



BOARD OF TRUSTEES
PUBLIC MEETING

Tuesday, September 12, 2017 - 5:00 p.m.

Technology Building 128 – Conference Room BC

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Pledge of Allegiance
- V. Reports
 - A. Vice Chairman
 - B. Secretary
 - C. Treasurer
 - D. President 50th Anniversary Celebration – Mr. Larry Hlavenka
 - E. Committees
 - 1. Audit and Finance/Legal
 - 2. Education and Student Affairs
 - 3. Personnel
 - 4. Site and Facilities
 - F. Alumni Trustee
 - G. Chairperson
- VI. Unfinished Business/Board Members
- VII. New Business/Board Members
- VIII. Open to the Public
- IX. Actions
 - A. Approval of Minutes:
 - June 27, 2017
 - July 11, 2017
 - B. Consent Agenda – Tuesday, September 12, 2017
 - C. Other
- X. Executive Session, if required
(New Business/Open to the Public)
- XI. Adjournment

CONSENT AGENDA

Tuesday, September 12, 2017 – Paramus Campus

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES: **June 27, 2017 and July 11, 2017**

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. To authorize the purchase of student and faculty support resources from Assessment Technologies Institute (ATI) nursing education to increase retention and student outcomes on the National Council Licensure Examination-Registered Nurse (NCLEX-RN).
3. Approving an amendment to the May 2016 Food Management Services Agreement with Gourmet Dining, LLC.
4. To purchase a synthetic human anatomy model with service plan, installation and training, from SynDaver for use in biology labs.
5. To purchase Accuplacer placement exam units from The College Board for the Office of Testing Services.
6. Authorization to purchase maintenance and custodial supplies as needed through discounted catalog pricing on NJ State Contract M-0002.
7. Purchase of a new vehicle for the President to replace the current leased vehicle which will expire in November 2017.
8. To award Public Bid #P-2248 for miscellaneous science supplies used in Biology, Physics and Earth Science Laboratories for academic year 2017-2018.
9. To renew our annual subscription with Turnitin for web based plagiarism detection system through the New Jersey Council of County Colleges Joint Purchasing Consortium.
10. Exempt from bidding: Authorization to extend Ellucian Application Management Services for a term of only 6 months at a cost of \$100,000 to accommodate Ellucian's BCC campus evaluation in September and their report of their findings.
11. Authorization to enter into a one year agreement with Gartner, Inc. for research, analysis and advisory services related to Information Technology.

EDUCATION AND STUDENT AFFAIRS (E/SA)

1. To authorize submission of a College Access Challenge Grant proposal to *College Readiness Now: A Partnership between New Jersey's Community Colleges and the Office of the NJ Secretary of Higher Education*, in the anticipated amount of \$82,700, and to authorize Interim President Dr. Michael D. Redmond, or his designee, to execute required documents.

PERSONNEL (P)

- P1. Approve: Compensation for Interim President of Bergen Community College
- P2. Appointment: Assistant Dean of Adjunct Administration/Confidential
- P3. Appointment: Professional Staff
- P4. Appointment: Lecturers, Fall 2017 Semester
- P5. Appointment: Tenure Track Faculty
- P6. Appointment: Testing Coordinators
- P7. Amend: Salary for Grant Personnel
- P8. Reappointment: Project Personnel – Grants
- P9. Resignation: Faculty
- P10. Resignation: Project Personnel – Grants
- P11. Resignation: Professional Staff
- P12. Retirement: Faculty
- P13. Retirement: Technical/Professional Assistant - Faculty
- P14. End of Interim Assignment: Interim Assistant Dean, Adjunct Administration
- P15. Termination: Support Staff

SITE AND FACILITIES (S/F)

- 1. Authorization for Acceptance of the Revised Institutional Emergency Operations Plan (EOP).
- 2. To award professional services to RSC Architects for the preparation of plans and specifications related to the relocation/expansion of the Culinary Program from the Paramus Campus to the Ciarco Learning Center in Hackensack.



BOARD OF TRUSTEES ACTION A/F 1
Approval Date: September 12, 2017

Resolution:

Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By

Mr. Victor Anaya, Chief Financial Officer

Action Requested

Approval for payment of the following legal vouchers:

May 1, 2017 to May 31, 2017	DeCotiis, FitzPatrick, Cole & Giblin. LLP.	\$ 37,460.29
June 1, 2017 to June 30, 2017	DeCotiis, FitzPatrick, Cole & Giblin. LLP.	\$ 61,856.03

Legal bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds
Account Number: 10-01-186100-607566



BOARD OF TRUSTEES ACTION A/F 2
Approval Date: September 12, 2017

Resolution

To authorize the purchase of student and faculty support resources from Assessment Technologies Institute (ATI) nursing education to increase retention and student outcomes on the National Council Licensure Examination-Registered Nurse (NCLEX-RN).

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to spend an amount not to exceed \$61,000.00 during the fiscal year 2017-2018 for the Assessment Technologies Institute Program (ATI).

Justification

ATI provides student and faculty resources that focus on student success and retention. These resources include Content Mastery Series Assessments for 9 content areas (Proctored & Practice), Self-Assessment Inventory, Critical Thinking Entrance, & Exit Assessment, Comprehensive Predictor Practice and Proctored Assessments, Nurse Logic, Learning System RN, Pharmacology Made Easy 3.0, Dosage Calculation 2.0, Skills Modules, On-line Review Modules, Physical Review Modules, Guided Individualized Remediation, Pulse, Reporting and faculty support/training for ATI Resource Integration and Implementation. ATI provides standardized testing, additional student resources, some developmental learning (remediation), evaluation support and faculty support. Since the inclusion of ATI resources, our National Council Licensure Examination-Registered Nurse (NCLEX-RN) pass rate has increased to 87.01%. The cost for the above resources during FY 2017-2018 is not to exceed \$55,000.

In addition, we are adding ATI Test Taking Strategies Seminar for nursing students which is projected to increase retention rates. This seminar focuses on early intervention and will be offered for all newly admitted students and at-risk students every semester. The cost will not exceed \$6000.00.

This procurement is being awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Assessment Technologies Institute has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26, and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that it will not make any reportable contributions through the term of the contract. The Political Contribution Disclosure Form and Business Entity Disclosure Form will be maintained on file at the College.

This purchase is exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (6) (copyrighted materials).

Charge To: College Operating Funds

Account Number: 10-03-352000-607620



BOARD OF TRUSTEES ACTION A/F 3
Approval Date: September 12, 2017

Resolution

Approving an amendment to the May 2016 Food Management Services Agreement with Gourmet Dining, LLC.

Submitted By

Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Approval of an amendment to the May 2016 Food Management Services Agreement with Gourmet, LLC and authorizing execution of the amendment, entitled "First Amendment to Contract for Food Management Services By and Between Bergen Community College and Gourmet Dining, LLC."

Justification

The College initially entered into an agreement with Gourmet Dining, LLC in May 2016 following the issuance of a Request for Proposals. In June 2017, Gourmet Dining, LLC served a notice of termination, advising that it was sustaining substantial financial losses under the existing agreement and, therefore, would terminate services as of December 22, 2017. In an effort to avoid Gourmet's mid-year departure and the disruption to services that would result, the College and Gourmet negotiated an amendment, subject to Board approval, that amends the original agreement to eliminate the annual \$130,000 guaranteed commission payment to the College, modifies the hours of cafeteria services, adds fresh vending services at certain locations, ties any price increases to the CPI, bars Gourmet's ability to terminate the contract during the academic year (September to June), and preserves Gourmet's obligation to provide \$30,000 annually for scholarships and its obligation to annually provide an in-kind contribution of catering services in the amount of \$7,500.

This original May 2016 Food Management Services Agreement was procured through a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. These services are exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5(a)(7) (Food supplies and services).



Legal Department
2 International Drive, Rye Brook, NY 10573
Tel: 914.935.5303 Fax: 914.935.5696

VIA OVERNIGHT DELIVERY

August 25, 2017

Bergen Community College
400 Paramus Road
Paramus, New Jersey 07065

Attn: Victor Anaya, Executive Director of Finance

Re: Rescission of Notice of Termination – Contract for Food Management Services

Dear Mr. Anaya:

Thank you for working with us to amend the Contract for Food Management Services dated May 3, 2016 between Gourmet Dining, LLC (“Gourmet”) and Bergen Community College (the “College”) (the “Agreement”). This will confirm that upon full and complete execution of the First Amendment to Contract for Food Management Services attached to this letter, the notice of termination contained in our correspondence dated June 9, 2017 will automatically be rescinded. Gourmet looks forward to its continued partnership with the College.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Nachimson", is written over a horizontal line.

