

**BERGEN COMMUNITY COLLEGE
TEACHING CREDENTIALS MANUAL**

2014-2015

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BERGEN COMMUNITY COLLEGE

TEACHING CREDENTIALS MANUAL

The purpose of this manual is to provide credentialing information to individuals responsible for faculty selection and teaching assignments. The following listings apply to courses in transfer and non-transfer programs, to academic, technical, and career programs, and also to credit and non-credit bearing courses. The qualifications will be required of full-time as well as part-time faculty at Bergen's three campuses and at all other sites where BCC courses are offered. All degrees and other credentials must be from regionally accredited institutions.

All hiring and course assignments in a department are contingent upon a credentials review by and an interview with the Academic Department Chair or, in the absence of an Academic Department Chair, another academic supervisor.

The Credentials Manual will be an internal college document, kept and published electronically, that will be updated or modified from time to time, as necessary.

Division: Academic Affairs
Department: N/A
Programs/Courses: IST-123 Success 101
Academic Supervisor: Dr. William Mullaney, Vice President of Academic Affairs

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
IST123	Master's degree required with at least two years teaching experience at the college level. Candidates must have experience teaching first-year students in a multicultural setting as well as familiarity with teaching in an interactive, experiential, student-centered learning environment.	None

Division: Business, Social Science, and Public Service
Department: **Accounting, Finance, and Business Administration**
Programs: Accounting, Finance, Business Administration
Academic Department Chair: Prof. Robert Saldarini

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Accounting	MBA or Accounting-Related Master's degree(e.g., MS in Accounting) <u>and</u> a CPA or CMA.	None
Finance	MBA or Finance-Related Master's degree (e.g., MS in Finance); CFA Desired.	None
Business Administration	MBA or, for a specialized course, a Master's degree in a concentrated area (e.g., MS in Management).	None

Division: Arts, Humanities, and Wellness
Department: **American Language Program (ALP)**
Programs:
Academic Department Chair: Dr. William Jiang

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
American Language Program	<p><u>Full-Time Faculty:</u> Master's degree in TESOL, Applied Linguistics, or a closely-related field, with a minimum of 15 credits in TESOL and/or Applied Linguistics.</p> <p>The equivalent of two years of full-time college teaching experience in Reading, Writing, Grammar, and/or Speech.</p>	None
	<p><u>Adjunct Faculty:</u> Master's degree in TESOL, Applied Linguistics, or a closely-related field.</p> <p>Some college or adult teaching experience in Grammar, Reading, Writing, and/or Speech.</p>	None

Division: Arts, Humanities, and Wellness
Department: **American Language Program – Speech (ALP-SPE)**
Programs:
Academic Department Chair: Prof. Heidi Lieb

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
American Language Program	<p><u>Full-Time Faculty:</u> Master's degree in TESOL or Applied Linguistics and the equivalent of two years of full-time college experience teaching courses mainly in Speaking/Listening, Presentation Skills, Pronunciation, and/or Conversation Skills.</p> <p>Experience in applying technology to teaching.</p>	None
	<p><u>Adjunct Faculty:</u> Master's degree in TESOL or Applied linguistics and the equivalent of one year of college-level experience teaching courses mainly in Speaking/Listening, Presentation Skills, Pronunciation, and/or Conversation Skills.</p>	None

Division: Mathematics, Science, and Technology
Department: **Biology and Horticulture**
Programs: AS degree programs in Biology and Biotechnology; Certificate of Achievement (COA) in Biotechnology; AAS degree and Certificate programs in Horticulture
Academic Department Chair: Prof. Robert Highley

1. Department/Program/and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Biology Biotechnology	Master's degree or equivalent in Biology, <u>plus</u> one year college-level teaching experience in Biology or related field.	The one year college-level teaching experience requirement may also be met by any of the following forms of experience: --two years of high school teaching experience in Biology or related field; --three years of business, industrial, or military experience in a Biology-related field.
Horticulture – Full-Time	MS degree in Ornamental Horticulture or and MLA degree in Landscape Architecture	None
Horticulture – Adjunct	BS degree in Ornamental Horticulture, Plant Science, or in another discipline covering the subject matter of the courses to be taught.	Expertise in the subject matter of the courses to be taught: <ul style="list-style-type: none"> • Owner of an established business and practitioner in the field of study • Certified consultant with all the credentials and licenses required in the relevant industry • Experienced practitioner with industry short course certification(s) in the relevant industry
Horticulture – Biology courses: BIO130 and BIO131	MS degree in Plant Science, Botany, or Horticulture.	None

