-Diaz – Absent  
Mr. Stephen F. Pellino, Esq. - Abstained  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Robert Krasowski - Yes

Votes – 10 Yes, 1 – Abstention and 1 Absent.

Motion passed for approval of the August 10, 2020 executive session minutes.

**Roll Call Vote for approval of the Consent Agenda dated September 1, 2020.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Yes  
Mr. Mark Longo – Yes

***Trustee Mark Longo abstained from voting on Resolution A/F1: Exempt from Bidding Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.***

Ms. Ritzy Morales-Diaz - Absent  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Robert Krasowski - Yes

Chairman Carroll requested a motion to approve the September 1, 2020 Consent Agenda. A motion was made by Trustee Blakeslee and seconded by Trustee Barreto. Resolutions were not submitted for Site & Facilities and Strategic Planning and Issues.

Votes:

A/F1 – 10 Yes, 1 Absent and 1 abstention.  
A/F2 to A/F4 – 11 Yes and 1 Absent  
ESA1 and E/SA2- 11 Yes and 1 Absent  
P1 to P9 – 11 Yes and 1 Absent

Motion passed for Consent Agenda.

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At 5:36 p.m. Chairman Carroll requested a motion to enter into executive session regarding pending litigation Jane Doe vs. BCC and tactics and techniques of Public Safety.

On behalf of Chairman Carroll, "Pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the following matter will be discussed by the Board in closed session regarding litigation and discussion of tactics and techniques of Public Safety.

The discussion will become public when the need for confidentiality no longer exists."

A motion was made by Trustee Longo and seconded by Trustee Barreto.

All trustees were in favor. Motion passed.

Upon conclusion of executive session the board will reconvene and formal action will be taken.

At 6:28 p.m. Chairman Carroll requested a motion to return to the board meeting.

A motion was made by Trustee Barreto and seconded by Trustee Longo.

All were in favor. Motion passed.

Chairman Carroll added the following resolution to the board agenda for approval by trustees:

**BOARD OF TRUSTEES ACTION I-2**  
**Approval Date: September 1, 2020**

**Resolution**

Authorization to approve settlement of litigation entitled, Jane Doe v. Bergen Community College et al., Docket No. BER-C-156-20.

**Submitted By:**

Dr. Anthony Ross, Interim President

Brock L. Fischer, Ph.D., Vice President of Academic Affairs

**Action Requested**

Approve settlement of litigation entitled, Jane Doe v. Bergen Community College, et al., Docket No. BER-C-156-20, authorizing the President to enter into a settlement agreement in the amount of \$6,500, in exchange for which plaintiff shall release all claims and dismiss the litigation against defendants.

**Justification**

Resolve pending litigation filed by student who was summarily dismissed from nursing program. Settlement will restore student's academic standing, reinstate student to nursing program and reimburse a portion of student's legal fees.

Chairman Carroll requested a motion to add resolution Institutional 2 to the agenda.

A motion was made by Trustee Barreto and seconded by Vice Chairman Silverstein.

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**Roll Call Vote for approval of resolution Institutional 2:**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Gerard L. Carroll – Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Ms. Krista J. Flinn – Yes  
Mr. Mark Longo – Yes  
Ms. Ritzy Moralez-Diaz - Absent  
Mr. Stephen F. Pellino, Esq. - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Adam Silverstein – Yes  
Mr. Robert Krasowski - Yes

Votes:

Institutional 2: 11 – Yes and 1 Absent.

Motion passed.

**Approved Resolutions**

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted to approve the following invoice:

Invoices thru June 30, 2020 DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 47,704.32.

A/F2 - To authorize the purchase of student and faculty support resources from Assessment Technologies Institute (ATI) nursing education to increase retention and student outcomes on the National Council Licensure Examination-Registered Nurse (NCLEX-RN).

Approval is hereby granted to spend an amount not to exceed \$81,191.00 during the fiscal year 2020-2021 for the Assessment Technologies Institute Program (ATI).

A/F3 - To reject all bids received in response to Public Bid P-2320 for the purchase of a Laparoscopic/Arthroscopic Equipment Cart for the Surgical Technology Department.

Approval is hereby granted to reject all bids received in response to Public Bid P-2320 and rebid.

A/F4 – Authorization to purchase medical simulation Manikins from Laerdal Medical Corporation for use in the Center for Simulation.

Approval is hereby granted to purchase a SimMan 3G Medium Manikin and SimMan 3G Dark Manikin, with software licenses, accessories, and shipping, at a total cost of \$160,046.00 from Laerdal Medical Corporation.

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E/SA1 - To authorize partnering with William Paterson University (lead agency) on a proposal for funding from the Early Education Investment Collaborative and authorize Interim President Anthony Ross, or his designee, to execute required documents.

Approval is hereby granted to authorize partnering with lead agency William Paterson University to provide early and multiple entry pathways for students into early childhood teacher education. The project is titled *Transforming Early Childhood Education Lead Teacher Preparation Through Early and Multiple Points of Entry and Comprehensive Individualized Support*.