Steven G. Nachimson
Assistant General Counsel

Enc.

cc: Judy A. Verrone, Esq. (JVERRONE@decotiislaw.com)

**FIRST AMENDMENT TO CONTRACT FOR FOOD MANAGEMENT SERVICES BY
AND BETWEEN BERGEN COMMUNITY COLLEGE AND GOURMET DINING, LLC**

THIS FIRST AMENDMENT TO CONTRACT FOR FOOD MANAGEMENT SERVICES is made this ____ day of _____, 2017 (the "**First Amendment**"), between **Bergen Community College**, with its principal office located at 400 Paramus Road, Paramus, New Jersey 07065 (hereinafter, the "College"), and **Gourmet Dining, LLC**, with offices located at 285 Madison Avenue, Madison, New Jersey 07940 (hereinafter, "Contractor") (individually, a "Party;" collectively, the "Parties"):

WHEREAS, as the result of a Request for Proposals, the College and Contractor entered into a Contract for Food Management Services, dated May 3, 2016 (the "**Agreement**"); and

WHEREAS, the College and Contractor seek to amend the Agreement,

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Amendment of Section 1.d). Section 1.d) of the Agreement is amended to insert the following at the end of such Section:

The preceding sentence notwithstanding, commencing October 1, 2018 (the "Price Increase Commencement Date"), and on each Price Increase Commencement Date anniversary thereafter during the Term of the Agreement, Contractor may implement a price increase, increasing the prices of its food products offered for sale under the Agreement by an amount equal to the amount by which the CPI increased in the 12-month period immediately preceding the Price Increase Commencement Date or then-current Price Increase Commencement Date anniversary, as the case may be, plus one (1%) per cent. The term "CPI" means the following index published by the United States Department of Labor's Bureau of Labor Statistics: All Urban Consumers, U.S. City Average, Food Away from Home. At least thirty (30) days prior to implementation of any price increase, Contractor shall provide the College with the total percentage increase (CPI plus 1 per cent) that it intends to implement on the Price Increase Commencement Date or then-current Price Increase Commencement Date anniversary, as the case may be.

2. Amendment of Section 1.e). Section 1.e) of the Agreement is amended to delete the text of such Section and replace it with the following:

Hours of operation shall be consistent at all locations, unless otherwise noted below.

When classes are in session during Fall, Spring and Summer Sessions:

a) Main Cafeteria (Paramus)

- (1) Cafeteria service hours: 7:30 AM to 2:30 PM, Monday through Friday.
- (2) The Sono Mexican station will be eliminated.
- (3) Avenue C Fresh Market Self Checkout Vending Market to be installed by Contractor; available commencing at 2:30 PM to 9:00 PM, Monday through Friday.

b) Ender Hall Cafe (Paramus)

- (1) Café service hours: 7:30 AM to 2:30 PM, Monday through Thursday; no café services on Friday.
- (2) Avenue C Fresh Market Self Checkout Vending Market or “grab and go” Out-Take system to be installed by Contractor; available commencing at 2:30 PM to at least 10:00 PM, Monday through Friday.
- (3) In addition, Contractor shall provide additional vending options offering fresh food and coffee.

c) Student Center – Bergen Pizza (Paramus)

- (1) Service hours: 10:00 AM to 8:00 PM, Monday through Thursday; 10:00 PM to 3:00 PM, Friday; 10:00 AM to 2:00 PM, Saturday.
- (2) Contractor shall offer additional items such as entrees, soups, “grab and go” salads.
- (3) Contractor shall provide additional staff to adequately handle anticipated additional volume of transactions to ensure timely service.
- (4) Contractor shall add an additional sales terminal, if space permits.

d) Student Center – Dunkin Donuts (Paramus)

- (1) Service hours: 7:30 AM to 8:00 PM, Monday through Thursday; 7:30 AM to 3:00 PM, Friday; 7:30 PM to 2:00 PM, Saturday.

e) Lyndhurst

(1) No Cafeteria services.

(2) Avenue C Fresh Market Self Checkout Vending Market will be installed by Contractor; available 7:00 AM to 11:00 PM, Monday through Friday; 7:00 AM to 5:00 PM, Saturday; 8:00 AM to 4:00 PM, Sunday.

When classes are not in session but faculty and/or staff are present:

Monday-Friday 7:30 AM to 3:00 PM All locations (limited services at the discretion of the Executive Director of Finance)

Any modification to the foregoing schedule must be approved in advance by the College.

The College reserves the right to change or modify its programming, calendars and/or food service facilities in consultation with the Contractor.

3. Amendment of Section 4.b). Effective as of October 1, 2017, Section 4.b) of the Agreement is amended to delete the text of such Section and replace it with the following: "Intentionally omitted."

4. Amendment of Section 4.e). Section 4.e) is amended to insert the following at the end of such Section: "Contractor confirms its obligation to continue to provide an in-kind contribution of Contractor's catering services having a retail value of \$7,500 each year that the Agreement remains in effect, it being understood that such contribution has no cash value, and that unused amounts expire at the end of the contract year (i.e., July 31)."

5. Amendment of Section 4.f). Section 4.f) is amended to insert the following at the end of such Section "Contractor confirms its obligation to continue to provide the College, on October 1 of each year of the Agreement, the sum of \$30,000 to be allocated for student scholarships, provided that the College has not issued a notice of termination of the Agreement on or before that date."

6. Amendment of Section 8). Section 8 of the Agreement, entitled "Termination," at subparagraph b, is modified to read as follows:

Contractor may terminate this Agreement upon one hundred and twenty (120) calendar days' written notice. However, any notice of termination of the Agreement by Contractor shall be deemed ineffective if the termination is to take place during the academic year (September to June).

7. All remaining terms and conditions of the Agreement, and the rights and duties of the Parties established thereby, remain in full force and effect except as modified by this First Amendment. To the extent there is any inconsistency between the terms of the Agreement and this First Amendment, the First Amendment shall govern.

IN WITNESS WHEREOF, the Parties have caused this First Amendment to the Contract for Food Management Services to be duly executed, as of the date first above written.

ATTEST:

BERGEN COMMUNITY COLLEGE

By: _____

Victor Anaya, Executive Director, Finance

ATTEST:

GOURMET DINING, LLC

By: _____

Name and Title: _____



BOARD OF TRUSTEES ACTION A/F 4
Approval Date: September 12, 2017

Resolution

To purchase a synthetic human anatomy model with service plan, installation and training, from SynDaver for use in biology labs.

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Dr. PJ Ricatto, Dean, Mathematics, Science and Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase SynDaver synthetic human anatomy model, installation, training, and 1 year service plan from SynDaver Labs at a cost of \$64,600.00.

Justification

The SynDaver Surgical Model will provide opportunities for Biology Laboratory Students to learn using a sophisticated full body anatomical simulator that has the look, feel and weight of a human body. Anatomical attributes include: Skin with fat and fascia planes, every bone, muscle, and tendon, fully articulating joints, functioning respiratory system, complete digestive and urinary tracts, visceral and reproductive organs. The SynDaver synthetic humans are only available from SynDaver Labs. This purchase will allow the department to stop doing cat dissections which have ethical issues as well as a very large recurring cost. We anticipate the SynDaver paying for itself within 3 years.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. SynDaver Labs has completed and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S. A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.1 (a) (3). (sole source)

Charge To: College Funds

Account Number: 20-03-351002-604212



BOARD OF TRUSTEES ACTION A/F 5
Approval Date: September 12, 2017

Resolution

To purchase Accuplacer placement exam units from The College Board for the Office of Testing Services.

Submitted By

Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Khairia Fazal, Managing Director, Learning Assistance Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase approximately 15,384 Accuplacer placement exam units for the Office of Testing Services, at an estimated total cost of \$29,998.80 from The College Board. The cost per unit is \$1.95.

Justification

The examination units will be used by the Testing Office to continue the implementation of web-based basic skills testing for incoming students and post-test assessments using The College Board's Accuplacer. The Accuplacer tests can only be purchased from The College Board.