Division: Arts, Humanities, and Wellness
Department: **Communication**
Programs: Speech, Public Speaking, Mass Communication, Radio, TV,
 Journalism, Cinema Studies
Academic Department Chair: Prof. Elin Schikler

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Communication, which includes the following: <ul style="list-style-type: none"> • Speech • Public Speaking • Mass Communication • Radio • TV • Journalism 	Master's degree in at least one of the related discipline area.	Bachelor's degree in one of the related discipline areas, plus at least one year college-level teaching experience.
Cinema Studies	Master's degree in film/cinema or related discipline (e.g. Literature, Theatre), with Cinema Studies course work or research.	Significant college teaching in Cinema Studies and publications in film journals/books.

Division: Arts, Humanities, and Wellness
Department: **Composition and Literature**
Programs: AA degree program in Literature
Academic Department Chair: Prof. Adam Goodell

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Composition	Master's degree in English, Composition/Rhetoric, or related field, plus at least one year experience teaching college-level English.	None
Creative Writing and other special writing courses	Master's degree in English, Creative Writing, Composition/Rhetoric, or related field, plus at least one year experience teaching college-level English.	Relevant Master's degree and professional experience and accomplishments as a writer in the areas covered by the courses to be assigned.
Literature	Master's degree in English, Literature, Composition/Rhetoric, or related field, plus at least one year experience teaching college-level English.	None

Division: Business, Social Science, and Public Service
Department: **Computer Science**
Programs: AS degree program in Computer Science
Academic Department Chair: Position vacant; supervised by Dr. Carmen Martinez-Lopez,
 Dean of Business, Social Sciences, and Public Service

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Computer Science Department	Master's degree in Computer Science or Master's degree in Computer Information Systems (degree program must include a minimum of 18 graduate level credits in computer science course work).	None

Division: Business, Social Science, and Public Service
Department: **Criminal Justice and Homeland Security**
Programs: AS degree program in Criminal Justice; AAS degree programs in Corrections; Certificate of Achievement (COA) programs in Fire Science, Forensic Science, Homeland Security, and Private Security
Academic Department Chair: Prof. Michael O'Donovan

1. Department/Program/and/or Courses	2. Minimum Credentials	3. Alternative Credentials
AS degree in Professional Studies: Criminal Justice	Master's degree in Criminal Justice.	Master's degree in related field and a demonstrated interest in the field.
AAS degrees in Law Enforcement and in Corrections	Master's degree in Criminal Justice.	Master's degree in related field and a demonstrated interest in the field.
Certificate of Achievement (COA) in Fire Science	Master's degree in Fire Science.	Bachelor's degree in Fire Science or in related field, plus five years experience as a firefighter.
Certificate of Achievement (COA) in Homeland Security	Master's degree in Homeland Security or in Emergency Management, or Master's degree in Criminal Justice.	Master's degree in related field, plus five years experience in emergency management.
Certificate of Achievement (COA) in Forensic Science	Master's degree in Criminal Justice.	Master's degree in Forensic Science or related field.
Certificate of Achievement (COA) in Private Security	Master's degree in Criminal Justice.	Master's degree in related field.

Division: Health Professions
Department: **Dental Hygiene**
Programs: AAS degree program in Dental Hygiene
Academic Department Chair: Prof. Deborah A. Cook

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Full Time Tenure / Tenure Track	1. Master's degree in dental hygiene. 2. Current Registered Dental Hygienist License in the State of NJ. 3. Current BLS for Health Care Providers (CPR) certification. 4. Minimum five years recent clinical experience in dental hygiene. 5. Minimum two years recent college teaching experience.	Master's degree in related field (e.g., education, health science, nutrition). None None None None
Adjuncts / Clinical Dental Hygiene Assignments	1. Current Registered Dental Hygienist License in the State of NJ. 2. Current BLS for Health Care Providers (CPR) certification. 3. Bachelor's degree in dental hygiene. 4. Minimum five years recent clinical experience in dental hygiene.	None None Bachelor's degree in related field. None
Adjuncts / Clinical Dental Assignments	1. Current Dental license in the State of NJ. 2. Current BLS for Health Care Providers (CPR) certification. 3. Doctor of Dental Surgery or Doctor of Dental Medicine degree. 4. Minimum five years recent clinical experience in dentistry.	None None None None

