

Bergen Community College Approved Unemployment Education

	COURSE NAME	IN DEMAND	UNDER 3 MONTHS	CLASSROOM HOURS	TIMEFRAME	COST	PREREQUISITE
BUSINESS AND TECHNOLOGY							
1	Certificate in Digital Marketing			12	4-11 weeks	\$299	High school diploma or equivalent
2	Certificate in Human Resources Development and Project Management			72	3-5 months	\$4,000	High school diploma or equivalent
3	Certificate in Human Resources Management and Social Media Marketing			90	3-5 months	\$4,000	High school diploma or equivalent
4	Certificate in Integrated Marketing Communications			21	3-5 months	\$455	High school diploma or equivalent
5	Certificate in Marketing and Social Media			86	3-5 months	\$4,000	High school diploma or equivalent
6	Certificate in Social Media			117	3-5 months	\$2,500	High school diploma or equivalent
7	Human Resources Management /Personnel Administration			36	3-5 months	\$2,244	High school diploma or equivalent
8	Microsoft Office Specialist Training Program			219	3-5 months	\$4,000	Basic computer knowledge
9	QuickBooks Certified User and Basic Bookkeeping			316	3-5 months	\$4,000	Basic computer knowledge
CONSRUCTION ADMINISTRATION & LICENSING							
10	Building Inspector HHS			60	3-5 months	\$669	Building Inspector RCS-ICS
11	Building Inspector ICS			75	3-5 months	\$829	Building Inspector RCS
12	Building Inspector RCS			90	3-5 months	\$990	Knowledge of Building Codes and experience in the field
13	Construction Official			45	3-5 months	\$525	Sub Code Official
14	Electrical Inspector HHS			45	3-5 months	\$525	Electrical Inspector ICS
15	Electrical Inspector ICS			60	3-5 months	\$669	Knowledge of Electrical Codes and experience in the field
16	Elevator Inspector HHS			90	3-5 months	\$975	7 years experience
17	Fire Protection HHS			60	3-5 months'	\$650	Fire Protection Inspector ICS
18	Fire Protection ICS			120	3-5 months	\$999	Knowledge of Fire Codes and Experience in the field
19	Plumbing Inspector HHS			60	3-5 months	\$669	Plumbing Inspector ICS
20	Plumbing Inspector ICS			120	3-5 months	\$1,099	Knowledge of Plumbing Codes and experience in the field
21	Sub-Code Official			45	3-5 months	\$525	At least one technical license
22	Technical Assistant Certification Program			45	3-5 months	\$509	High school diploma or equivalent
CONSTRUCTION MANAGEMENT							
23	Certificate in Construction & Project Management			200	6-12 months	\$4,000	High school diploma or equivalent
24	Certificate in Construction Document Technology and Commercial Construction Management			418	6-12 months	\$5,989	High school diploma or equivalent
25	Certificate in Construction Document Technology and Field Construction Management			362	6-12 months	\$4,644	High school diploma or equivalent
26	Certificate in Construction Management			418	6-12 months	\$4,000	High school diploma or equivalent
CULINARY ARTS/CHEF TRAINING							
27	Certificate in Professional Cooking			180	6-12 months	\$1,780	High school diploma or equivalent
FASHION & INTERIOR DESIGN							
28	Fashion Design Certificate Program			450	12-18 months	\$5,985	High school diploma or equivalent
29	Interior Design with Technology Certificate Program			262	12-18 months	\$4,767	High school diploma or equivalent
30	Certificate in Event Planning and Management			315	12-18 months	\$2,870	High school diploma or equivalent
HEALTH PROFESSIONS							
31	Central Sterile Supply			460	3-5 months	\$2,525	High School diploma or equivalent
32	Certified Home Health Aide			76	4-11 weeks	\$775	High School diploma or equivalent
33	Certified Nursing Assistant			90	4-11 weeks	\$1,850	Health History, interview, CBI
34	EKG-Electrocardiography Certification Program			40	4-11 weeks	\$540	High school diploma or equivalent
35	ESL for Health Professions			60	4-11 weeks	\$585	High school diploma or equivalent