This procurement is below the County College bid threshold and is not required to be bid.

The College Board is a non-profit organization and is therefore exempt from Pay-to-Play political contribution disclosure requirements pursuant to P.L. 2007, c. 304.

Charge To: College Operating Funds

Account Number: 10-03-383000-607620



BOARD OF TRUSTEES ACTION A/F 6
Approval Date: September 12, 2017

Resolution

Authorization to purchase maintenance and custodial supplies as needed through discounted catalog pricing on NJ State Contract M-0002.

Submitted By

Mr. William Corcoran, Vice President Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Samuel John, Interim Director, Physical Plant

Action Requested

Authorization to purchase various maintenance and custodial supplies as needed from the three authorized NJ State Contract vendors through competitive catalog pricing for the period September 15, 2017 through June 30, 2018, at an estimated cost of \$75,000.00. See list below for the vendor numbers and names of the three authorized suppliers on the State Contract:

A79873 Fastenal
A79874 MSC Industrial Supply
A79875 W. W. Grainger

Justification

The College requires the purchase of maintenance supplies for the repair of the buildings and equipment at the College. The NJ State Contract provides access to three discounted maintenance and custodial supply catalogs, which will allow Buildings and Grounds Department to access the vendor catalogs online and order supplies through comparison shopping. The contract also provides direct shipping of parts from the warehouse, and the option of local pickup of parts for emergency repairs. The supply categories include HVAC, Electrical, Paint, Plumbing, Tools, Fasteners, Bulbs, Air Filters, Safety and Custodial Products.

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

Charge To: College Operating Funds

Account Numbers: 10-06-610100-607552
10-06-620100-607557



BOARD OF TRUSTEES ACTION A/F 7
Approval Date: September 12, 2017

Resolution

Purchase of a new vehicle for the President to replace the current leased vehicle which will expire in November 2017.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase a new 2017 Chevrolet Impala 2LZ Sedan from Paramus Chevrolet at a cost of \$35,300.00 for use by the College President as per the President's employment contract approved by the Board of Trustees.

Justification

This vehicle will replace the leased vehicle that is currently utilized by the College President. Quotations were obtained from the companies listed below:

Paramus Chevrolet	\$35,300.00
Bellavia Chevrolet Buick	\$39,980.00

The College has a need to procure the above vehicle pursuant to a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Paramus Chevrolet has submitted a Stockholder Disclosure Certification, and a Business Entity Disclosure Certification, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certificate shall be placed and maintained on file at the College.

This purchase is below the County College bid threshold and is not required to be bid.

Charge To: College Capital

Account Number: 20-00-120100-604205 Vehicles



BOARD OF TRUSTEES ACTION A/F 8

Approval Date: September 12, 2017

Resolution

To award Public Bid #P-2248 for miscellaneous science supplies used in Biology, Physics and Earth Science Laboratories for academic year 2017-2018.

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs

Mr. Victor Anaya, Chief Financial Officer

Dr. PJ Ricatto, Dean, Math Science and Technology

Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to award Public Bid #P-2248, Supplies for Science Department, to various vendors as listed below, based on prices submitted in the bid and estimated quantities.

Justification

The purchase of necessary bulk consumables is required to support Biology, Physics and Earth Science Laboratories for academic year 2017-2018. This bid included 205 items. The award is based on the lowest responsible bid for each item.

A total of 13 companies registered for bid packages and 11 bids were received.

<u>VENDOR</u>	<u># ITEMS</u>	<u>ESTIMATED AMOUNT</u>
Carolina Biological Supply Co.	26	\$13,201.29
Fisher Scientific Co. LLC	5	3,005.14
Flinn Scientific Inc.	15	3,187.60
Frey Scientific LLC	31	3,560.01
J&H Berge, Inc.	30	11,148.95
Parco Scientific Company	10	1,999.50
Spectrum Chemical Mfg. Corp.	18	6,455.10
Triarch, Inc.	7	1,251.00
VWR International, LLC	56	25,019.50
Nebraska Scientific	1	400.00
Total		\$69,228.09

Charge To: College Operating Funds and Capitol Account

Account Number: 10-03-351002-607509, 20-03-351002-604212

Public Bid P-2248 (Fiscal Year 2018)

<u>Item #</u>	<u>Vendor Part #</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
CAROLINA BIOLOGICAL SUPPLY CO.						
7	267777	Algae Collection Biorama, shows red, brown, and 3 types of green algae	Each	8	\$ 44.08	\$ 352.64
11	293970	Bacillus megatherium, wm, prepared slide	Each	25	\$ 3.46	\$ 86.50
14	294954	Gleocapsa, wm, prepared slide	Each	25	\$ 3.46	\$ 86.50
15	294996	Nostoc, wm, prepared slide	Each	25	\$ 3.23	\$ 80.75
21	296476	Hydrodictyon, wm, prepared slide	Each	25	\$ 3.91	\$ 97.75
24	298752	Marchantia Archegoniphore, ls, 12 um, prepared slide	Each	48	\$ 4.98	\$ 239.04
25	299098	Moss Mature Capsule, median, 12 um, prepared slide	Each	48	\$ 10.45	\$ 501.60
26	306100	Hydra nematocyst, cs, prepared slide	Each	48	\$ 5.89	\$ 282.72
27	307002	Onchocerca volulus, female, sec, prepared slide	Each	25	\$ 6.69	\$ 167.25
30	307542	Ixodes dammini (Deer tick), male, wm, prepared slide	Each	25	\$ 10.34	\$ 258.50
38	314082	Artery, vein, and capillaries, section, prepared slide	Each	25	\$ 4.22	\$ 105.50
51	704440	Deep ledge utility cart, steel blue, 3 shelves	Each	5	\$ 253.46	\$ 1,267.30
58	741006	Culture dish, 8", 1500 ml	Each	12	\$ 12.24	\$ 146.88
64	861283	Ethyl alcohol (Ethanol), 95% denatured, laboratory grade, 4 L	Bottle	5	\$ 20.79	\$ 103.95
68	C291526	Hair, human, wm, prepared slide	Each	25	\$ 3.50	\$ 87.50
71	974142	Drop-Dispensing Bottle, 250 ml, Nalgene, LDPE, 6/pack (Carolina offer: pack of 8)	Pack	3	\$ 22.42	\$ 67.26
78	974231	Tight ties, 11", plastic, 50 /pack (Carolina offer: pack of 35, wanted total of 250. Carolina 8 x 35 = 280)	Pack	8	\$ 0.80	\$ 6.40
83	806491	Taxo Differentiation blank discs, 6 mm, 50 discs/vial, 6 vials per pack	Pack	10	\$ 33.06	\$ 330.60
93	856592	Cupric sulfate, anhydrous powder, reagent, 500 grams	Bottle	1	\$ 36.82	\$ 36.82
112	716614	Bleach (Sodium hypochlorite) squeeze wash bottle, 500 ml, white, 6/case (Carolina offer: each instead of case, wanted 24)	Each	24	\$ 4.07	\$ 97.68
154	294546	Escherichia coli, gram negative smear prepared slide	Each	25	\$ 3.69	\$ 92.25
158	308952	Whitefish blastodisc mitosis, prepared slide	Each	48	\$ 9.88	\$ 474.24
191	224864	Quehogs venus (clams)	Each	50	\$ 1.79	\$ 89.50
201	470000-888	Crayfish preserved 4"-6" pail/10	Pail	10	\$ 8.51	\$ 85.00
203	470001-474	Plain shark preserved	Each	12	\$ 8.93	\$ 107.16
CAROLINA BIOLOGICAL: CAPITAL (20-03-351002-604212)						
48	692222	Electrocardiograph, portable, fully automatic, 1 button operation with 12 lead selections	Each	3	\$ 2,650.00	\$ 7,950.00