Division: Mathematics, Science, and Technology

Department: **Developmental Mathematics**

Programs:

Academic Department Chair: Prof. Linda Kass

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Full-Time: Tenure Track / Lecturer	Master's degree in Mathematics or Math Ed and at least one year of teaching developmental mathematics at a college or secondary level institution.	None
Adjunct	Bachelor's degree in Mathematics or Math Ed with one year teaching or tutorial experience in developmental mathematics at the college level.	None

Division: Health Professions
Department: **Diagnostic Medical Sonography**
Programs: AAS degree program in Diagnostic Medical Sonography
Academic Department Chair: Prof. Christine Henkel

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
DMS113, -205, -213, -214, -226, -227, -230	Graduate of a CAAHEP accredited ultrasound program. ARDMS credentialed in the concentration in which they are teaching. Two years full time experience as a registered sonographer.	None
DMS101, -102, -115, -201, -228	Graduate of a CAAHEP accredited ultrasound program. ARDMS in any concentration. Two years full time experience as a registered sonographer.	None
DMS204	ARRT credentialed in x-ray	ARDMS in any concentration.
DMS229	RVT credentialed. Graduate of a CAAHEP accredited ultrasound program. two years full time experience as a registered sonographer.	ARDMS in any concentration.
DMS Clinical faculty	Graduate of a CAAHEP accredited ultrasound program. ARDMS credentialed in the concentration in which they are teaching. two years full-time experience as a registered sonographer.	CCI credential.

Division: Business, Social Science, and Public Service
Department: **Education**
Programs: AS degree Programs in Education and Early Childhood Education;
 Certificate of Achievement (COA) program in Child Development
Academic Department Chair: Position vacant; supervised by Dr. Carmen Martinez-Lopez,
 Dean of Business, Social Sciences, and Public Service

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
AS Education	Master's degree in Education, with at least three years as a teacher in a K-12 public school setting.	None
AAS Early Childhood Education	Bachelor's degree in Early Childhood Education, with at least three years teaching in a preschool setting.	CDA Specialist/Instructor with preschool teaching experience.
EDU102 Introduction to Special Education	Master's degree in Special Education or related field, with three years of teaching in an inclusion program in a K-12 setting, or teaching experience in an alternative school for students with special needs.	None

Division: Arts, Humanities, and Wellness

Department: **English Basic Skills**

Programs:

Academic Department Chair: Prof. Donald Reilly; Dr. Leigh Jonaitis, Acting ADC, 9/1/14-12/31/14

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
English Basic Skills Tenure Track	Master's degree in English, English Education, Composition/Rhetoric, Reading. Master's degree in Teaching, Master's degree in the Teaching of English, and an MFA (Master of Fine Arts) degree in Creative Writing are also acceptable. At least one year of experience teaching developmental English to diverse populations in a post-secondary school setting.	None
EBS Lecturer	Master's degree in English, English Education, Composition/Rhetoric, Reading, or related field. At least one year experience teaching developmental English to diverse populations.	None
EBS Adjunct	Master's degree in English, English Education, Composition/Rhetoric, Reading, or related field. At least one year experience teaching developmental English to diverse populations.	None

Division: Arts, Humanities, and Wellness
Department: **History and Geography**
Programs: AA degree program in History
Academic Department Chair: Prof. Keith Chu

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
History	Master's degree in History.	None
Geography	Master's degree in Geography.	<ul style="list-style-type: none"> ● 18 graduate credits in geography. ● Graduate coursework in relevant field such as historical geography, political economy, or international relations.

Division: Business, Social Science, and Public Service
Department: **Hotel/Restaurant/Hospitality**
Programs: AAS degree and Certificate programs
Academic Department Chair: Prof. David Cohen

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
All HRM Program options, both Associate's degree and Certificate programs	Bachelor's degree in Hospitality Management, Hotel-Restaurant Management, or Hospitality Administration, plus three-five years Hospitality Industry experience or three-five years teaching Hospitality at the college level.	None
Culinary Arts classes such as Baking, Food Preparation, and related foods classes.	Bachelor's degree in Culinary Arts, plus three-five years of culinary industry experience or three-five years of culinary teaching at the college or high school level.	Associate's degree in Culinary arts, plus at least eight years of culinary industry or culinary teaching experience at the high school or college level.

