

Time Sheet Schedule for OSS Notetakers and In Class Support Personnel

| PAYROLL WEEKS | TIME SHEET DUE DATE in Rm. L-115 | CHECK DATE DIRECT DEPOSIT |
|--------------------------|--|-------------------------------------|
| May 17 - May 31 | THURSDAY 5/25/17 | 6/15/17 |
| Jun 1 - Jun 15 | THURSDAY 6/15/17 | 7/31/17 |
| Jun 16 - Jun 30 | THURSDAY 6/29/17 | 7/13/17 |
| Jul 1 - Jul 15 | THURSDAY 7/13/17 | 7/31/17 |
| Jul 16 - Jul 31 | THURSDAY 7/27/17 | 8/15/17 |
| Aug 1 - Aug 15 | THURSDAY 8/10/17 | 8/31/17 |
| Aug 16 - Aug 31 | THURSDAY 8/31/17 | 9/14/17 |
| Sept 1 - Sept 15 | THURSDAY 9/14/17 | 9/28/17 |
| Sept 16 - Sept 30 | THURSDAY 9/28/17 | 10/12/17 |
| Oct 1 - Oct 15 | THURSDAY 10/12/17 | 10/31/17 |
| Oct 16 - Oct 31 | THURSDAY 10/26/17 | 11/15/17 |
| Nov 1 - Nov 15 | THURSDAY 11/9/17 | 11/30/17 |
| Nov 16 - Nov 30 | THURSDAY 11/30/17 | 12/14/17 |
| Dec 1 - Dec 15 | THURSDAY 12/14/17 | 12/28/17 |
| Dec 16 - Dec 31 | TBA TBA | 1/15/18 |