

Video Name	Time	Keywords	Link
Create and format tables	4:13	Convert data to a table	https://support.office.com/en-us/article/Video-Create-and-format-tables-bf0ce08b-d012-42ec-8ecf-a2259c9faf3f?ui=en-US&rs=en-US&ad=US
Create and format tables	4:13	Apply table styles	https://support.office.com/en-us/article/Video-Create-and-format-tables-bf0ce08b-d012-42ec-8ecf-a2259c9faf3f?ui=en-US&rs=en-US&ad=US
Create and format tables	4:13	Add rows/columns to a table	https://support.office.com/en-us/article/Video-Create-and-format-tables-bf0ce08b-d012-42ec-8ecf-a2259c9faf3f?ui=en-US&rs=en-US&ad=US
Sort data in a table	6:05	Sort data in a table	https://support.office.com/en-us/article/Video-Create-and-format-tables-bf0ce08b-d012-42ec-8ecf-a2259c9faf3f?ui=en-US&rs=en-US&ad=US
Sort data in a table	6:05	Sort data with headers	https://support.office.com/en-us/article/Video-Create-and-format-tables-bf0ce08b-d012-42ec-8ecf-a2259c9faf3f?ui=en-US&rs=en-US&ad=US
Filter data in a table	4:24	Filter data in a table	https://support.office.com/en-us/article/Video-Filter-data-in-a-table-7fbe34f4-8382-431d-942e-41e9a88f6a96?ui=en-US&rs=en-US&ad=US
Filter data in a table	4:24	Use the filter button	https://support.office.com/en-us/article/Video-Filter-data-in-a-table-7fbe34f4-8382-431d-942e-41e9a88f6a96?ui=en-US&rs=en-US&ad=US
Filter data in a table	4:24	Use the down-arrow to filter	https://support.office.com/en-us/article/Video-Filter-data-in-a-table-7fbe34f4-8382-431d-942e-41e9a88f6a96?ui=en-US&rs=en-US&ad=US
Filter data in a table	4:24	Using text filter	https://support.office.com/en-us/article/Video-Filter-data-in-a-table-7fbe34f4-8382-431d-942e-41e9a88f6a96?ui=en-US&rs=en-US&ad=US
Filter data in a table	4:24	Using numeric filter	https://support.office.com/en-us/article/Video-Filter-data-in-a-table-7fbe34f4-8382-431d-942e-41e9a88f6a96?ui=en-US&rs=en-US&ad=US
Filter data in a table	4:24	Using date filter	https://support.office.com/en-us/article/Video-Filter-data-in-a-table-7fbe34f4-8382-431d-942e-41e9a88f6a96?ui=en-US&rs=en-US&ad=US
Filter data in a table	4:24	Sort filtered data	https://support.office.com/en-us/article/Video-Filter-data-in-a-table-7fbe34f4-8382-431d-942e-41e9a88f6a96?ui=en-US&rs=en-US&ad=US
Filter data in a table	4:24	Clearing filter	https://support.office.com/en-us/article/Video-Filter-data-in-a-table-7fbe34f4-8382-431d-942e-41e9a88f6a96?ui=en-US&rs=en-US&ad=US
Add a Total row to a table	1:18	Add a total row to a table	https://support.office.com/en-us/article/Video-Add-a-Total-row-to-a-table-9885a56c-51b5-487a-a168-054afd034631?ui=en-US&rs=en-US&ad=US
Add a Total row to a table	1:18	Change the function used by a total row in a tabl	https://support.office.com/en-us/article/Video-Add-a-Total-row-to-a-table-9885a56c-51b5-487a-a168-054afd034631?ui=en-US&rs=en-US&ad=US