Division: Mathematics, Science, and Technology
Department: **Industrial and Design Technologies**
Programs: AAS degree and Certificate programs in Drafting and Design
Academic Department Chair: Prof. Matt King

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
<u>Drafting and Design</u>		
DFT107 DFT207 DFT208	Five years relevant experience in a mechanical or industrial engineering office.	Associate's, Bachelor's, or Master's degree in Industrial Technology or Mechanical Engineering, plus two years prior teaching experience in subject.
DFT209	Five years relevant responsibilities in a Civil engineering office.	Associates or Bachelors in Civil Engineering.
DFT210 DFT211 DFT212	Successful teaching experience in the relevant CAD software packages.	Related certifications and degrees.
DFT215 DFT262 DFT263 DFT265 DFT266 DFT270	Five years relevant responsibilities in an architectural office.	In addition to minimum, related teaching experience and degrees.
DFT282	Proficiency in current illustrative software.	Certificates and degrees in mechanical or architectural fields.
<u>Manufacturing Technology</u>		
MFG122 MFG222 MFG124 MFG206 MFG226 MFG229 MFG119 MFG219 MFG220 MFG221	Practical expertise and proficiency in course content derived from relevant nonteaching experience.	Related teaching experience and degrees.
MFG130 MFG230	Practical expertise and proficiency in course content derived from relevant nonteaching experience.	Related teaching experience and certifications.

Industrial and Design Technologies continued on next page....

Industrial and Design Technologies, continued

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
<u>Electrical Technology</u>		
ELC100 ELC101 ELC201 ELC203 ELC204 ELC214 ELC215 ELC110 ELC120	Bachelors in Electronics Engineering and successful teaching experience in course content areas.	In addition to minimum, relevant practical experience in electrical/electronics applications.
ELC210 ELC220	N.J. Electrician's License.	Certifications and degrees in Electrical Power Technology/ Engineering with prior teaching experience in the electrical power field.

Division: Business, Social Science, and Public Service
Department: **Information Technology**
Programs: AS degree program in Information Technology; AAS degree programs in Database Programming, **Medical Informatics (interdisciplinary with MOA)**, Networking Administration, Office Technology, Software Development – Game Programming, Software Development – Game Programming, Web Development and Management; Certificate programs in Database Programming, Office Technology Technical Support; Certificate of Achievement (COA) program in Network Security
Academic Department Chair: Prof. William Madden

1. Department/Program/and/or Courses	2. Minimum Credentials	3. Alternative Credentials
All INF programs and courses	Bachelor's degree in IT or CS or related field, plus three years of industry experience.	Bachelor's degree in Business Administration with a concentration in an MIS or IT area, plus three years of networking/infrastructure support, web development, or application programming experience.
Game Programming and Game Testing programs	Bachelor's degree or equivalent in Game development.	None

Division: Business, Social Science, and Public Service
Department: **Legal and Related Studies**
Programs: AAS degree program in Legal Studies – Paralegal; Legal Nurse Consultant Certificate program; Certificate of Achievement (COA) program in Real Estate
Academic Department Chair: Prof. Lawrence Joel

1. Department/Program/and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Paralegal Studies program	Juris Doctor (JD) degree and legal practice experience in specific area of instruction.	None
Legal Nurse Consultant program	Juris Doctor (JD) degree and/or appropriate Legal Nurse Consultant credentials (i.e., RN with Master's/ Doctoral degree) and practice experience in specific area of instruction.	None
Real Estate – Certificate of Achievement (COA) program	Juris Doctor (JD) degree and legal practice experience in specific area of instruction. Some courses may also require a NJ State Real Estate Salesperson Instructor License.	None
Business Law courses in the Accounting, Finance, and Business Administration Department	Juris Doctor (JD) degree and legal practice experience in area of instruction.	None

Division: N/A
Department: **Library and Learning Resources**
Programs: Bibliographic Instruction
Academic Supervisor: Dean Amy Beth

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Bibliographic Instruction for all Academic Departments as requested	Master's degree in Library Science (MLS) from an American Library Association accredited program.	None

Division: Mathematics, Science, and Technology
Department: **Mathematics**
Programs: AS degree program in Mathematics
Academic Department Chair: Dr. Randolff Forsstrom

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Mathematics Department	Master's degree in Mathematics, Statistics, or Mathematics Education (degree program must include a minimum of 18 graduate level credits in mathematics course work).	None