FISHER SCIENTIFIC CO. LLC						
70	01-815C	Autoclave bag, without sterilization indicator, 24" x 36", use at 121 C, orange, 100/pack	Pack	7	\$ 52.00	\$ 364.00
77	14-809-46	Test tube rack, unwire Nalgene for 20 mm tubes, holds 40 tubes, green, 8/case	Case	2	\$ 34.03	\$ 68.06
80	18-943A	Youngstown Barrel and Fiber drum, lock-rim, 55 gallons	Each	25	\$ 52.00	\$ 1,300.00
88	SPR005IA1US	EMD Millipore Smart Pak Purification Cartridge (NOT CAPITAL: DISPOSABLE CARTRIDGE FOR PURIFYING WATER)	Each	2	\$ 590.04	\$ 1,180.08
195	S97166	Preserved horseshoe crabs	Each	6	\$ 15.50	\$ 93.00
						\$ 3,005.14
FLINN SCIENTIFIC INC.						
4	AP7892	Thiourea paper, pack of 100	Pack	50	\$ 1.40	\$ 70.00
20	ML 1072	Polysiphonia, wm, prepared slide	Each	25	\$ 9.84	\$ 246.05
37	ML1315	Nerve motor cells from ventral horn of ox spinal cord, smear, prepared slide	Each	48	\$ 5.43	\$ 260.83
40	FB0363	Chart, Mitosis Cell Division, Whitefish blastodisc and Onion (Allium) root tip, 18" x 24", laminated	Each	4	\$ 19.19	\$ 76.76
41	FB0364	Chart, Meiosis Cell Division, Lily Pollen & Animal cell centrioles & asters, 18" x 24", laminated	Each	4	\$ 19.19	\$ 76.76
45	AB1040	Dissecting pins (Handipins), 1-3/4", 360/box	Box	6	\$ 1.53	\$ 9.18
49	TC3001	Electrocardiograph electrodes, single use, 100/pack	Pack	3	\$ 12.30	\$ 36.90
60	FB1464	Antibiotic sensitivity disk set without dispenser	Set	8	\$ 58.29	\$ 466.32
72	AP1695	Drop-Dispensing Bottle, 60 ml, Nalgene, LDPE, 12/pack	Pack	2	\$ 32.10	\$ 64.20
79	AP5996	Thermometer support rack designed to hold 25 thermometers in a vertical position	Each	3	\$ 33.10	\$ 99.29
94	P0014	Petroleum ether, reagent grade, ACS, 500 ml	Bottle	6	\$ 9.73	\$ 58.37
97	FB1452	Scalpel blade remover for lock on handles, disposable	Each	12	\$ 3.34	\$ 40.13
147	S0026	Silver nitrate, crystal, reagent, ACS, 125 grams (Flinn offer: 100 grams)	Bottle	1	\$ 186.20	\$ 186.20
182	AB1057	Scalpel blade, #22 for #4 scalpel, 100/box	Box	9	\$ 2.26	\$ 20.31
194	S1180S	Rats Fisher Free preserved, double injected, 7"-9"	Each	150	\$ 9.84	\$ 1,476.30
						\$ 3,187.60
FREY SCIENTIFIC LLC						
2	160-3645	PTC paper, pack of 100	Pack	50	\$ 1.08	\$ 54.00
5	564613	Pocket pH tester	Each	20	\$ 22.16	\$ 443.20
42	595230	Economy forceps, 4.5" long	Each	48	\$ 0.49	\$ 23.52
43	583131	Straight dissecting forceps, stainless steel, fine points, 4.5" long	Each	48	\$ 0.60	\$ 28.80

10		Bacterial types separate smears, gram stain, prepared slide	Each	40	\$	1.65	\$	66.00
13		Anabaena, coiled filaments with intercalary heterocysts, wm, prepared slide	Each	25	\$	2.00	\$	50.00
16		Oscillatoria, wm, prepared slide	Each	25	\$	2.00	\$	50.00
17		Euglena gracilis, wm, prepared slide	Each	25	\$	1.60	\$	40.00
22		Paramecium caudatum, wm, prepared slide	Each	48	\$	1.65	\$	79.20
29		Daphnia, wm, prepared slide	Each	25	\$	1.65	\$	41.25
32		Pedicular humanus, wm, prepared slide	Each	48	\$	3.10	\$	148.80
34		Hyaline cartilage, section, prepared slide	Each	12	\$	2.10	\$	25.20
39		Sperm, human, smear, prepared slide	Each	48	\$	2.00	\$	96.00
63		Corn oil, 16 oz (473 ml)	Bottle	12	\$	3.75	\$	45.00
65	5241-05	Hydrogen peroxide, 3% reagent lab grade, 473 ml (473 to 500 ml fine)(J & H Berge offers 500 ml)	Each	36	\$	2.00	\$	72.00
66		Milk of Magnesia, 4 oz	Bottle	12	\$	3.50	\$	42.00
67		Vegetable oil, 32 oz (946 ml)	Bottle	8	\$	4.25	\$	34.00
103		Oster Blender 12, 40 oz Push button, black	Each	2	\$	43.95	\$	87.90
105	3530-75-3	Oxidase, dryslide, 75/pack	Pack	6	\$	137.25	\$	823.50
106	261185	Indole reagent droppers, modified Kovacs, 50/pack	Pack	15	\$	60.50	\$	907.50
107		Voges-Proskauer A, 50/pack	Pack	15	\$	55.30	\$	829.50
108		Voges-Proskauer B, 50/pack	Pack	15	\$	65.00	\$	975.00
109	261197	Spottest Nitrate reagent A, 50 pack	Pack	15	\$	82.00	\$	1,230.00
110	261198	Spottest Nitrate reagent B, 50 pack	Pack	15	\$	82.00	\$	1,230.00
121		Transfer pipet, 5 ml, nonsterile, graduated to 1 ml, disposable, 500/pack	Pack	40	\$	11.35	\$	454.00
122		Hanging drop concavity glass slides, 12/pack	Pack	30	\$	3.15	\$	94.50
123		Standard and Inflation Bulb	Each	18	\$	10.00	\$	180.00
125		Blood pressure cuff and bladder unit, 2 tubes, adult, latex free	Each	10	\$	9.70	\$	97.00
126		Coil tubing, latex free with connectors, 8 feet	Each	18	\$	15.00	\$	270.00
127		Nite Shift Metal/Plastic Connectors	Set	18	\$	4.75	\$	85.50
142		Serological pipet, Polystyrene, sterile, individually wrapped, magnifier stripe, 1.0 ml, 100/pack (J & H Berge offers 500/case. Wanted 1000 pipets)	Case	20	\$	57.75	\$	1,155.00
150	79-5310-01	Culture tube, 6 x 50 mm, PYREX borosilicate glass, plain end, disposable, 1000/case	Case	8	\$	40.95	\$	327.60
151		Culture tube, 16 x 150 mm, PYREX borosilicate glass, plain end, disposable, 1000/case	Case	20	\$	63.75	\$	1,275.00

162		Coverslip, Glass, square, #2 thickness, 22 x 22 mm, 1 oz, 10 packs/case (J & H Berge offers pack instead of case. Wanted 150 packs). Each = pack.	Each	150	\$	2.25	\$	337.50
							\$	11,148.95
PARCO SCIENTIFIC COMPANY								
6	DCA-01	Skeleton Dust cover, vinyl, includes transparent window and side zipper opening, 69.5" x 29"	Each	6	\$	16.00	\$	96.00
8	BSLI1001	Letter "e", wm, prepared slide	Each	74	\$	1.50	\$	111.00
9	BSLI1003	Colored threads, wm, prepared slide	Each	72	\$	2.00	\$	144.00
23	BSLI5010	Plasmodium falciparum, smear, prepared slide	Each	48	\$	1.75	\$	84.00
28	BSLI6016	Trichuris trichuris, wm, prepared slide	Each	48	\$	2.00	\$	96.00
33	BSLI3052	Stratified squamous epithelium, human, section of esophagus prepared slide	Each	25	\$	2.25	\$	56.25
36	BSLI3072	Smooth muscle, cs and ls from intestine, prepared slide	Each	25	\$	2.25	\$	56.25
137	C12110	Red Spirit Thermometer with anti-roll triangle, partial immersion, Celsius	Each	48	\$	1.50	\$	72.00
156	BSLI3050	Transitional epithelium, Human, section of urinary bladder and ureter prepared slide	Each	12	\$	2.00	\$	24.00
167	C7121	Tryptic soy agar, 500 grams	Bottle	30	\$	42.00	\$	1,260.00
							\$	1,999.50
SPECTRUM CHEMICAL MFG. CORP.								
53	989-10404	Wheaton Redi-Pak clear straight-sided jars with caps, 250 ml, case of 12	Case	2	\$	14.04	\$	28.08
54	989-10407	Wheaton Redi-Pak clear straight-sided jars with caps, 500 ml, case of 12	Case	1	\$	18.48	\$	18.48
59	741-60665	Tryptic soy broth, dehydrated, 500 grams	Bottle	4	\$	26.66	\$	106.64
61	971-84161	Specimen cup, sterile, individually wrapped, plastic, 4.5 oz (Spectrum offers 4 oz cups, pack of 100 instead of each. Wanted 300 each)	Pack	3	\$	18.05	\$	54.15
75	972-95616	Serological pipet, polystyrene, sterile, individually wrapped, 10 ml, 200/case	Case	50	\$	24.15	\$	1,207.50
84	980-68294	Porcelain pestle, 13 cm, 5.1", for use with 65 ml mortar (Spectrum: 13.5 cm)	Each	5	\$	5.12	\$	25.60
85	980-98306	Porcelain pestle, 22.2 cm, 8.7", for use with 750 mortar (Spectrum: 21.0 cm)	Each	16	\$	12.99	\$	207.84
95	152-68322	Parafilm M, 4" x 125", 10 cm x 38 m roll	Roll	2	\$	16.96	\$	33.92
113	108-29455	Pulsar X6 Powder-Free Synthetic Gloves, 100/box, 10 boxes/case, small (Spectrum offers: Microflex Dura Free Vinyl Gloves, #DF-850-S)	Case	11	\$	42.68	\$	469.48