For more information call (201) 447-7488 or email Continuinged@bergen.edu



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HEALTH PROFESSIONS							
36	FAST TRACK Patient Care Technician			210	3-5 months	\$2,500	NJ Certified Nursing Assistant current certification or recent graduate. HS Diploma/GED
37	Healthcare Dietary Aide Program			120	3-5 months	\$3,250	High school diploma or equivalent
38	Medical Billing Certification Course			200	3-5 months	\$4,000	High school diploma or equivalent
39	Patient Care Technician Certification Program			300	3-5 months	\$4,125	High school diploma or equivalent
40	Pharmacy Technician Certification Program			300	3-5 months	\$3,800	High school diploma or equivalent
41	Pharmacy Technician Compounding Program			80	4-11 weeks	\$2,100	Pharmacy Technician Certification Board (PTCB) Pharmacy Technician Certification
42	Pharmacy Technician with Specialty Certification in Compounding			380	3-5 months	\$5,600	HS Diploma/GED. Strong math and reading skills are required.
43	Phlebotomy Technician			80	3-5 months	\$1,365	HS Diploma or equivalent -TABE Testing 10.0 in Reading and Math
44	Veterinary Assistant			255	3-5 months	\$3,749	High school diploma or equivalent
LITERACY							
45	A. Beginning Literacy - New Readers			210	4-11 weeks	\$686	TABE Reading score of 0-3.9
46	B. Beginning and Low Intermediate Literacy			315	4-11 weeks	\$686	TABE Reading score of 4-5.9
47	C. High Intermediate for HSE Bound Students			315	4-11 weeks	\$686	TABE Reading score of 6.0-9.9
48	D. Beginning English Proficiency			315	4-11 weeks	\$686	TABE CLAS E Listening/Speaking Score of 230-407
49	E. Low and High Beginning English Proficiency			315	4-11 weeks	\$686	TABE CLAS E Listening/Speaking Score of 408-485
50	F. Low Intermediate English Proficiency			315	4-11 weeks	\$686	TABE CLAS E Listening/Speaking Score of 486-525
51	G. High Intermediate English Proficiency			315	4-11 weeks	\$686	TABE CLAS E Listening/Speaking Score of 526-558
52	H. Advanced English Proficiency			315	4-11 weeks	\$686	TABE CLAS E Listening/Speaking Score of 559-600
MANUFACTURING & LOGISTICS							
53	AWS SENSE Level 1 Welding			150	4-11 weeks	\$4,800	Pass Bennett Mechanical Test and admissions interview
54	CDL/GED Training Program with Contextualized Learning Support			155	4-11 weeks	\$3,925	High school diploma or equivalent
55	Certified Logistics Associate/Certified Production Technican			110	4- 11 weeks	\$3,810	High school diploma or equivalent
56	CNC Metal Fabrication and AWS Welding			288	3-5 months	\$6,000	Pass Bennett Mechanical Test & Interview Process
57	Machine Tool Technology/Machinist			150	4-11 weeks	\$4,000	Pass Bennett Mechanical Test & Interview Process
PROJECT MANAGEMENT							
58	120 Hour Certificate in Project Management			120	4-11 weeks	\$4,000	Bachelor's Degree or Project Management experience
59	Certificate in Project Management			36	3-5 months	\$2,194	High school diploma or equivalent
60	Certificate in Project Management and Social Media Marketing			90	3-5 months	\$4,000	High school diploma or equivalent
61	Certificate in Project Management Exam Prep			72	3-5 months	\$4,000	High school diploma or equivalent
62	Certified Six Sigma Green Belt			120	3-5 months	\$4,000	High school diploma or equivalent
63	PMP Exam Prep Bootcamp			36	4-11 weeks	\$2,186	High school diploma or equivalent
PUBLIC SAFETY							
64	Animal Control Officer			50	2-3 months	\$929	High school diploma or equivalent
65	Security Officer			24	2-3 months	\$100	High School Diploma or equivalent
REAL ESTATE & PROPERTY MGMT							
66	Mortgage Loan Officer Training			120	4-11 weeks	\$4,000	High School Diploma or equivalent. Completed background and credit check.
67	Real Estate Salesperson			75	3-5 months	\$495	High School Diploma or Equivalent
68	Residential Property Management Certificate			60	3-5 months	\$900	High school diploma or equivalent
69	Reverse Mortgage Loan Officer Training			160	4-11 weeks	\$4,000	High School Diploma or equivalent. Completed background and credit check.
TEACHING							
70	Child Development Associate (CDA) Certificate Program			120	6-12 months	\$2,590	High school diploma or equivalent
71	Introduction to Teaching			50	4-11 weeks	\$295	Bachelor's degree and a 3.0 GPA