Division: Health Professions
Department: **Medical Office Assistant**
Programs: AAS degree program, Medical Office Assistant program;
 Certificate program, Medical Office Administrative Assistant;
 AAS degree program in Medical Informatics (interdisciplinary
 with INF)
Academic Department Chair: Prof. Steven Toth

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
AAS degree program: Medical Office Assistant Certificate program: Medical Office Administrative Assistant AAS degree program: Medical Informatics	AAS degree in Medical Office Assisting and must be a Certified Medical Assistant or a Registered Medical Assistant. <u>a. Responsibilities:</u> Faculty must utilize instructional plans, direct and assess student progress in achieving theory and performance requirements of the program. <u>b. Qualifications:</u> Faculty must be knowledgeable in course content, as evidenced by education and/or experience, effectiveness in directing and evaluating student learning and laboratory performance, and preparedness in educational theory and techniques.	None

Division: Health Professions
Department: **Nursing**
Programs: AAS degree program in Nursing
Academic Supervisor: Dean Dawn Koszowski

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Nursing	Masters' degree with a major in nursing. Current and valid RN license in the State of NJ.	None

Division: Health Professions
Department: **Paramedic Science**
Programs: AAS degree program in Paramedic Science
Academic Department Chair: Prof. Jennifer McCarthy

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Full-Time Faculty	Master's Degree in related field preferred. Current NJ ALS license with a minimum of 8 years continuous NJ ALS experience required. Current AHA BLS CPR certification required. Current AHA ACLS Instructor certification required. Current AHA PALS Instructor certification required.	Bachelor's degree in related field. Current NJ ALS license with a minimum of 8 years continuous NJ ALS experience required. Current AHA BLS CPR certification required. Current AHA ACLS Instructor certification required. Current AHA PALS Instructor certification required.
Adjuncts Clinical Skills Faculty	Bachelor's degree in related field preferred. Current NJ ALS license with a minimum of 5 years continuous NJ ALS experience required. Current AHA BLS CPR certification. Current AHA ACLS Instructor certification preferred. Current AHA PALS Instructor certification preferred.	Associate's Degree in related field. Current NJ ALS license with a minimum of 5 years continuous NJ ALS experience required. Current AHA BLS CPR certification. Current AHA ACLS Instructor certification preferred. Current AHA PALS Instructor certification preferred.

Division: Arts, Humanities, and Wellness
 Department: **Performing Arts**
 Programs: Theatre, Music, Dance
 Academic Department Chair: Prof. Dan Sheehan; Dr. Andrew Krikun, Acting ADC, 9/1/14-12/31/14

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Music		
MUA (applied music) MUS137 (guitar in classroom)	Bachelor's degree in music plus significant experience teaching and performing on designated instrument.	None
MUS150, -151, -250, -251, -261 (music technology) MUS191 (songwriting)	Master's degree plus substantial industry experience.	Bachelor's degree in music or related field plus distinguished discography of recordings appropriate to the course and 2+ years college- level teaching experience.
MUS152, -163, -252, -262 (music business)	Graduate degree in related field plus five or more years experience in the music industry.	Bachelor's degree in related field plus distinguished career in the music industry and 2+ years college-level teaching experience.
MUS105, -107, -108, -109, -110 (music history)	Master's degree or higher in music or related field including graduate work in music history; experience teaching college-level music courses.	None
MUS103, -132, -133, 1-34, -232, -234 (theory and musicianship)	Master's degree or higher in music plus significant graduate coursework in music theory/musicianship.	Bachelors degree in music plus graduate level coursework in music theory/musicianship; previous experience teaching music theory/musicianship.
MUS118 (vocal workshop) MUS131, -231, -241, -242 (piano)	Master's degree in music with specialty in designated instrument.	Master's degree in music plus substantial coursework and/or professional work on designated instrument.
MUS101	Master's degree in Music including coursework in various musical traditions.	None
MUS120, -121, -125, -140, -220, -221, -222, -246, -247, -248, -255, -256, -257, -258, -259, -260 (ensembles)	Master's degree in music plus 2+ years leading ensembles.	None

Performing Arts continued on next page....