114	108-10023	Pulsar X6 Powder-Free Synthetic Gloves, 100/box, 10 boxes/case, medium (Spectrum offers Microflex Dura Free Vinyl Gloves, #DF-850-M)	Case	20	\$	42.68	\$	853.60
115	108-10026	Pulsar X6 Powder-Free Synthetic Gloves, 100/box, 10 boxes/case, large (Spectrum offers Microflex Dura Free Vinyl Gloves, #DF-850-L)	Case	14	\$	42.68	\$	597.52
116	972-95712-CS	Petri dish, 100 x 15 mm, slipable, sterile, 25/sleeve, 500/case	Case	20	\$	48.78	\$	975.60
118	752-10011	Petri dish, 100 x 15 mm, Quadriplate, sterile, polystyrene, 500/case	Case	10	\$	64.63	\$	646.30
119	961-31352	Screw top pail, 1 gallon, 6/case	Case	1	\$	46.06	\$	46.06
120	150-99142	Lens paper, 4" x 6", 50 sheets/book, 12 books/case (Spectrum offers each instead of case. Want 288 books)	Each	288	\$	2.35	\$	676.80
141	967-13643	Powder funnel, polypropylene, external ribbing, top diameter x H = 105 x 103 mm, 245 ml capacity, 6/pack	Pack	3	\$	22.89	\$	68.67
146	PH132-25GM	Phenol red, reagent powder, 25 grams	Bottle	1	\$	40.55	\$	40.55
149	974-13582	Biohazard bag, benchtop, 8.5" x 11", red, 1000/box	Box	3	\$	132.77	\$	398.31
							\$	6,455.10
TRIARCH, INC.								
134	ZE4-11	Trichinella spiralis, adult, male, wm, prepared slide	Each	25	\$	7.75	\$	193.75
152	2-30A	Spirogyra Terminal Conjugation, wm, prepared slide	Each	25	\$	4.68	\$	117.00
153	3-94a	Rhizobium sp. Section Clover root nodule prepared slide	Each	25	\$	4.46	\$	111.50
155	12-7*	Typha latifolia rhizome, cs, prepared slide	Each	25	\$	5.10	\$	127.50
171	4-49A	Rhizobium leguminosarum gram negative smear prepared slide	Each	25	\$	4.25	\$	106.25
174	ZK6-5M	Anopheles mosquito, male, wm, prepared slide	Each	25	\$	11.90	\$	297.50
175	ZK6-5f	Anopheles mosquito, female, wm, prepared slide	Each	25	\$	11.90	\$	297.50
							\$	1,251.00
VWR INTERNATIONAL, LLC								
1	470206-262	Control Paper for Taste Genetics, pack of 100	Pack	50	\$	0.72	\$	36.00
3	470150-454	Sodium benzoate paper, pack of 100	Pack	50	\$	1.18	\$	59.00
12	470180-940	Bacterial spores, wm, specially stained large rods, prepared slide	Each	40	\$	3.79	\$	151.60
18	470181-896	Trichonympha (Termite) flagellates, wm, prepared slide	Each	25	\$	3.79	\$	94.75
19	470181-898	Trichomonas vaginalis (Trophozoites) smear prepared slide	Each	25	\$	4.33	\$	108.25
31	470182-210	Ixodes dammini (Deer tick), female, wm, prepared slide	Each	25	\$	9.46	\$	236.50

35	470177-584	Spongy (Cancellous) bone, human, 7 um, H & E, sec, prepared slide	Each	12	\$	5.68	\$	68.16
46	470149-910	Air release porous stone	Each	6	\$	0.40	\$	2.40
47	470122-902	Digital Blood Pressure Monitor with a latex free, D-ring cuff	Each	24	\$	37.74	\$	905.76
52	470150-438	Cheesecloth, 5.0 square yards, absorbent, 91 cm x 4.6 cm	Pack	50	\$	3.65	\$	182.50
55	414004-114	General Purpose wide mouth polyethylene 500 ml bottle (VWR offers 12/pack. Want 24 each)	Pack	2	\$	15.50	\$	31.00
56	414004-115	General Purpose wide mouth polyethylene 1000 ml bottle (VWR offers 6/pack. Want 24 each)	Pack	4	\$	14.79	\$	59.16
62	470300-070	Acetone, reagent, ACS, 500 ml	Bottle	6	\$	5.13	\$	30.78
76	89259-774	Aluminum basket without lid, 4" x 4" x 5"	Each	30	\$	13.14	\$	394.20
81	89187-986	Safety Spectacle, Blue Frame, clear lens, 12/pack	Pack	2	\$	12.14	\$	24.28
82	BD215335	Lipase reagent, 20 ml, 10/pack	Pack	5	\$	116.46	\$	582.30
98	470017-392	Chemical splash goggle, green, vinyl carbonate lens	Each	18	\$	0.83	\$	14.94
111	89126-872	Inoculating loop/needle combination, 10 UL, sterile, individually wrapped, plastic, yellow, 500/case (VWR offers 250/case. Want 125,000 loops.)	Case	500	\$	18.47	\$	9,235.00
117	89031-270	Applicator, cotton tipped, sterile, 6", individually wrapped, 1000/case	Case	13	\$	9.75	\$	126.75
124	10789-338	Multistix 10, vial of 100 test strips with color key, case of 24	Case	1	\$	1,072.39	\$	1,072.39
130	470150-904	Plastomount, Grasshopper Life cycle	Each	2	\$	27.05	\$	54.10
132	470182-198	Dermacentor andersonii, adult, wm, prepared slide	Each	25	\$	10.07	\$	251.75
136	470177-628	Ground bone, Human, cs, shows Haversian canals, prepared slide	Each	25	\$	5.68	\$	142.00
139	470302-358	SEDI Sternheimer stain, Laboratory solution, 10 ml (VWR offers 100 ml)	Bottle	2	\$	18.86	\$	37.72
140	470120-542	Whisper Power filter replacement cartridge (Filters I, II, III), pack of 4	Pack	14	\$	7.51	\$	105.14
143	RC312016	Ferric chloride, 10%, w/v solution, 500 ml	Bottle	4	\$	20.88	\$	83.52
144	470300-502	Buffer solution, pH 11.0, 500 ml	Bottle	6	\$	2.82	\$	16.92
145	470301-792	Methyl red indicator, 0.02% in alcohol, laboratory grade, 500 ml	Bottle	4	\$	4.99	\$	19.96
157	470177-492	Amoeba proteus, wm prepared slide	Each	72	\$	3.79	\$	272.88
159	470152-804	Dissecting needles, plastic, straight, 12/pack	Pack	24	\$	2.09	\$	50.16
161	140811 Wards	Vinyl rulers, not plastic, clear, flat, measures in English and metric, graduated in 1 mm and 1/16" increments, 6"	Each	24	\$	0.45	\$	10.80



BOARD OF TRUSTEES ACTION A/F 9
Approval Date: September 12, 2017

Resolution

To renew our annual subscription with Turnitin for web based plagiarism detection system through the New Jersey Council of County Colleges Joint Purchasing Consortium.