Add a Total row to a table	1:18	Add row to table that contains a total row	https://support.office.com/en-us/article/Video-Add-a-Total-row-to-a-table-9885a56c-51b5-487a-a168-054afd034631?ui=en-US&rs=en-US&ad=US
Filter data with slicers	5:11	Convert data to a table	https://support.office.com/en-us/article/Video-Filter-data-with-slicers-3517fa12-353e-4907-b94d-b8e9b500ee33?ui=en-US&rs=en-US&ad=US
Filter data with slicers	5:11	Create slicers	https://support.office.com/en-us/article/Video-Filter-data-with-slicers-3517fa12-353e-4907-b94d-b8e9b500ee33?ui=en-US&rs=en-US&ad=US
Filter data with slicers	5:11	Use slicers to interactively modify the data view	https://support.office.com/en-us/article/Video-Filter-data-with-slicers-3517fa12-353e-4907-b94d-b8e9b500ee33?ui=en-US&rs=en-US&ad=US
Create charts	3:21	Create a chart	https://support.office.com/en-us/article/Video-Create-charts-231c42d2-5e58-40e1-99f0-cbe618cfee1d?ui=en-US&rs=en-US&ad=US
Create charts	3:21	Use the chart button	https://support.office.com/en-us/article/Video-Create-charts-231c42d2-5e58-40e1-99f0-cbe618cfee1d?ui=en-US&rs=en-US&ad=US
Create charts	3:21	Use the Alt F1 key to create a Quick chart	https://support.office.com/en-us/article/Video-Create-charts-231c42d2-5e58-40e1-99f0-cbe618cfee1d?ui=en-US&rs=en-US&ad=US
Create charts	3:21	Learn about the Chart Tools Design tab	https://support.office.com/en-us/article/Video-Create-charts-231c42d2-5e58-40e1-99f0-cbe618cfee1d?ui=en-US&rs=en-US&ad=US
Create charts	3:21	Learn about the Chart Tools Format tab	https://support.office.com/en-us/article/Video-Create-charts-231c42d2-5e58-40e1-99f0-cbe618cfee1d?ui=en-US&rs=en-US&ad=US
Add sparkline charts	3:25	Add sparkline charts	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Add sparkline charts	3:25	Format a sparkline chart	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Format charts	5:31	Enter and format a chart legend	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Format charts	5:31	Enter and format a chart title	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Format charts	5:31	Enter axis titles	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Format charts	5:31	Change chart style	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Format charts	5:31	Select/change the chart layout	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Format charts	5:31	Format a chart	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Format charts	5:31	Use the Quick Layout chart feature	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US
Format charts	5:31	Learn about the Chart Tools Format tab	https://support.office.com/en-us/article/Video-Add-sparkline-charts-8d2399ed-748e-4fb5-95c9-eed8177f116d?ui=en-US&rs=en-US&ad=US

Add trendlines and drop lines	3:01	Add a trendline to an existing chart	https://support.office.com/en-us/article/Video-Add-trendlines-and-drop-lines-6b72b363-aa05-4c93-8c5b-22c480eb6e1f?ui=en-US&rs=en-US&ad=US
Add trendlines and drop lines	3:01	Create a forecast based on a trendline in a chart	https://support.office.com/en-us/article/Video-Add-trendlines-and-drop-lines-6b72b363-aa05-4c93-8c5b-22c480eb6e1f?ui=en-US&rs=en-US&ad=US
Add trendlines and drop lines	3:01	Add droplines to a chart	https://support.office.com/en-us/article/Video-Add-trendlines-and-drop-lines-6b72b363-aa05-4c93-8c5b-22c480eb6e1f?ui=en-US&rs=en-US&ad=US
Add trendlines and drop lines	3:01	Use the chart elements button	https://support.office.com/en-us/article/Video-Add-trendlines-and-drop-lines-6b72b363-aa05-4c93-8c5b-22c480eb6e1f?ui=en-US&rs=en-US&ad=US
Quick Analysis of data	0:50	Create a chart using Quick Analysis button	https://support.office.com/en-us/article/Video-Quick-Analysis-of-data-343e775c-58ee-4a3d-8d52-f4e3f5240d79?ui=en-US&rs=en-US&ad=US