



**Bergen Community College**  
**Hospitality Restaurant Management**  
**Dr. Richard Ciccone Italy-Based Work-Study Program**  
**Application**

All applications must be submitted to an HRM Faculty member on  
or before March 30, 2018

**Hospitality Restaurant Management Program**

Please specify the BCC program to which you are currently enrolled:

- ☐ Culinary Arts ☐ Hospitality Management  
☐ Event Planning & Management ☐ Baking and Pastry  
☐ Other: \_\_\_\_\_

**Personal Data**

Date of Birth (mo/day/yr) \_\_\_\_\_

I am ☐ Male ☐ Female

Student Name \_\_\_\_\_

Current Year (circle one) 1 2 3 4 or Other

I will graduate in (mo/yr) \_\_\_\_\_

Work/Study desired time frame: 6 weeks, 8 weeks, & 12 weeks

Do you have a valid passport? \_\_\_\_\_

What is the expiration date? \_\_\_\_/\_\_\_\_/\_\_\_\_

**Contact Information**

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Cell Number \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Emergency Contact**

**Emergency Contact #1** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Telephone \_\_\_\_\_

Cell Phone \_\_\_\_\_

**Emergency Contact #2** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Telephone \_\_\_\_\_

Cell Phone \_\_\_\_\_

**Foreign Language Experience**

Language \_\_\_\_\_

Other languages \_\_\_\_\_

Years studied in college \_\_\_\_\_

Years studied in high school \_\_\_\_\_

Please list any courses, skills, abilities or prior work experience  
relevant to the work/study abroad experience you are seeking.

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Student Name Print: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



### **Study Abroad Application Essay: Personal Statement**

In your personal statement, explain the following clearly, and with examples as follows:

- State the reasons you wish to participate in the Dr. Richard Ciccone Italy-Based Work-Study Program.
- How will studying and spending time in a different culture expand your capacity to learn and interpret new information?
- What value will you add to the Bergen Community College organization? How will your study abroad experience benefit your classmates, professors, current employers, and potential employers? What benefits will you share having participating the Dr. Richard Ciccone Italy-Based Work-Study experience?

Notes:

Personal statements must be 2-3 pages maximum, typed, double-spaced, 12-font maximum.



## **STUDY ABROAD APPLICATION ESSAY RUBRIC:**

	<b>Analysis</b>		<b>Grammar, spelling, punctuation, and proper essay writing</b>	
Exemplary	7	*Addresses the assignment fully, with superior focus on all criteria set forth. *Provides excellent examples of evidence that supports the writer's reasons for studying/working abroad, and shows ways being immersed in and learning new cultures will benefit others. Thoroughly addresses the topic.	3	*Communicates with superb precision and enhanced expression through highly effective use of vocabulary and structure. * Grammar, spelling, and punctuation are 100% error free
Good	6	*Addresses the assignment fully, with strong focus on all criteria set forth. *Provides good to very good examples of evidence that supports the writer's reasons for studying/working abroad, and shows ways being immersed in and learning new cultures will benefit others., although these points may not be discussed at length. * Above average in addressing the topic	2	*Communicates effectively throughout the essay with some typos or mistakes in grammar, spelling and/or punctuation. * Grammar, spelling, and punctuation have 1 or 2 lapses.
Satisfactory	5	*Addresses the assignment fully with adequate focus on all criteria set forth. *May not have provided examples of evidence that supports the writer's reasons for studying/working abroad, and mainly tells rather than show ways being immersed in and learning new cultures will benefit others. [If examples are addressed, provides only adequately meaningful examples]	1	*Communicates clearly throughout the essay, with few lapses in writing style. These lapses do not interfere with comprehensibility. * Grammar, spelling, and punctuation have 3 or more lapses.
Developing	0-4.5	Addresses some or most parts of the assignment adequately, but makes little or no support for the topic. [If examples are addressed, provides inadequately meaningful examples]	0-0.5	*Communicates clearly at times, with some lapses in writing style. These lapses interfere with comprehensibility.

Score: \_\_\_\_/7

Score: \_\_\_\_/3

**Total:** \_\_\_\_/10

**Comments:**