Submitted By

Mr. William Corcoran, Vice President of Facilities, Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to renew Turnitin plagiarism detection subscription for the period of 10/1/17 through 9/30/18 at an estimated cost of \$27,535.42 in accordance with the Request for Proposals issued by Cumberland County College on behalf of the New Jersey Council of County College Joint Purchasing Consortium.

Justification

This is our web-based plagiarism detection service used to improve student writing, originality checking, and formative feedback with or without our Learning Management System.

The lead college, Cumberland County, has advertised a Request for Proposals on behalf of the Consortium. This Consortium purchase renewal is subject to approval of the RFP award by the Cumberland County College Board of trustees at its September 21, 2017 meeting.

Consortium purchases are allowed in accordance with County College Contracts Law 18A:64A:-25.10.

Charge to: College Operating Funds
Account: 10-01-165100-607526

FORM OF PROPOSAL

	YEAR 1	2 ND YEAR OPTIONAL RENEWAL
COST PER FTE FOR USE OF THE SOFTWARE SERVICE	\$ 2.40*	\$ 2.46*
ADDITIONAL SETUP FEE PER INSTITUTION	\$ 400.00**	\$ 700.00**

* Based on 9 or more schools under license

** Annual per-campus license fee

Please see Section D: Full Cost Disclosure for tiered pricing based on number of schools

Renewal for a 2nd year term will be at the discretion of each institution.

Please provide additional cost detail on separate sheets to show per institution charges, or institution specific charges. Fee structure must be clearly defined.

Signature 

Company Name Turnitin, LLC

Date August 21, 2017

Cumberland County College Y1 Feedback Studio Price				
	Y1		Y2 Optional	
# of Participating Schools	Y1 Per-FTE License	Y1 Per-Campus Fee	Y2 Per-FTE License	Y2 Per-Campus Fee
9	\$2.40	\$400	\$ 2.46	\$700
8	\$2.47	\$400	\$ 2.55	\$700
7	\$2.55	\$400	\$ 2.62	\$700
6	\$2.62	\$400	\$ 2.70	\$700
5	\$2.70	\$400	\$ 2.77	\$700
4	\$2.77	\$400	\$ 2.85	\$700
3	\$2.85	\$400	\$ 2.92	\$700
2	\$2.92	\$400	\$ 3.00	\$700
1	\$3.00	\$400	\$ 3.07	\$700

For planning purposes, we provide a table of the current colleges under license, their current estimated FTE as reported to the US Department of Education, and the total cost to each college under the new pricing:

College Name	FTE	Per-FTE Price	Campus Fee	Total Y1 Price
Atlantic Cape Community College	4,875	\$2.47	\$400	\$12,441.25
Bergen Community College	10,986	\$2.47	\$400	\$27,535.42
Brookdale Community College	10,326	\$2.47	\$400	\$25,905.22
Camden County College	8,570	\$2.47	\$400	\$21,567.90
Cumberland County College	2,847	\$2.47	\$400	\$7,432.09
Ocean County College	6,942	\$2.47	\$400	\$17,546.74
Salem Community College	889	\$2.47	\$400	\$2,595.83
Sussex County Community College	2,095	\$2.47	\$400	\$5,574.65



BOARD OF TRUSTEES ACTION A/F 10
Approval Date: September 12, 2017

Resolution

Exempt from bidding: Authorization to extend Ellucian Application Management Services for a term of only 6 months at a cost of \$100,000 to accommodate Ellucian's BCC campus evaluation in September and their report of their findings.

Submitted By

Mr. William Corcoran, Vice President of Facilities, Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization for Ellucian, Inc. to provide Application Management Services (AMS) providing remote application management for our Colleague environment for a six-month term commencing on 8/1/17 through 1/31/18 at a cost of \$100,000.00.

Justification

By having Ellucian personnel administer, maintain and take primary responsibility for the administration of our mission-critical Colleague applications, we will be better positioned to manage costs and information technology staff more effectively in order to focus on more strategic student success initiatives.

Ellucian's AMS package includes support for 25 servers and applications including: Colleague, Web Advisor, Portal, CROA, and Student Self Service. Upgrades and patching will be completed in a streamlined approach resulting in more timely updates to our servers mitigating security risks and improving the applications available to faculty, staff and students.

Using Ellucian Colleague Administration Support will allow us to leverage their industry experienced professionals and year-round, 24x7 monitoring and support without the costs and commitment typically associated with recruiting, hiring, and training a team of Colleague Administrators.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Ellucian Inc. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the

contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the college.

This purchase is exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (19) (services for use/support/maintenance of software)

Charge to: Datatel

Account: 10-01-165100-607656



Ellucian Company L.P.

Addendum

Created Date: August 15, 2017

Client Information

Client Name:	Bergen Community College
Underlying Agreement	This Addendum amends and is made subject to the terms and conditions of the Application Management Services Agreement dated August 11, 2015 between Client and Ellucian, as amended ("Agreement").

Description	One Time Fee*
The Services to be provided during the AMS Term of this Addendum will commence on August 1, 2017 (the "Commencement Date of this Addendum") and will terminate on January 31, 2018 (the "Expiration Date of this Addendum"). The period between the Commencement Date of this Addendum and the Expiration Date of this Addendum will be referred to as the "AMS Term" of this Addendum. The "AMS Term" of the Agreement will be extended by this Addendum such that the Agreement and this Addendum will be coterminous. During the AMS Term of this Addendum, the Services to be provided by Ellucian will remain as set forth in Exhibit 1 – Statement of Work attached to the Agreement.	\$100,000

* An invoice will be issued by Ellucian in accordance with the invoicing provisions of the Agreement. Payments are to be remitted in accordance with the payment terms of the Agreement. For the avoidance of doubt, the amount listed above is in addition to and not in lieu of all other amounts payable under the Agreement and any other amendment(s) thereto.

By the execution of this Addendum, each party represents and warrants that it is bound by the signature of its respective signatory. The Agreement, as amended by this Addendum, remains unchanged and in full force and effect.

Ellucian

By: _____

Print Name: _____

Print Title: _____

Date Signed: _____

Client

By: _____

Print Name: _____

Print Title: _____

Date Signed: _____

Client

Billing Contact Information

Name: _____

Address: _____

City, State, Zip: _____



BOARD OF TRUSTEES ACTION A/F 11
Approval Date: September 12, 2017

Resolution

Authorization to enter into a one year agreement with Gartner, Inc. for research, analysis and advisory services related to Information Technology.

Submitted By

Dr. Michael Redmond, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to enter into a one year agreement beginning October 1, 2017 with Gartner, Inc. for IT research, analysis and advisory services at a cost of \$38,200.00. Gartner is an authorized New Jersey State Contract vendor pursuant to State Contract No. 89002.

Justification

This agreement will provide for unlimited subject matter expert calls on issues relating to technology selection, deployment, and business operations surrounding these areas. It will also provide a repository of information, including white papers and industry analysis, available to the entire college as well as access to toolkits and sample documentation such as RFPs to help manage the IT area. Finally, it will provide access to analysts who will review any technology contract to insure we are being offered the best terms possible.

Purchase through New Jersey State Contracts is allowed in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.9. **Charge to:** College Operating Funds

Account: TBD



BOARD OF TRUSTEES ACTION E/SA 1

Approval Date: September 12, 2017

Resolution

To authorize submission of a College Access Challenge Grant proposal to *College Readiness Now*: A Partnership between New Jersey's Community Colleges and the Office of the NJ Secretary of Higher Education, in the anticipated amount of \$82,700, and to authorize Interim President Michael D. Redmond, or his designee, to execute required documents.

Submitted By

Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. Waldon Hagan, Vice President of Student Affairs
Dr. Ursula Parrish Daniels, Executive Assistant to the President
Dr. William J. Yakowicz, Director, Grants Administration

JUSTIFICATION

New Jersey community colleges are encouraged to develop programs that integrate students approaching college ready status with college ready students using evidence-based approaches. This CRN IV RFP focuses on college readiness but allows for a college credit component. There are two primary approaches that will be supported by the grant:

1. Traditional College Ready Programs. This includes the Summer Intensive Program which will run for 9 weeks from June 18, 2018 through August 16, 2018.
2. Accelerated Learning Program (ALP). Students who are not yet college ready enroll in a college credit-bearing course while also being provided with additional supports. In some cases, it may be advantageous to also include college ready students in the course. General Education courses will be offered to these student on the Bergen Community College campus from 9/1/17 – 4/21/18.