E/SA2 - Approval of College Policy: Meningococcal Vaccine Requirement Policy.

Approval is hereby granted for the College Policy: Meningococcal Vaccine Requirement Policy.

I-1 - Approval for revision of the Bergen Community College Title IX Policy Covering Discrimination, Harassment, and Sexual Misconduct Policy, and the Title IX Grievance Procedures.

Approval is hereby granted for the revision of the following college policies:

1. Bergen Community College Title IX Policy Covering Discrimination, Harassment, and Sexual Misconduct Policy, and
2. Title IX Grievance Procedures

I-2 - Authorization to approve settlement of litigation entitled, Jane Doe v. Bergen Community College et al., Docket No. BER-C-156-20.

Approval is hereby granted for the settlement of litigation entitled, Jane Doe v. Bergen Community College, et al., Docket No. BER-C-156-20, authorizing the President to enter into a settlement agreement in the amount of \$6,500, in exchange for which plaintiff shall release all claims and dismiss the litigation against defendants.

P1- Appointment: Support Staff (This appointment is being made in accordance with the Bergen Community College Support Staff Association (BCCSSA) contract, Article XV, after successful completion of the probationary period.)

Approval is hereby granted for the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Mehmet Arslan	Custodian/Building and Grounds	\$31,124.00 (pro-rated)	01/27/20 (retroactive)
Desmond Aultman	Custodian/Building and Grounds	\$31,124.00 (pro-rated)	02/04/20 (retroactive)
Carlo Capone	Custodian/Building and Grounds	\$31,124.00 (pro-rated)	01/28/20 (retroactive)



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P2 - Reappointment: Project Personnel – Grants

Approval is hereby granted for the the grant personnel listed below be reappointed to the positions indicated for the period commencing October 1, 2020 through June 30, 2021.

<u>Name</u>	<u>Position</u>
Barbara Abolafia	Summer Explorations Coordinator (Title V)
Luis DeAbreu	STEMatics Grant Program Director (STEMatics)
Lauren Fowler	Professional Success Coach/Academic Counselor (Title V)
Laura Frazer	Sr. Grant Manager/Compliance Officer - Grants Administration (Title V, STEMatics, Perkins, CCAMPIS, IDC)
Matthew Greene	STEMatics Academic Counselor (STEM)
Randi Greene	Financial Literacy Specialist/Buyer (STEMatics/Grants Administration)
Erica James	Professional Success Coach/Academic Counselor (Title V)
Laura Madera	Peer Mentor Coordinator/Coach (Title V)
Alan Manzueta	Professional Success Coach (Title V)
Iqra Shabbir	Supplemental Instruction (SI) STEMatics Coordinator (STEM HSI/Cerullo Learning Assistance Center)
Lark Lo Sontag	Project Coordinator – Child Development Center (CCAMPIS)
Jacqueline Stoddardt	STEMatics Academic Counselor (STEM)
Majeda Sultana	STEMatics Academic Counselor (STEMatics)

P3 – Stop Stipend

Approval is hereby granted to stop the monthly stipend for the following individual as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Amount</u>	<u>Effective Date</u>
Laura Frazer	Sr. Manager of Grants/Compliance Officer/Grants Administration	\$500.00	09/01/20

P4 - Retirement: Confidential Staff

Approval is hereby granted for the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Laura Montenegro	Database and Office Coordinator/BCC Foundation	01/01/21

P5 - Retirement: Support Staff

Approval is hereby granted for the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Jason Leight	Sr. Maintenance Repairperson/Buildings and Grounds	09/01/20

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P6 - Amend Retirement: Support Staff

Approval is hereby granted for the amended retirement (P6 – July 7, 2020) of the following individual to change the retirement date:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Barbara Bliss	Executive Secretary/Business, Arts and Social Sciences/Academic Affairs	01/01/21

P7 - Resignation: Grant Funded Staff

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Vittoria Fronte	Research Assistant (Grants Administration/TitleV/STEMatics/FITW)	08/10/20 (retroactive)

P8 - Resignation – Professional Staff

Approval is hereby granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Rogério Faria	Network Administrator II / Information Technology	08/28/20 (retroactive)

P9 - Termination: Grant

Approval is hereby granted for the termination of the following individuals:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Reyniel Afuang	Program Assistant (First in the World)	09/30/20
Randy Dodd	Mentoring Coordinator (TPSID 2)	09/30/20
Erin Meccia	Professional Success Coach (TPSID 2)	09/30/20
Colleen Tedesco	Success Coach (TPSID 2)	09/30/20

As no further business was brought before the Board of Trustees, Chairman Carroll asked for a motion to adjourn the board meeting.

Trustee Blakeslee made a motion to adjourn the meeting, seconded by Trustee Barreto.

All trustees were in favor.

The board meeting adjourned at 7:06 p.m.

Thank you,  
Secretary, Joseph Barreto, Board of Trustees