Performing Arts, continued

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Theatre and Dance		
THR101, -109	Master's degree in theatre arts. At least two years teaching theatre on a college level.	None
THR110, -111, -113, -210 -214	Master's degree in theatre arts. At least two years teaching acting at a college level.	Bachelor's degree in dance and a minimum of five years professional dance experience.
THR120, -125	Master's degree in theatre arts or substantial professional stage make-up or costume design experience . At least two years teaching college level dance.	None
THR131, -217, -231, -232, -236	Master's degree in technical theatre arts and substantial professional technical theatre experience. At least two years teaching college level technical theatre classes.	Bachelor's degree in technical theatre arts and five years professional technical theatre experience.
THR215, -216	Master's degree in theatre arts and substantial professional directing experience. At least two years teaching college level theatre classes.	None

Division: Arts, Humanities, and Wellness
Department: **Philosophy and Religion**
Programs: AA degree program in Philosophy, AA degree program in Religion
Academic Department Chair: Dr. Peter Dlugos

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Philosophy	Master's degree in Philosophy.	Master's or doctoral degree in a recognized and relevant academic field <u>plus</u> substantial preparation and/or successful teaching experience in the areas covered by the courses to be taught.
Religion	Master's degree in Religion or Religious Studies or Theology or Philosophy or other recognized and relevant academic field.	Master's or doctoral degree in a recognized and relevant academic field <u>plus</u> substantial preparation and/or successful teaching experience in the areas covered by the courses to be taught.

Division: Health Professions
Department: **Radiation Therapy Technology**
Programs: Certificate in Radiation Therapy Technology
Academic Department Chair: Prof. Carol Chovanec

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
RTT110 RTT120 RTT130 RTT200 RTT220 RTT230	Bachelor's degree with current Radiation Therapy licensure and registration, plus three years non-teaching work experience	Bachelor's degree with current Radiography (CAT Scan) or Oncology Nursing licensure, certification, and registration, plus three years course-related non-teaching work experience. <u>Laboratory Instructor:</u> Current Radiation Therapy or Medical Dosimetry licensure, certification, and registration, plus three years non-teaching work experience.
RTT121 RTT221 RTT222	<u>Clinical Supervisor:</u> current Radiation Therapy or Medical Dosimetry licensure, certification, and registration, plus two years non-teaching work experience.	
RTT150 RTT210	Master's degree in medical physics with certification as a diplomate of the American Board of Radiology.	

Division: Health Professions
Department: **Radiography**
Programs: AAS degree program in Radiography; Certificate of Achievement in Special Imaging for Radiologic Technologists
Academic Department Chair: Prof. Joseph Mamatz

1. Department/Program/and/or Courses	2. Minimum Credentials	3. Alternative Credentials
RAD180 (lecture) RAD181 (lecture) RAD281 (lecture) RAD285 (lecture) RAD288 (lecture)	Master's degree** and ARRT(R).*	Bachelor's degree + at least three years experience in the field.
RAD181 (laboratory)	Bachelor's degree** and ARRT(R)*	Associate's degree + at least three years experience in Radiography.
RAD182 (clinical) RAD282 (clinical) RAD283 (clinical) RAD286 (clinical) RAD289 (clinical) RAD290 (clinical)	Associate's degree and ARRT(R)*	At least ten years experience in the field of Radiography
RAD275 (lecture) RAD288 (lecture)	Master's degree** and ARRT(R)*	Bachelor's degree + knowledge of Advanced Imaging.
RAD184 (lecture) RAD276 (lecture) RAD280 (lecture)	Master's degree** and ARRT(R)*	Bachelor's degree with at least five years. experience in the field.
RAD285 (laboratory) RAD288 (laboratory)	Bachelor's or Master's degree and ARRT(R)*	Associate's degree, plus at least three years experience in the field of Radiography.

*ARRT – America Registry of Radiologic Technologists; Registered Technologist in Radiography = Registered Technologist, R.T.(R);

**master's degree in education preferred.

Division: Health Professions
Department: **Respiratory Care**
Programs: AAS degree program in Respiratory Care
Academic Department Chair: Dr. Amy Ceconi

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Full-Time Faculty	AAS degree in Respiratory Care, Master's degree in a related field, a valid NBRC RRT credential, and a valid New Jersey State license; <u>plus</u> a minimum of four years experience teaching in a Respiratory Care program and a minimum of four years clinical experience.	None
Adjunct Faculty	AAS degree in Respiratory Care, a valid NBRC RRT credential, and a valid New Jersey State license, <u>plus</u> a minimum of four years clinical experience.	None
Clinical Faculty	AAS degree in Respiratory Care, a valid NBRC RRT credential, and a valid New Jersey State license, <u>plus</u> a minimum of four years clinical experience.	None