No college funds are required.

Program Summary

Dr. Damyen Davis – Summer Intensive

Dr. David Eichenholtz – Accelerated Learning Program

Bergen Community College proposes building upon a powerful foundation of recent highly successful initiatives to develop and implement the “College Readiness Now IV” program. The foundation includes the previous College Readiness Now highly successful Summer Intensive Program which is the foundational element upon which the proposed project has been developed. The program was designed to improve student college readiness through a nine-week intensive student-focused set of learning opportunities and college experiences integrating academic skills development, student supportive services, and faculty advisement for holistic personal development.

The project addresses the requirements set forth by the NJ Council of County Colleges. The target population for participation is an anticipated 50 12th -grade students from six of the College’s primary feeder districts, Teaneck and Hackensack, who have applied for admission as first-time degree seeking students but who did not achieve college readiness scores in English/language arts and/or mathematics. The project also involves students from four additional partner schools, including Bergenfield High School, Bogota High School, Englewood High School, Garfield High School. The project is critically important to these students as they are among the more than eighty-three percent (>83%) of students from these six districts requiring developmental or remedial work. Just as seriously, the targeted participants are students who are living in families below the poverty threshold. Furthermore, most are from families that are underrepresented in college.

The program components, schedule, and resources were jointly developed by principals, teachers, counselors, and professional staff from the high schools in collaboration with the College’s academic, student support, and administrative teams. It includes a concentration on academic skill-building to ensure students improve necessary skills to deal effectively with requisite tests and the rigors of college-level work. Access to the college’s Math Hub along with classroom-based hands-on learning, tutoring, and supplemental instruction will enable students to improve competencies in developmental English/ language arts and mathematics.

At the Math Hub, developmental math courses are offered to students in a blended format. This is not the traditional lecture-based math course that most students have always experienced. Instead, students follow a schedule of requirements and work individually on a computer in order to actively learn mathematics. Each student has the opportunity to watch videos, look at worked-out sample problems, work math problems, receive immediate feedback, and take tests --- all on the computer.

Students will also enroll in the college’s Success 101 course (students will receive 3 college credits for this course) which helps students learn the essential study skills necessary to succeed in college – reading, note-taking, studying, memorizing, test taking, and writing. Opportunities for students to participate in and learn about BCC’s resources, technology-rich environment, and the vital student support services available to them will be provided.

An older test version of Accuplacer will be used as the pre-test and will be administered at the onset of the program. A new version of Accuplacer will be administered at the end of the program to determine final placement into either basic skills courses or regular college-level courses.

PROPOSED BUDGET

Budget Line	Description	
Personnel	Professional Tutors - Summer Bridge Program - 2 BCC Professional Tutors will provide tutoring to students falling behind in Math and English skills. 2 tutors @ \$20/hour x 4 hours/week each x 5 weeks = \$800.00	\$800
Personnel	Peer Leaders - Summer Bridge Program - 10 BCC students will each receive a \$1,000 stipend to work with CRN IV students in transitioning to college. 10 students @ \$1,000 each = \$10,000	\$10,000
Fringe Benefits	Fringe Benefits for part time workers are calculated at 8.15% of salary and include FICA and Workers Compensation. \$18,000 x 8.15% = \$1,467.00	\$1,467
Consultants/ Contractors	Consultant - Summer Bridget Program - Outside consultant to provide 3 workshops to students @ \$1,000 per workshop.	\$3,000
Travel	Local travel by project director to attend technical assistance meetings or professional development opportunities. 100 miles @ \$0.535/mile	\$53
Materials and Supplies	Books and Supplies - Summer Bridge Program and ALP Programs - including but not limited to: text books, binders, dividers, pencils, Student Success book rental, Strenghtquest book purchase. 90 students @ \$45/student = \$4,050	\$4,050
Materials and Supplies	Math Lab Software Licenses - Summer Bridge Program - 50 students @ \$80/student = \$4,000	\$4,000
Advertising and Marketing	Printing Costs - Summer Bridge and ALP Programs - Brochures and program materials	\$2,000
Other (specify)	Tuition - ALP Program - Provide tuition and course fees for 40 students participating in the ALP program. Students will take one 3-credit course during the 2017-2018 school year. Tuition for a 3-credit course is \$426; fees are \$141 per student = \$567/student x 40 students = \$22,680	\$22,680
Other (specify)	Tuition - Summer Bridge Program - Provide tuition and course fees for 50 students participating in the Summer Bridge Program. Each student will take the 3-credit Student Success Course. Cost includes \$426, tuition; \$141 fees = \$567/student x 50 students = \$28,350	\$28,350
Other (specify)	Food - Summer Bridge Program - Provide lunch for 50 students participating in the Summer Bridge Program at a cost of approximately \$9/student per day. \$9 x 50 students x 24 days = \$10,800	\$10,800
Total:		\$87,200



BOARD OF TRUSTEES ACTION P1
Approval Date: September 12, 2017

Resolution

Approve: Compensation for Interim President of Bergen Community College

Submitted By

Ms. Carol Otis, Chairperson, Board of Trustees

Action Requested

To approve and ratify monthly payments made to Dr. Michael D. Redmond for the months of July and August, 2017, and to approve a monthly stipend commencing September 2017 through June 2018, or until the successful completion of the Presidential search process, for assuming the position of Interim President of Bergen Community College, as set forth below.

<u>Name</u>	<u>Position</u>	<u>Monthly Payment</u>	<u>Effective Dates</u>
Dr. Michael D. Redmond	Interim President	\$20,000	07/01/17-08/31/17 (retroactive)
Dr. Michael D. Redmond	Interim President	\$5,000	09/01/17 (retroactive)

Justification

The Personnel Committee has recommended the foregoing to compensate Dr. Redmond while serving as the Interim President of Bergen Community College. Dr. Redmond shall also maintain his 10-month salary of \$161,233, effective September 1, 2017, along with the monthly stipend of \$5,000 through June 2018 or until successful completion of the Presidential search process.

*Dr. Redmond will be entitled to any additional benefits as may be attendant to the position of President while serving on an interim basis.



BOARD OF TRUSTEES ACTION P2
Approval Date: September 12, 2017

Resolution

Appointment: Assistant Dean of Adjunct Administration/Confidential

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Christopher Cruz Cullari	Assistant Dean of Adjunct Administration/ Academic Affairs	\$80,000.00 (pro-rated)	10/16/17

Justification

To fill a budgeted position through a successful search process. This position is at-will.

Charge To:

Account Number:



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BOARD OF TRUSTEES ACTION P3
Approval Date: September 12, 2017

Resolution

Appointment: Professional Staff

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President of Academic Affairs
Mr. Victor Anaya, Executive Director, Finance
Mr. Stephen Valkenburg, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Kevin Bonomolo	Resource Accommodation Specialist/ Office of Specialized Services/	\$50,000.00 (prorated)	10/16/17 – 06/30/18
Paulina Drabik	IT Technical Support Specialist II/ Information Technology	\$45,000.00 (pro-rated)	09/13/17– 06/30/18
Kevin Porro	Sr. Payroll Generalist/Payroll/Finance	\$59,500.00 (pro-rated)	09/13/17 - 06/30/18
Kaca Res	Financial Aid Specialist/Financial Aid	\$47,000.00 (pro-rated)	10/16/17 - 06/30/18
Johanna Reyes	Financial Aid Specialist/Financial Aid	\$48,000.00 (pro-rated)	10/02/17 - 06/30/18

Justification

To fill positions through successful search processes.

Charge to: College Operating Funds
Account Number:



BOARD OF TRUSTEES ACTION P4
Approval Date: September 12, 2017

Resolution

Appointment: Lecturers, Fall 2017 Semester

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William P. Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the appointment of the following individuals as Lecturers for the Fall 2017 semester at the salaries indicated.

<u>Name</u>	<u>Discipline/Division</u>	<u>Salary</u>
Christopher Bors	Art/Business, Arts & Social Sciences	\$21,000.00
Yusui Chen [Dr.]	Physics/Math, Science and Technology	\$21,000.00
Kevin Olbrys [Dr.]	Philosophy/Humanities	\$21,000.00
Julie Seda	Wellness and Exercise Science/Health Professions	\$21,000.00



BOARD OF TRUSTEES ACTION P5

Approval Date: September 12, 2017

Resolution

Appointment: Tenure Track Faculty

Submitted By

Dr. Michael D. Redmond, Interim President

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Rank/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Alex Luy	Assistant Professor/Computer Science/ Mathematics, Science & Technology	\$58,500.00	09/01/17 – 06/30/18 (retroactive)
Jessica Peacock	Assistant Professor/Center for Student Success/Academic Affairs	\$57,577.00	10/02/17 – 06/30/18 (retroactive)
Jaclyn Rose	Associate Instructor/Diagnostic Medical Sonography/Health Professions	\$50,113.00	09/01/17 – 06/30/18 (retroactive)
Meryl Sole [Dr.]	Assistant Professor/Music/Business Arts and Social Sciences	\$58,500.00	09/01/17 – 06/30/18 (retroactive)

Justification

To fill a budgeted positions through successful search processes.

Charge To: College Operating Funds

Account Number:



BOARD OF TRUSTEES ACTION P6
Approval Date: September 12, 2017

Resolution

Appointment: Testing Coordinators

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Beatrice Bridglall, Dean of Humanities
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To appoint the individuals listed below to the position of Testing Coordinators at the stipends shown for the period September 1, 2017 – June 30, 2018, except where noted.

<u>Name</u>	<u>Department/Discipline</u>	<u>Annual Stipend</u>
Leah Carmona*	ALP Level One/English	\$ 500.00
Robert Freud	ALP Level Two/English	\$1,000.00
Peter A. Helff	EBS/English	\$1,000.00
Harold Kahn	ALP Level Three/English	\$1,000.00
Susana Lansangan	ALP Foundations/English	\$1,000.00
Heidi Lieb	ALP Speech/English	\$ 500.00

*Period from September 1, 2017 – December 21, 2017.

Justification

In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association.



BOARD OF TRUSTEES ACTION P7
Approval Date: September 12, 2017

Resolution

Amend: Salary for Grant Personnel

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To amend the following Board Resolution (P7 dated July 11, 2017) retroactive to July 1, 2017 as follows:

<u>Name</u>	<u>Position</u>	<u>New Salary</u>
Aida Castro-Henix	EOF Counselor	\$53,321.00

Justification

To correct the salary of grant-funded employee.

BOARD OF TRUSTEES ACTION P8
Approval Date: September 12, 2017

Resolution

Reappointment: Project Personnel – Grants

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs

Dr. Yun Kim, Vice President, Institutional Effectiveness

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

That the grant personnel listed below be reappointed to the positions indicated for the period commencing October 1, 2017 through June 30, 2018.

<u>Name</u>	<u>Position</u>	<u>Salary*</u>
Linda Araya	Supplemental Instruction (SI) Coordinator/ STEM HSI/Cerullo Learning Assistance Center	\$51,250.00
Luis DeAbreu	STEMatics Grant Program Director/STEM HSI	\$76,875.00
Elizabeth Gisecke DeFeo	CLC Project Director/Adult Basic Education/ Continuing Education and Community Outreach	\$48,579.00
Laura Madera	Peer Mentor Coordinator/Title V	\$51,250.00
Alan Manzueta	Professional Success Coach/Title V	\$53,321.00
Erin Meccia	Success Coach/TPSID	\$53,300.00
Dorothy Wright	Grant Coordinator/STEM HSI/B2B	\$40,523.00

*Salary retroactive to 07/01/17

Justification

Reappointment of grant-funded positions. These positions are at-will.



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BOARD OF TRUSTEES ACTION P9
Approval Date: September 12, 2017

Resolution

Resignation: Faculty

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Rank/Department/Division</u>	<u>Effective Date</u>
Rubil Morales	Professor/History and Geography/Humanities/ Academic Affairs	09/01/17 (retroactive)

Justification

Resignation



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BOARD OF TRUSTEES ACTION P10
Approval Date: September 12, 2017

Resolution

Resignation: Project Personnel - Grants

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Amanda Vaughan	Grants Assistant/TAACCCT/Health Professions/ Academic Affairs	09/06/17 (retroactive)

Justification

Resignation



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BOARD OF TRUSTEES ACTION P11
Approval Date: September 12, 2017

Resolution

Resignation: Professional Staff

Submitted By

Dr. Michael D. Redmond, Interim President
Mr. Victor Anaya, Executive Director, Finance
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Reginald Grant	Sr. Payroll Generalist/Payroll/Finance	08/15/17 (retroactive)

Justification

Resignation



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BOARD OF TRUSTEES ACTION P12
Approval Date: September 12, 2017

Resolution

Retirement: Faculty

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the retirement of the following individual:

<u>Name</u>	<u>Rank/Department/Division</u>	<u>Effective Date</u>
Arthur Tolve	Professor/Hotel Restaurant Management/ Business, Arts and Social Sciences/Academic Affairs	09/01/17 (retroactive)

Justification

Retirement



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BOARD OF TRUSTEES ACTION P13
Approval Date: September 12, 2017

Resolution

Retirement: Technical/Professional Assistant - Faculty

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Maria Cleary	Technical Assistant II/Library Services/Academic Affairs	10/01/17

Justification

Retirement



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BOARD OF TRUSTEES ACTION P14
Approval Date: September 12, 2017

Resolution

End of Interim Assignment: Interim Assistant Dean, Adjunct Administration

Submitted By

Dr. Michael D. Redmond, Interim President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the end of the interim assignment for the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Christopher Priore	Interim Assistant Dean/Adjunct Administration/ Academic Affairs	10/13/17

Justification

The interim assignment is ending due to the successful completion of the search process.



BOARD OF TRUSTEES ACTION P15
Approval Date: September 12, 2017

Resolution

Termination: Support Staff

Submitted By

Dr. Michael D. Redmond, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To terminate the following individual from the position indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Kyran Guerra	Custodian/Buildings and Grounds	07/12/17 (retroactive)

Justification

Termination



BOARD OF TRUSTEES ACTION S/F 1
Approval Date: September 12, 2017

Resolution:

Authorization for Acceptance of the Revised Institutional Emergency Operations Plan (EOP).

Submitted By

Dr. Michael D. Redmond, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety

Action Requested

Authorization to accept the newly revised Institutional Emergency Operations Plan (EOP) as required by the Secretary of Higher Education.

Justification

Pursuant to NJ Rev Stat § 18A:3B-69 (2016), the governing board of each institution of higher education is required to resubmit an emergency operations plan to the Office of the Secretary of Higher Education, the New Jersey Office of Homeland Security and Preparedness, the New Jersey Department of Health, and the New Jersey Office of Emergency Management every five years for review and approval. This year marks the five-year anniversary of the law's enactment, effectuating the requirement for higher education institutions to resubmit their emergency operations plans.

Charge to: NA

Account Number: NA



BOARD OF TRUSTEES ACTION S/F 2
Approval Date: September 12, 2017

Resolution

To award professional services to RSC Architects for the preparation of plans and specifications related to the relocation/expansion of the Culinary Program from the Paramus Campus to the Ciarco Learning Center in Hackensack.

Submitted By

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Robert P. Coane, Director, Campus Planning and Improvements

Action Requested

Authorization for RSC Architects to prepare plans and specifications for relocation/expansion of the Culinary Program and facilities to Ciarco Learning Center in Hackensack for a cost not to exceed \$620,245.00

Justification

Due to the significant growth of the hospitality industry, the Hotel, Restaurant & Hospitality facilities located at the Paramus Campus need to be upgraded and expanded in order to meet current and future demand. The present location is insufficient and affords no opportunity for updating and expansion. This project will relocate the program to the Ciarco Learning Center which has the required space for expansion and construction of state of the art facilities and provides a location to better serve students and the surrounding community.

Quotations were received from the companies listed below.

RSC Architects	-	A&E Fee	-	\$ 615,745.00
		Direct Costs	-	\$ 4,500.00
Poskanzer Skott Architects	-	A&E Fee	-	\$1,656,000.00
		Direct Costs	-	\$ 25,700.00
Acari & Iovino Architects	-	A&E FEE	-	\$ 667,000.00
		Direct Costs	-	\$ 20,150.00

A Request for Qualifications for Architects was advertised on the College website and conforms to a "fair and open process".

Charge to: Fiscal Year 18 Chapter 12, County Bond
Account Number: 20-00-170000-604226