Division: Business, Social Science, and Public Service
Department: **Social Sciences**
Programs: Anthropology, Economics, Political Science, Psychology,
 Social Sciences, Sociology, Social Work
Academic Department Chair: Dr. Jacqueline Behn

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Anthropology	Master's degree in Anthropology.	Master's degree in related Social Science discipline and/or prior related teaching experience.
Economics	Master's degree in Economics.	Master's degree in related Social Science discipline and/or prior related teaching experience.
Political Science	Master's degree in Political Science.	Master's degree in related Social Science discipline and/or prior related teaching experience.
Psychology	Master's degree in Psychology.	Master's degree in related Social Science discipline, including but not limited to Counseling or Social Work and/or prior related teaching experience.
Sociology	Master's degree in Sociology.	Master's degree in related Social Science discipline, including but not limited to Social Work or Criminal Justice and/or prior related teaching experience.
Social Work	MSW degree with LCSW or related licensure.	MSW degree with LSW or related licensure or Master's in related Social Science discipline and/or prior related teaching experience.
Social Work-Substance Abuse	MSW degree with LCADC and LCSW licensures.	MSW degree with LSW or related licensure or Master's in related Social Science discipline and/or prior related teaching experience.
AA degree option in Social Sciences	Master's degree in a Social Science related discipline, including but not limited to Anthropology, Economics, Political Science, Psychology, and Sociology.	Master's degree in a Human Services related discipline, including but not limited to Social Work and/or prior related teaching experience.

Division: Health Professions
Department: **Surgical Technology**
Programs: Certificate program in Surgical Technology
Academic Department Chair: Prof. Carolan Sherman

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Surgical Technology program and courses.	Certified Surgical Technologist (CST), who must be a graduate of an accredited Surgical Technology program. Must complete 15 continuing education credits per year.	None

Division: Health Professions
Department: **Veterinary Technology**
Programs: AAS degree program in Veterinary Technology
Academic Department Chair: Prof. Harriet Terodemos

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
All Veterinary Technology Courses	AAS in Veterinary Technology	Experience teaching courses in Veterinary Technology

Division: Arts, Humanities, and Wellness
Department: **Visual Arts**
Programs: Fine Art; Graphic Design/Computer Graphics; Computer Animation
Academic Department Chair: Prof. Gregg Biermann

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Visual Art	Master's degree in an Art discipline.	Significant college teaching in art, and/or publications in art journals/books, and/or significant gallery/museum exhibitions, and/or significant professional art or design experience.

Division: Arts, Humanities, and Wellness
Department: **Wellness and Exercise Science**
Programs: AS degree program Exercise Science; Certificate program in Exercise Science; Certificate of Achievement program in Sports Management
Academic Department Chair: Prof. Bernard Fuersich

1. Department/Program/and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Wellness/Exercise Science (Department)	Master's degree in Exercise Science, Physical Education, Health or related field.	College degree with suitable experience and/or certification credentials by a recognized agency or organization.
Exercise Science (2-year AS degree program)	Master's degree in Exercise Science or related field.	College degree with suitable experience and/or certification credentials by a recognized agency or organization.
Sport Management (1-year Certificate program)	Master's degree in Sport Management, Sport Administration or related field.	College degree with suitable experience in the private or public sector.
Activity Classes	Master's degree in Physical Education, or related field; expertise in specific skill areas.	College degree or certification credentials by a recognized agency or organization.
Lecture classes (i.e., Dynamics of Health and Fitness, Nutrition, Kinesiology, Massage Therapy, CPR/First Aid)	Master's degree in Physical Education, or related field; expertise in specific skill areas.	College degree or certification credentials by a recognized agency or organization.

Division: Arts, Humanities, and Wellness
Department: **World Languages and Cultures**
Programs: AA degree program in World Languages and Cultures
Academic Department Chair: Prof. Tiziana Quattrone

1. Department/Program/ and/or Courses	2. Minimum Credentials	3. Alternative Credentials
Arabic Chinese Mandarin French German Hebrew Irish Italian Japanese Korean Latin Russian Spanish	Master's degree in the Target Language.	<ul style="list-style-type: none"> • Master's degree in Linguistics. • Master's degree in Teaching. • Master's degree in Education. • Master's degree in Foreign Languages and Literatures. <p style="margin-left: 40px;">Plus two or more years of experience teaching the target language at the college level.</p>
American Sign Language (ASL)	Master's degree in ASL.	ASLTA Certification.